



## CUPE Skills, Training and Enhancement Fund

### Application Form



The Skills, Training and Enhancement Fund will be used for staff training and development that will enhance service to the district. All CUPE staff are eligible to apply for access to this fund. The fund may be used to cover costs for items such as training course, conference fees, speaker fees, costs associated with travel to attend training/conferences and pay for casuals to attend *[district sponsored]* pro-d days or other training and development related costs as agreed to by the parties.

**Important Update:** The CUPE Skills, Training and Enhancement Fund is temporarily on hold during collective bargaining effective the expiry of the collective agreement on June 30, 2025. **A one-time final intake will be accepted, with all applications and supporting documents due by September 30, 2025.**

Employees can apply for funds to support training and professional activities as individuals or as groups. Group activities will be subject to availability of replacement staff. Keep in mind that these funds are limited. Your application will have a better chance of being approved if, for example, replacements are kept to a minimum, if you are in a group.

Because the funds were agreed to by the parties under specific parameters, applicants should be aware that they will need to support their application with a rationale detailing how their participation in the applied for educational opportunity will improve service to the school district.

Name(s)	Position:
Phone No.	Date of Application:
Description of the course, workshop, conference or training program. (Please attached any pertinent information to your application)	
Location of Activity	Date(s) of Activity
How will this educational opportunity improve service to the Chilliwack School District?	

