



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, September 17, 2024

**Location:** School District Office

**Members Present:**

Chair	Willow Reichelt
Vice-Chair	Carin Bondar
Trustee	Heather Maahs
Trustee	Margaret Reid
Trustee	David Swankey
Trustee	Teri Westerby

**Regrets:** Trustee Richard Procee

**Staff Present:**

Superintendent	Rohan Arul-pragasam
Secretary Treasurer	Simone Sangster
Assistant Superintendent	Paula Jordan
Assistant Superintendent	Kirk Savage
Assistant Superintendent	David Manuel
Assistant Secretary Treasurer	Mark Friesen
Director of Facilities and Transportation	Allan Van Tassel
Executive Assistant	Talana McInally

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**1. CALL TO ORDER**

**1.1. Call to Order**

The Board Chair called the meeting to order at 5:33 p.m. – **Welcome, Acknowledgment of Traditional Territory and Diversity Statement**

**1.2. Adoption of the Agenda**

**105.24** Moved by: Trustee Bondar  
Seconded by: Trustee Reid

THAT the agenda be adopted as circulated.

**106.24** Moved by: Trustee Reichelt

**NO VOTE**

Seconded by: Trustee Swankey

THAT the agenda be amended to move item 4.2 – *2023-24 Audited Financial Statements* to follow item 4.4 – *Interfund Transfer of Local Capital*.

**CARRIED**

**107.24** Moved by: Trustee Bondar  
Seconded by: Trustee Reid

THAT the agenda be adopted as amended.

**CARRIED**

**1.3. Approval of the Minutes**

**108.24** Moved by: Trustee Bondar  
Seconded by: Trustee Westerby

THAT the minutes of the June 11, 2024 Regular Board Meeting be approved as circulated.

**CARRIED**

**2. INFORMATION ITEMS**

**2.1. Audit Working Committee Report**

Trustee Reichelt provided a summary of the September 10, 2024 Audit Working Committee meeting. The minutes from the meeting were attached for reference. The Committee made a recommendation to the Board of Education to approve the 2023-24 Audited Financial Statements at its next Regular Public Meeting.

**2.2. Trustee Written Reports**

Trustees submitted written reports listing key activities they've attended since the last public board meeting as well as upcoming events.

**2.3. BCSTA Report**

Trustee Reid provided an update on matters related to the BCSTA.

**2.4. Indigenous Education Council (IEC) Update**

Assistant Superintendent David Manual provided an update on behalf of the Indigenous Education Council (IEC), highlighting legislative amendments requiring all districts to establish IECs, their role in advising on Indigenous student achievement, and the requirement for IEC approval of Indigenous Education Targeted Funding.

**3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA**

- Question regarding a specific budget item
- No comments or questions related to the agenda were received.

**4. ACTION ITEMS**

**4.1. Framework for Enhancing Student Learning (FESL) Report**

**109.24** Moved by: Trustee Swankey  
Seconded by: Trustee Westerby

THAT the Board of Education approve the Framework for Enhancing Student Learning Report to be submitted to the Ministry by September 30, 2024.

**CARRIED**

**4.2. 2023-2024 Audited Financial Statements & FSDA**

This item was moved to follow item 4.4.

**110.24** Moved by: Trustee Maahs  
Seconded by: Trustee Bondar

THAT the Board approve the 2023-2024 Audited Financial Statements as presented.

**CARRIED**

**4.3. Restriction of Accumulated Operating Surplus**

This item was moved to precede item 4.2.

**111.24** Moved by: Trustee Bondar  
Seconded by: Trustee Westerby

THAT the Board of Education approve the designation of \$119,826 of Accumulated Operating Surplus as restricted for Early Learning Initiatives, in accordance with Board Policy 601.

**CARRIED**

**4.4. Interfund Transfer of Local Capital**

This item was moved to precede item 4.2 and follow item 4.3.

**112.24** Moved by: Trustee Bondar  
Seconded by: Trustee Swankey

THAT the Board of Education approve the interfund transfer of \$1,065,035 from the Operating Fund to Local Capital for the year ended June 30, 2024.

**CARRIED**

**4.5. Annual Five-Year Capital Plan, 2025-26 –Minor Capital**

**113.24** Moved by: Trustee Bondar  
Seconded by: Trustee Reid

THAT the Board of Education of School District No. 33 (Chilliwack), in accordance with provisions under section 142(4) of the *School Act*, hereby approves the proposed Five-Year Capital Plan (Minor Capital Programs) for 2025/26, as provided on the Five-Year Capital Plan Summary for 2025/ 26 submitted to the Ministry of Education and Child Care. A copy of this document was provided in the agenda package.

**114.24** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar

THAT the Board of Education of School District No. 33 (Chilliwack), in accordance with provisions under section 142(4) of the *School Act*, hereby approves the proposed Five-Year Capital Plan (School Food Infrastructure Program) for 2025/26, as provided on the Five-Year Capital Plan Summary for 2025/26 submitted to the Ministry of Education and Child Care. A copy of this document was provided in the agenda package.

**CARRIED**

Meeting Recessed at 6:45 pm

Meeting called back to order at 6:56 pm

**4.6. Property Disposal Bylaw (Sardis Secondary School Right of Way)**

**115.24** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar

THAT the Board of Education approve three readings of Property Bylaw No. 2024-02 (45460 Stevenson Road) for B.C. Hydro right of way.

**CARRIED**

**116.24** Moved by: Trustee Bondar  
Seconded by: Trustee Westerby

THAT the Board of Education approve the first, second and third reading and adoption of Property Bylaw No. 2024-02 (45460 Stevenson Road) for B.C. Hydro right of way.

**CARRIED**

**4.7. Eligible School Site Proposal (ESSP)**

**117.24** Moved by: Trustee Westerby  
Seconded by: Trustee Bondar

THAT the Board of Education approve the resolution as outlined in the agenda package.

**CARRIED**

**4.8. Strategic Plan Refresh Consultation Process**

**118.24** Moved by: Trustee Bondar  
Seconded by: Trustee Swankey

THAT the Board of Education approve the Strategic Plan Refresh Consultation Process as outlined in the agenda package.

**CARRIED**

**5. MEETING SUMMARIES**

Meeting summaries were provided listing In-Camera and/or Special In-Camera and Learning Session items since the last Regular Public Board Meeting.

**6. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING AGENDA ITEMS**

- No comments or questions related to the agenda were received.

**7. SUPERINTENDENT’S REPORT**

The Superintendent provided updates on the following: a September 2024 Joint Statement on Safe, Caring and Inclusive Schools, Enrolment as of September 16, 2024, and Summer School which included a presentation by District Principal Sean Wicker and KSS Vice Principal Rebecca Palansky.

**8. ADJOURNMENT**

The meeting was adjourned at 7:54 p.m.

**8.3. Next Board of Education Meeting Date**

**Tuesday, October 8, 2024  
5:30 p.m.  
School District Office**

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Board Chair

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Secretary-Treasurer