



DPAC General Meeting January 27, 2022 at 7:00PM

Held via Zoom

Meeting ID: 645 3733 4480

Passcode: 632667

1) CALL TO ORDER – 7:00 PM

1.1 Call to Order

- Welcome and Introduction
- Ensure Quorum

1.2 Adoption of the Agenda

- (THAT the agenda be adopted as circulated.)

1.3 Approval of the Minutes

- (THAT the minutes of the November 25th 2021 General Meeting be approved as circulated.)

2) REPORTS

- Trustee Report
- District Report
- Committee Reports
 - CYC Committee
 - Middle Years Committee
 - CHC Committee
 - SAGE Committee
 - Inclusive Education Committee
 - Budget Committee
 - EPAC
- BCCPAC Report
- Treasurer's Report
- Chair's Report

3) UNFINISHED BUSINESS

4.1 Sexual Health Education

- MOTION: That DPAC spend \$400 to provide access to Saleema Noon's Body Science Online Program for an additional school this year

4) NEW BUSINESS

5.1 DPAC Indigenous Executive Position

5) ROUNDTABLE – School Safety Plans

6) DATE OF NEXT MEETING

- DPAC General Meeting February 24, 2022 at 7pm via Zoom

7) ADJOURNMENT

Alicia Fleetham

DPAC Chair



Members Present:

Alicia Fleetham	DPAC Chair
Diane Braun	DPAC Vice Chair and Chilliwack Middle DPAC Rep
Katie Bartel	DPAC Secretary
Jessica Clarke	DPAC Treasurer
Meghan Reid	DPAC BCCPAC Rep and Sardis Secondary DPAC Rep
Elizabeth Beacom	DPAC Member at Large and Watson EI DPAC Rep

Amanda Goudreault	Chilliwack Secondary DPAC Rep
Amy Kelly	Unsworth Elem DPAC Rep
Angela Wilkinson	Vedder Elem DPAC Rep
Deirdre O'Connor	Tyson Elem DPAC Rep
Heather Wooton	Leary IAT DPAC Rep
Hollee Wark	McCammon Elem DPAC Rep
Jenn O'Connal	Evans Elem DPAC Rep
Jill Luesink	Imagine IAT DPAC Rep
Joanne Johnson	Robertson Elem DPAC Rep
Kendy Michaloski	Sardis Elem DPAC Rep
Margaret Reid	Cheam Elem DPAC Rep
Scott Hill	Mt. Slesse DPAC Rep
Shannon Burnette	Rosedale Community DPAC Rep
Shantini Klaassen	Yarrow Elem DPAC Rep
Tanya Rath	AD Rundle DPAC Rep
Vrushali Khot	Little Mountain Elem DPAC Rep

Parent's Present:

Stacey Gould

Guests Present:

David Swankey, Trustee Liason
Allan Van Tassel, Director of Facilities and Transportation
Robert Beischer from Childrens Right to Play

1. CALL TO ORDER @ 7:01pm

- 1.1. Ensure Quorum
 - Quorum of members met
- 1.2. Adoption of Agenda
 - **MOTION** by Jill Luesink to add 5.3 - The Role of a DPAC Rep
 - Seconded by Diane Braun
 - **MOTION** by Amy Kelley to add Robert Beischer from A Children's Right to Play as a guest presenter in the Special Presentation



- Seconded by Elizabeth Beacom
 - **MOTION** by Jill Luesink THAT the agenda be adopted as amended.
 - Seconded by Dianne Braun - APPROVED
- 1.3. Approval of Minutes
 - Proposed amendments:
 - Under CHC Committee Report correct the wording to say Junior Achievement BC (JABC) is being highlighted by the Chilliwack Financial Literacy Committee and offering a resource, not curriculum.
 - CYC report should read 0.5 child and youth in care support teachers, not 15
 - Tanya Cannon is from Cheam not Central
 - **MOTION** by Tanya Rath THAT the minutes of the October 28nd General meeting be approved as amended
 - Seconded by Jill Luesink - APPROVED
- 2. **SPECIAL PRESENTATION – Playgrounds – Allan Van Tassel, Director of Facilities and Transportation and Robert Beischer from Childrens Right to Play**
 - 2.1. Allan Van Tassel gave clarification and information on the \$165,000 Playground Enhancement Fund that the district receives from the Ministry of Education.
 - The selection process for which playgrounds are submitted to the Ministry for consideration focuses on the safety and condition of the playground equipment, the “end of life” of the playground and whether equipment to repair a playground is available.
 - The district softly inspects during service request calls, performs monthly inspections from certified staff, and twice a year a full inspection is done. School Protection Plan Consultant is hired to do inspections as well.
 - East Chilliwack has been awarded the funds this year while Promontory, Bernard and Cultus Lake were submitted to the Ministry for consideration for next year.
 - Some surveillance is used for prevention of vandalism. The video camera data writes over itself and is managed by the IT department in accordance with policies 716 and 716.1.
 - Approximately one-third of new playground equipment is inclusive, and all is CSA approved



- 2.2. Rob Beischer from the Rotary Club of Chilliwack Fraser provided information A Children's Right to Play which raises funds annually for inclusive, accessible and zero barrier equipment for selected playgrounds.
- The Rotary club operates a Travel Lotto fundraiser to raise the funds and has contributed to 4 schools so far.
 - For school playgrounds the funds are allocated to PACs, to choose what equipment they feel is the most appropriate with consultation, education and guidance towards accessible equipment.
 - Further questions can be directed to robert@kinetikmarketing.com 604.793.5105 (<https://portal.clubrunner.ca/794>)

3. REPORTS

3.1. Trustee Report

- Accessible playground guidelines can be found at <https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/programs>
- School catchment boundaries for Stitó:s Lá:lém totí:lt Elementary/Middle School were approved
 - Boundaries were adopted based on the recommendation of staff following a public consultation approved by the board at the June 15th public meeting
- Input is being received for the renewal of the district Long Range Facilities Plan (LRFP)
 - The LRFP will be a guiding document for the district from 2021-2025
 - Input is being received through: <https://www.letstalksd33.ca/lrfp-21-25>
- The Education Policy Advisory Committee (EPAC) has scheduled regular meetings between now and the end of the school year to support the policy manual renewal project
 - EPAC Committee reports and recommended policy will be presented at public meetings of the board in the months ahead with 39 policies being covered.
- On November 8th, the board issued a statement indicating that a vaccine mandate for staff will not be implemented in the Chilliwack School District.

3.2. Committee Reports

- **CYC Committee**
 - Planning is underway for the Conversation on Chilliwack's children which is a conference that typically happens annually in the Spring



- Family Smart has a new website. They provide support for parents who have children struggling with mental health concerns. Please share on your school PAC pages:
<https://familysmart.ca>
- The next **Cultural Sharing Series Session** will be Nov 26 on Zoom from 12-1, with the topic of **Traditional Territory/Land Acknowledgement Teachings**.
 - See attachment #1 for more information and please share with your PACs
- **Middle Years Committee**
 - Next meeting is December 1, an agenda has not yet been circulated
- **CHC Committee**
 - Met on November 23rd and had lots of discussion around flood management and resources.
 - Please circulate the Free Food Program document:
<https://static1.squarespace.com/static/5519a5e3e4b03cc5bf126513/t/619c3f72531f5e5ebd59b847/1637629811485/Free+Food+Programs+Nov+2021.pdf>
- **SAGE Committee**
 - SAGE is a new community panel that meets twice a month
 - SAGE members met with CTA in hopes of bringing in a speaker on for the April Pro-D to tackle gender inclusion, compassion, and kindness in the classroom.
 - SAGE is also looking at making a pamphlet for gender equity resources in the community.
- **Inclusive Education Committee**
 - The elementary parent rep moved to middle school CUPE rep, and a new parent is filling the elementary parent seat.
 - Secondary, Indigenous and Alt parent reps are still needed.
 - The implementation and training for competency based IEP's were discussed. Information will be sent through Family of School's Learning Sessions with Parent Learning Sessions to be scheduled. DPAC offered to host district staff to share information to PACs at a DPAC meeting and suggested utilizing Let's Talk as a tool to share info out to parents who cannot make the learning sessions and accept feedback and ask questions.
 - January 10th is the next meeting. DPAC will be suggesting future topics: restraint and seclusion, as well as accessibility, and inclusion across the district (summer learning, preschools, playground, extra-curricular activities, etc.)
 - Any ideas for topics can be emailed to DPAC.



- **Budget Committee**

- The Budget Committee met on November 4th and the next meeting will be on January 6.
- The first meeting covered the first quarter which ended September 30 when the final student registration count was due therefore limiting content, with more information to come in January.

- **EPAC**

- EPAC is working on updating policies that are long overdue for review or out of step with practice or with what the district wants practice to be.
- This meeting passed four policies on to the Board:
 - Policy 220 Parents' Advisory Council (PAC)
 - Policy 221 District Parent Advisory Council (DPAC)
 - Policy 230 Business and Community Partnerships
 - Policy 270 Community Use of Facilities
- Three policies were sent back for further consideration:
 - Policy 231 Advertising in Schools
 - Policy 240 Fundraising
 - Policy 260 Community Schools (due to lack of definition of why a community school is different)
- Three policies are on the agenda for the next meeting:
 - Policy 261 Neighborhood Learning Centers
 - Policy 280 Smudging
 - Policy 290 Historical Records Preservation
- Current policies all on district website.

3.3. **BCCPAC Report**

- BCCPAC membership registration is due by Dec 31, this allows PACs to vote at the BCCPAC AGM and have access to resources.
- The DPAC Summit was held Nov 19-20. The summit included how to write a resolution, informed us that BCCPAC is working on getting SD33 Special advisor report released as Prince George's Special Advisor report has been released, and that BCCPAC will advocate for individual cases, as they have capacity, even if a PAC hasn't paid the registration.
 - Indigenous Education Council can help get the indigenous voice represented in PACs and DPACs.
- BCCPAC's website is extremely helpful and has lots of resources: <https://bccpac.bc.ca>

3.4. **Treasure Report**



- See Attachment #2 Budget Report
- As of September 31, 2021:
 - Gaming Account balance after commitments is \$7656.76
 - General account balance after commitments is \$2506.92
 - This includes a \$500 donation.

3.5. Chair's Report

- DPAC continues to advocate for the parent voice to be considered in planning and decision making within our district. A lot of work this past month has been through existing committees, such as EPAC, ACIE, and BCCPAC, and conversations with district staff and Trustees. DPAC is awaiting partner meeting dates with the board and district staff and plans to meet with the CTA again in the new year. Please bring any questions, concerns, and ideas forward to DPAC.
- DPAC sent a letter of support for the vaccine mandate for school staff and volunteers as directed by a majority vote of members.
- A reminder of the importance for PACs to read and be familiar with their Constitution and Bylaws, as well as DPAC's Constitution and Bylaws to understand the voting process and how votes are tallied and how a vote to abstain affects the results
- DPAC summit items of interest included how PACs and DPACs can further Truth and Reconciliation and the inclusive education information handbook from the ministry of education.

4. UNFINISHED BUSINESS

4.1. Sexual Health

- Unsworth Elementary and Rosedale Community schools are confirmed to be taking part in the Saleema Noom resource.
 - Three PACs have reached out to DPAC and have been advised to obtain school admin support. DPAC will review the budget to see if we can fund more than two schools this year.
- Saleema Noom parent presentation will be held on March 8 at 6:30pm on Zoom and will be shared out to PACs in the new year.

5. NEW BUSINESS

5.1. Long Range Facilities Plan Consultation

- It is important to take opportunities to provide feedback to the district. Let's Talk has a document to look over regarding LRFP. <https://www.letstalksd33.ca/lrfp-21-25>
- The LRFP seems to be lacking the full scope of inclusion.



- The plan includes focus on gender neutral bathrooms, but misses focus on inclusive playgrounds, accessible spaces, indigenous culture representation and inclusive resource rooms.
- The plan mentions the district's leadership in technology but there is a need for 4 new schools and 7 additions. Funds for both technology and schools while PACs currently fund laptops.

5.2. PAC Membership Contact Information Collection and Management

- DPAC has heard that PACs struggle with being able to consult their membership efficiently and effectively. PACs may not be permitted to communicate their business through school admin which can pose many challenges.
- Each PAC can obtain access to a confidential district email account and that provides use of various Microsoft features, including Microsoft Forms.
- Information and resources to support PACs in accessing their district email account and creating an online Form to circulate to their members will be sent out in the coming weeks.
- Once created, a link to the form can be sent out to the parent membership via school admin for parents to complete and opt in for emails from PAC.

5.3. The Role a DPAC Rep

- Questions around if DPAC Reps get to vote personally or based on parent feedback and what the expectations are across the district.
 - Expectations can be defined in the PAC Constitution and Bylaws however; consideration should be given to ensure the expectations will remain attainable as the capacity of volunteers will vary each year for PACs.
 - While the PAC executives are elected by the parent membership to represent them, it's important to recognize that the executive is also accountable to the parent membership that elected them. The intention should be to consult members whenever reasonably possible.
 - DPAC reps are bound by their PAC and DPAC Constitution and bylaws, and PAC members should be cognizant of who they are electing to their executive and DPAC rep roles.

6. Round Table – Trialing District Staff Guest at DPAC Meetings.

- 6.1. Many DPACs in BC have district staff attend their general meetings. DPAC is considering members' thoughts on trialing having



district staff attend general meetings in the new year and provide a report. Questions on items covered in the report can be typed in the chat for the DPAC chair to ask with a time limit, any unanswered questions will receive an email response. Information brought by district staff would be different than reports from the already invited trustee.

- Members would need to be respectful of time and not use it as a one-on-one time to “grill” district staff. Meeting length is a universal concern for DPAC reps.
- Members all thought it would be good to be more informed from the district and be able to bring the information to the schools.
- Some members thought every second month, to alternate with special presentations might be a good idea to ensure meetings do not run late.
- As always, DPAC is a PACs first point of contact to liaise with the district and seek guidance and support with PAC business.

7. DATES OF UPCOMING MEETINGS

- 7.1. DPAC General Meeting January 27, 2022 at 7pm via Zoom

8. ADJOURNMENT @ 9:29pm

Prepared By:

x *Katie Bartel*

Katie Bartel
DPAC Secretary

Draft Approved By:

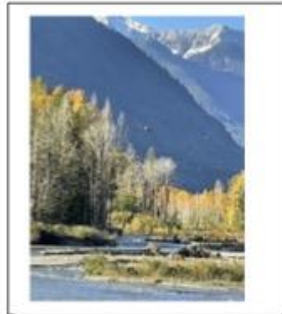
x *Alicia Fleetham*

Alicia Fleetham
DPAC Chair



Attachment #1 Cultural Sharing Series Session

Cultural Sharing Series #8



Topic: Traditional Territory/Land Acknowledgement Teachings

Friday November 26th, 2021

12:00 – 1:00

Zoom Link Attached

<https://us06web.zoom.us/j/82034674712>

Meeting ID: 820 3467 4712

Facilitated by:

Gracie Kelly, Indigenous Relations Manager

Info: gkelly@chilliwackdivision.ca 604 795 0464



Attachment #2 Budget Report

**CHILLIWACK SCHOOL DISTRICT
 PARENT ADVISORY COUNCIL
 STATEMENT OF REVENUES AND EXPEDITURES
 JULY 1, 2021- JUNE 30TH, 2022**

	<u>Gaming Account</u> 1465970	<u>General Account</u> 1465954
Bank Balance as at July 1st, 2021	6,007.24	2,006.92
2020/21 Province of BC DPAC Grant Donation	2,500.00	500.00
SD33 BCCPAC Conference		
Total Funds Available	<u>8,507.24</u>	<u>2,506.92</u>
Expenditures Paid		
<u>BCCPAC Membership Fees</u>		
<u>DPAC Workshop Costs</u>		
<u>Miscellaneous Expenses</u>		
<i>Heather Attridge</i> Suzanne P. IEP Presentation <i>Cheque #88</i>	250.00	
<i>Saleema Noon</i> Sexual Health Workshop 2022 <i>Cheque #89</i>	367.50	
<i>Katie Bartel</i> BCEdAccess Advocon <i>Cheque #91</i>	33.99	
<i>Jessica Clarke</i> BCCPAC Membership <i>Cheque #92</i>	150.00	
Total Expenditures	<u>801.49</u>	-
Closing Bank Balance October 31, 2021	<u>\$ 7,705.75</u>	<u>\$ 2,506.92</u>
<u>Expenditures Committed:</u>		
<i>Alicia Fleetham</i> BCEdAccess Advocon <i>Cheque #90</i>	48.99	
Total Commitments on Account	<u>48.99</u>	-
NET Adjusted Bank Balance	<u>\$ 7,656.76</u>	<u>\$ 2,506.92</u>