



DPAC General Meeting April 29, 2021 (7:00PM)

Held via Zoom

Meeting ID: 634 8265 4023

Passcode: 525329

1) CALL TO ORDER – 7:00 PM

1.1 Call to Order

- Welcome and Introduction
- Collection of DPAC Rep Registration forms
- Ensure Quorum

1.2 Adoption of the Agenda

- (THAT the agenda be adopted as circulated.)

1.3 Approval of the Minutes

- (THAT the minutes of the February 25th General Meeting be approved as circulated.)

2) SPECIAL PRESENTATION – Summer Learning Presentation – Principal Sean Wicker

3) REPORTS

- Trustee Report
- Committee Reports
 - CYC Committee
 - CHC Committee
 - Inclusive Education Committee
 - Budget Committee
 - EPAC
- BCCPAC Report
- Treasurer's Report
 - MOTION:** That DPAC spend up to \$1,750.00 from the GAMING Account to send one delegate from each school to the BCCPAC Online Conference May 28th & May 29th
- Chair's Report

4) UNFINISHED BUSINESS

4.1 Amendment to DPAC Constitution & Bylaws (Voting Privileges)

5) NEW BUSINESS

5.1 Nominations Committee for May 27th, 2021 DPAC AGM

6) DATE OF NEXT MEETING

- DPAC Annual General Meeting May 27th, 2021, 7:00 pm via Zoom

7) ADJOURNMENT



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Michelle McGrath
DPAC Chair



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Members Present:	Michelle McGrath	DPAC Chair and SSS Rep
	Diane Braun	DPAC Vice Chair
	Jessica Clarke	DPAC Secretary
	Heather Attridge	DPAC Treasurer and ADR Rep
	Alicia Fleetham	DPAC BCCPAC Rep and LME Rep
	Meghan Reid	DPAC Member at Large
	Elizabeth Beacom	DPAC Member at Large
	Jennifer Roy	DPAC Rep Cheam Elementary
	Pamela Fox	DPAC Rep Promontory Elementary
	Katie Bartel	DPAC Rep F.G. Leary Elementary
	Hollee Wark	DPAC Rep McCammon Elementary
	Jill Luesink	DPAC Rep Vedder Middle
	Alexis Boothby-Young	DPAC Rep Bernard Elementary
	Anders Lunde	DPAC Rep Chilliwack Middle
	Erica Hansom	DPAC Rep Evans Elementary
	Stacie Floris	DPAC Rep Robertson Elementary
	Angela Wilkinson	DPAC Rep Vedder Elementary
	Sarah Featherstone	DPAC Rep Watson Elementary
	Angela Turner	DPAC Rep Cultus Elementary

Trustee Liaison: Absent

Guests: Gerry Slykhuis, Secretary-Treasurer School District 33
Mark Friesen, Assistant Secretary-Treasurer School District 33

1. CALL TO ORDER – Zoom

1.1 Call to Order

- Michelle McGrath, Chair, called the meeting to order at 7:03pm
- Quorum of 6 voting members met with 15 DPAC members present

1.2 Adoption of the Agenda

- 5.4 DPAC Presentation Suggestions and 5.5 PAC Fundraising Ideas in a Pandemic added to new business, agenda adopted as amended

1.3 Approval of the Minutes

- Minutes of the January 28th meeting approved unanimously as amended

2. Special Presentation – Budget/Finance Presentation, Gerry Slykhuis & Mark Friesen

- The district had to rewrite the entire budget for 2020/2021 due to the COVID-19 pandemic, instead of slight adjustments as is usually the case
- Budgeting \$700 in unrestricted surplus at the end of 2020/2021
- Budget was difficult to balance this year, and will also be challenging in 2021/2022
- The district will be preparing a 3-year budget this spring that will be presented to the



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Budget Committee

- The district will be doing a budget presentation April 13, 2021 at the School Board meeting. Please send any suggestions for the presentation or questions to Gerry or Mark.

Gerry and Mark left the meeting.

3. REPORTS

- **Trustee Report – Michelle McGrath, on behalf of David Swankey**
 - The Board met on February 9 and 26, with a special meeting on February 26 to administer the oath of office to Trustee Bonday, who won the by-election on February 13
 - Second and third readings of the Amended Annual Budget took place at the meetings
 - Strategic Plan updates took place at both Board meetings and can be viewed here:
https://www.youtube.com/watch?v=wfw5y_CZDg0
<https://www.youtube.com/watch?v=0njHQOau9fM>
 - Proposed Policy 110 outlining the SD33 Vision, Mission, and Motto was considered by the board at the February 23rd meeting; final decision of the board was deferred pending comment from district partner groups. The draft policy presented to the Board may be found on page 30 of the public agenda package found here:
<https://sd33.bc.ca/sites/sd33.bc.ca/files/2021-02/Regular%20Board%20Meeting%20Agenda%20Package%20-%20February%2023%2C%202021.pdf>
- **Committee Reports**
 - **Child and Youth Committee (CYC) – Diane Braun**
 - Youth matters sub-committee has a survey available that they would like input on for youth age 13-29. It asks about what will benefit youth most in health, education and activities. Link is <https://www.surveymonkey.com/r/K3Q8L6P>
 - The Generation Health for children ages 8-12 will be virtual, register at <https://generationhealth.ca/registration-contact/>
 - School District 33 – The District is hiring a full-time permanent Health & Safety manager. Rentals for the general community will be closed until the end of June.
 - See <https://childandyouth.com/> for programs and resources
 - **Chilliwack Healthier Community (CHC) – Jill Luesink**
 - Free Food Program PDF will be posted on the DPAC Facebook page so people can easily see what resources are available (also attached to January 28 2021 Minutes)



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Inclusive Education Committee – Alicia Fleetham

- Superintendent will be striking an ad-hoc committee soon to restructure terms of reference for Inclusive Education Committee so the school board can review and approve them before the Inclusive Education Committee meets again

Budget Committee – Heather Attridge

- Nothing to Report

Education Policy Advisory Committee (EPAC) – Jessica Clarke & Megan Reid

- Nothing to report

BCCPAC Report – Alicia Fleetham

- Regular resolutions, board nominations, and award nominations are due February 28, 2021
- Enhanced Health & Safety measures were released February 4. Details are at <https://bccpac.bc.ca/>
- Annual Parent Education Conference is May 28 & 29. More information regarding sessions and keynote speakers will be released soon.
- BCCPAC AGM is May 1

Treasurer’s Report – Heather Attridge

- As of January 31, 2021
 - Gaming Account Balance (after commitments) \$8,275.30
 - General Account Balance (after commitments) \$1,982.84
- **MOTION:** That DPAC spend \$60 from the GENERAL Account to purchase a card & gift card for Ian from Water Wealth as thank you volunteering his time for our Trans Mountain Pipeline Hearing.– Moved by Heather, Seconded by Alicia. Approved Unanimously
- **MOTION:** That DPAC spend up to \$350 from GAMING on one year’s Dropbox so we have the ability to store and share files amongst the executive.– Moved by Heather, Seconded by Alicia. Approved Unanimously

Chair’s Report – Michelle McGrath

- The District is undertaking a communication audit and has hired PR associates to complete the work.
 - This audit will take a snapshot of the Chilliwack School District’s communication items, policies, activities, and programs. It will evaluate the climate for communication, the issues and image perceptions the District is facing, as well as needs and preferences of our partners.
 - DPAC presently has several volunteers taking part in this on our behalf. Thank you to Diane, Elizabeth, Alicia, Meghan, Jill and Katie for representing us.
- DPAC Executive is meeting with the Board February 26 to discuss online learning, communication with parents, and anti-racism efforts



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- DPAC Executive is meeting with the Board and Partner Groups on March 3 regarding the Strategic Plan
- DPAC Executive is meeting with Senior Administration at SD33 regarding parent consultation on programming, working groups within the District, EPAC update, and Summer Learning programs

4. UNFINISHED BUSINESS

- None

5. NEW BUSINESS

- **5.1 New Ideas or Concerns**

- **DPAC Facebook Group**

- There are school staff, trustees, and senior administrators who are parents in our district and they are in our DPAC Facebook group
 - Admin recently requested that DPAC allow the district to have an account in our group so they could address concerns from that account, but DPAC declined as we would not know who is responding
 - It's recently come to DPAC's attention that some parents have been contacted by staff regarding posts in the group so they can clear up any misinformation or offer assistance
 - Discussion took place regarding trustee commentary on the page as the Board is supposed to respond with one voice, and that doesn't necessarily happen in the group
 - It was suggested that we put a disclaimer or reminder on the page that these members should be posting as parents, not as employees, trustees, etc.
 - DPAC reminds all group members that nothing posted on social media should be considered private
 - Michelle will draft a policy regarding our Facebook group

- **5.2 Amendment to DPAC Constitution & Bylaws (Voting Privileges)**

- Other DPACs allow executive members voting privileges even if they are not DPAC reps for their schools
 - Want feedback from members to see what thoughts are around executive members receiving voting privileges
 - DPAC reps were asked to consult with their PACs regarding each DPAC executive member getting a vote, DPAC executive as a whole getting 1 vote, or leave voting rights to DPAC Reps only and report back at next DPAC meeting

- **5.3 DPAC Website**

- Some DPACs have websites and DPAC is considering getting a website as not all parents are on Facebook.
 - Discussion took place regarding keeping website current, ongoing costs, security, content, who would do housekeeping duties for the website.
 - Heather will get additional quotes for website builds, domain registration, etc



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• **5.4 DPAC Presentation Ideas**

- Suggestions for DPAC-facilitated presentations include mental health, food security, domestic violence/destructive relationships, inclusion, teaching to diversity, microaggressions/bullying, historical impacts, cultural competency, parent advocacy, trauma, IEP information
- If people are interested in taking workshops individually and reporting back to DPAC, please let Michelle know as DPAC has funds available.

• **5.5 PAC Fundraising in COVID Times**

- PACs are noticing it's harder to fundraise since COVID started
- Some PACs are struggling to use gaming funds as there were funds left over from last year
- Some PACs have a slush fund and some do not
- Some PACs are doing monthly fundraisers (examples include seeds, Purdy's, Neufeld Farms) and some are not
- Many PACs are still doing Hot Lunch
- Some PACs are selling merchandise this year (hats, shirts, masks), doing candy-grams, break the rules day
- It was suggested that PACs ask schools for budgets as many likely have surpluses from last year, and maybe they could use their funds to fill in gaps this year.

6. Date of Next Meeting

- DPAC General Meeting April 29, 2021, 7pm via Zoom

7. ADJOURNMENT

The meeting was adjourned at 9:27 pm

Jessica Clarke

DPAC Secretary

Minutes Temporarily Approved by:

Michelle McGrath

DPAC Chair



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**CHILLIWACK SCHOOL DISTRICT
PARENT ADVISORY COUNCIL
STATEMENT OF REVENUES AND EXPEDITURES
JULY 1, 2020- JUNE 30TH, 2021**

	<u>Gaming Account</u> 1465970		<u>General Account</u> 1465954
Bank Balance as at July 1st, 2020	6,033.98		1,482.84
2020/21 Province of BC DPAC Grant Donation	2,500.00		500.00
Total Funds Available	<u>8,533.98</u>		<u>1,982.84</u>
Expenditures Paid			
<u>BCCPAC Membership Fees</u>			
BCCPAC DPAC Membership Cheque #80	150.00		
<u>DPAC Workshop Costs</u>			
<u>Miscellaneous Expenses</u>			
Diane Braun Printer Ink Cheque #79	70.55		
Alicia Fleetham BCED Conference Cheque #81	38.13		
Total Expenditures	<u>258.68</u>	-	-
Closing Bank Balance January 31, 2021	<u>\$ 8,275.30</u>		<u>\$ 1,982.84</u>
<u>Expenditures Committed:</u>			
Total Commitments on Account	<u>-</u>		<u>-</u>
NET Adjusted Bank Balance	<u>\$ 8,275.30</u>		<u>\$ 1,982.84</u>

**CHILLIWACK SCHOOL DISTRICT
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Expenditures Paid			
<u>BCCPAC Membership Fees</u>			
<i>BCCPAC</i> DPAC Membership <i>Cheque #80</i>	150.00		
<u>DPAC Workshop Costs</u>			
<u>Miscellaneous Expenses</u>			
<i>Diane Braun</i> Printer Ink <i>Cheque #79</i>	70.55		
<i>Alicia Fleetham</i> BCED Conference <i>Cheque #81</i>	38.13		
<i>Michelle Mcgrath</i> GC For Ian <i>Cheque #57</i>			53.35
<i>Michelle Mcgrath</i> Roberts Rules <i>Cheque #83</i>	21.64		
Total Expenditures	<u>280.32</u>	-	53.35
Closing Bank Balance March 31, 2021	<u>\$ 8,253.66</u>		<u>\$ 1,929.49</u>
<u>Expenditures Committed:</u>			
<i>Elizabeth Beacom</i> Website URL <i>Cheque #82</i>	11.54		
Total Commitments on Account	<u>11.54</u>		-
NET Adjusted Bank Balance	<u>\$ 8,242.12</u>		<u>\$ 1,929.49</u>

