



SD33 DPAC GENERAL MEETING AGENDA

for October 24th, 2024 at 7 pm

HELD In Person at the School Board Office and on ZOOM

<https://sd33-ca.zoom.us/meeting/register/u50odeyuqzwjE9HQJ-9GfWKYVL4an8wEsCfC>

1. WELCOME, HOUSEKEEPING and INTRODUCTIONS

2. SPECIAL GUEST

- 2.1. Janine McMorran – Family Peer Support Worker from Family Smart

3. CALL TO ORDER

- 3.1. Adoption of Agenda
 - THAT the agenda be adopted as circulated.
- 3.2. Approval of Minutes
 - THAT the minutes of the September 26th, 2024 Annual General Meeting be approved as distributed.

2. INFORMATION ITEMS

- 2.1. Chair Report
- 2.2. Trustee Report
- 2.3. Treasurer Report
- 2.4. BCCPAC Report
- 2.5. Committee Highlights

3. UNFINISHED BUSINESS

- 3.1. DPAC Priorities and Action Plan
- 3.2. DPAC Logo development process

4. NEW BUSINESS

- 4.1. Round Table – Emerging Parent Concerns

5. ADJOURNMENT

6. DATES OF UPCOMING MEETINGS and PRESENTATIONS

- 6.1. November 21st, 2024 @ 7pm – Advocate Sue Robbins
 - Your Silence Will Not Protect You – The Nuts and Bolts of Advocacy. Sue will share her story advocating for her son with Down Syndrome, talk about the various levels of advocacy in BC and share practical tips and how to survive the school system of IEP meetings, calls from the principal, and the struggle against exclusion online via Zoom - <https://sd33-ca.zoom.us/meeting/register/u5YpcOmtqTwrGNB-whULpuN60Wuw0BQchJNW>
- 6.2. November 28th, 2024 @7pm – DPAC General Meeting
 - In person at the School Board office and online via Zoom - <https://sd33-ca.zoom.us/meeting/register/u50odeyuqzwjE9HQJ-9GfWKYVL4an8wEsCfC>
- 6.3. December 5th, 2024 @ 7:30pm – SafeTeen Violence Prevention
 - Violence Prevention Presentation online via Zoom - <https://sd33-ca.zoom.us/meeting/register/u5U5fuqtqjsjH9BcijCkUQnEHLdZLrdmynYJ>



Chilliwack DPAC 2024/2025 Plan of Action

Executive Summary:

Chilliwack DPAC is dedicated to enhancing the quality of education within the Chilliwack School District by supporting Parent Advisory Councils (PACs) and fostering effective communication between parents, schools, and the district. Our mission is to empower parents to play an active role in their students' education and advocate for policies and practices that benefit all students.

Mission Statement:

To educate, inform, and empower parents to be partners in the education of their children.

Objectives:

Enhance Parent Engagement: Promote parent participation in school-related activities and decision-making processes through advocacy, communication, support, and education.

Strengthen PAC Support: Provide training, resources, and networking opportunities to support PACs across all schools in the district.

Advocate for Student Success: Act as a unified voice for parents to advocate for improved educational policies, programs, and funding.

Improve Communication: Facilitate effective communication between parents, schools, and the district through regular updates, meetings, and forums.

Environment Scan:

The Chilliwack School District serves a diverse population of students and parents. The district's rapid growth presents both opportunities and challenges. As a central body, DPAC can help bridge communication gaps, address common concerns, and provide a platform for all parents to voice their opinions.



Services and Programs:

Workshops and Training: Organize workshops for parents on topics that align with the DPAC goals and membership direction.

Monthly Meetings: Hold monthly meetings to discuss and provide updates on DPAC business, initiatives, district policies, and share best practices.

Resource Development: Create and distribute materials (e.g., newsletters, guides) to help PACs enhance their impact.

Advocacy Campaigns: Launch campaigns to advocate for key issues such as increased funding, special education support, and curriculum improvements.

Outreach Plan:

Social Media Presence: Utilize online platforms to reach a wider parent audience.

District Partnerships: Collaborate with PACs and the District to distribute information through social media, websites, and direct communication with parents.

Funding Strategy:

Grants: Apply for the DPAC Gaming grant from Community Gaming Grants Program in BC.

District Support: Collaboratively work with the District to ensure financial support.

Donations: Apply for in-kind donations from local businesses and community members, where appropriate to support DPAC events.

Operations Plan:

Leadership Team: Composed of elected parent representatives, including a Chair, Vice-Chair, Treasurer, and Secretary, who oversee daily operations.

Volunteers: Engage parent volunteers for committee work and outreach efforts.

Meetings: Hold monthly DPAC meetings and training sessions for PAC members.



Financial Projections:

Expenses: Estimated 2024-2025 expenses of \$11,600 for events, workshops, trainings and materials.

Revenue: Projected revenue of \$2,500 from the BC Gaming Grant, \$5000 from the Chilliwack School District and leftover funds from contingency.

Milestones:

Fall: Connect with PACs and parents to further the DPAC mission and launch the parent workshops schedule.

Winter: Host monthly meetings and parent workshops while furthering advocacy efforts.

Spring: Connect and collaborate with PACs and parents to begin to develop a comprehensive advocacy strategy for the next school year.

June: Evaluate progress and set new goals for the upcoming year.

Conclusion:

Chilliwack DPAC is committed to fostering a collaborative environment where parents, schools, and the district work together to achieve the best outcomes for all students. By engaging parents, advocating for educational improvements, and providing valuable resources, we aim to make a meaningful impact in our community.



2024-2025 Proposed DPAC Priorities

DPAC aims to be flexible and responsive to membership concerns, while having strategic goals for the year to help guide focus and priorities. Based on feedback these are the priorities your DPAC Executive is proposing we focus on this year:

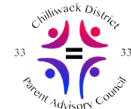
DPAC Goals	Advocacy Focuses
Complete PAC/DPAC Admin Procedure with District	Anti-Bullying/Anti-Racism <ul style="list-style-type: none"> - Education plan for students, parents and teachers - District Plan of Action to address bullying and racism - Standard Code of Conduct across the District
Complete full C&B review and update	EA Support <ul style="list-style-type: none"> - Continue to monitor the impact of the “Jackson Award” on class composition and support. - Advocate for more inclusive student supports
Complete DPAC Operating Norms document	Other Areas of Advocacy Focus as Capacity Allows: <ul style="list-style-type: none"> - Bussing and Traffic Infrastructure - Classroom Temperatures - Infrastructure and School Capacities
Update DPAC Logo	
Measurably engage more parent participation compared to 2023/24 school year	



2024-2025 Proposed DPAC Event Calendar

DPAC aims to provide relevant parent workshops and training. Based on feedback and requests, these are the presentations and events your DPAC Executive is focusing on booking for parents.

SEPTEMBER <ul style="list-style-type: none"> • 19th PAC 101/Teams Training • 26th DPAC General (Peggy) 	FEBRUARY <ul style="list-style-type: none"> • 27th DPAC General • Anti-Bullying Presentation (TBD)
OCTOBER <ul style="list-style-type: none"> • 23rd Halkomelem Language Class @ 7pm • 24th DPAC General (Family Smart) 	MARCH <ul style="list-style-type: none"> • Let's - Disability Awareness Presentation (TBD)
NOVEMBER <ul style="list-style-type: none"> • 21st Advocacy Presentation by Sue Robins @ 7pm • 28th DPAC General (Chilliwack Restorative Justice) 	APRIL <ul style="list-style-type: none"> • 24th DPAC General (Early Learning/Literacy) • Substance and Addiction Presentation (TBD)
DECEMBER <ul style="list-style-type: none"> • 5th Safe Teen Violence Prevention Presentation 	MAY <ul style="list-style-type: none"> • 2-4th BCCCPAC Conference <input type="checkbox"/> 29th DPAC AGM + Dinner <input type="checkbox"/> Anti-Racism Presentation (TBD)
JANUARY <ul style="list-style-type: none"> • 30th DPAC General (District) • Online Gaming Presentation (TBD) 	JUNE <ul style="list-style-type: none"> • PAC Cafe/Planning Event (TBD)



2024-2025 DPAC Budget – Approved Sept 26th

BUDGET 2024/2025	GAMING	GENERAL
Opening Balances	342.69	5,989.22
Income		
Gaming Grant Income	2,500.00	
Donation		
SD33 Funding		5000.00
Total Income	2,500.00	5000.00
Total Funds to be Allocated in 2024/2025	2,842.69	10,989.22
Expenditures		
BCCPAC Membership	200.00	
Miscellaneous Office Supplies, Printing Costs, Software	500.00	
BCCPAC Conference		2,000.00
BCCPAC Conference Travel Expenses	500.00	
BCCPAC DPAC Summit		500.00
Guest Speakers and Guest Speaker Recordings	1,000.00	3,000.00
Workshops/Training Seminars for DPAC/PACs	500.00	1,000.00
Update DPAC Logo		1,000.00
Honorariums for Indigenous Elders and Knowledge Keepers		500.00
Refreshments for Meetings		500.00
Bursaries/Gifts		300.00
Social Media Marketing		100.00
Total Expenditures	2,700.00	8,900.00
Excess to be held for Contingency Fund	142.69	2,089.22



SD33 DPAC GENERAL MEETING MINUTES
for September 26th, 2024, at 7 pm
HELD In Person at the School Board Office and on ZOOM

Executive: Chair Katie Bartel (DPAC Rep ADR), Vice Chair Deirdre O'Connor, Treasurer Jessica Clarke, Secretary Stacey Gould (DPAC Rep Stitó:s), Indigenous Liaison Gina Phillips (DPAC Rep Imagine), BCCPAC Rep Erinn Enns (DPAC Rep SSS), Member at Large 1 Vrushali Khot (DPAC Rep LME), Member at Large 2 Matt Stevenson (DPAC Rep McCammon).

Jen Hooge (DPAC Rep Chilliwack Secondary), Cary Moore (DPAC Rep Strathcona), Alison Esau (DPAC Rep Prom), Meagan Heinrichs (Greendale DPAC Rep), Amy Kelly (DPAC Rep Unsworth), Lindsey Davidson, Angela Wilkinson (DPAC Rep Vedder Elementary), Leigh Collins, Tai Weatherhead (DPAC Rep VMS), Kendy Michaloski (DPAC Rep Sardis), Dana Dope (DPAC Rep Cultus), Matt Brown (Evans DPAC Rep), Tanya Cannon (DPAC Rep Cheam), Kelly Jamieson (MSMS DPAC Rep), Jaime Kampman (Yarrow DPAC Rep), David Swankey (parent), Karine LeMay (RTCS DPAC Alt), Rachel Swegdan (Robertson DPAC Rep), Diana Heidinger (CMS DPAC Rep), Teri Westerby (SD33 Trustee)

1. WELCOME

2. SPECIAL GUESTS

2.1. Peggy Janicki author of "[The Secret Pocket \(orcabook.com\)](https://www.peggyjanicki.ca/2-book-storycontext-b-lessons-initiatives)", a true story about her mother's life in Lejac Residential School. Peggy's website is <https://www.peggyjanicki.ca/2-book-storycontext-b-lessons-initiatives>

- Peggy shared an opening song.
- From Stuart Lake, has been a canoe puller since 1994 and is also a teacher at the mission school district
- Peggy left our meeting participants with homework.
 - Peggy is quite concerned that there seems to be a theme appearing across the country and here in the Fraser Valley. The theme of concern: some people who are anti SOGI or anti LGBTQ are seemingly also the same people who denying that residential schools happened. People who don't believe residential school happened have also been asking, "where are the bodies"
 - Our homework - when we hear and see this, and if we feel safe to speak up. Speak the truth – residential schools happened.
 - If people would like to learn more, they can look up the work of Dr. Murray Sinclair and Sean Carleton.

3. CALL TO ORDER (@7:32)

3.1. Adoption of Agenda

- THAT the agenda be adopted as amended.
 - Tai motioned
 - Diana seconded
 - PASSED

3.2. Approval of May 30th, 2024, Annual General Meeting minutes be adopted with the amendment to include Erin Enns at the BCCPAC Representative.



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- THAT the minutes be approved as amended.
- Matt motioned
- Deirdre seconded
- PASSED

4. INFORMATION ITEMS

4.1. Chair Report

- I hope everyone had a restful break over the summer and I'm sure we all appreciate getting back into routine as well.
- DPAC has already been very busy, and we hosted a virtual PAC 101 on September 19th where we went over some PAC basics and introduced PACS to their Microsoft accounts from the district.
- Thank you to everyone who filled out our feedback survey that has been circulating. It has helped us with our pre-planning and strategic approaches to meet the goals for this year and educate, inform, and empower parents to be partners in the education of their children.
- Through the feedback we are hoping to make a few small changes to our processes. We hope these changes leave more room to dialogue with parents and for DPAC Executive to hear more from PACs.
 - We are committed to spending less time on reporting information items from committee meetings during the DPAC general meetings. We plan to just provide some highlights and have full reports and relevant links in the minutes.
 - We hope to have draft minutes out sooner for PACs convenience and information.
 - We are hoping to pre-book a monthly (at minimum) presentation for parents outside of our business meetings but incorporate short District relevant presentations at the beginning of each meeting.
- If your PAC has not confirmed their contact info, DPAC Rep and alternate please do as soon as possible [HERE](#) so we can ensure who has voting rights for their PAC. All DPAC reps and alternates must sign the [DPAC Code of Conduct](#) as well.

4.2. Trustee Report

- Work coming up:
 - Boundary Review and Space Allocation Visioning Consultation Process
 - Budget Timelines & Process
 - Long Range Facilities Plan Update Process
 - PVP Recruitment and Selection Plan
 - Board Annual Performance Review Pilot Work
 - BAA Course Approval
 - Budget Advisory Committee Report
- Highlights from the last Board meeting:



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- Framework for Enhancing Student Learning Report (FESL)
- 2023-2024 Audited Financial Statements & FSDA
- Annual Five-Year Capital Plan, 2025-26 – Minor Capital
- Strategic Plan Review and Consultation Process
- Upcoming Board events:
 - BCSTA Provincial Council - Oct. 25 -26
 - BCPSEA Symposium - Nov. 7 – 8
 - BCSTA Trustee Academy - Nov. 21 -23

4.3. Treasurer Report

- There is \$314.69 left in gaming funds and \$5989.22 in the general fund.
- See Sec 5.3 for more details.

4.4. BCCPAC Report

- There have been some changes in the board in the last few weeks. 3 board members resigned following the September 11th meeting. Minutes for that meeting are not yet available but the agenda can be found here
 - <https://bccpac.bc.ca/index.php/about-us/board-agendas-minutes>
- The remaining BCCPAC board has sent out an email clarifying some items and put forth their plans to go forward. There will be a by-election to elect new people, for the now 5 empty seats. Laura Ward, who was the previous president and was the current 1VP, has now moved into the President position per their bylaws.
 - <https://bccpac.bc.ca/index.php/about-us/constitution-bylaws>
- The board did not announce specific details of their plans going forward. Dates for the by-election and more information are expected to be released in the next week.
- Membership renewal time is here. Voting rights at the AGM and presenting resolutions require that your membership fees are paid by December 31st.

4.5. Committee Highlights

- DPAC holds seats representing parents on various internal, District and community committees. Written reports will be provided in the minutes with relevant highlights being mentioned in the DPAC General meeting.
- No DPAC Committees are running currently.
- District committees are the [Advisory Committee for Inclusive Education \(ACIE\)](#), the [Educational Policy Advisory Committee \(EPAC\)](#) which is on hold until it is needed to review policy, the [Inclusion, Diversity, Equity and Accessibility Committee \(IDEA\)](#), and the [Budget Committee](#).
- Community Committees we hold seats on are [Chilliwack Healthier Community Committee \(CHC\)](#), [Chilliwack Child and Youth Committee \(CYC\)](#), [Middle Years Committee](#), and the [Sexuality and Gender Equity Committee \(SAGE\)](#).



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- The first meetings for the Budget Committee, IDEA and ACIE have not been held yet.
- CHC:
 - City Committee, chaired by the mayor. Main Partner Group under which most other groups fall (umbrella). Many may intersect with this. <https://www.chilliwackhealthiercommunity.ca/> to learn more.
 - Food Council is working on keeping the Free Food Resource document updated. [Linked here](#). PLEASE share with your PACs, have your Admin share, Print and Pin on your community / PAC boards etc. There are a lot of folks struggling that you may not realize. Hunger affects education outcomes!
 - Last year was their biggest year of need, and they are already up 70k YTD.
 - Under CHC is the Chilliwack Child and Youth Committee (CYC). Currently, DPAC does not have a seat on Early Years, though the information may be relevant to our members. We have a seat on Middle Years, which is vacant. If you would like to attend the meetings, please let us know! dpac@sd33.bc.ca <https://childandyouth.com/>
 - At September's CYC meeting, Cristal Biela shared about Positive & Adverse Childhood Experiences and moving upstream in our work. We will have four Indigenous partner presentations this year in addition to four non-indigenous partner presentations. Planning for the 2025 Annual Conversation on Chilliwack's Children & Youth will begin in November.
 1. Early Years:
 - ★ The focus for this year is "Thrive to 5", with an intended increase in tier 2-3 referrals and a review of how to support families differently.
 - ★ An online calendar of universal free drop-in programming has been created for public use.
 - ★ Early Years Fair will be on Wednesday 28th May 2025.
 2. Middle Years:
 - ★ Middle Years strategic plan will be updated, and the Middle Years Development Instrument (MDI) data will be presented to the committee at the October meeting.
 - ★ There is discussion about having youth's voice on the committee and connecting with CYCs in schools to create focus groups for youth.
 - ★ Meetings are generally held the 3rd Monday of the month 9:30-11 am – please let us know if you would like



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to attend these meetings and represent DPAC – you do not have to be a DPAC rep to do so!

- Please share the 2024 Family Resource Guide with your PACs!
There are many useful links in there!

<https://earlylearning.sd33.bc.ca/sites/earlylearning.sd33.bc.ca/files/2024-01/Family%20Resource%20Guide%202024.pdf>

- SAGE

- The SAGE Community Collaborative creates and promotes education and awareness opportunities for service providers, to ensure that individuals of all sexualities and genders are served equitably.
- Met a few times over the summer and have now given final approval for our resource/handout cards that the committee has been working on for the past several months. These will provide information and contact details for various safe and inclusive programs and services that both individuals and their support networks may need.
- There will also be a QR code with links. They are going to print soon, and we will let DPAC members know, so they can share with PACs and students.
- Working in collaboration with Christina Billingham, IDEA Coordinator for the District, on adapting some Lunch and Learn topics for the broader community, which parents/guardians would be welcome to join (Gender 101, Asking Hard Questions in a Safe Space etc), updates to come. Please email or reach out if you have topic suggestions.
dpacvp@sd33.bc.ca
- Committee members and volunteers continue to be an area where we could use some assistance; we welcome anyone who would like to attend a meeting and see if it is for them. Allies, 2SLGBTQIA+, anyone welcome, lived experience would be great, though not necessary! Generally, we meet on the 3rd Monday of the month on Zoom 1:30-2:30 pm.
- Next Meeting: October 28th 1:30 pm on Zoom

5. NEW BUSINESS

5.1. DPAC Priorities and Action Plan

- Discussion around areas of focus for advocacy included:
 - Class composition in elementary schools (related to language used to describe children’s diagnoses and associated categories [class composition is related to categories]).
 - Bussing – Promontory and Rosedale were highlighted. 25% of the students come from Promontory. Rosedale says the bus routes and times are insufficient.



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- Drugs in schools – want administration to do more.
- Getting schools up to capacity.

5.2. DPAC Events and Meeting Structure

- October 23, 2024, Halq'eméylem language class
- Request to access to process and procedures for reporting violence or sex crimes. The students should also be able to access it to know what their rights are. In a situation a student may not go to their parents.
- Discussed the success of the Feeding Futures program in schools.

5.3. DPAC Budget Proposal

BUDGET 2024/2025	GAMING	GENERAL
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Adjusted Opening Balance	<u>342.69</u>	<u>5,989.22</u>
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Donation		
SD33 Funding		5000.00
Total Income	<u>2,500.00</u>	<u>-</u>
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Expenditures		
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Miscellaneous Office Supplies, Printing Costs, Software	500.00	
BCCPAC Conference		2,000.00
BCCPAC Conference Travel Expenses	500.00	
BCCPAC DPAC Summit		500.00
Guest Speakers and Guest Speaker Recordings	1,000.00	3,000.00
Workshops/Training Seminars for DPAC/PACs	500.00	1,000.00
Update DPAC Logo		1,000.00
Honorariums for Indigenous Elders and Knowledge Keepers		500.00
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Excess to be held for Contingency Fund	<u>142.69</u>	<u>2,089.22</u>

- There was a lot of discussion over the approach that will be taken for the logo. DPAC doesn't know the history of the logo and are unsure if we own the logo. There is zero documentation.
 - Could hire someone to do the design.



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- We would then own the digital file.
- Mentioned that kids might want to do a design contest.
 - Could include a bursary towards their education.
- This will be an agenda topic at the October general meeting. Membership wants to further discuss approach.
- Website is a priority but isn't on the budget. It could fall under software.
 - The district won't post all of the files we want forward facing for membership, which is why DPAC are looking at standing up a website.
- THAT the 2024-2025 Budget be approved as distributed.
 - Rachel motioned
 - Diana seconded
 - PASSED

5.4. No Space for Hate Open letter

- Concerns about the layout and the way the letter is worded. Some can't support the letter given the way it is written.
- Some understand the intent and agree with intent, but do not like the way it is articulated.
- Some are in support of signing.
- THAT Chilliwack DPAC sign and attach our support to the No Space for Hate open letter, taking a public and united stance with DPACs across the province.
 - Matt motions
 - Tai seconded
 - Votes: Support 14; opposed 5; abstaining 1.
 - PASSED

6. DATES OF UPCOMING MEETINGS

6.1. Halq'eméylem Language Class – October 23rd, 2024 @ 7:30pm

- Online via Zoom - <https://sd33-ca.zoom.us/meeting/register/u5lpdOCogT4uEtcj0zQUUwhCn1Dd1EWsfBz2>

6.2. General Meeting – October 24th, 2024 @ 7pm

- In person at the School Board office and online via Zoom - <https://sd33-ca.zoom.us/meeting/register/u50odeyuqzvjE9HQJ-9GfWKYVL4an8wEsCfC>

7. ADJOURNMENT (@9:00PM)