



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, November 12, 2024

**Location:** School District Office

**Members Present:**

Chair	Willow Reichelt
Vice Chair	Carin Bondar (via phone)
Trustee	Richard Procee
Trustee	Margaret Reid
Trustee	David Swankey
Trustee	Teri Westerby

**Regrets:** Trustee Heather Maahs

**Staff Present:**

Superintendent	Rohan Arul-pragasam
Secretary Treasurer	Simone Sangster
Assistant Superintendent	Paula Jordan
Assistant Superintendent	Kirk Savage
Assistant Superintendent	David Manuel
Executive Assistant	Lisa Champagne

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**1. CALL TO ORDER**

**1.1. Call to Order**

The Board Chair called the meeting to order at 5:32 p.m. – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**

The Chair read a statement regarding the British Columbia Provincial Election.

**1.2. Adoption of the Agenda**

**128.24** Moved by: Trustee Reid  
Seconded by: Trustee Swankey

THAT the agenda be adopted as circulated.

**CARRIED**

**1.3. Approval of the Minutes**

**129.24** Moved by: Trustee Westerby  
Seconded by: Trustee Swankey

THAT the minutes of the October 8, 2024 Regular Board Meeting be approved as circulated.

**CARRIED**

**2. PRESENTATION**

**2.1. Strategic Plan Update – International Education Program Update**

District Vice Principal Paul Bernard provided an update on the International Education Program including a program overview, where we are now and looking ahead.

**3. INFORMATION ITEMS**

**3.1. Budget Advisory Committee Minutes**

The Board of Education received the Budget Advisory Committee Minutes from November 7, 2024.

**3.2. Budget Advisory Committee Report**

The Board of Education received the September 2024 Quarterly Report and Written Financial Report as presented to the Budget Advisory Committee on November 7, 2024.

**3.3. Trustee Written Reports**

Trustees submitted written reports listing key activities they've attended since the last public board meeting as well as upcoming events.

Meeting Recessed at 6:13 pm  
Meeting called back to order at 6:22 pm

**3.4. BCSTA Report**

Trustee Reid provided an update on matters related to the BCSTA.

**3.5. Indigenous Education Council (IEC) Update**

Assistant Superintendent David Manual provided an update on behalf of the Indigenous Education Advisory Committee (IEAC), noting the creation of a subcommittee to draft new Terms of Reference aligned with the legislated IEC. The draft has been reviewed by the Ministry. We aim to fully implement by June 2025.

**4. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA**

- International Students and school staffing

- District Staff classifications in financial information
- Increasing school capacity and the international program

**5. ACTION ITEMS**

**5.1. Authorized Signatories Resolution**

**130.24** Moved by: Trustee Swankey  
Seconded by: Trustee Reid

THAT the Board of Education approve the Signing Authority Resolution as included in the agenda package.

**CARRIED**

**6. MEETING SUMMARIES**

Meeting summaries were provided listing In-Camera and Learning Session items since the last Regular Public Board Meeting.

**7. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING AGENDA ITEMS**

- Authorized Signatory Resolution revision process

**8. SUPERINTENDENT’S REPORT**

The Superintendent provided updates on the Strategic Plan Refresh.

**9. ADJOURNMENT**

The meeting was adjourned at 7:13 p.m.

**9.3. Next Board of Education Meeting Date**

**Tuesday, December 10, 2024  
5:30 p.m.  
School District Office**

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Board Chair

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Secretary-Treasurer