



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, April 16, 2024

Location: School District Office

Members Present:

Chair	Willow Reichelt
Vice-Chair	Carin Bondar
Trustee	Heather Maahs
Trustee	Margaret Reid
Trustee	David Swankey
Trustee	Teri Westerby

Regrets: Trustee Richard Procee

Staff Present:

Superintendent	Rohan Arul-pragasam
Secretary Treasurer	Simone Sangster
Assistant Secretary Treasurer	Mark Friesen
Assistant Superintendent	Paula Jordan
Assistant Superintendent	Kirk Savage
Assistant Superintendent	David Manuel
Executive Assistant	Talana McInally

1. CALL TO ORDER

1.1. Call to Order

The Board Chair called the meeting to order at 5:30 p.m. – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**

1.2. Adoption of the Agenda

43.24 Moved by: Trustee Bondar
Seconded by: Trustee Westerby

THAT the agenda be adopted as circulated.

44.24 Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

NO VOTE

THAT the agenda be amended to move the Strategic Plan Presentation: 90-day Cycle Update before the Public Budget Presentation.

CARRIED

45.24 Moved by: Trustee Bondar
Seconded by: Trustee Westerby

THAT the agenda be adopted as amended.

CARRIED

**For: Bondar, Reichelt, Reid, Swankey, Westerby
Opposed: Maahs**

1.3. Approval of the Minutes

46.24 Moved by: Trustee Swankey
Seconded by: Trustee Bondar

THAT the minutes of the March 12, 2024 Regular Board Meeting be approved as circulated.

CARRIED

2. PRESENTATION

2.1. Strategic Plan Presentation: 90-Day Cycle Update

The senior leadership team provided an update on the 90-Day Cycle as part of a continuous improvement cycle and progress updates in reference to Strategic Plan goals.

2.2. Public Budget Presentation

On behalf of the Budget Advisory Committee, Simone Sangster and Mark Friesen provided an overview of the School District’s budget development process and budget assumptions.

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS REGARDING THE PUBLIC BUDGET PRESENTATION

- Consideration for Clerical Staffing Ratios
- Integrated care Services
- Child Care Initiative – pleased with District’s work, working with CUPE411
- Impact of implementation of Jackson Award on CEF budget 24/25
- Needs of students in classrooms
- Provision of cost for menstrual products in budget
- Increase in staffing (e.g. payroll clerk, Indigenous education assistants)
- Middle School Literacy program – addressing needs of students new to district
- Integrated Care Services and Reading specialists

Meeting Recessed at 7:00 pm
Meeting called back to order at 7:12 pm
Trustee Maahs returned from Recess 7:14 pm

4. INFORMATION ITEMS

4.1. Budget Advisory Committee Report (Minutes)

The Board of Education received the Budget Advisory Committee Minutes of April 4, 2024.

4.2. Trustee Written Reports

Trustees submitted written reports listing key activities they've attended since the last public board meeting as well as upcoming events.

4.3. BCSTA Report

Trustee Reid provided an update on matters related to the BCSTA.

5. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

Meeting Recessed at 7:17 pm
Meeting called back to order at 7:23 pm

- Superintendent Performance Review
- Trustee Code of Conduct
- Student and Family Affordability Fund
- Inflationary Costs
- Elementary Counselling Model

Meeting Recessed at 7:31 pm
Meeting called back to order at 7:39 pm

6. ACTION ITEMS

6.1. Capital Plan Bylaw

47.24 Moved by: Trustee Swankey
Seconded by: Trustee Reid

THAT the Board approve three readings of Capital Project Bylaw No. 2024/25-CPSD33-01 at the April 16, 2024 Regular Board Meeting.
(vote must be unanimous)

CARRIED

48.24 Moved by: Trustee Swankey
Seconded by: Trustee Bondar

THAT the Board approve first, second, and third reading and adoption of Capital Project Bylaw No. 2024/25-CPSD33-01 (attached).

CARRIED

6.2. Policy 141 – Role of the Superintendent

49.24

Moved by: Trustee Westerby
Seconded by: Trustee Reid

(carried over from March 12, 2024 meeting)

THAT the draft Policy 141 be amended with the italicized bullets below:

- 1.3 Ensure that learning environments promote the development of skills and habits.
 - *Promote learning environments that foster the development of skills and habits.*
- 1.5 Ensure facilities accommodate the diverse needs of the student body.
 - *Regularly assess facilities to identify areas that may need improvement or modifications to better meet the diverse needs of students.*
 - *Incorporate universal design principles and accessibility standards when planning and renovating facilities.*
 - *Provide training to staff members on diversity, equity, and inclusion and the importance of creating inclusive environments to support students with diverse needs.*
 - *Collaborate with community organizations and agencies that specialize in accessibility and inclusion to leverage their expertise and resources in improving facilities for students.*
- 2.1 Ensure that the fiscal management of the District is in accordance with statutory requirements and Board policy.
 - *Maintain fiscal management in accordance with statutory requirements and Board policy.*
- 2.4 Ensure the district operates in a fiscally and ethically responsible manner, including adherence to generally accepted accounting principles.
 - *Operate the district in a fiscally and ethically responsible manner, adhering to generally accepted accounting principles.*
- 3.2 Ensure all trustees are informed by the same, impartial information when members perform their role.
 - *Provide all trustees with the same impartial information necessary for their roles.*
- 4.3 Ensure compliance with the legal framework in which the district operates and support the Board in meeting their statutory requirements.
 - *Maintain compliance with the legal framework governing the district's operations and support the Board in meeting its statutory requirements.*
- 7.1 Ensure compliance with all legal, Ministerial and Board mandates and timelines.
 - *Maintain compliance with all legal, Ministerial, and Board mandates and timelines.*

Trustee Westerby requested permission to Withdraw this motion and received consensus.

NO VOTE

50.24

Moved by: Trustee Reichelt
Seconded by: Trustee Bondar

(carried over from March 12, 2024 meeting)

THAT the Board of Education amend Policy 141 Role of the Superintendent, as presented.

CARRIED
For: Bondar, Reichelt, Reid, Swankey, Westerby
Abstained: Maahs

6.3. Policy 130 – Trustee Code of Conduct (Amendment)

51.24 Moved by: Trustee Bondar
Seconded by: Trustee Westerby

THAT the Board of Education amend Policy 130: Trustee Code of Conduct as presented.

CARRIED
For: Bondar, Reichelt, Reid, Swankey, Westerby
Opposed: Maahs

6.4. Policy 132 – Addressing Breaches of the Code of Conduct

52.24 Moved by: Trustee Bondar
Seconded by: Trustee Reid

THAT the Board of Education approve Policy 132: Addressing Breaches of the Code of Conduct as presented.

CARRIED
For: Bondar, Reichelt, Reid, Swankey, Westerby
Opposed: Maahs

6.5. Policy 610 (600) – Financial Planning and Reporting

53.24 Moved by: Trustee Swankey
Seconded by: Trustee Westerby

THAT the Board of Education repeal Policy 610 and approve proposed Policy 600 – Financial Planning and Reporting.

CARRIED
For: Bondar, Reichelt, Reid, Swankey, Westerby
Opposed: Maahs

6.6. Policy 611 (601) – Accumulated Operating Surplus

54.24 Moved by: Trustee Westerby
Seconded by: Trustee Bondar

THAT the Board of Education repeal Policy 611 and approve Policy 601 – Accumulated Operating Surplus as presented.

CARRIED
For: Bondar, Reichelt, Reid, Swankey, Westerby
Opposed: Maahs

7. MEETING SUMMARIES

Meeting summaries were provided listing In-Camera and/or Special In-Camera and Learning Session items since the last Regular Public Board Meeting.

8. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING AGENDA ITEMS

- Policy 130 Trustee Code of Conduct

55.24 Moved by: Trustee Reichelt
 Seconded by: Trustee Swankey

THAT the meeting be extended until the conclusion of the adopted agenda.

CARRIED

**For: Bondar, Reichelt, Reid, Swankey, Westerby
 Abstained: Maahs**

- Budget for Provision of Menstrual Products

9. SUPERINTENDENT’S REPORT

Vice-Principal Beth Clarke, Teacher Matt DiMartino, and Principal Chuck Lawson presented an overview of the G.W. Graham Y Program which supports student learning, wellness, and community connection through an offsite experience in partnership with the Cheam Leisure Centre YMCA.

10. ADJOURNMENT

The meeting was adjourned at 8:51 p.m.

10.1. Next Board of Education Meeting Date

**Tuesday, May 14, 2024
 5:30 p.m.
 School District Office**

 Board Chair

 Secretary-Treasurer