



**Chilliwack  
School District**

## **THE BOARD OF EDUCATION**

**School District #33 (Chilliwack)**

### **Regular Public Board Meeting**

**(Recorded)**

## **AGENDA**

**June 15, 2021**

**7:00 pm**

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#### **1. CALL TO ORDER – Zoom Webinar**

- 1.1. Call to Order – **Welcome, Acknowledgment of Traditional Stó:lō Territory and Diversity Statement**
- 1.2. Adoption of the Agenda  
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes  
(THAT the minutes of the June 1, 2021 Regular Board Meeting be approved as circulated.)

#### **2. PRESENTATION**

- 2.1. Strategic Plan Update: Achievement / Student Success Information

#### **3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA**

#### **4. ACTION ITEMS**

- 4.1. Imagine High Integrated Arts and Technology School Parent Advisory Council
- 4.2. Local Capital Transfer
- 4.3. Five Year Capital Plan
- 4.4. Policy Renovation Project: Bylaw 3 – Indemnification
- 4.5. Boundary Review Consultation Process
- 4.6. Policy Renovation Project: Policy 110 – Vision, Mission, Motto
- 4.7. Strategic Plan

#### **5. INFORMATION ITEMS**

- 5.1. Operations Report: Annual Facilities Grant (AFG)

- 5.2. Information Request – PVP Non-Enrolling Teaching Time
- 5.3. BCSTA Report
- 5.4. Meeting Summaries
- 5.5. **Next Board of Education Meeting: September 14, 2021 at 7:00 p.m.**

**6. PUBLIC PARTICIPATION – QUESTIONS CONCERNING THE AGENDA**

**7. ADJOURNMENT**



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, June 1, 2021

**Location:** Zoom Webinar

**Members Present:**

Chair	Ms. W. Reichelt
Trustee	Dr. C. Bondar
Trustee	Dr. D. Furgason
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. D. Swankey

**Regrets:** Vice-Chair Mr. J. Mumford

**Staff Present:**

Interim Superintendent	Mr. R. Arul-pragasam
Secretary Treasurer	Mr. G. Slykhuis
Assistant Secretary Treasurer	Mr. M. Friesen
Assistant Superintendent	Ms. P. Jordan
Assistant Superintendent	Mr. K. Savage
Director of Instruction	Mr. D. Manuel
Director of Facilities and Transportation	Mr. A. Van Tassel
Executive Assistant	Ms. T. McNally
Audio-Video/Desktop Foreman	Mr. M. Bakker

**Observer:** Ministry Special Advisor Mr. M. McKay

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**1. CALL TO ORDER – Zoom Webinar**

**1.1. Call to Order**

The Board Chair called the meeting to order at 7:01 p.m. – **Welcome, Acknowledgment of Traditional Stó:lō Territory**

**The Board Chair read the following Statement:**

The Chilliwack School District is horrified by the discovery of the remains of 215 children in a mass unmarked grave at the former Kamloops Residential School. Our hearts go out to all the families that this tragedy has impacted. Canada's past injustices and unimaginable treatment of Indigenous children and families is a stark reminder that we still have a long path ahead of us towards reconciliation. We acknowledge the lasting harm done to Indigenous people and communities by Canada's residential school program, and we are committed to truth, reconciliation and healing to create an equitable

country. It is only through recognizing the reality of our nation's past that we can hope to do better for the youth of today and tomorrow.

**1.2. Adoption of the Agenda**

**161.21** Moved by: Trustee Bondar  
Seconded by: Trustee Furgason

THAT the agenda be adopted as circulated.

**NO VOTE**

**162.21** Moved by: Trustee Maahs  
Seconded by: Trustee Furgason

THAT the agenda be amended to add Trustee Reports.

**DEFEATED**

For: Furgason, Maahs

Opposed: Bondar Reichelt, Swankey

**163.21** Moved by: Trustee Bondar  
Seconded by: Trustee Furgason

THAT the agenda be adopted as circulated.

**CARRIED**

For: Bondar Reichelt, Swankey

Opposed: Furgason, Maahs

**1.3. Approval of the Minutes**

**164.21** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar

THAT the minutes of the May 11, 2021 Regular Board Meeting be approved as circulated.

**CARRIED**

For: Bondar Reichelt, Swankey, Maahs

Opposed: Furgason

**2. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA**

Comments/Questions were received regarding the following:

- No comments or questions were received.

**3. ACTION ITEMS**

**3.1. 2021 – 2022 Budget Approval – 2<sup>nd</sup> and 3<sup>rd</sup> Readings**

Trustee Neufeld joined meeting at 7:08 p.m.

**165.21** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar

THAT the Board of Education approve the second reading of 2021-2022 Annual Budget Bylaw at the June 1, 2021 Regular Board Meeting in the amount of \$171,928,285.

**CARRIED**

**166.21** Moved by: Trustee Bondar  
Seconded by: Trustee Reichelt

THAT the Board of Education approve the third reading of 2021-2022 Annual Budget Bylaw at the June 1, 2021 Regular Board Meeting in the amount of \$171,928,285.

**Meeting Break was called at 7:23 – 7:29 p.m.**  
**Meeting was called to order at 7:30 p.m.**

**CARRIED**

**3.2. 2021 – 2022 Five Year Capital Plan Bylaw**

**167.21** Moved by: Trustee Swankey  
Seconded by: Trustee Neufeld

THAT the Board of Education approve three readings of Capital Project Bylaw No. 2021/22-CPSD33-01 at the June 1, 2021 Regular Board Meeting.

**CARRIED**

**168.21** Moved by: Trustee Neufeld  
Seconded by: Trustee Swankey

THAT the Board of Education approve first reading of Capital Project Bylaw No. 2021/22-CPSD33-01.

**CARRIED**

**169.21** Moved by: Trustee Swankey  
Seconded by: Trustee Furgason

THAT the Board of Education approve second and third reading of Capital Project Bylaw No. 2021/22-CPSD33-01.

**CARRIED**

**3.3. Policy Renovation Project: Policies 141, 142, 180, 181, 182 and 191**

**170.21** Moved by: Trustee Swankey  
Seconded by: Trustee Neufeld

THAT the Board approve the following policies:

- Policy 141 Role of the Superintendent
- Policy 142 Superintendent Performance Review

And THAT the Board abandon existing Board Regulations as they are made redundant by the new policies:

- Board Regulation 304.1 Role Description: Superintendent of Schools
- Board Regulation 306.1 Superintendent's Evaluation

**CARRIED**

- 171.21** Moved by: Trustee Maahs  
Seconded by: Trustee Bondar
- THAT the Board approve Policy 180 Board Performance Review
- CARRIED**
- 172.21** Moved by: Trustee Bondar  
Seconded by: Trustee Maahs
- THAT the Board approve Policy 181 Trustee Professional Learning.
- NO VOTE**
- 173.21** Moved by: Trustee Reichelt  
Seconded by: Trustee Swankey
- THAT the Board approve Policy 181 Trustee Professional Learning with the amendment to number 3 in the Guidelines as follows:
3. If a trustee wishes to sign up for learning experiences such as seminars, conferences and workshops not promoted by BCSTA or SD33, they will advise the Board and Secretary Treasurer of their intentions prior to making any commitments.
- DEFEATED**  
For: Bondar Reichelt, Swankey  
Opposed: Furgason, Maahs, Neufeld
- 174.21** Moved by: Trustee Bondar  
Seconded by: Trustee Maahs
- THAT the Board approve Policy 181 Trustee Professional Learning.
- CARRIED**  
For: Bondar Furgason, Maahs, Swankey  
Opposed: Reichelt  
Abstained: Neufeld
- 175.21** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar
- THAT the Board approve Policy 182 Trustee Orientation.
- CARRIED**
- 176.21** Moved by: Trustee Bondar  
Seconded by: Trustee Maahs
- THAT the Board approve Policy 191 Trustee Expenses and further THAT the Board abandon existing Policy 228: Trustee Expenses as it is made redundant by the new policy.
- NO VOTE**
- 177.21** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar
- THAT the Board approve Policy 191 Trustee Expenses with the amendment to number 4 in the Guidelines as follows:

4. Expense claims are to be submitted first to the Chair for signature, then to the Secretary-Treasurer for payment

4.1 The Vice Chair shall sign for expense of the Chair

4.2 Any discrepancies regarding the claim will be brought to the Trustee's attention

4.3 A dispute regarding amounts authorized for reimbursement will be adjudicated by the Board

**DEFEATED**

**For: Bondar, Reichelt, Swankey  
Opposed: Furgason, Maahs, Neufeld**

**178.21** Moved by: Trustee Bondar  
Seconded by: Trustee Maahs

THAT the Board approve Policy 191 Trustee Expenses and further THAT the Board abandon existing Policy 228: Trustee Expenses as it is made redundant by the new policy.

**DEFEATED**

**For: Furgason, Maahs, Neufeld  
Opposed: Bondar, Reichelt, Swankey**

**3.4. Policy Renovation Project: Policy 110 – District Mission, Vision and Motto**

**179.21** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar

THAT the Board of Education approve Policy 110 – District Mission, Vision and Motto.

**DEFEATED**

**For: Bondar, Reichelt, Swankey  
Opposed: Furgason, Maahs, Neufeld**

**3.5. Policy Renovation Project: Bylaw 1 – Board Bylaw Procedures**

**180.21** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar

THAT the Board of Education approve three readings of Bylaw 1 Board Bylaw Procedures.

**CARRIED**

**181.21** Moved by: Trustee Maahs  
Seconded by: Trustee Neufeld

THAT the Board of Education approve first, second and third readings of Bylaw 1 Board Bylaw Procedures.

**CARRIED**

**3.6. Policy Renovation Project: Bylaw 2 – Trustee Elections**

**182.21** Moved by: Trustee Swankey  
Seconded by: Trustee Neufeld

THAT the Board of Education approve three readings of Bylaw 2 Trustee Elections.

**CARRIED**

**183.21** Moved by: Trustee Maahs  
Seconded by: Trustee Neufeld

THAT the Board of Education approve first, second and third readings of Bylaw 2 Trustee Elections.

**CARRIED**

**3.7. Letter re. Accessible British Columbia Act**

**184.21** Moved by: Trustee Maahs  
Seconded by: Trustee Neufeld

THAT the Board of Education send a letter to both MLAs in Chilliwack requesting that people and children with dyslexia/learning and communication disabilities be included in the new Accessible British Columbia Act, which has not yet received final reading.

**NO VOTE**

**185.21** Moved by: Trustee Reichelt  
Seconded by: Trustee Bondar

THAT the motion be amended to read THAT the Board of Education send a letter to both MLAs in Chilliwack requesting that the accessibility needs of people and children with dyslexia and other learning and communication disabilities be specifically addressed by the Provincial Accessibility Committee once the new Accessible British Columbia Act passes final reading.

**NO VOTE**

**186.21** Moved by: Trustee Swankey  
Seconded by: Trustee Reichelt

THAT the amendment be amended to read THAT the Board of Education send a letter to Minister of Social Development and Poverty Reduction & the Parliamentary Secretary for Accessibility requesting that the accessibility needs of people and children with dyslexia and other learning and communication disabilities be specifically addressed by the Provincial Accessibility Committee once the new Accessible British Columbia Act passes final reading.

**CARRIED**

**For: Bondar, Reichelt, Swankey**

**Opposed: Furgason, Maahs**

**Abstained: Neufeld**

**187.21** Moved by: Trustee Reichelt  
Seconded by: Trustee Bondar

THAT the motion be amended to read THAT the Board of Education send a letter to Minister of Social Development and Poverty Reduction & the Parliamentary Secretary for Accessibility requesting that the accessibility needs of people and children with dyslexia and other learning and communication disabilities be specifically addressed by the



Provincial Accessibility Committee once the new Accessible British Columbia Act passes final reading.

**DEFEATED**

**For: Bondar, Reichelt, Swankey**  
**Opposed: Furgason, Maahs, Neufeld**

- 188.21** Moved by: Trustee Reichelt  
Seconded by: Trustee Maahs

THAT the meeting be extended to the conclusion of the agenda items. (9:54 p.m.)

**CARRIED**

**For: Bondar, Maahs, Reichelt, Swankey**  
**Abstained: Furgason, Neufeld**

- 189.21** Moved by: Trustee Swankey  
Seconded by: Trustee Bondar

THAT the motion be amended to read that THAT the Board of Education send a letter to the Minister of Social Development and Poverty Reduction & the Parliamentary Secretary for Accessibility supporting of the Chilliwack District Parent Advisory Council's letter addressing Bill 6.

**DEFEATED**

**For: Swankey**

**Opposed: Bondar, Furgason, Maahs, Neufeld, Reichelt**

- 190.21** Moved by: Trustee Maahs  
Seconded by: Trustee Neufeld

THAT the Board of Education send a letter the Minister of Social Development and Poverty Reduction & the Parliamentary Secretary for Accessibility requesting that people and children with dyslexia/learning and communication disabilities be included in the new Accessible British Columbia Act, which has not yet received final reading.

**CARRIED**

#### **4. INFORMATION ITEMS**

##### **4.1. Human Rights Training**

Interim Superintendent Rohan Arul-pragasam provided information regarding Human Rights Code Training for the Board of Education.

##### **4.2. Audit Working Committee Report**

The Board of Education received the Audit Working Committee Report of May 25, 2021.

##### **4.3. BCSTA Report**

No report was received.

##### **4.4. Meeting Summaries**

**May 11, 2021 Committee of the Whole Meeting Summary**

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Paula Jordan, Kirk Savage, David Manuel, Tamara Ilersich, Talana McNally

Observer: Keith Mitchell

1. Learning Sessions and Board Meetings
2. Advertising in Schools
3. Policy 110: District Vision, Mission and Motto

**May 11, 2021 In-Camera Meeting Summary**

Trustees: Willow Reichelt, Jared Mumford, Carin Bondar, Darrell Furgason, Heather Maahs, David Swankey

Trustee Bondar recused herself from this meeting.

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Tamara Ilersich, Talana McNally

Observer: Keith Mitchell

1. HR Report
2. BCPSEA Report
3. Teacher Retirement and Retirement Bonus
4. Release of Information
5. Superintendent

**4.5. Next Board of Education Meeting Date**

**Tuesday, June 15, 2021  
7:00 p.m.  
Zoom Webinar**

**5. PUBLIC PARTICIPATION – QUESTIONS CONCERNING AGENDA ITEMS**

Questions were received regarding the following:

- In person meetings.
- Failed Policies.
- % of students in district identifying as Indigenous.
- Terms in Policy 141.
- Education and resources around the appropriate use of people first language when it comes to individuals with various diagnoses.
- Board informed of CTA and District initiatives for wearing orange today.

**6. ADJOURNMENT**

The meeting was adjourned at 10:11 p.m.

Board Chair

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Secretary-Treasurer

## BOARD OF EDUCATION

### PRESENTATION REPORT

**DATE:** June 15, 2021

**TO:** Board of Education

**FROM:** Interim Superintendent Rohan Arul-pragasam, Assistant Superintendents Paula Jordan and Kirk Savage, Director of Instruction David Manuel

**RE: STRATEGIC PLAN UPDATE: ACHIEVEMENT/STUDENT SUCCESS**

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Interim Superintendent Rohan Arul-pragasam, Assistant Superintendents Paula Jordan and Kirk Savage, and Director of Instruction David Manuel will provide an update on achievement and student success as it they relate to the Strategic Plan.

<b>Priority</b>	Improving student achievement and well-being through high quality instruction.
<b>Goal</b>	All students meet or exceed grade level expectations in literacy and numeracy.

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** June 15, 2021

**TO:** Board of Education

**FROM:** Jared Mumford

**RE:** **IMAGINE HIGH INTEGRATED ARTS AND TECHNOLOGY SECONDARY SCHOOL PAC**

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#### **RECOMMENDATION:**

THAT the Board of Education formally recognize the Imagine High Integrated Arts and Technology Secondary School Parent Advisory Council.

#### **BACKGROUND:**

At its May 4, 2021 Parent Advisory Council meeting, Imagine High's PAC's Constitution and Bylaws were adopted. The PAC has submitted a letter to the Board of Education, its Constitution and Bylaws, as well as the PAC meeting minutes where they were approved (all attached). It is now up to the Board to establish this parent's advisory council for the school.

As per [Policy 904](#) and [Administrative Regulation 904.1](#) – School PACs, “Upon receipt of the completed constitution and bylaws, the Board shall formally recognize this organization as the official school's parent advisory council.”

AND

The [BC School Act, Section 8 \(2\)](#), “On receipt of an application under subsection (1), the board or minister must establish a parents' advisory council for the school or the Provincial school.”

May 29, 2021

Board of Education  
Chilliwack School District #33  
8430 Cessna Drive  
Chilliwack, BC  
V2P 7K4

Dear Board of Directors;

This letter is to formally request establishment of the parent advisory committee or "PAC" for the *Imagine High Integrated Arts and Technology Secondary School* also known as *Imagine High*. Please find attached the minutes of the inaugural annual general meeting or "AGM" which took place on May 4, 2021 via Zoom.

Sincerely,

Ashley Stone  
Chair, Imagine High PAC

**IMAGINE HIGH INTEGRATED ARTS AND**  
**TECHNOLOGY SECONDARY PARENT**  
**ADVISORY COUNCIL**  
**CONSTITUTION AND BYLAWS**

**Legislative authority preamble:**

The British Columbia School Act provides that:

*... it is the goal of a democratic society to ensure that all its members receive an education that enables them to become literate, personally fulfilled and publicly useful, thereby increasing the strength and contributions to the health and stability of that society;*

And to assist in facilitating the achievement of those objectives the Act recognizes Parent Advisory Councils and provides further that:

*..A parents' advisory council, through its elected officers, may advise the Board, and the principal and staff of the school or Provincial school respecting any matter relating to the school or the Provincial school.*

Thus, it is our mission;

*"We are a voice for all Imagine High parents and caregivers. We join together in support of our school- to voice our concerns, to celebrate the things we love, to explore issues that face us all, to support the passions of our students, to foster the participation of parents, and to find ways to make a great school even better."*

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## Constitution

### Section 1 – NAME

The name of this Council is the *Imagine High Parent Advisory Council* also known as The Imagine High Integrated Arts and Technology Secondary School.

### Section 2 – PURPOSES OF THE COUNCIL

The purposes of the Council will be:

1. To advise the school board, principal, and staff on any matter relating to the school
2. To advise and participate in the activities of the Chilliwack District Parent Advisory Council
3. To promote the education and welfare of students in the school
4. To promote the interests of public education and, in particular, the interests of Imagine High
5. To encourage parent involvement in educational activities and to support programs that promote parent involvement in decision making
6. To strengthen the role of parents in the education of their children by ensuring they know their rights and responsibilities, and by providing a forum for discussion of educational issues
7. To promote effective communication between the home and school
8. To provide leadership in the school community
9. To contribute to a sense of community within the school and between the school, home, and neighbourhood
10. To organize and support activities for students and parents
11. To advise and participate in the activities of the BC Confederation of Parent Advisory Councils

The Council will operate as a non-profit organization with no personal financial benefit accruing to members.

The business of the Council will be unbiased in respect of race, religion, gender, politics, sexual orientation, and physical or mental ability.

The business of the DPAC will be unbiased in respect to race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, and/or age.

Any section of the Human Rights Code or the Canadian Charter of Rights and Freedoms will supersede the above statement.

### **Section 3 - INTERPRETATION OF TERMS**

**“community organizations”** means groups that demonstrate an interest in education and are not already included in the scope of the Council’s constitution and bylaws

**“Council”** refers to the Imagine High Parent Advisory Council

**“district”** means School District No. 33

**“DPAC” or “district parent advisory council”** means the parent advisory councils organized according to the School Act and operating as a district parent advisory council in School District No. 33

**“PAC” or “parent advisory council”** means the parents organized according to the School Act and operating as a parent advisory council in Imagine High

**“parent”** is as defined in the School Act and means

- (a) the guardian of the person of the student or child,
- (b) the person legally entitled to custody of the student or child, or
- (c) the person who usually has the care and control of the student or child and, for the purposes of these bylaws, means the parent or guardian of a child or children enrolled in School District No. 33

**“school”** means any public elementary or secondary educational institution as defined in the School Act operating within School District No. 33

## **Bylaws**

### **Section 1 – MEMBERSHIP**

1. All parents and guardians of students registered in Imagine High are voting members of the Council.
2. Administrators and staff (teaching and non-teaching) of Imagine High may be invited to become non-voting members of the Council. If a staff member happens to also be the parent of a student registered in Imagine High, the status of voting member shall prevail under the assumption that they will abstain from voting on any matter directly related to their employment and/or professional gain.
3. Members of the school community who are not parents of students registered in the public school system may be invited to become non-voting members of the Council.
4. At no time will the Council have more non-voting than voting members.
5. Every member will uphold the constitution and comply with these bylaws.

### **Section 2 – GENERAL MEETINGS**

1. General meetings will be held not less than eight times during the school year, on a regular schedule. The annual general meeting will be held in September.
2. Members may call a special meeting by presenting a request signed by at least twenty-five (25) members to the Chair, who shall call the meeting within fourteen (14) days of receipt of the request.
3. At general meetings, members shall not discuss individual school personnel, students, parents, or other members of the school community.
4. Members will be given reasonable notice of general meetings.

*Notice of meetings can be sent in various ways—by flyer, newsletter, e-mail, or website. A calendar of meetings for the year satisfies the requirement for reasonable notice.*

#### **Quorum**

5. A quorum for general meetings will be 5 voting members.
6. If at any time during a general meeting a quorum ceases to be present, business then in progress must be suspended until there is a quorum present or until the meeting is adjourned or terminated.

*A quorum is the minimum number of voting members that need to be present at a meeting to make decisions. The requirement for a quorum ensures that a representative number of voting members are present in the room when decisions are made. The quorum cannot be waived or suspended, even by unanimous consent.*

#### **Voting**

7. Except as provided elsewhere in these bylaws, all matters requiring a vote will be decided by a simple majority of the votes cast.
8. In the event of a tie vote, the chair does not have a second or casting vote and the motion is defeated.

9. Members must vote in person on all matters. Voting by proxy will not be permitted.
10. Voting is by a show of hands or, where requested, by two voting members present, or for the purpose of elections, by secret ballot. A vote will be taken to destroy the ballots after ballots are used.

## **Section 3 - EXECUTIVE**

### **Role of executive**

1. The executive members will manage the Council's affairs between general meetings.
2. The executive members will encourage and support parents and students with individual concerns to act on their own behalf, and provide information on the process for taking concerns forward.

### **Executive defined**

3. The executive will include the chair, vice-chair, secretary, treasurer, DPAC representative, communications coordinator, members at large (maximum 2), and such other executive members as the general membership decides.

These may include positions such as Volunteer Coordinator or Events Coordinator.

### **Eligibility**

4. Any voting member of the Council is eligible to serve on the executive, except employees or elected officials of School District No. 33, or the Ministry of Education. Members who have concerns regarding conflict of interest or perceived bias should refer those concerns to the PAC executive.

*While this is at the discretion of each individual PAC, district employees shall not serve as Chair and must not be granted signing authority.*

*Perception of Bias – Councils need to appear to be representing the voice of parents and protecting the integrity of their membership. Members who are school board or Ministry of Education employees or elected officials may be seen as having a bias and not speaking or acting solely on behalf of parents. The voice of this PAC must clearly be, and must be perceived to be, that of the parents of this school. Individuals who may be in a situation of "perceived bias" by virtue of another role they hold in the educational system must avoid functions within this PAC which involve representation of the parent voice.*

### **Election of executive**

5. The executive will be elected at each annual general meeting.
6. Elections will be conducted by the chair of the Nominations Committee.

### **Term of office**

7. The executive will hold office for a term of one year beginning immediately following the election.
8. No person may hold the same executive position for more than two (2) years unless there are no other nominations. No person may be on the executive for more than four (4) consecutive years unless there are no other nominations.

### **Vacancy**

9. If an executive member resigns or ceases to hold office for any other reason, the remaining executive members may appoint an eligible member of the Council to fill the vacancy until the next annual general meeting.

### **Removal of executive**

10. The members may, by a majority of not less than 75% of the votes cast, remove an executive member before the expiration of his or her term of office, and may elect an eligible member to complete the term.

11. Written notice to the Chair specifying the intention to make a motion to remove the executive member must be signed by at least twenty-five (25) members, and given to all members not less than fourteen (14) days before the next general meeting.

#### **Section 4 – EXECUTIVE MEETINGS**

1. Executive meetings will be held at the call of the chair, or by request of a majority of executive members.
2. Executive members will be given reasonable notice of executive meetings.

##### **Quorum**

3. A quorum for executive meetings will be a majority of the members of the executive.

##### **Voting**

4. All matters requiring a vote at executive meetings will be decided by a simple majority of the votes cast.
5. In the case of a tie vote, the chair does not have a second or casting vote and the motion is defeated.

#### **Section 5 - DISTRICT PARENT ADVISORY COUNCIL AND EXTERNAL COMMITTEE REPRESENTATIVES**

##### **District Parent Advisory Council representative**

1. One representative to the Chilliwack DPAC shall be elected annually from among the voting members who are not employees or elected officials of School District No. 33 or the Ministry of Education.

##### **Election of DPAC representatives**

2. If the election is contested, voting of a representative to the DPAC must be by secret ballot.

##### **Term of office**

3. DPAC representatives will hold office for a term of one year.

##### **Vacancy**

4. If a DPAC representative resigns or ceases to hold office for any other reason, the membership shall elect an eligible member of the Council to fill the vacancy for the remainder of the term.

##### **External committees**

5. The membership or executive may elect or appoint a member who is not an employee or elected official of School District No. 33 or the Ministry of Education to represent the Council on an external committee or to an external organization.
6. The representative will report to the membership or executive as required.

#### **Section 6 – CONDUCT**

1. All members must act solely in the interests of the parent membership of the Council.
2. Any information received in confidence by a member from school personnel, a student, parent, or other member of the school community is privileged and must not be divulged without permission of the person giving the information.
3. A member who is interested, either directly or indirectly, in a proposed contract or transaction with the Council must disclose fully and promptly the nature and extent of

- their interest to the membership, and will offer to voluntarily refrain from discussion and voting on said item.
4. A member must avoid using his or her position on the Council for personal gain. No member may be remunerated for serving on the executive or committee, but may be reimbursed for expenses reasonably and necessarily incurred while engaged in the Council's affairs.
  5. The Council will refrain from partisan political action or other activities that do not serve the interests of the school or the public school system.

## **Section 7 – DUTIES OF EXECUTIVE**

### **The Chair will**

- (a) speak on behalf of the Council
- (b) consult with Council members
- (c) preside at membership and executive meetings
- (d) ensure an agenda is prepared and made available to members at least two (2) days prior to meeting  
*The meeting agenda is usually the chair's responsibility. It is good practice to consult with the executive, membership, and principal before the meeting to give them an opportunity for input.*
- (e) provide a report at each general meeting outlining work done and issues considered since last meeting
- (f) appoint committees where authorized by the membership
- (g) ensure that the Council is represented in school and district activities
- (h) ensure that Council activities are aimed at achieving the purposes set out in the constitution

### **The Vice-Chair will**

- (a) assume the duties of the chair in the chair's absence
- (b) assist the chair in the performance of his or her duties
- (c) accept extra duties as required

### **The Secretary will**

- (a) ensure that members are notified of meetings
- (b) record and file minutes of all general and executive meetings and make copies available to all members
- (c) keep an accurate copy of the constitution and bylaws, and make copies available to members upon request
- (d) prepare and maintain other documentation as requested by the membership or executive
- (e) issue and receive correspondence on behalf of the Council
- (f) ensure safekeeping of all records of the Council

*If changes are made to the constitution and bylaws, they should be dated and initialed and a copy placed in the school office for safekeeping. Changes should also be forwarded to the District Secretary-Treasurer to maintain status as a recognized Council.*

*Financial records should be kept for seven years. Other documents may be kept according to their value or precedent-setting nature. Minutes can be a valuable history of the council.*

### **The Treasurer will**

- (a) ensure all funds of the Council are properly accounted for
- (b) ensure that proper financial records and books of account are maintained
- (c) provide a report on all receipts and disbursements at each general meeting

- (d) make financial records and books of account available to members upon request
- (e) have the financial records and books of account ready for inspection or audit annually
- (f) submit an annual report and financial statement at the annual general meeting
- (g) prepare and apply to gaming and any other grants

**The DPAC Representative will**

- (a) attend all meetings of the Chilliwack DPAC and represent, speak, and vote on behalf of the Council
- (b) maintain current DPAC registration of the Council
- (c) provide a report on all matters relating to the DPAC at each general meeting
  - (d) seek and give input to the DPAC on behalf of the Council
- (e) receive, circulate, post, and act on all communications from the DPAC
- (f) liaise with other parents and DPAC representatives

**The Communications Coordinator will**

- (a) manage the Council's internal and external communications which have been approved by the Council
- (b) may serve as the key spokesperson and media contact for the Council.

**The Members at Large will**

- (a) assist the Executives with ideas and support during meetings
- (b) assist the Executives when needed for projects or other undertakings
- (c) aid in communication with parents on the work of PAC
- (d) be familiar with the current Constitution and Bylaws of the Council
- (e) ensure that all relevant information regarding this position is passed on to the succeeding Member at Large by the June Meeting

**Section 8 – COMMITTEES**

1. The membership and executive may appoint committees to further the Council's purpose and carry on its affairs.
2. The terms of reference of each committee will be specified by the membership or executive at the time the committee is established, or by the committee at its first meeting, as the membership or executive decide.
3. Committees will report to the membership and executive as required.
4. A Nominating Committee will be appointed annually at the general meeting before the annual general meeting. The chair of the nominating committee will strive to present at least one name for each executive position, and conduct the election.

**Section 9 – FINANCIAL MATTERS**

1. The financial year of the Council will be July 01<sup>st</sup> to June 30<sup>th</sup>.
2. The Council may raise and spend money to further its purpose.
3. The executive will name at least three signing officers for banking and legal documents. Two signatures will be required on all of these documents.
4. All funds of the Council must be kept on deposit in the name of the Council in a bank or financial institution registered under the Bank Act.
5. The executive will prepare an annual budget and present it to the membership for approval before the current budget expires.

*The budget gives the executive authority to spend money. A budget covers a time period within a council's financial year; usually the entire financial year. It must not extend over more than one financial year.*

6. All proposed expenditures not listed on the current budget will be presented for approval at the next general meeting. Council money can only be spent if authorized by a motion passed at a general meeting.

*One of the most useful motions is approval of a budget. Without a current budget, the executive cannot spend money. A budget gives the executive authority to make the transactions included in the budget without coming back to the membership for approval.*

7. Members at a general meeting may appoint an auditor.

## **Section 10 – CONSTITUTION AND BYLAW AMENDMENTS**

1. The members may, by a majority of not less than 75% of the votes cast, amend the Council's constitution and bylaws at any general meeting at which business is conducted.
2. Written notice of the meeting specifying the proposed amendments must be given to all members not less than fourteen (14) days before the meeting.

## **Section 11 – PROPERTY IN DOCUMENTS**

All documents, records, minutes, correspondence, or other papers kept by a member, executive member, representative, or committee member in connection with the Council shall be deemed to be property of the Council and shall be turned over to the chair when the member, executive member, representative, or committee member ceases to perform the task to which the papers relate.

## **Section 12 – DISSOLUTION**

1. In the event of winding up or dissolution of the Council, and after payment of all debts and costs of winding up or dissolution, the assets and remaining funds from the **General Account** of the Council may be distributed to another parent advisory council or councils in School District No. 33 having purposes similar to those of the Council, as the members of the Council may determine at the time of winding up or dissolution.
2. In the case of a school closure or substantive downsizing, Imagine High PAC may, at its sole discretion, disburse funds from its **Gaming Account** to another eligible PAC to reflect the reassignment of students. Upon dissolution of the Council, all unused funds from the **Gaming Account** and assets purchased with gaming funds must be transferred to the Minister of Finance, or if those assets are not in a form that can be easily transferred to the Minister of Finance, then to another eligible organization within BC.
3. In the event of winding up or dissolution, all records of the Council shall be placed under the jurisdiction of the principal of Imagine High or the Secretary-Treasurer of School District No. 33.

**Adopted by the Imagine High PAC at Chilliwack, British Columbia, on May 4, 2021**



Ashley Stone Ashley Stone

**Position:** Chair

*Signatures of chair and one other executive member*

Sonya Eisenkolb S. Eisenkolb

**Position:** Secretary



*Imagine High Integrated Arts and Technology Secondary School  
45669 Yale Rd., Chilliwack, BC V2P 6T4*

## **Imagine High Annual General Meeting (AGM) Minutes Tuesday, May 4, 2021 via Zoom**

### **Present: 15 members in attendance**

<b>Executive Committee Members (5)</b>	
Ashley Stone	Interim Chair
Jenn Green	Interim Treasurer
Sonya Eisenkolb	Interim Secretary
Jill Luesink	Interim DPAC Representative
Rochelle Johnson	Interim Communications Coordinator
<b>Membership In Attendance (7)</b>	
Tanya Granneman	Bianca Kuipers
Gina Philips	Alexis Boothby-Young
Lory Oberst	Ashley Irvine
Erin Harris	
<b>School Staff and Guests (3)</b>	
Brooke Haller	Principal Imagine High
Janet Carroll	Program Director Imagine High
Michelle McGrath	Chair Chilliwack DPAC

1. Call to Order: 7:02 pm
2. Welcome/attendance: Interim chair Ashley Stone welcomed guests and recorded the names of all in attendance.
3. Agenda: May 4, 2021 Imagine High Annual General Meeting (AGM) Agenda was received.

Correction to the May 4, 2021 Imagine High Annual General Meeting (AGM) Agenda was discussed.

- moving of agenda item 5.2 until after the election of 2021/22 PAC board (item 7)

Moved by: Rochelle Johnson

Second By: Gina Philips

THAT the May 4, 2021 Imagine High Annual General Meeting (AGM) Agenda be amended to reflect the change in order for item 5.2 to occur after item 7.

Carried

4. Correspondence: None Received

5. New Business

5.1 Approval of Constitution and By-Laws:

Moved by: Lori Oberst

Second By: Jill Luesink

THAT the May 4, 2021 Imagine High PAC Constitution and By-Laws be approved as presented  
Carried

5.2 See Below

6. Principal's Report - Brooke Haller provided the following verbal report:

- Grade 9 currently full with a waitlist. Space remaining for grade 10.
- So many (55) kids showed interest in the Leadership group that it has been broken down into smaller groups.
- She hopes to have all staff hired by the end of May.
- Janet Haller has been visiting the school approximately weekly to assess progress of construction.

7. Election of 2021/22 Executive:

**Executive Positions**

7.1 Chair - Ashley Stone agreed to let her name stand. After calling three (3) times, there were no other nominations. ***Elected: Ashley Stone, Chair***

7.2 Vice-Chair - Tanya Granneman is nominated and accepts the nomination. After calling three (3) times, there were no other nominations. ***Elected: Tanya Granneman, Vice-Chair***

7.3 Treasurer - Jenn Green agreed to let her name stand, After calling three (3) times, there were no other nominations. ***Elected: Jenn Green , Treasurer***

7.4 Secretary -Sonya Eisenkolb agreed to let her name stand. After calling three (3) times, there were no other nominations. ***Elected: Sonya Eisenkolb, Secretary***

7.5 DPAC Representative - Jill Luesink agreed to let her name stand. After calling three (3) times, there were no other nominations. ***Elected: Jill Luesink, DPAC Representative***

7.6 Communications Coordinator– Rochelle Johnson agreed to let her name stand. After calling three (3) times, there were no other nominations. ***Elected: Rochelle Johnson, Communications Coordinator***

7.7 Member(s) at Large (maximum two positions)

- Gina Philips is nominated and accepts the nomination. ***Elected: Gina Philips, Member at Large***
- Lory Oberst is nominated and accepts the nomination. After calling three (3) times, there were no other nominations. ***Elected: Lory Oberst, Member at Large***

5.2 Approval of Cheque Signers:

- After some discussion Jenn Green, Sonya Eisenkolb and Gina Philips agree to be the cheque signers for the 2021/22 Imagine High PAC.

Moved by: Rochelle Johnson  
Second By: Lory Oberst

THAT Jenn Green, Sonya Eisenkolb and Gina Philips are the cheque signers for the 2021/22 Imagine High PAC  
Carried

5.2.1 Approval of Bank:

- it is noted that a motion is required to approve the designation of a bank for the PAC bank accounts. A motion is made to amend the agenda to include a motion on the approval of a bank for the 2021/22 Imagine High PAC.

Moved by: Gina Philips  
Second By: Rochelle Johnson

THAT the agenda be amended to include the approval of a Bank for the 2021/22 Imagine High PAC accounts.  
Carried

- After some discussion the PAC decided to open their accounts at the Chilliwack/Sardis branch of the VanCity Credit Union.

Moved by: Lori Oberst  
Second By: Sonya Eisenkolb

THAT the 2021/22 Imagine High PAC approved the Chilliwack/Sardis branch of VanCity Credit Union as the bank for the Imagine High PAC accounts.  
Carried

8. Date of next meeting: To be confirmed
9. Adjournment: the meeting was adjourned at 7:26

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** June 15, 2021  
**TO:** Board of Education  
**FROM:** Gerry Slykhuis, Secretary Treasurer  
**RE:** **LOCAL CAPITAL TRANSFER**

---

**RECOMMENDATION:**

THAT the Board of Education approve the transfer of \$2,106,529 from the Operating Fund to Local Capital, and that \$5,028,301 of the Local Capital Funds be designated as Internally Restricted-School Capital Commitments.

# Reserve Summary

Reserve Summary	Ending Balance	Ending Balance	Ending Balance	Ending Balance	Budgeted Activity 2020/2021		Budgeted Balance
	Jun.30/17	Jun.30/18	Jun.30/19	Jun.30/20	Surplus	Transfers	Jun.30/21
<b>UNRESTRICTED:</b>							
Unrestricted Surplus	4,650,712	5,272,913	2,208,342	1,969,168	138,068	(2,106,529)	707
Restricted Local Capital	1,357,588	292,715	1,293,334	2,293,334		2,734,967	5,028,301
Gain on Sale of Land					628,438	(628,438)	0
	<b>6,008,300</b>	<b>5,565,628</b>	<b>3,501,676</b>	<b>4,262,502</b>	<b>766,506</b>	<b>0</b>	<b>5,029,008</b>

## Outstanding Major Capital Commitments:

Southside School Project	4,528,301
Vedder Elementary Addition Project	500,000
	<b>5,028,301</b>

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** June 15, 2021  
**TO:** Board of Education  
**FROM:** Gerry Slykhuis, Secretary Treasurer  
**RE:** **FIVE-YEAR CAPITAL PLAN**

---

#### **RECOMMENDATION:**

THAT the Board of Education approve the Capital Plan as outlined in the attached document.

#### **BACKGROUND:**

Annual Five-Year Capital Plan submissions from boards of education are used by the Ministry to determine which priority capital projects may be included in the Ministry's Capital Plan for the following fiscal year. The capital plan submissions also provide the Ministry with important insight into future year capital priorities, which can be used for longer term government planning and the determination of potential future capital funding requirements for the public education system.

The Ministry is seeking capital project requests under the following capital programs:

##### Annual Capital Programs:

- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Bus Acquisition Program (BUS)
- Playground Equipment Program (PEP)
- Building Envelope Program (BEP)

##### Major Capital Programs:

- Seismic Mitigation Program (SMP)
- School Expansion Program (EXP)
- School Replacement Program (REP)

Once the assessment of capital plan submissions from all school districts has been completed by the Ministry, and the provincial Budget has been formally announced by the Province, the Ministry will notify each school district with a written response regarding its board's Five-Year Capital Plan submission.

#### 1. Projects by Year

The five-year capital plan reflects an orderly sequence of capital works, and is an indication of funding needs by year. The amount indicated for each project is only an estimate for capital planning purposes.

2. Project Priority

Each capital project must be assigned a numerical ranking, ordered from highest to lowest priority, (from “1 to 10” sequentially) starting with “1” as the school board’s highest priority. Within project categories, the highest ranked project will be considered the first or highest priority within that project type.

For the Ministry to process a capital plan submission, a copy of the Board of Education’s resolution (attached) that adopts the capital plan must be included. A board-adopted bylaw is not required at this point in the annual Five-Year Capital Plan process.

School districts must submit their Five-Year Capital Plan and supporting documentation by June 30, 2021.



# Five Year Capital Plan Summary

## Capital Plan Year: 2022/23

District Priority	Project Title	Total
<b>Seismic Mitigation Program (SEM):</b>		
n/a	no submission	\$ -
<b>Site Acquisitions:</b>		
1	Land Purchase for New South Side Elementary	\$ 12,000,000
2	Land Purchase for New Promontory Middle	\$ 18,000,000
3	Land Purchase for New Promontory Elementary	\$ 12,000,000
4	Land Purchase for New East Side Elementary	\$ 10,000,000
5	Land Purchase for School Expansions	\$ 3,000,000
<b>New Schools:</b>		
4	<del>New East Side Chilliwack Elementary +500</del>	<del>\$ 35,000,000</del>
2	New South Side Elementary +500	\$ 35,000,000
3	New Promontory Middle +650	\$ 55,000,000
4	New Promontory Elementary +500	\$ 35,000,000
<b>Additions:</b>		
1	Cheam Elementary Addition +300	\$ 17,500,000
2	<del>Sardis Secondary Addition +400 &amp; Gymnasium</del>	<del>\$ 33,500,000</del>
3	Vedder Middle School Addition +300	\$ 20,000,000
4	Sardis Elementary Addition +250	\$ 15,000,000
5	Watson Elementary Addition +250	\$ 15,000,000
6	Cultus Lake Elementary Addition +250	\$ 15,000,000
7	AD Rundle Middle School Addition +250	\$ 15,000,000
<b>School Replacement Program (REP):</b>		
n/a	no submission	\$ -
<b>Building Envelope Program (BEP):</b>		
1	East Chilliwack Elementary	TBD
2	Vedder Elementary	TBD
3	McCammon Elementary	TBD
4	Unsworth Elementary	TBD

# Five Year Capital Plan Summary

## Capital Plan Year: 2022/23

District Priority	Project Title	Total
<b>School Enhancement Program (SEP):</b>		
1	Chilliwack Middle - Mechanical Upgrade - Phase one	\$ 650,000
1a	Chilliwack Middle - Mechanical Upgrade - Phase two	\$ 475,000
2	GWG Secondary - Dust Extraction Upgrade	\$ 765,000
3	Little Mountain - Roofing Replacement	\$ 220,000
4	Robertson Elementary - Roof Top Unit Replacement	\$ 350,000
5	McCammon Elementary - Roof Replacement	\$ 295,000
<b>Carbon Neutral Capital Program (CNCP):</b>		
1	Strathcona Elementary-Mechanical Upgrade-Roof Top Replac	\$ 350,000
2	Strathcona Elementary-Mechanical Upgrade-Roof Top Replac	\$ 643,300
3	Vedder Middle-Boiler/Hot Water Replacement	\$ 534,352
4	Sardis Secondary-Lighting & Lighting Control Upgrade	\$ 754,845
5	Sardis Secondary-Boiler/Hot Water Replacement	\$ 924,000
<b>Playground Equipment Program (PEP):</b>		
1	Promontory Elementary	\$ 165,000
2	Bernard Elementary	\$ 165,000
3	Cultus Lake	\$ 165,000
<b>Bus Replacement Program (BUS):</b>		
1	Bus Replacements x 5	Cost assigned by MoEd
n/a	Buses for New Routes x 0	
<b>Capital Plan Total</b>		<b>\$ 352,456,497</b>

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** June 15, 2021  
**TO:** Board of Education  
**FROM:** Rohan Arul-pragasam, Interim Superintendent  
**RE:** **POLICY RENOVATION PROJECT: BYLAW 3 – INDEMNIFICATION**

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#### **RECOMMENDATION:**

1. THAT the Board approve three readings of Bylaw 3 Indemnification (attached).  
*(vote must be unanimous)*
2. THAT the Board approve first, second and third readings of Bylaw 3 Indemnification.

#### **BACKGROUND:**

This new Bylaw continues the work that was commenced last year to enhance district policy in order to provide greater clarity, identify policies that are no longer current and/or assess board and administrative regulations that are primarily operational in nature. Board bylaws are being reviewed and updated as needed as part of this process.

# THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) Board Bylaws

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## **BYLAW 3 INDEMNIFICATION**

A BYLAW OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (Chilliwack) (hereinafter called "the Board") to establish Board indemnification.

WHEREAS the *School Act* provides that the Board shall deal with such matters by bylaw.

AND WHEREAS the Board wishes to enact an indemnification bylaw.

NOW THEREFORE the Board enacts as follows:

This bylaw may be cited as School District No. 33 (Chilliwack) Indemnification Bylaw 3.

The definitions contained in the *School Act* shall apply to this bylaw.

**1. Interpretation:** In this bylaw:

- a. "trustee" means a member of the Board of Education of School District No. 33 (Chilliwack);
- b. "officer" means a Superintendent, Assistant Superintendent, Secretary-Treasurer, Assistant Secretary Treasurer or Director;
- c. "employee" means all excluded staff, school-based administrators, teachers and nonteaching personnel other than officers;
- d. reference to a trustee, officer or employee includes a former trustee, officer or employee; and
- e. wherever the singular or masculine or neuter is used in this bylaw, the same shall be construed as meaning the plural, the feminine or the body corporate whenever the context so requires.

**2. Indemnification**

- a. The provisions of this indemnification bylaw apply where, in the opinion of the Board, acting reasonably, the trustee, officer or employee had reasonable grounds to believe their conduct was lawful.
- b. The Board shall indemnify a trustee, an officer or an employee of the Board against a claim for damages against the trustee, officer or employee arising out of the performance of his duties, and, in addition, pay the actual costs incurred by the trustee, officer or employee in a court proceeding arising out of the claim, except as otherwise provided for in this bylaw.
- c. The Board shall indemnify a trustee, an officer or an employee where an inquiry under the *Public Inquiry Act* or other proceedings involving the administration and conduct of the business of the school district, and also pay legal costs incurred in such inquiries or proceedings, except as otherwise provided in this bylaw.

3. **Contracts:** This bylaw refers to officer and employee employment contracts, including collective agreements, now in force or in force in the future.
4. **Exclusions:** In the event that insurance coverage is available with respect to the liability of the trustee, officer or employee, the Board shall not indemnify the trustee, officer or employee as the case may be.

The Board shall not indemnify a trustee, officer or employee against:

- a. fine, penalty or order imposed as a result of a conviction for an offence;
  - b. legal fees incurred as a result of prosecution where the trustee, officer or employee is convicted of an offence or obtains a conditional or absolute discharge;
  - c. liability and/or legal fees arising in respect of allegations of harassment unless the Board agrees to the contrary, by an affirmative vote of a majority of its members;
  - d. liability and/or legal fees resulting from proceedings initiated pursuant to the *Teachers Act* unless the Board agrees to the contrary, by an affirmative vote of a majority of its members;
  - e. legal fees incurred in an appeal of any conviction, sentence, judgment or order unless the Board agrees to the contrary, by an affirmative vote of a majority of its members;
  - f. legal fees and/or liability resulting from an action or any other proceeding taken by the Board against the trustee, officer or employee, or as a result of an action or proceeding taken by the trustee, officer or employee against the Board;
  - g. liability and/or legal fees incurred by a trustee where there has been a determination by a Court that the trustee knowingly contravened the *School Act* or other legislation;
  - h. liability and/or legal fees incurred by a trustee, officer or employee where there is a determination by a Court that the trustee, officer or employee knowingly permitted and/or authorized an expenditure not otherwise authorized by an enactment;
  - i. liability incurred by a trustee resulting from any restitution ordered pursuant to the *School Act*; and
  - j. those matters for which the Board, pursuant to its authority under the *School Act*, may seek indemnity from an employee.
5. **Legal Counsel:** For those matters provided in Section 2 of this bylaw, and not excluded by Section 4, the trustee, officer or employee may either:
    - a. retain legal counsel appointed by the Board, in which case legal counsel shall be paid for and directed by the Board;
    - b. retain legal counsel chosen by the trustee, officer or employee, in which case the Board shall have the right to:
      - i. approve, in advance, any agreement for legal fees and disbursements;
      - ii. pay all or part of the legal fees and disbursements and to set a maximum for legal fees and disbursements;
      - iii. direct the defense and to settle or compromise the claim or action;

- iv. tax the account of the legal counsel and the trustee, officer or employee agrees to include such a term in the agreement with his/her counsel; and
- v. determine whether or not the trustee, officer or employee will be reimbursed by the Board for legal fees or any portion of the legal fees that have been paid by the trustee, officer or employee prior to the approval of the Board.

6. **Amounts Payable:** Any amount that may be payable by the Board shall be reduced by any court costs awarded to the trustee, officer or employee.
7. **Advancing Legal Costs:** The Board shall give consideration to advancing legal costs to the trustee, officer or employee prior to the final resolution of a claim or action in order to prevent undue hardship. When the Board advances such costs to a trustee, officer or employee, the trustee, officer or employee shall provide written authorization for the Board to deduct an amount equivalent to the costs advanced from future funds payable to the trustee, officer or employee by the Board.

The authorization shall only be used by the Board if it is determined at a later date that the trustee, officer or employee is not entitled to be indemnified pursuant to the terms of this bylaw.

8. **Severability:** If any section or lesser portion of this bylaw is held invalid, the invalidity shall not affect the validity of the remaining portions of this bylaw.

READ A FIRST TIME THE 15th day of June 2021

READ A SECOND TIME THE 15<sup>th</sup> day of June 2021

READ A THIRD TIME, RECONSIDERED AND ADOPTED THE 15<sup>th</sup> day of June 2021

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Board Chair

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Secretary Treasurer

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** June 15, 2021

**TO:** Board of Education

**FROM:** Rohan Arul-pragasam, Interim School Superintendent

**RE:** **BOUNDARY REVIEW CONSULTATION PROCESS**

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#### **RECOMMENDATION:**

THAT the Board of Education approve the boundary review consultation process for Stitó:s Lá:lém totí:lt Elementary/Middle School as outlined below and request that the Interim Superintendent provide an information report to the Board of Education at its October 5, 2021 public board meeting.

#### **BACKGROUND:**

The Chilliwack School District's new elementary/middle school, which includes 900 new student spaces for grades K-8 students, is currently under construction on Tyson Road near the Vedder River. As we prepare for the opening in September 2022, we're seeking community and stakeholder feedback on the neighbourhood boundaries that will determine the school catchment area as per the attached information report.

#### **Consultation Process**

The public consultation phase for the boundary review process for Stitó:s Lá:lém totí:lt Elementary/Middle School is scheduled from **Wednesday, June 16 to Monday, September 27, 2021**. There will be **three opportunities** for consultation and feedback from the community:

- Via the Let's Talk SD33 website, a new digital platform integrated within the Chilliwack School District website, from June 16 to September 27
- Townhall Meeting #1 scheduled virtually on Thursday, September 17th from 6 to 7 pm (Zoom - Information to follow in September)
- Townhall Meeting #2 scheduled on Thursday, September 23rd from 6 to 7 pm (meeting Information to follow in September)

Information from the consultation process will be presented to the Board of Education at its October 5, 2021 meeting. Based on the feedback, a final motion to approve a boundary for Stitó:s Lá:lém totí:lt Elementary/Middle School will be presented to the Board of Education at its November 9, 2021 meeting.

**Option for Consideration**

We are looking for feedback on the option presented below (see attached information report):

- Students at Watson Elementary will continue to have the choice to attend Mount Slesse Middle or Vedder Middle.
- To balance the enrollment at middle schools, **Promontory Elementary, Greendale Elementary and Yarrow Elementary** grade 5 students will transition into Stitó:s Lá:lém totí:lt Elementary/Middle School in grade 6.
- The new Stitó:s Lá:lém totí:lt Elementary/Middle School boundary will impact the existing boundaries at Unsworth Elementary, Vedder Elementary and Watson Elementary.
- Students from **Stitó:s Lá:lém totí:lt Elementary (k-5)** and students who transitioned to Stitó:s Lá:lém totí:lt Middle from **Promontory Elementary** at grade 6 will transition to **G.W.Graham Secondary** school at grade 9. The rest of the students (**Greendale** and **Yarrow** students who transitioned in grade 6) will transition to **Sardis Secondary** at grade 9.





**Chilliwack  
School District**

**Stitó:s Lá:lém totí:lt  
Elementary/Middle School  
Boundary Review  
June-September 2021**

**GOAL:** To provide information regarding enrolment figures after Boundary review for Stitó:s Lá:lém totí:lt Elementary / Middle School to open September 2022.

**OUTCOME:** Clear understanding of enrolment data at Middle and High Schools on the South Side.



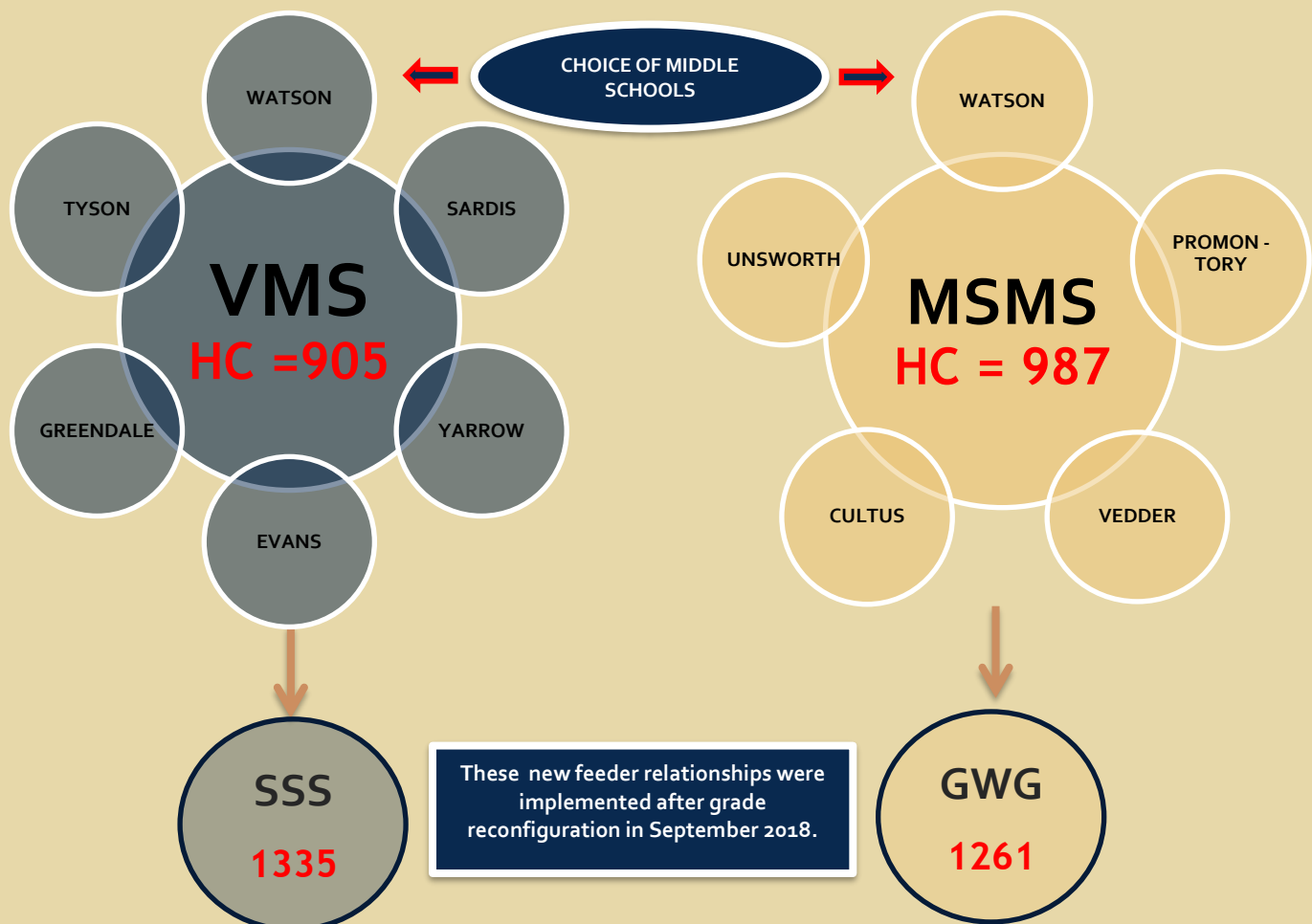
Chilliwack  
School District

## BOUNDARY REVIEW AND FEEDER SCHOOL RELATIONSHIPS 2021

### BOUNDARY REVIEW GUIDING PRINCIPLES:

- ✓ Balance the enrollment at all three middle schools, as well as the two high schools on the south side.
- ✓ Consider feeder elementary school relationships such that most of the students can walk to their respective middle schools and high schools.
- ✓ Ensure that we eliminate the use of portables at all sites and plan for growth taking into consideration school functional capacity.
- ✓ Maintain designated elementary/high school feeder relationships.
- ✓ Ensure safe active travel routes within catchment areas (city sidewalks and clear walking pathways).
- ✓ Provide space at each school to accommodate future growth.
- ✓ Ensure that schools in the Vedder Corridor have capacity to accommodate growth from planned future builds as per information from the City of Chilliwack.
- ✓ Continue to provide the opportunity for choice through student transfers where space permits, particularly at middle and secondary levels.
- ✓ Limit the amount of change for schools, parents and community given current feeder relationships.
- ✓ Ensure legacy practice of families continuing at their current elementary/middle schools with the caveat that bussing will not be provided for students that choose not to transition to their new catchment school - Stitó:s Lá:lém totí:lt Elementary/Middle school.

### FEEDER SCHOOL RELATIONSHIPS BEFORE BOUNDARY ADJUSTMENT



**GOAL:** To provide information regarding enrolment figures after Boundary review for Stitó:s Lá:lém totí:lt Elementary / Middle School to open September 2022.

**OUTCOME:** Clear understanding of enrolment data at Middle and High Schools on the South Side.



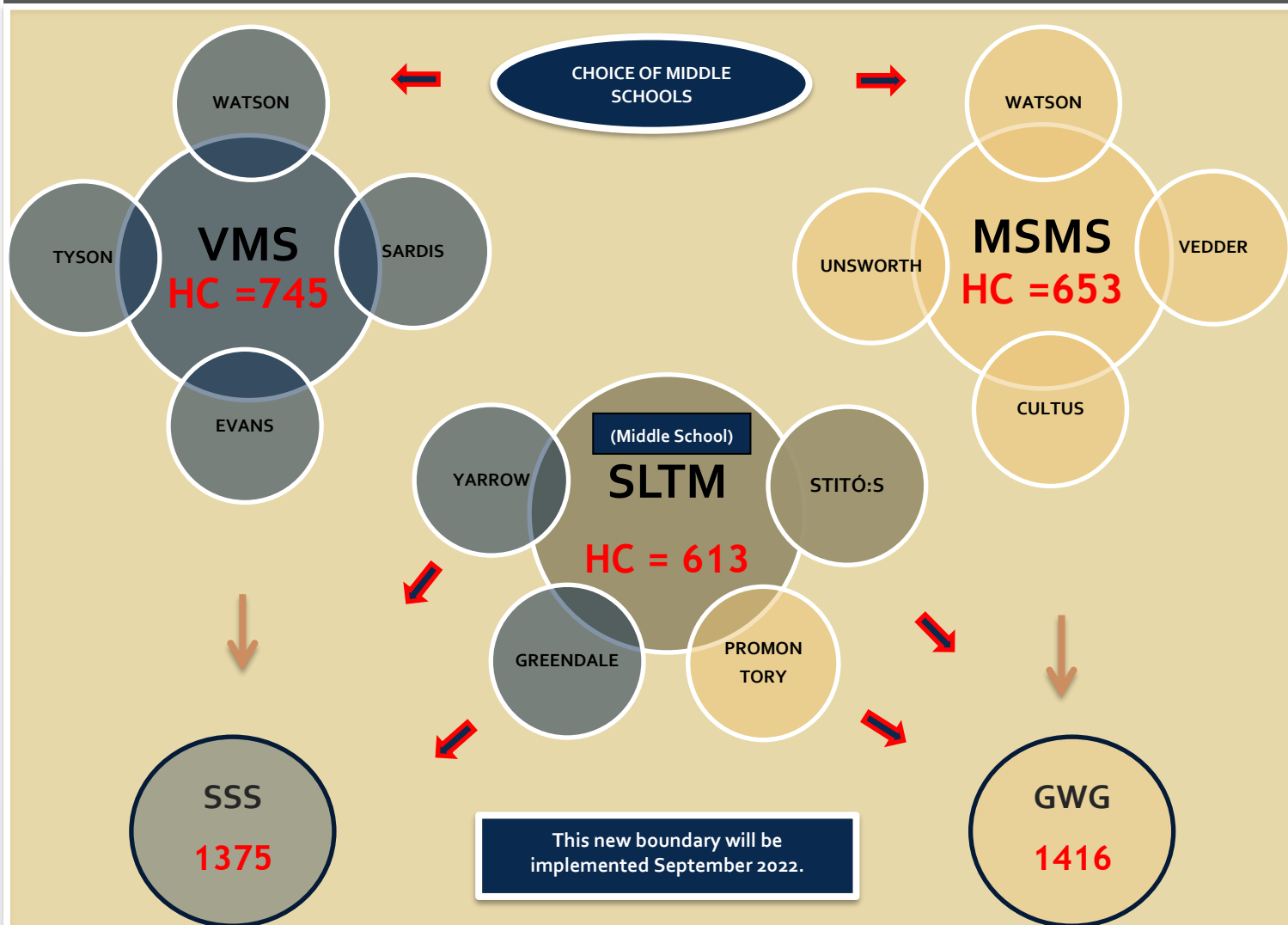
Chilliwack  
School District

## BOUNDARY REVIEW AND FEEDER SCHOOL RELATIONSHIPS 2021

### New Feeder Elementary School Relationships After Boundary Review:

- ✓ Students at Watson Elementary will continue to have the choice to attend Mount Slesse Middle or Vedder Middle.
- ✓ To balance the enrollment at middle schools, Promontory Elementary, Greendale Elementary and Yarrow Elementary grade 5 students will transition into Stitó:s Lá:lém totí:lt Elementary/Middle School in grade 6.
- ✓ The new Stitó:s Lá:lém totí:lt Elementary/Middle School boundary will impact the existing boundaries at Unsworth Elementary, Vedder Elementary and Watson Elementary. As a result of revised boundaries, the greatest impact on enrollment will be at Unsworth Elementary.
- ✓ Students from Stitó:s Lá:lém totí:lt Elementary (k-5) and students who transitioned to Stitó:s Lá:lém totí:lt Middle school from Promontory Elementary at grade 6 will transition to G.W.Graham Secondary school at grade 9. The rest of the students (Greendale and Yarrow students who transitioned in grade 6) will transition to Sardis Secondary at grade 9.

### FEEDER SCHOOL RELATIONSHIPS AFTER BOUNDARY ADJUSTMENT



**GOAL:** To provide information regarding enrolment figures after Boundary review for Stitó:s Lá:lém totí:lt Elementary / Middle School to open September 2022.

**OUTCOME:** Clear understanding of enrolment data at Middle and High Schools on the South Side.



**Chilliwack  
School District**

## BOUNDARY REVIEW AND FEEDER SCHOOL RELATIONSHIPS 2021

### Stitó:s Lá:lém totí:lt Elementary/Middle School Boundary Information:

#### School Boundary Data

Summary	Capacity	Avg	2021	2022	2023	2024	2025	2026
<b>VMS</b> - Sardis, Tyson, Evans, 0.5 Watson, French Immersion	600	745	905	725	743	768	742	747
<b>MSMS</b> - Vedder, Unsworth, Cultus, 0.5 Watson	650	653	987	846	687	581	548	602
<b>Stitó:s Elementary/Middle</b> – Promontory, Greendale, Yarrow	M= 600 E= 300	794	N/A	536	755	850	916	914
<b>SSS</b> - Sardis, Tyson, FI, Evans, 0.5 Watson, Yarrow, Cultus	1200	1375	1335	1391	1398	1352	1393	1339
<b>GWG</b> - Vedder, Unsworth, Greendale, Promontory, 0.5 Watson	900	1416	1261	1315	1349	1475	1505	1435

### Data Analysis Information and Process

The boundary review process for Stitó:s Lá:lém totí:lt Elementary/Middle School commenced March of 2021 and is scheduled to be completed Monday, September 27, 2021. As per Board Regulation 8o6.1 – Opening and Closing Schools, the Superintendent will recommend changes to the catchment areas and develop a public consultation process prior to implementing the changes.

As such, a motion to approve a public consultation process to garner feedback from the community using Chilliwack School District “let’s Talk Chilliwack” engagement website will be presented at the June 15 public Board meeting. Information from the consultation process that will run from June 16 to September 27 will be presented to the Board of Education at its October 5, 2021, public meeting. Based on the feedback, a final motion to approve a boundary for Stitó:s Lá:lém totí:lt Elementary/Middle School will be presented to the Board of Education at its November 9 public meeting.

The following information was considered when reviewing the boundary information for Stitó:s Lá:lém totí:lt Elementary/Middle School:

1. All new building information from the City of Chilliwack on the south side of highway #1 and projected growth rates was reviewed. Using participation rates and assumptions based on previous data from build projects from the City of Chilliwack, the district calculated the potential growth rate over 4-years in different school neighbourhoods to be included in the above projections.
2. Participation, youth population data, in-migration and birth rates at all schools on the south side of highway #1.
3. Safety of students who walk to school reviewed based on walk limits information (defined by Administrative Regulation 710.1).
4. Growth trend data from the last 10 years.
5. School capital project information and revised functional school capacities.
6. Schools that have a limited footprint and unable to accommodate a future expansion.

**GOAL:** To provide information regarding enrolment figures after Boundary review for Stitó:s Lá:lém totí:lt Elementary / Middle School to open September 2022.

**OUTCOME:** Clear understanding of enrolment data at Middle and High Schools on the South Side.



**Chilliwack  
School District**

## BOUNDARY REVIEW AND FEEDER SCHOOL RELATIONSHIPS 2021

### Stitó:s Lá:lém totí:lt Elementary/Middle School Boundary Information:

#### Stitó:s Lá:lém totí:lt Elementary/Middle School Capacity: 900

Grade	2021	2022	2023	2024	2025	2026
K	30	22	27	32	37	37
1	15	25	27	32	37	37
2	25	15	30	32	45	42
3	20	25	20	35	37	22
4	25	20	25	25	40	37
5	23	25	20	30	30	40
6	165	219	210	217	238	219
7	19	166	225	216	231	244
8	29	19	171	231	221	236
Total Enrollment	351	536	755	850	916	914

### Rationale For New Boundary Option

1. This option balances out the enrollment at the three middle school and the two high schools, considering the future growth in the Vedder/Promontory corridor. Vedder Elementary will not be used as an overflow school for Promontory given that there is space at Stitó:s Lá:lém totí:lt, catchment school for Promontory Elementary.
2. Enrollment at each middle and high school ensures that the functional capacity at each site is not exceeded consistently and that long term use of portables is minimized.
3. Bussing Promontory students to Stitó:s Lá:lém totí:lt will extend their bus ride minimally.
4. This option adheres very closely to all principles outlined and maintains most of the existing feeder family relationships.
5. All elementary schools continue to feed into the same secondary schools.
6. All elementary schools maintain the same feeder middle relationships other than Promontory, Greendale and Yarrow; all three bussing schools that will transition to Stitó:s Lá:lém totí:lt.
7. Lower enrollment at Mount Slesse Middle School compared to Vedder Middle School will be able to accommodate future growth along the Vedder/Promontory corridor.
8. In its first couple of years, Stitó:s Lá:lém totí:lt Elementary / Middle School will have capacity to accommodate students from out of catchment.
9. Continue to give Watson elementary students the option of attending either middle school given the proximity of their residences to either VMS or MSMS.
10. This option continues to minimize bussing costs, as there will not be any new routes added to accommodate the change in boundaries at Middle Schools.

**GOAL:** To provide information regarding enrolment figures after Boundary review for Stitó:s Lá:lém totí:lt Elementary / Middle School to open September 2022.

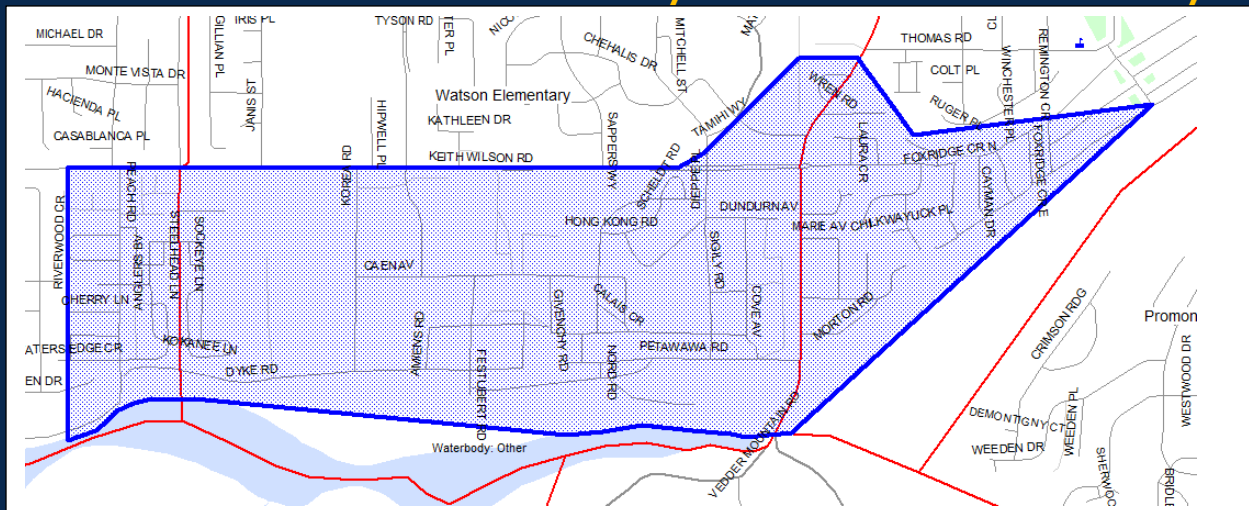
**OUTCOME:** Clear understanding of enrolment data at Middle and High Schools on the South Side.



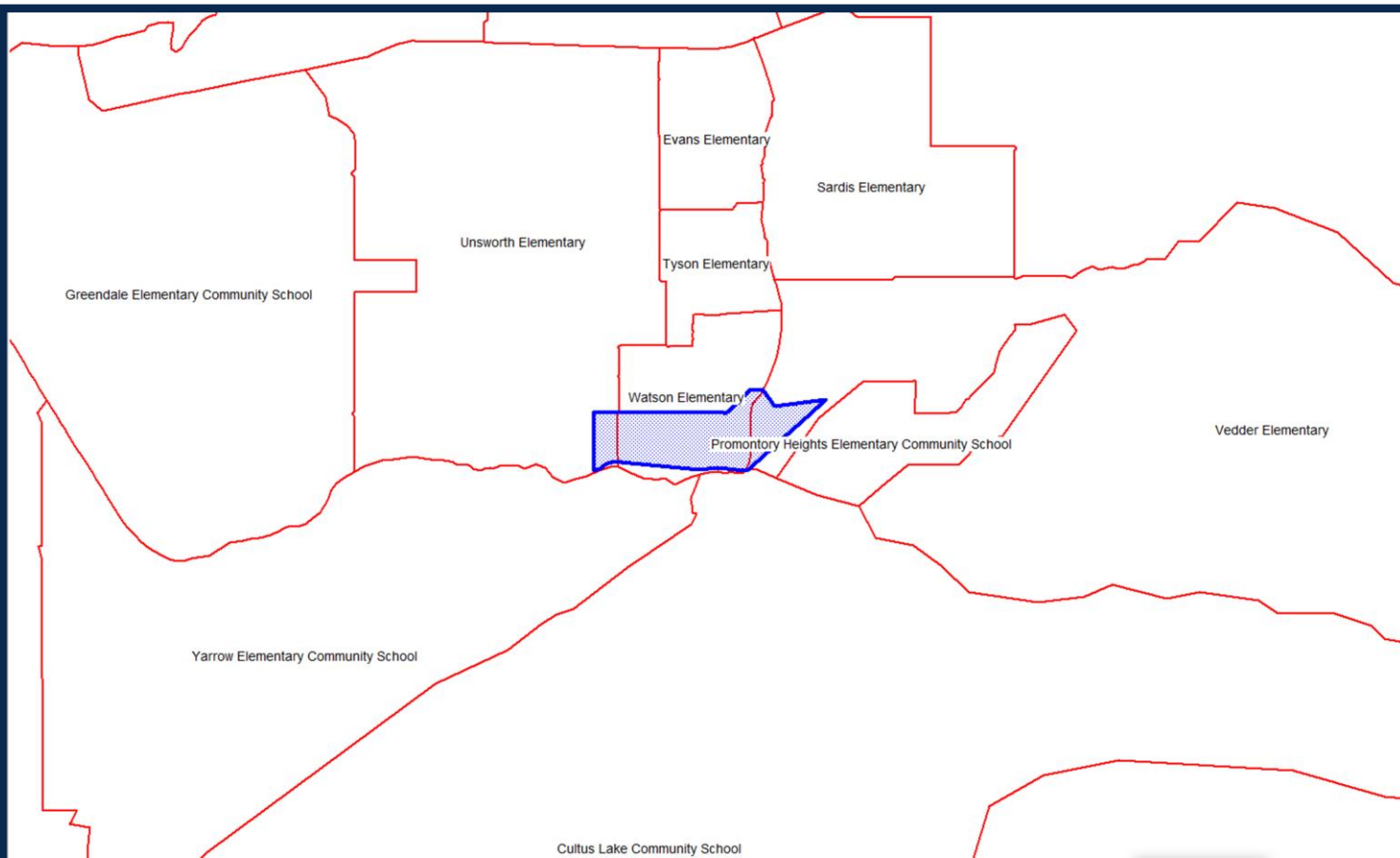
Chilliwack  
School District

## BOUNDARY REVIEW AND FEEDER SCHOOL RELATIONSHIPS 2021

### Stitó:s Lá:lém totí:lt Elementary/Middle School Boundary:



### Stitó:s Lá:lém totí:lt Boundary Relative To Other Elementary Boundaries



The Stitó:s Lá:lém totí:lt boundary will include components of the boundaries from Unsworth, Watson and Vedder Elementary schools. The new Stitó:s Lá:lém totí:lt boundary will negatively impact the enrollment at Unsworth elementary in September 2022, as Unsworth's enrollment will be reduced by about 90 students. Given previous growth in the area, the Chilliwack School District closed the Unsworth boundary in 2017. Once approved by the Board of Education, the Chilliwack School District will open the Unsworth boundary to accommodate students from out of catchment who wish to enroll at the school effective September 2022.



## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** June 15, 2021

**TO:** Board of Education

**FROM:** Rohan Arul-pragasam, Interim Superintendent

**RE:** **POLICY RENOVATION PROJECT: POLICY 110 – VISION, MISSION, MOTTO**

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#### **RECOMMENDATION:**

THAT the Board of Education approve Policy 110 – District Mission, Vision and Motto as attached.

#### **BACKGROUND:**

A comprehensive plan consisting of process and timeline of events regarding the strategic planning refresh was presented and approved by the Board of Education at its September 15, 2020 meeting. One of the first activities from September to October 2020 was to use the crowdsourcing online platform “Thoughtexchange” to engage our community by asking the following question: “As we develop our vision for the future, what do you think are the **core values** that should define the School District and guide our actions?” A summary of information from the “Thoughtexchange” can be found [here](#).

Feedback from the Thoughtexchange forum was considered as the Board of Education reviewed the District’s current motto and mission statement that included the district aim and values, and clearly articulated the district Vision (*What we do*), Mission (*Why we do what we do*), Motto (*importance of our partners*) and Core Values (*Values that we govern ourselves with and values we govern others with in pursuing our vision*) in a new policy.

The process included garnering authentic feedback from partner groups, inclusive of the Chilliwack Teachers Association, Indigenous Education Advisory Committee, Chilliwack Principals and Vice-Principals Association, CUPE 411 and the District Parent Advisory Committee. The feedback loop included a pre- and post-conversation with all partner groups from March to May 2021 to review and finalize draft policy 110.

These policy revisions continue the work that was commenced last year to enhance district policy in order to provide greater clarity, identify policies that are no longer current and/or assess board and administrative regulations that are primarily operational in nature.

## **POLICY 110 DISTRICT MISSION, VISION AND MOTTO**

The Board of Education has adopted the following statements that inform and guide the work of the district:

### Mission Statement

We ensure deep learning that engages our heart, head and hands to develop competencies vital for the success of all learners.

### Vision Statement

Syós:ys lets'e th'ále, lets'emó:t (One heart, one mind, working together for a common purpose.)

### Our Motto: "Partners in Learning"

Students, parents/guardians/caregivers, staff, First Nations, community members and organizations are important members of our education community and partners in learning with the Board of Education. Together we strive to create a culture of mutual respect that supports engagement and collaboration in order to achieve the shared goals outlined in our District Strategic Plan. Collectively we aim to meet the present needs of our students and our community, while remaining flexible to anticipate and respond to future priorities.

### Core Values

We provide a learning and working environment where these core values are central to all that we do:

1. Equity
  - We commit to ensure that everyone receives the required support and experiences they need to be successful and fulfill their potential.
2. Kindness
  - We demonstrate caring, compassion and empathy towards everyone in order to create a spirit of connectedness in our community.
3. Inclusion
  - We believe that meaningful inclusion is a right and we support all learners to feel safe, supported and connected through programming that promotes diversity and personalization.
4. Collaboration
  - With open hearts and minds we listen to each other and work together to achieve our shared goals.
5. Innovation
  - We will continue to be curious, creative and open to new ideas so that we can produce high-quality learning outcomes across the system.

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Related Legislation: Nil

Related Contract Article: Nil

Adopted:

Amended:

Amended:



# THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) Policy Manual

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## Key Terms:

- Deep Learning – Deep learning is defined as the process of acquiring the six global competencies: character, citizenship, collaboration, communication, creativity and critical thinking. These competencies describe the increasing complexity of thinking and problem solving, collaborative skills, self-knowledge and responsibility that underlie character, and the ability to feel empathy and take action that makes one a global citizen.
- Equality vs. Equity – Equality means giving everyone the same resources; equity means giving each student access to the resources they need to learn and thrive.

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Related Legislation: Nil  
Related Contract Article: Nil  
Adopted:  
Amended:  
Amended:

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** June 15, 2021  
**TO:** Board of Education  
**FROM:** Rohan Arul-pragasam, Interim Superintendent  
**RE:** **DISTRICT STRATEGIC PLAN 2021 – 2025**

---

#### **RECOMMENDATION:**

THAT the Board of Education approve Strategic Plan 2021 – 2025 as presented.

#### **BACKGROUND:**

As part of their governance function, elected school boards have always had responsibility for creating strategic direction. Districts that are high performing have exceptional clarity of vision, focusing all district work on the improvement of teaching and learning, clarity about their educational goals, and a clear sense of direction and focus. The revised District Strategic Plan is a living “green” document, has a laser focus and will create a clear direction for staff, community and students through an action plan. The revised Strategic Plan will guide the daily operation and improvement initiatives of Chilliwack School District. The following elements are evident in the revised Strategic Plan:

##### **Coherence and Alignment**– District Strategic Plan goals are:

- Aligned with the Ministry Service Plan and FESL Policy requirements.
- Reflective of Local Education Agreements and Aboriginal Educational Enhancement Agreements.

##### **Strategic Engagement**– District Strategic Plan goals were:

- Developed in consultation with Indigenous peoples and key stakeholders.
- Responsive to unique local contexts.

##### **Focus** – District Strategic Plan goals and strategies:

- Emphasize student success and educational outcomes for all students.
- Address inequities for Indigenous students, children and youth in care, and students with disabilities and diverse abilities.
- Address provincial educational outcomes.
- Create momentum and a future planning mindset.
- Include high-yield research-based strategies.
- Reflect the SMART GOALS criteria.

##### **Evidence Informed** - Our District Strategic Plan is:

- Based on provincial education measures.
- Based on multiple sources of evidence including locally developed measures.
- Created through analysis of data trends over time.

**Cycle of Improvement** - Our District Strategic Plan will:

- Describe our district's annual review process for adjusting the plan.
- Identify emerging areas of focus and adapted strategies.
- Address findings resulting from a continuous improvement review.



**Chilliwack  
School District**

## A Statement About Learning

*Learning must be engaging, relevant and meaningful, grounded in inclusive practices and First Peoples Principles of Learning, and committed to the growth of future-oriented citizens.*



## Strategic Plan Conceptual Framework

Our conceptual framework is designed to communicate the big ideas that we believe about our school district in a visual, holistic fashion.

### Features of the framework include:

The framework is wrapped in First Peoples Principles of Learning (FPPL), using the colours of the cardinal directions of the medicine wheel: White, Yellow, Red and Black. The layers of 'Mission, Vision and Motto' as well as Governance are positioned at the outer edges of the framework, representing the important role of keeping our organization moving in the same direction as outlined by our Vision:

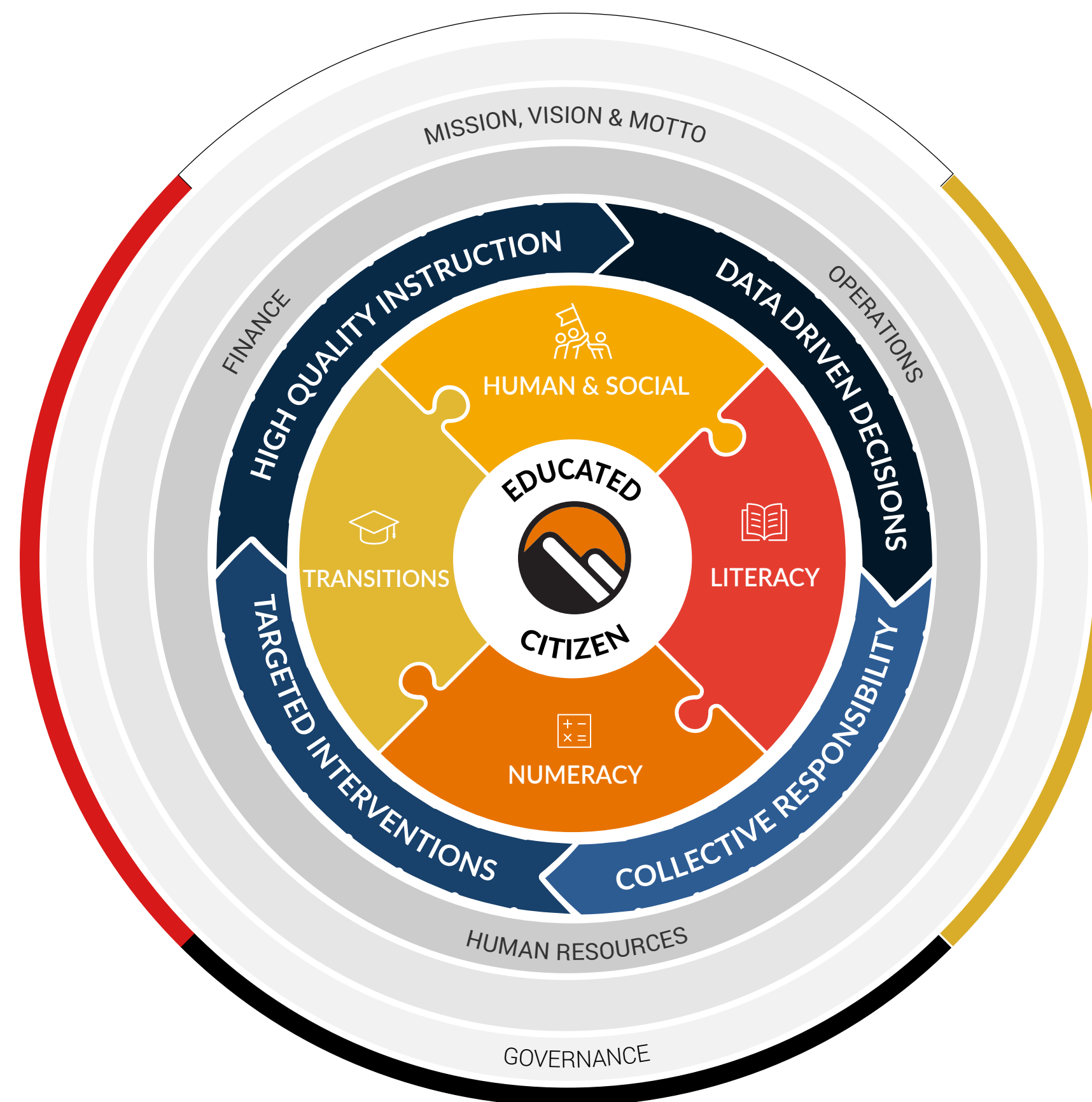
*~Syós:ys lets'e th'ále, lets'emó:t~ One heart, one mind, working together for a common purpose.~*

### HIGH QUALITY INSTRUCTION

Innovative, inclusive and research based instruction and assessment practices support the well-being of all learners and their readiness to be inspired and engaged in life-long learning.

### TARGETED INTERVENTIONS

Timely and targeted supports are the cornerstone in creating a culture of equity and belonging where all learners thrive and reach their potential.



### DATA DRIVEN DECISIONS





The intentional collection and analysis of meaningful evidence ensures that actions and decisions directly support the success of all learners.

### COLLECTIVE RESPONSIBILITY

Common core values and shared responsibility for student success promotes deep collaboration and commitment to growth as educated citizens.



Strategy  
1.  
2.  
3.

 Literacy	 Numeracy	 Human and Social Development	 Transitions
We are dedicated to ensuring that students are proficient in foundational literacy skills and increase their abilities, confidence and willingness to engage with language to acquire, construct and communicate in meaningful ways from Early Learning Years (pre-K) through to Grade 12.	We are dedicated to ensuring that all students become proficient in numeracy skills that allow them to create, apply and conceptualize mathematics in real world situations from Early Learning Years (pre-K) through to Grade 12.	We celebrate diversity, embrace inclusion and foster a sense of belonging to ensure all students thrive. Equity and inclusion are foundational to learning and leading, and are critical to success, wellbeing and fulfillment.	Students experience pivotal transition points throughout their education, from pre-K to Kindergarten, from grade to grade, school to school, and from school to post-secondary or work situations. We acknowledge our responsibility to support all learners, so they successfully complete their education (pre-K through to Grade 12) with a sense of dignity and purpose, and opportunities to meet their goals.

We understand, plan and deliver instruction using competency-based curriculum (curricular competencies and content).	We understand, plan and deliver instruction using competency-based curriculum (curricular competencies and content).	We understand, plan and deliver competency-based curriculum (curricular competencies and content) related to Social Emotional Learning and Mental Health Literacy.	We target early years learning to ensure students are well supported during their transition to Kindergarten, throughout their elementary years and to middle school.
We utilize competency-based assessments to assess student progress pre-K to grade 12.	We utilize competency-based assessments to assess student progress pre-K to grade 12.	We commit to truth, reconciliation and healing to address the inequity of outcomes for Indigenous learners. We address unconscious bias, systemic discrimination and marginalization to transform district culture.	We utilize developmentally appropriate practices through the Middle Years Pillars (Advisory, Teaming, Collaboration, Exploratory) to foster growth through the adolescent years.
We implement data driven, timely and targeted instructional interventions for students.	We implement data driven, timely and targeted instructional interventions for students.	We provide supports for the well-being of all learners.	We ensure students find meaningful pathways, throughout secondary school and beyond graduation, including post-secondary, apprenticeship, college and workplace.

Measures

- |                                                                                                                                                                                                                                                 |                                                                                                                                                         |                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• FSA 4 (Reading / Writing)</li><li>• FSA 7 (Reading / Writing)</li><li>• Literacy 10 and 12</li><li>• PM Benchmarks (running records)</li><li>• ACT (Assessment of Comprehension and Thinking)</li></ul> | <ul style="list-style-type: none"><li>• FSA 4</li><li>• FSA 7</li><li>• Numeracy 10</li><li>• SNAP (Student Numeracy Assessment and Practice)</li></ul> | <ul style="list-style-type: none"><li>• Student Learning Survey grade 4, 7, 10 and 12</li><li>• EDI (Early Years)</li><li>• CHEQ (Kindergarten)</li><li>• MDI (Middle Years)</li><li>• BCAHS (BC Adolescent Health Survey)</li><li>• YDI (Secondary Years)</li></ul> | <ul style="list-style-type: none"><li>• Grade to Grade Transition Data</li><li>• 5 and 6 Year Completion Rates (Graduation)</li><li>• Post-Secondary Transition Rates</li><li>• Attendance Rates</li></ul> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



## BOARD OF EDUCATION

### INFORMATION REPORT

**DATE:** June 15, 2021

**TO:** Board of Education

**FROM:** Al Van Tassel, Director of Facilities and Transportation

**RE:** **OPERATIONS REPORT – 2021/2022 ANNUAL FACILITIES GRANT (AFG)**

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The Director of Facilities and Transportation will present information on the Annual Facilities Grant and spending priorities.

#### **BACKGROUND:**

Each year the Ministry provides an Annual Facility Grant (AFG) to fund maintenance and repairs of capital infrastructure in school districts. This year, the AFG funding allocation to districts will be made up of \$23,496,000 from the Ministry's operating budget and \$92.0 million from Government's capital funding allocation. In 2021/22, \$1.75 million will be allotted from the operating portion of the AFG funding allocation to support Capital Asset Management Services (CAMS).

The Chilliwack School District will receive \$2,210,136 in funding for the 2021-22 school year with \$1,787,608 coming from Ministry capital funds and \$422,528 from Ministry operating funds (The allocation is \$456,531 but they deduct \$34,003 for our share of the Capital Asset Management System costs).

The following is a comparison to the previous year's amounts:

	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>
Operating Portion	\$417,670	\$417,670	\$417,670	\$422,528	\$422,528
Capital Portion	1,690,455	1,787,608	1,787,608	1,787,608	1,787,608
<b>Total</b>	<b>\$2,108,125</b>	<b>\$2,205,278</b>	<b>\$2,205,278</b>	<b>\$2,210,136</b>	<b>\$2,210,136</b>

A bylaw is no longer required to access the capital funding portion of the AFG. This year's net AFG operating allocation of \$422,528 will be received in July and a Certificate of Approval for the capital allocation of \$1,787,608 will be issued upon submission of a spending plan.

AFG work must be completed by March 31, 2022, when the Certificate of Approval will expire.

## BOARD OF EDUCATION

### INFORMATION REPORT

**DATE:** June 15, 2021

**TO:** Board of Education

**FROM:** Gerry Slykhuis, Secretary Treasurer

**RE:** **INFORMATION REQUEST – PVP NON-ENROLLING TEACHING TIME**

At the May 11 Regular Board meeting a motion was passed requesting staff to investigate the increases to Principal/Vice Principal (PVP) salaries used for non-enrolling positions (as shown on Schedule 2C) and report back to the Board.

Schedule 2C is a table in our financial statements that shows costs by Ministry-defined categories. The following table shows the changes in PVP salaries over the past 4 years:

	<u>18/19</u>	<u>19/20</u>	<u>20/21</u>	<u>21/22</u>
<b>1 INSTRUCTION</b>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
1.02 Regular Instruction	1,070,697	658,138	596,646	673,349
1.07 Library Services	38,546	71,754	83,820	85,496
1.08 Counselling	83,615	54,037	63,500	64,770
1.10 Special Education	246,344	830,440	1,014,984	1,035,284
1.30 English as a Second Language	96,007	64,347	95,250	97,155
1.31 Aboriginal Education		15,201		
1.60 Summer School	45,198	33,063	42,290	43,136
1.62 International	115,861	119,366	127,000	129,540
<b>Total Function 1</b>	<b>1,696,268</b>	<b>1,846,346</b>	<b>2,023,490</b>	<b>2,128,730</b>

The most significant shift is from Instruction to Special Education. A large part of this was due to the accounting reclassification of staff involved in K/1 Intervention and At-Risk programs. These programs support Kindergarten and Grade One students who are struggling with Literacy, and to at risk students. The shift involved 3.4 PVP FTEs with salary cost of \$438,000.

The remaining difference is due to the number of PVP on staff who have the experience and the training/qualifications to take on non-enrolling assignments. We have 12 PVPs trained as Resource/Learning Assistance Teachers, and 2 PVPs trained as Counselors. As long as we maintain the Collective

Agreement requirements for ratios of teachers for these positions, we have the flexibility to deploy PVP staff where they are qualified. As always, we want the most qualified staff in these positions.



## **MEETING SUMMARIES**

### **Committee of the Whole Meeting – June 1, 2021**

Trustees: Willow Reichelt, Carin Bondar, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Paula Jordan, Kirk Savage, David Manuel, Tamara Ilersich, Talana McInally

Special Advisor: Mr. M. McKay

1. August Board Working Session
2. Seamless Day Project

### **In-Camera Meeting – June 1, 2021**

Trustees: Willow Reichelt, Carin Bondar, Darrell Furgason, Heather Maahs, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Tamara Ilersich, Talana McInally

Special Advisor: Mr. M. McKay

1. HR Report
2. BCPSEA Report
3. TTOC Statistics
4. Superintendent

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# TRUSTEE REPORT

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Trustee: Bondar

Report Date: June 10, 2021

## KEY ACTIVITIES SINCE LAST BOARD MEETING

*List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.*

- Vedder Middle School Visit
- Evans School Visit
- Indigenous Graduation
- Meeting with SCIENCE teachers at SSS and biology faculty at UFV (coordination of student achievement)
- Awards committee decisions
- Audit committee – mostly I listened, as this is pretty new for me
- CYHC Visit and discussion with mentors
- CYC has many excellent initiatives, our year-end meeting had several presentations on local supports for Indigenous youth.

## UPCOMING EVENTS OF INTEREST TO THE BOARD

- None at this time

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# TRUSTEE REPORT

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Trustee: Jared Mumford

Report Date: June 15, 2021

## KEY ACTIVITIES SINCE LAST BOARD MEETING

*List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.*

- Budget Committee (Chair)
- Early Years Committee Meeting
- CHC Meeting: presentation on Wave 8 EDI results

## UPCOMING EVENTS OF INTEREST TO THE BOARD

- Bikes / Helmets for Kids (through Canadian Tire Jumpstart) asking for school support

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# TRUSTEE REPORT

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Trustee: Willow Reichelt

Report Date: June 9, 2021

## KEY ACTIVITIES SINCE LAST BOARD MEETING

*List of key dates/activities related to the Trustee role, including school visits and school initiatives/events, committee attendance, conference attendance, etc.*

- **May 4 and May 17:** PAC Meetings at Central and GWG. It's always interesting to attend these meetings and see the incredible amount of work being done by parents to raise and manage funds to enrich kids' school experiences.
- **May 12 and 19:** Partner group Strat Plan Meetings with CUPE, CTA and DPAC. We heard some excellent suggestions which helped staff tweak the document. We also saw that the new plan has broad support, and trustees can feel confident that we will have good buy-in across the district.
- **May 20:** Chilliwack Youth Advisory Committee Youth-led Summit. I was able to attend part of the first day of this summit, including breakout rooms on LGBTQ issues and BIPOC issues. The youth did a great job, and it was really interesting to hear their perspectives and to see what topics they are passionate about. I would recommend all trustees attend next year if they are able. It will be even better in person!
- **June 1 and 9:** Chilliwack Youth Health Centre visit and AGM. The CYHC is doing fantastic work in our community offering free drop-in healthcare and counselling, and it is lucky that we are able to have them working out of the NLC. At the AGM, I heard speeches from youth who spoke about how much they were helped by these services. I recommend any trustees who are interested to contact Dr. Rob Lees and ask if you can have a tour.

## UPCOMING EVENTS OF INTEREST TO THE BOARD

- Have a wonderful, relaxing summer everyone!
- **Congratulations 2021 grads!!**

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# TRUSTEE REPORT

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Trustee: David Swankey

Report Date: June 15, 2021

## KEY ACTIVITIES SINCE LAST BOARD MEETING

- May 27 – Acknowledged Indigenous Graduates at Tzeachten Sports Field
- May 27 – Attended Chilliwack DPAC's AGM (outcome to be reported on in public meeting)
- May 29 – Delivered pre-recorded commencement address to the Sardis Secondary Class of 2021 on behalf of the Board
- June 3 – Attended District Leadership presentation of Draft Strategic Plan
- June 7 – Attended Board In-Service addressing proposed school boundary assumptions
- June 7 – Attended Board Meeting with Special Advisor McKay
- June 8 – Attended Board In-Service for review of Draft Strategic Plan & Proposed Policy 110 alignment

## UPCOMING EVENTS OF INTEREST TO THE BOARD

- Chilliwack's Active Transportation Plan will be moving into Phase 2 of consultation this summer (additional comment provided in public meeting):  
<https://www.chilliwack.com/main/page.cfm?id=2970>
- July 7 – 9 CBSA Congress & National Trustee Gathering on Indigenous Education:  
<https://www.cdnsba.org/professional-development/csba-congress> & <http://conference.cassa-acgcs.ca/index.html>