



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, February 13, 2024

**Location:** School District Office

**Members Present:**

Chair	Willow Reichelt
Vice-Chair	Carin Bondar
Trustee	Heather Maahs
Trustee	Richard Procee
Trustee	Margaret Reid
Trustee	David Swankey
Trustee	Teri Westerby

**Staff Present:**

Superintendent	Rohan Arul-pragasam
Secretary Treasurer	Simone Sangster
Assistant Secretary Treasurer	Mark Friesen
Assistant Superintendent	Paula Jordan
Assistant Superintendent	Kirk Savage
Director of Facilities & Transportation	Allan Van Tassel
Executive Assistant	Talana McInally

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**1. CALL TO ORDER**

**1.1. Call to Order**

The Board Chair called the meeting to order at 5:31 p.m. – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**

**1.2. Adoption of the Agenda**

**19.24** Moved by: Trustee Westerby  
Seconded by: Trustee Bondar

THAT the agenda be adopted as circulated.

**CARRIED**  
For: Bondar, Procee, Reichelt, Reid, Swankey, Westerby  
Opposed: Maahs

**1.3. Approval of the Minutes**

**20.24** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar

THAT the minutes of the January 23, 2024 Regular Board Meeting be approved as circulated.

**CARRIED**

**2. INFORMATION ITEMS**

**2.1. Budget Advisory Committee Report - Minutes**

The Board received a report and the draft minutes of the February 8, 2024 Budget Advisory Committee.

**2.2. Budget Advisory Committee Report – Quarterly Financial Report**

The Board received the December 31, 2023 Quarterly Report and written Financial Report as presented to the Budget Advisory Committee on February 8, 2024.

**2.3. Trustee Written Reports**

Trustees submitted written reports listing key activities they've attended since the last public board meeting as well as upcoming events.

Trustee Maahs' report included two Notices of Motion.

**2.4. BCSTA Report**

Trustee Reid provided an update on matters related to the BCSTA.

**3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA**

- Trustee Code of Conduct

Meeting Recessed at 5:44 pm

Meeting called back to order at 5:50 pm

- Amended Budget as a whole
- Freedom of Information requests
- Budget for the provision of menstrual products and dispensers
- Budget for trustee remuneration and board meals/snacks
- Mental health and medical supports in budget
- Non-verbal student supports in budget

**4. ACTION ITEMS**

**4.1. 2023 – 2024 Amended Annual Budget – 2<sup>nd</sup> and 3<sup>rd</sup> Reading & Adoption**

**21.24** Moved by: Trustee Bondar

Seconded by: Trustee Reid

THAT the Board of Education approve the second and third reading and adoption of the 2023-2024 Amended Annual Budget Bylaw per below:

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the School Act , R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act ").

1. The Board has complied with the provisions of the Act , Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 33 (Chilliwack) Amended Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of **\$227,126,284** for the 2023/2024 fiscal year was prepared in accordance with the Act.

Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2023/2024.

**CARRIED**

**For: Bondar, Procee, Reichelt, Reid, Swankey, Westerby**

**Opposed: Maahs**

**4.2. Appointment of Financial Auditor**

**22.24** Moved by: Trustee Maahs  
Seconded by: Trustee Westerby

THAT the Board of Education appoint KPMG LLP as auditor for a five-year term effective with the 2023-24 fiscal year

**CARRIED**

**5. MEETING SUMMARIES**

Meeting summaries were provided listing In-Camera and/or Special In-Camera and Learning Session items since the last Regular Public Board Meeting.

**6. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING AGENDA ITEMS**

- Budget enhancements
- Mental health supports in budget
- Trustee Code of Conduct
- EA wages
- Board meeting agenda
- Menstrual product dispensers
- Board communication

**7. SUPERINTENDENT’S REPORT**

The Superintendent provided an update on key items and events in the district since the last public board meeting.

**8. ADJOURNMENT**

The meeting was adjourned at 6:57 p.m.

**8.1. Next Board of Education Meeting Date**

**Tuesday, March 12, 2024  
5:30 p.m.  
School District Office**

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Board Chair

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Secretary-Treasurer