

# SD33 Collaborative Professional Development Inquiry Model



## WE BELIEVE:

- All staff working in SD33 are educators.
- Powerful professional learning is based on inquiry.
- Learning is ongoing and reciprocal.



Chilliwack  
Teachers'  
Association



School District  
#33 Chilliwack



Canadian Union  
of Public  
Employees #411

## 1. What is it and why?

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SD33 Collaborative Professional Development Inquiry is designed to provide an ongoing learning community across the district through a series of after-school sessions. Research tells us that when we share and learn together on a regular basis, we build our knowledge and skills and develop into a cohesive and trusting team.

Staff will have the opportunity to attend **10 - 12 hours** of after-school sessions either at their school / site OR with an intra-district group.

Staff must let their school principal / CTA ProD rep know of their choice *before* the first session. CTA members choosing not to participate in the after-school sessions will complete self-directed activities on the two "in-lieu" days. (A self-directed form must be completed for each day.)

## 2. School-Based (Staff working together from one site)

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Each school / site needs to establish a voluntary Planning Committee consisting of:

- 2 CTA members (ProD rep, plus one other)
- A principal or Vice Principal
- 1 CUPE member
- 1 management member (where applicable)
- Any additional interested staff

The planning committee will meet *before* the first session to determine the direction of the School-Based Collaborative ProD sessions. Once the area of Inquiry has been determined, staff will be notified and will have the opportunity to participate in the school-based sessions OR with an intra-district discrete group.

While attending the school-based sessions, smaller groups may choose to break out during each session for more specific collaborative activities within the realm of the school's overall Inquiry question/focus.

The school planning committee is responsible for completing the **School-Based Collaboration Planning Form** and submitting it to the CTA ProD Chair *before* the first after-school session.

### 3. Intra-District (staff working together from a variety of sites)

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Discrete Intra-District collaboration groups of 4 – 15 members will have a facilitator. The facilitator will:

- post information about the inquiry focus area via CTA and Connect 33 early in the school year.
- submit an **Intra-District After School Collaboration Planning Form** to the CTA Pro-D Chair (CTA members) or CUPE Shop Steward (CUPE members) and the school's Principal before their second session.
- Ensure that the group reports their learning to their own staff / the district.

### 4. Collaborative Professional Development dates for 2021-2022:

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Wednesday, October 27, 2021

Wednesday, November 24, 2021

Wednesday, January 26, 2022

Wednesday, February 23, 2022

Wednesday, April 27, 2022

Wednesday, May 25, 2022

*In-lieu dates: Friday, November 26, 2021 and Friday May 20, 2022.*

Staff are requested to avoid scheduling other activities such as appointments, extra-curricular activities, beyond timetable courses, in-service, or meetings for these afternoons.

NOTE: Staff could make a group decision to meet on a different date / time during the last week of each month. All members of the school group / intradistrict group would need to be able to attend each session.

#### SOME THINGS TO KEEP IN MIND

- All students are the collective responsibility of the whole staff
- Set norms or guidelines for meetings
- Be respectful - diverse perspectives are healthy
- Look at current practice and set realistic goals



## 5. FAQs

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### **What about other Pro D and In-Service that I do in my own time?**

The intent of the collaborative model is to allow groups to work together. Individual Professional Development and In-Service do not count towards SD33 Collaborative Professional Development.

### **Can I do self-directed on the Wednesday collaboration days? Or half/half?**

No. Staff must choose to either participate fully with a school-based group or an intra-district group.

### **What about staff who choose not to attend these sessions?**

We encourage all staff to participate in this valuable collegial ProD model. However, it is voluntary.

CTA choosing not to participate are responsible for planning their own professional development for the in-lieu days. CUPE staff should consult with their supervisor.

### **What if I am absent on a Collaboration Day?**

If you are absent from school on the day of a scheduled after-school session due to illness or emergency leave, you do not have to make up time for the day in lieu. Unique circumstances need to be discussed with the individual's supervisor.

### **If you have any further questions...**

CTA members, please contact: [pdchair@chilliwackteachers.com](mailto:pdchair@chilliwackteachers.com)

CUPE members, please contact your Shop Steward.

