



Public Budget Presentation

April 13, 2021



AGENDA

1. Introductions
2. Strategic Plan
3. Budget Monitoring and Reporting
4. Budget Timelines
5. Budget Background:
 - a. Where do we get our funding?
 - b. How do we allocate our funding?
 - c. Budget Risks
 - d. What makes a robust budget?
6. Other Funds
7. Budget Assumptions
8. Reserve Summary
9. 3-Year Budget
10. FSDA
11. Questions/Comments



1. INTRODUCTIONS

Board of Education

Willow Reichelt, Chair
Jared Mumford, Vice-Chair
David Swankey
Heather Maahs
Darrell Furgason
Barry Neufeld
Carin Bondar



Budget Advisory Committee Representatives



Jared Mumford
Darrell Furgason
Heather Maahs
Gail Point
Gabe D'Archangelo
Ed Klettke
Dale Obirek
Heather Attridge
Allan Van Tassel
Daisy Dai
Andrew Unruh
Mace MacGowan
Eliza Telford
Noah Hawkenson
Erica Byhre

Trustee (Committee Chair)
Trustee
Trustee
Aboriginal Education Advisory Committee (AEAC)
Chwk Principals' Vice Principals' Assn (CPVPA)
Chwk Teachers' Association (CTA)
Canadian Union of Public Employees' (CUPE)
District Parent Advisory Committee (DPAC)
Management Group
Community Representative
Community Representative
Student Representative – CSS
Student Representative – GWG
Student Representative – SSS
Student Representative – SSS

2. STRATEGIC PLAN

Priority

Aligning and allocating resources, equitably, responsibly and effectively, to support goals and key initiatives (Resources)

Goal

To align resources to efficiently and effectively execute the strategic plan



3. BUDGET MONITORING & REPORTING



POLICY 234 - Budget Monitoring and Reporting

BUDGET ASSUMPTIONS:

Prior to the Board approving budgets – plans, assumptions and related risks should:

- be disclosed in the budget documents;
- take into account the economic environment of the school district;
- focus on planned changes from the previous school year; and
- be realistic and consistent with the school district's Strategic Plan.

At a minimum, these disclosures should include:

- key budget assumptions;
- financial and business risks;
- specific strategies explaining how the budget supports the school district's Strategic Plan.





4. BUDGET TIMELINES

Sept 30
Student
Count

Amended

Oct-Jan

Budgets are reviewed & amended to reflect the Sep 30th student count, current staffing, and any additional updated budget information.

Jan - Feb

Amended Budget to Budget Committee for review and to the Board of Education for 3 readings

Amended Budget and Bylaw due to MoEd by **Feb 28**

Oct

Nov

Dec

Jan

Feb

Mar

Apr

May

June

Jul

Preliminary

Nov - Mar

Preliminary budget planning begins for the next school year

Ministry Funding
Announcement
Mid March

May - Jun

To Board of Education
for 3 readings.

Mar - Apr

To Budget Committee, Staff,
and Public for review and input.

Preliminary Budget
due to MoEd by **Jun 30**

2021 / 2022 Preliminary Budget Timelines

Mid-March	Government Funding Announcement
April 1	Preliminary Budget Assumptions – Superintendent’s meeting
April 8	Preliminary Budget Assumptions to Budget Committee
April 13	Public Budget Presentation (during public Board meeting)
April 29	Preliminary Budget Review to Budget Committee
May 11	Preliminary Budget Review and 1st Reading to Board
June 1	2nd & 3rd Reading to Board
June 30	Annual Budget due to Ministry of Education

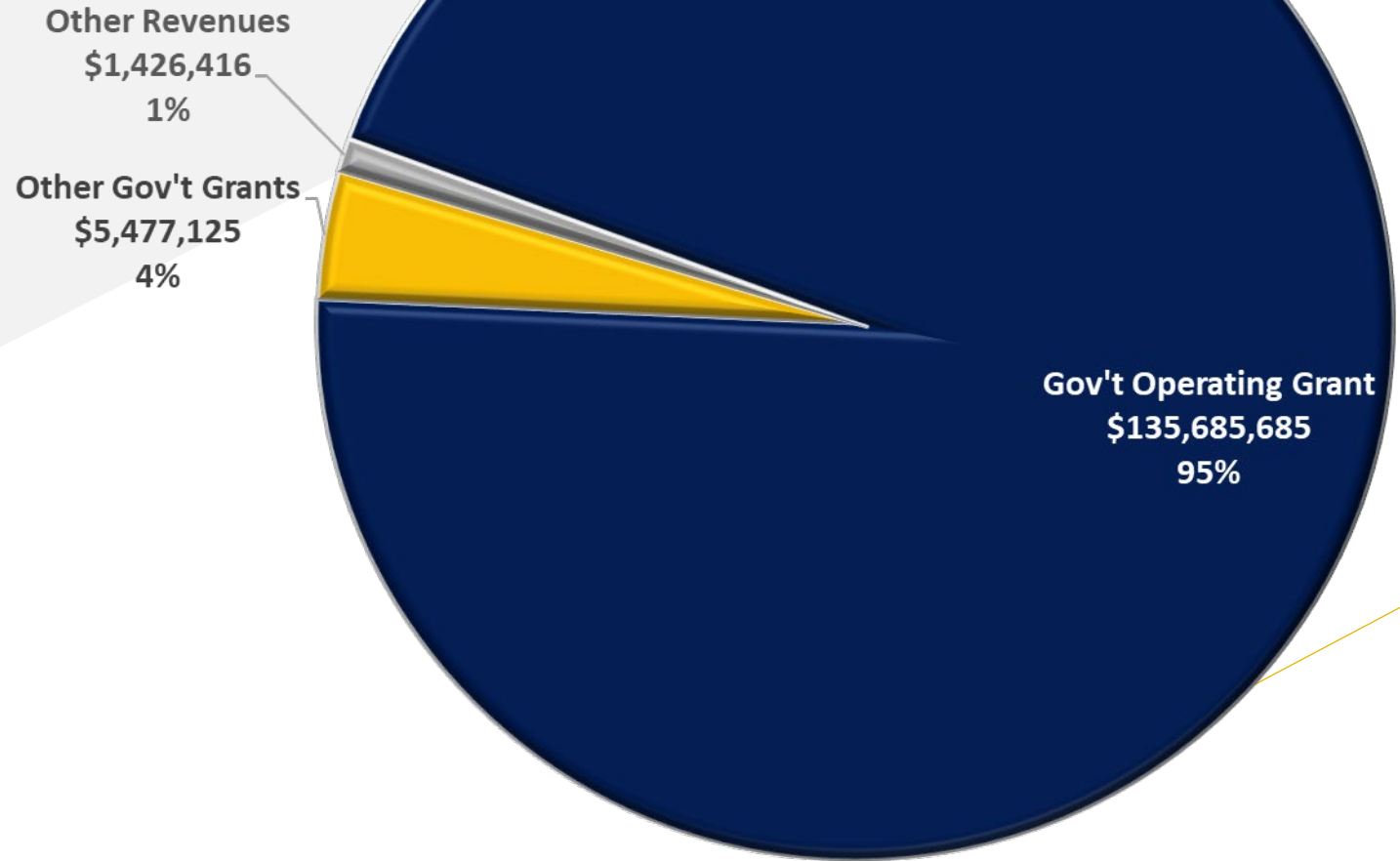
5. BUDGET BACKGROUND

- a) **Where do we get our funding?**
- b) How do we allocate our funding?
 1. Special Needs
 2. Indigenous Education
 3. Teachers
 4. School Supplies
 5. Custodial
- c) Budget Risks
- d) What makes a robust budget?



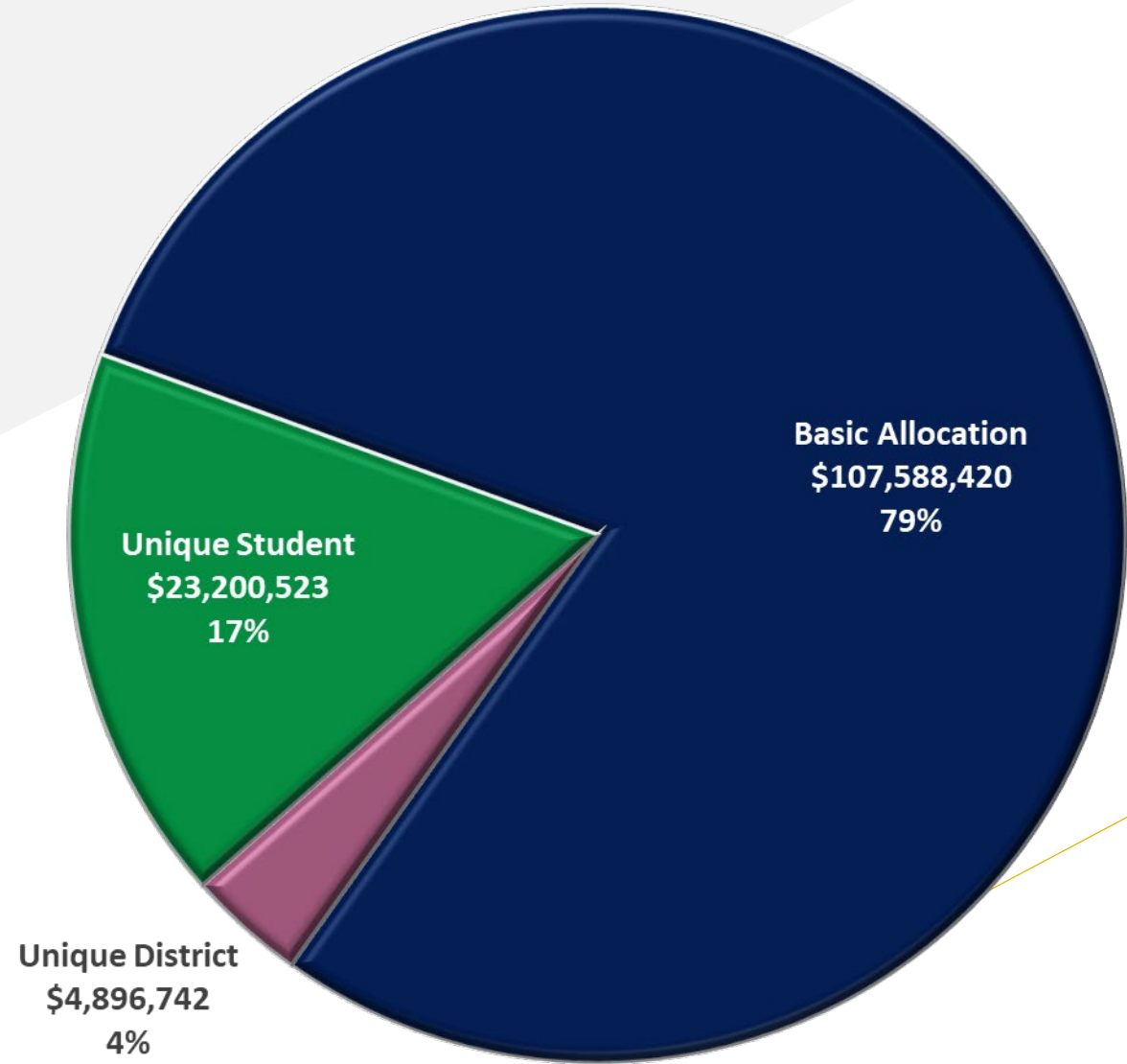
Where do we get our funding?

2020/21 Budgeted
Operating Revenues



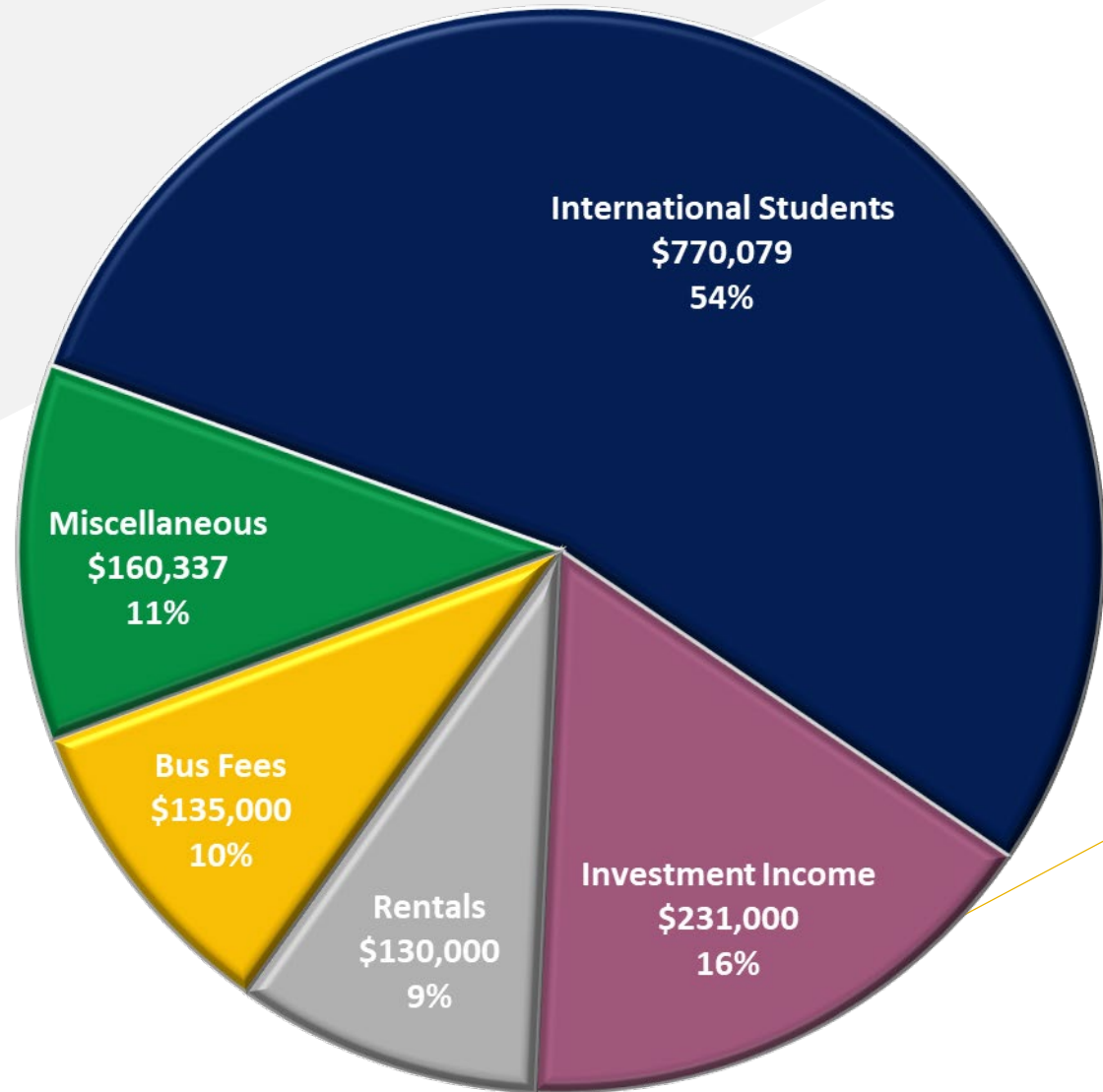
Where do we get our funding?

Operating Grants –
Amended 20/21 Budget



Where do we get our funding?

Other Revenues
Breakdown – Amended
20/21 Budget



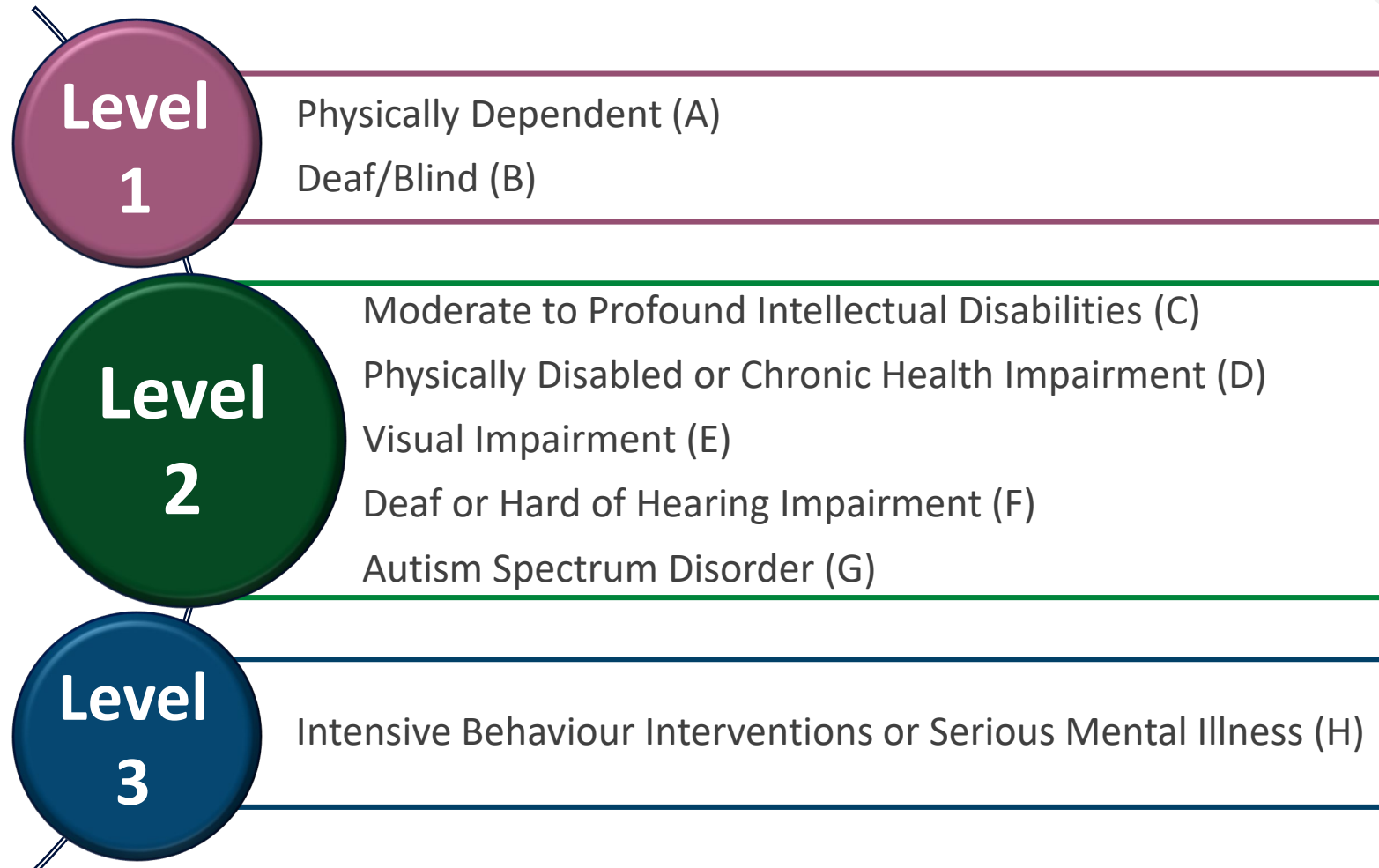
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How do we allocate our funding?

1. Special Needs - Allocations



How do we allocate our funding?

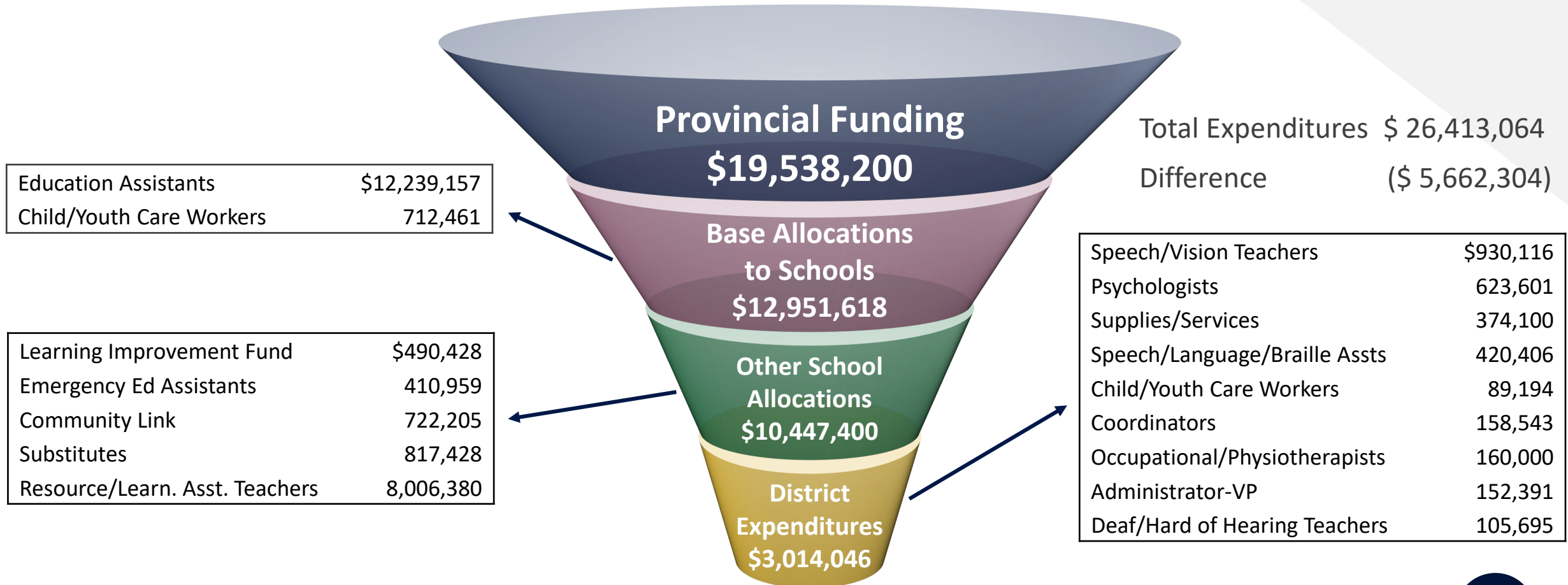
1. Special Needs – Supplemental Funding

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
To Schools	\$29,967	\$14,217	\$7,178
To District Programs	13,033	6,183	3,122
Funding Per Student	\$43,000	\$20,400	\$10,300



How do we allocate our funding?

1. Special Needs – Supplemental Funding cont.



How do we allocate our funding?

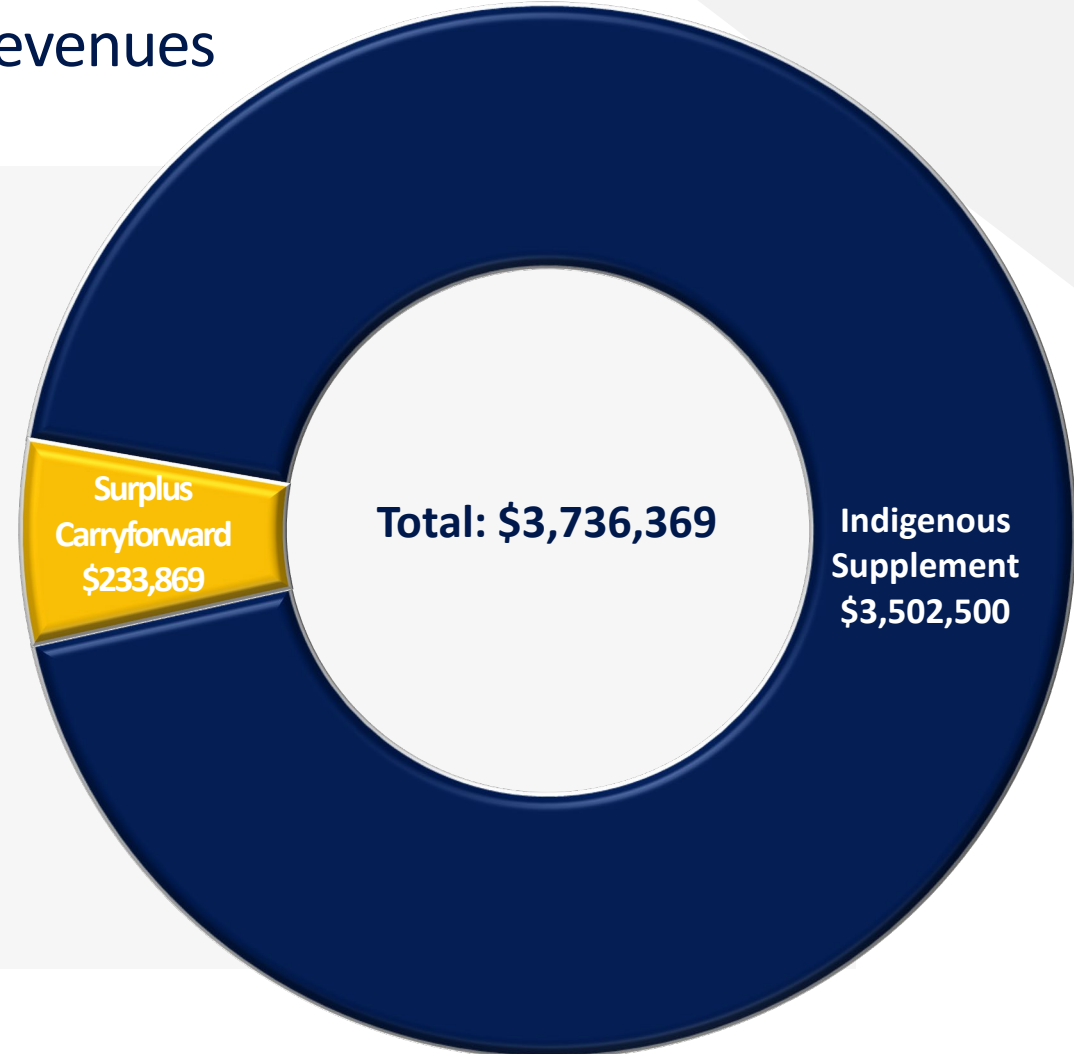
2. Indigenous Education Funding - Revenues

TOTAL AVAILABLE FUNDING =

Supplemental Funding
(2335.0 FTE x \$1,500)

Plus

Prior Year Carryforward



How do we allocate our funding?

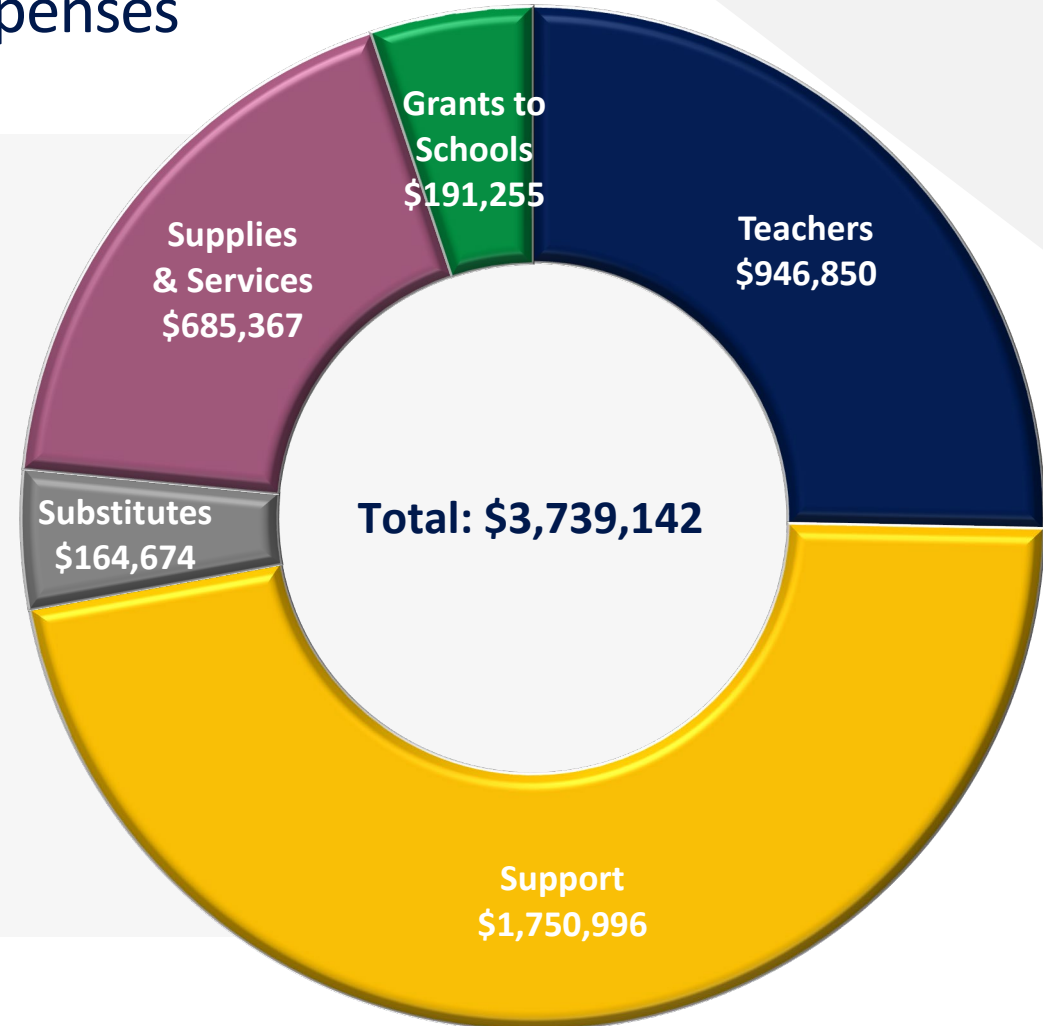
2. Indigenous Education Funding - Expenses

Teachers Include:

- School Based (5 FTEs)
- Halq'emeylem (2.4 FTEs)
- Mental Health (0.5 FTEs)
- Alternate Support (0.5 FTEs)
- Enhancement Teacher (1 FTEs)

Support Includes:

- Education Assistants (40 Positions)
- Clerical Support (0.5 Positions)
- Coordinator (1 Positions)



How do we allocate our funding?

3. Teacher Allocations Example

For example, one of our Elementary Schools has 424 students and 21 Classroom Teachers



In addition to 21 Classroom Teachers there are:

<u>FTE</u>	<u>Position</u>
3.4	Learning Assistance/Resource Teachers
1.1	Library/Technology
1.6	Preparation Time
.06	School Based Team
1.4	Administration

There are 28.5 Educators in total – a ratio of 1 Educator to every 15 students.

How do we allocate our funding?

3. Teacher Allocations Example

TEACHER	KGF	GR 1	GR 2	GR 3	GR 4	GR 5	CLASS TOTAL	LOW INCID. (A to G)	CLASS SIZE LIMIT	+ / - SPACES
A	17						17		20	3
B	17						17		20	3
C	17						17		20	3
D	17						17		20	3
E	10	7					17	1	20	1
F		18					18	2	22	0
G		17					17	2	22	1
H		17					17	2	22	1
I		13	7				20	1	22	0
J		10	10				20		22	2
K			18				18	1	22	2
L			20				20		22	2
M			11	8			19	1	22	1
N				19			19	1	22	1
O				18			18	1	22	2
P				20			20		22	2
Q					26		26	1	30	2
R					28		28	1	30	0
S					11	14	25	2	30	1
T						28	28		30	2
U						26	26	1	30	2
	78	82	66	65	65	68	424	17		

How do we allocate our funding?

4. School Supply & Service Allocations

	Elementary	Middle	Secondary
Base Amount	\$4,131	\$12,240	\$23,000
Per Student: Kindergarten	\$153	-	-
Per Student: Grades 1 - 12	\$115	\$151	\$222
English Language Learner	\$32	\$32	\$32
Special Education	\$150	\$150	\$150

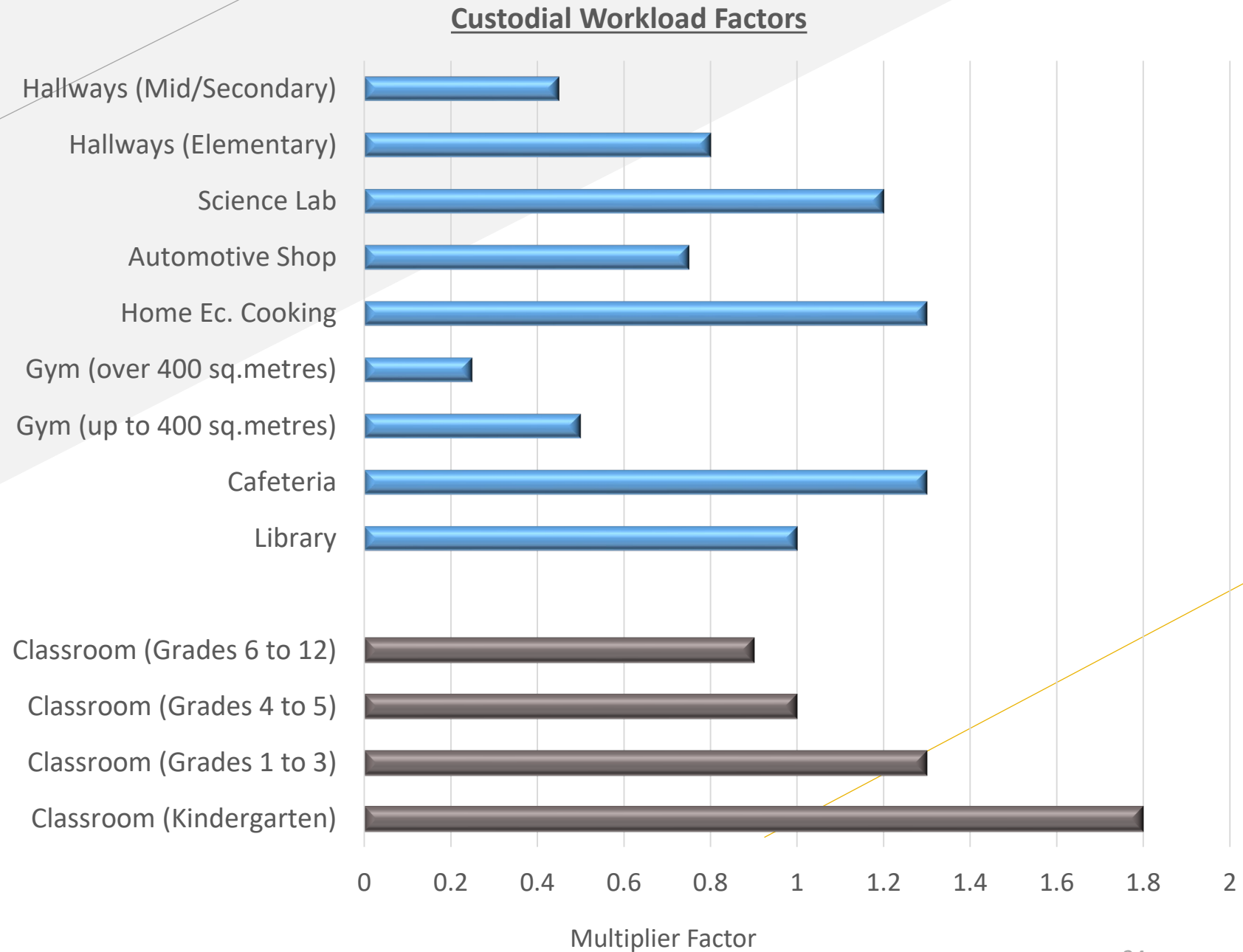
Other Allocations:

- Indigenous Education
- Career Programs
- Early Learning Matrix
- Flex Programs
- International Program
- New Divisions

Based on this, our example of an **Elementary School** with **424 students** would be allocated **\$63,641** for school supplies and services (\$150 per student).

How do we allocate our funding?

5. Operations – Custodial Allocation Example



How do we allocate our funding?

5. Operations – Custodial Allocation Example cont.

For example, at this Elementary School **509.66 minutes (8.49 hours per day)** has been allocated by calculating the Custodial workload factors.

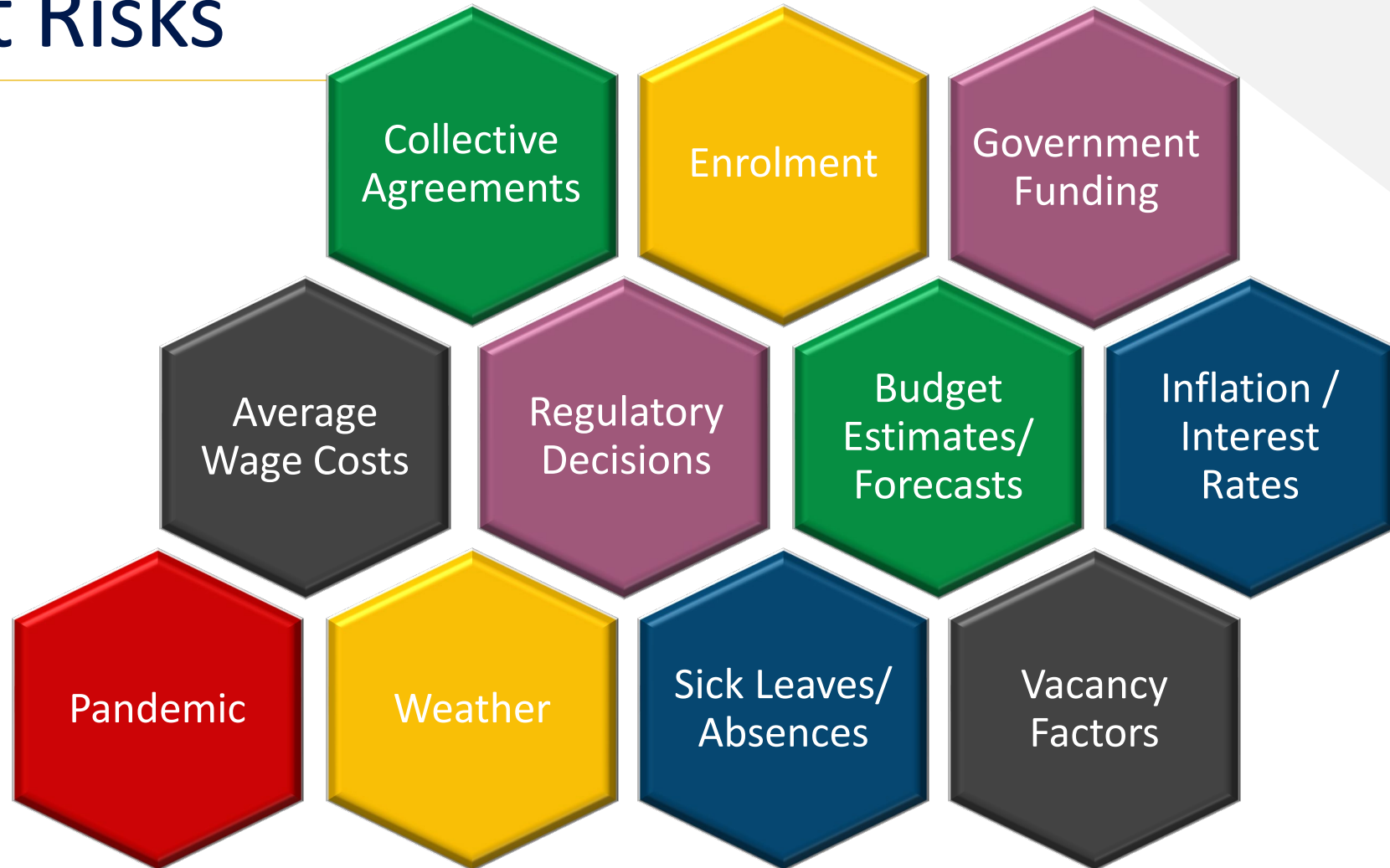
Area Type	Square Meters	Factor	Time/Meter	Allotted Time (minutes)
Standard Classroom	214.8	1.0	0.225	48.33
Kindergarten	82.4	1.8	0.225	33.4
Primary Classroom	313.2	1.3	0.225	91.6
Portable Classroom				60.0
Library	104.3	1.0	0.225	23.5
Office	46.3	1.75	0.225	18.23
Staffroom	31.4	1.75	0.225	12.4
Gym (Elementary)	372.4	0.4	0.225	33.5
Special Ed	31.9	1.1	0.225	8.0
Hallways (Elementary)	376.1	0.8	0.225	67.7
Washrooms				113.0
TOTAL MINUTES (per day)				509.66

5. BUDGET BACKGROUND

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- c) **Budget Risks**
- d) What makes a robust budget?



Budget Risks

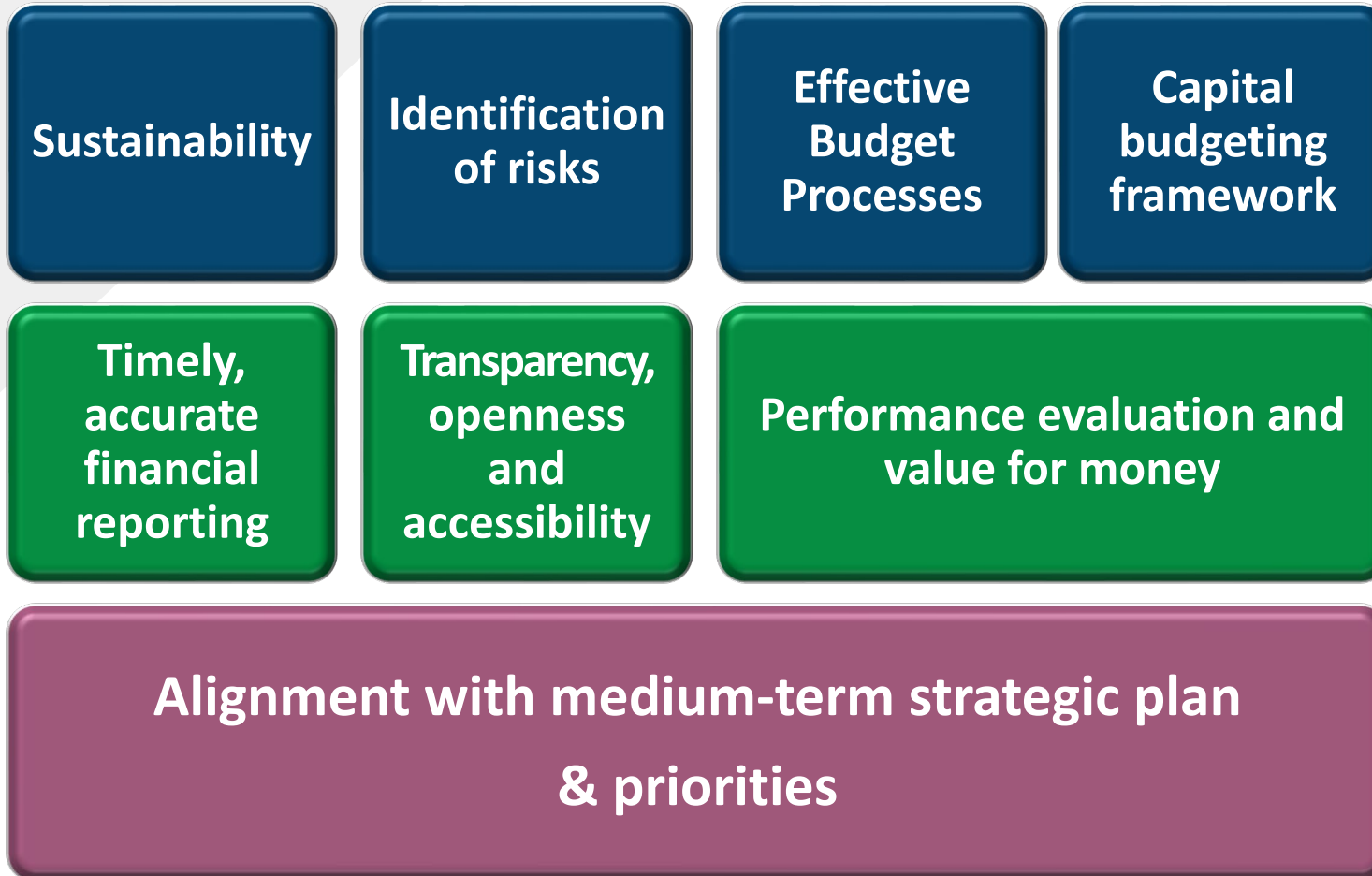


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What makes a robust budget?



6. OTHER FUNDS

Operating Budget	Capital Budget	Special Purpose Funds
		
Student Supports Instruction Administration Maintenance Transportation	Buildings Land Improvements Equipment Site Purchases	Specific Time Frame (1-2 years) Specific Function-Examples: School Trust Fund Annual Facilities Grant Community Link

7. BUDGET ASSUMPTIONS



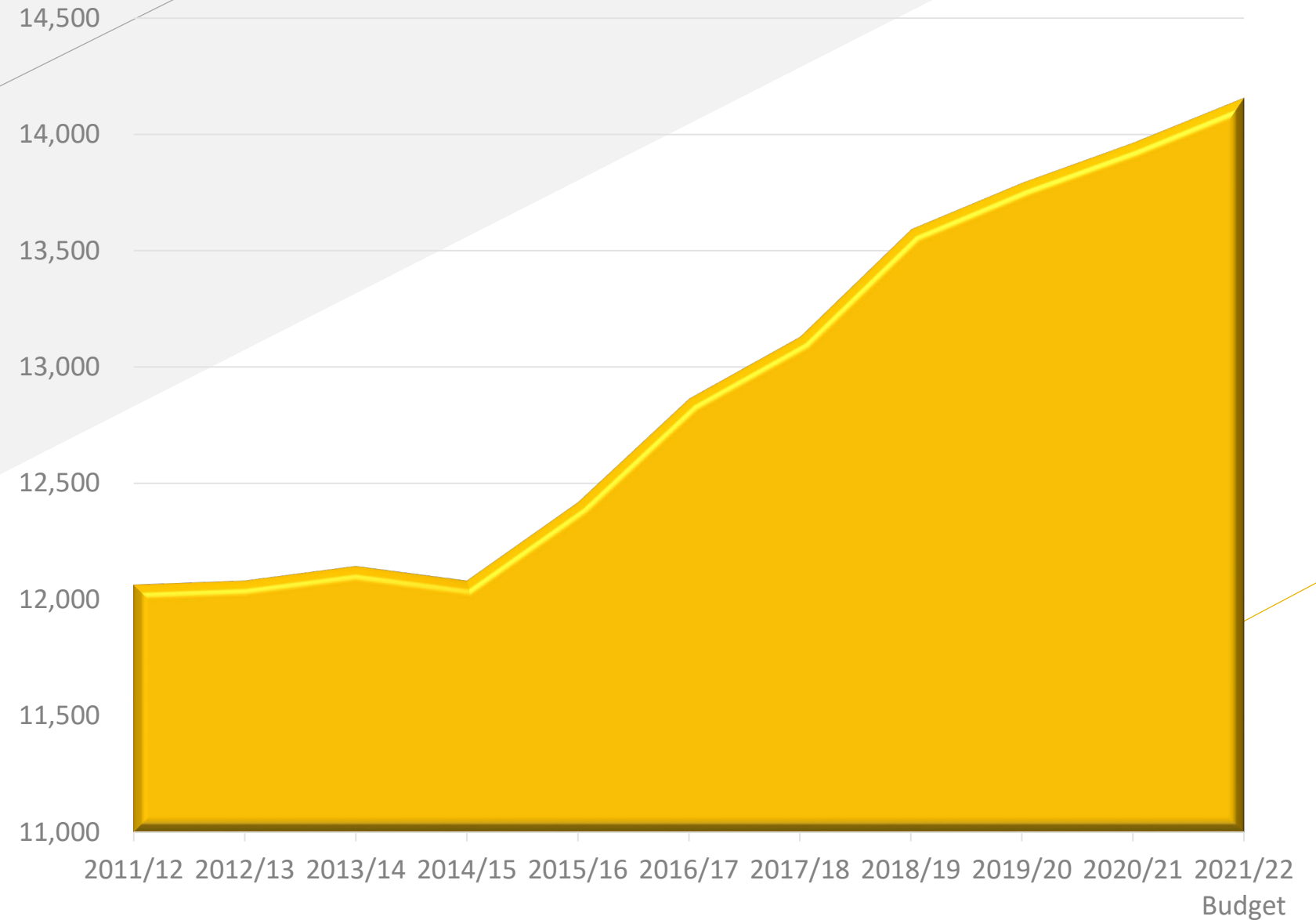
Budget Assumptions

Enrolment Summary

	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22 Budget
Kindergarten-12	12,065	12,083	12,145	12,082	12,419	12,863	13,128	13,590	13,789	13,960	14,154
Distance Ed / Continuing Ed	765	734	647	632	644	599	458	136	87	15	23
Adult Learning	199	184	157	162	176	160	109	86	51	58	58
TOTAL ENROLMENT	13,029	13,001	12,949	12,876	13,239	13,622	13,695	13,811	13,928	14,033	14,235

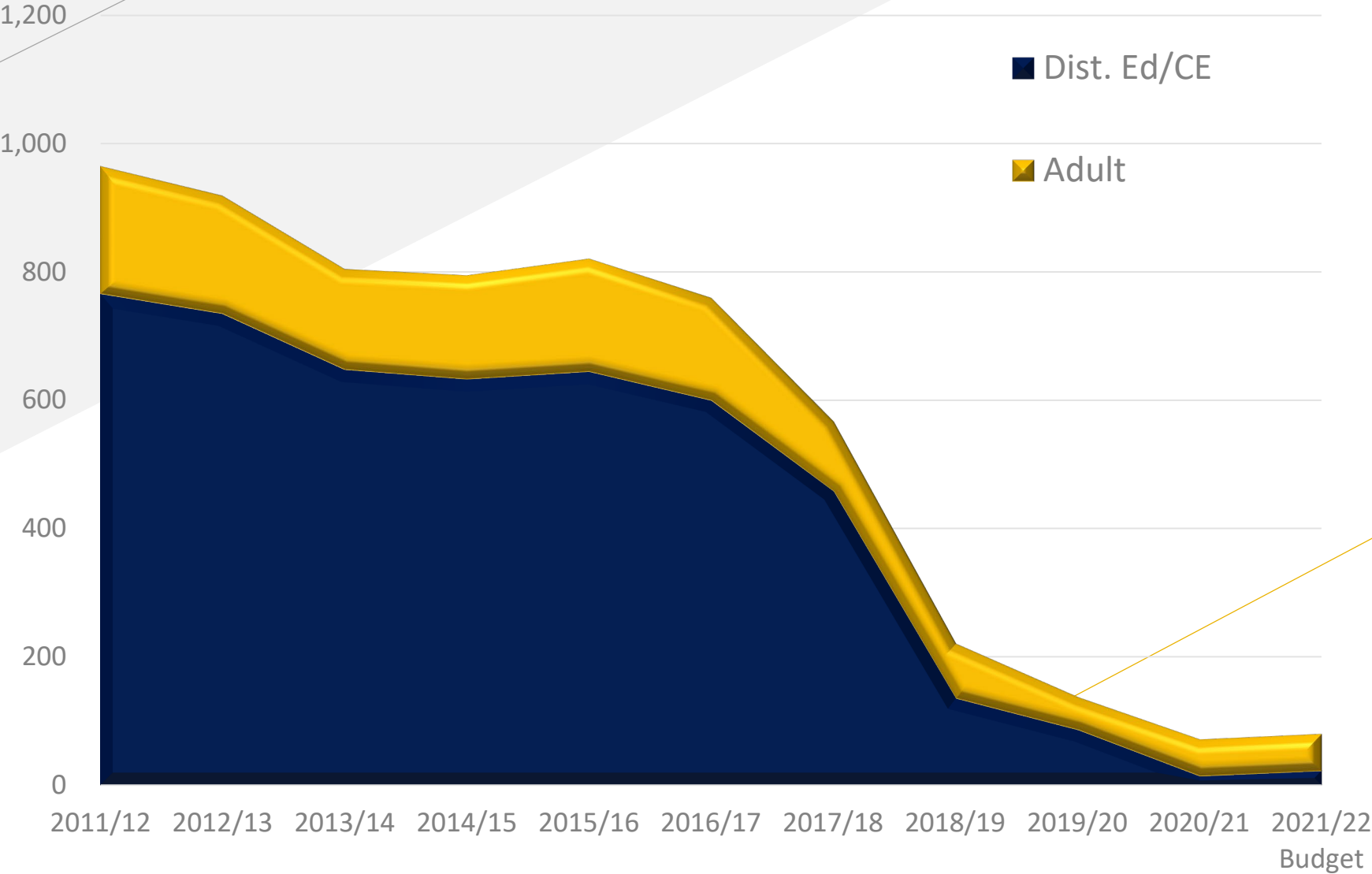
Budget Assumptions

Enrolment Trends
Grades K-12



Budget Assumptions

Enrolment Trends
Distance Ed/
Continuing Ed/ Adult



Budget Assumptions

Budget Pressures / Proposed Savings

	Revenues	Expenses	Capital/ Transfers	Surplus (Deficit)
Amended 20/21 Budget	\$ 142,589,226	\$ (142,709,655)	\$ 120,429	\$ -
<u>Changes</u>				
Enrolment	1,710,551	(884,345)		826,206
Labour Settlement Funding	1,854,591			1,854,591
Other MoEd Funding	(864,000)			(864,000)
Other Revenues	287,400			287,400
Wage/Collective Agree. Incr.		(2,212,932)		(2,212,932)
Staffing Changes		(255,333)		(255,333)
Covid Funded Staffing		(1,046,508)		(1,046,508)
International Program	720,000	(174,144)		545,856
Benefits		(809,395)		(809,395)
Substitutes		(239,010)		(239,010)
School Budgets		(277,500)		(277,500)
Other Expenses		198,986		198,986
New School Tfr			138,069	138,069
Preliminary 21/22 Budget	\$ 146,297,768	\$ (148,432,264)	\$ 258,498	\$ (1,853,570)
Proposed Savings				\$ 1,853,570
(Deficit) / Surplus				(0)

Budget Assumptions

Budget Pressures / Proposed Savings

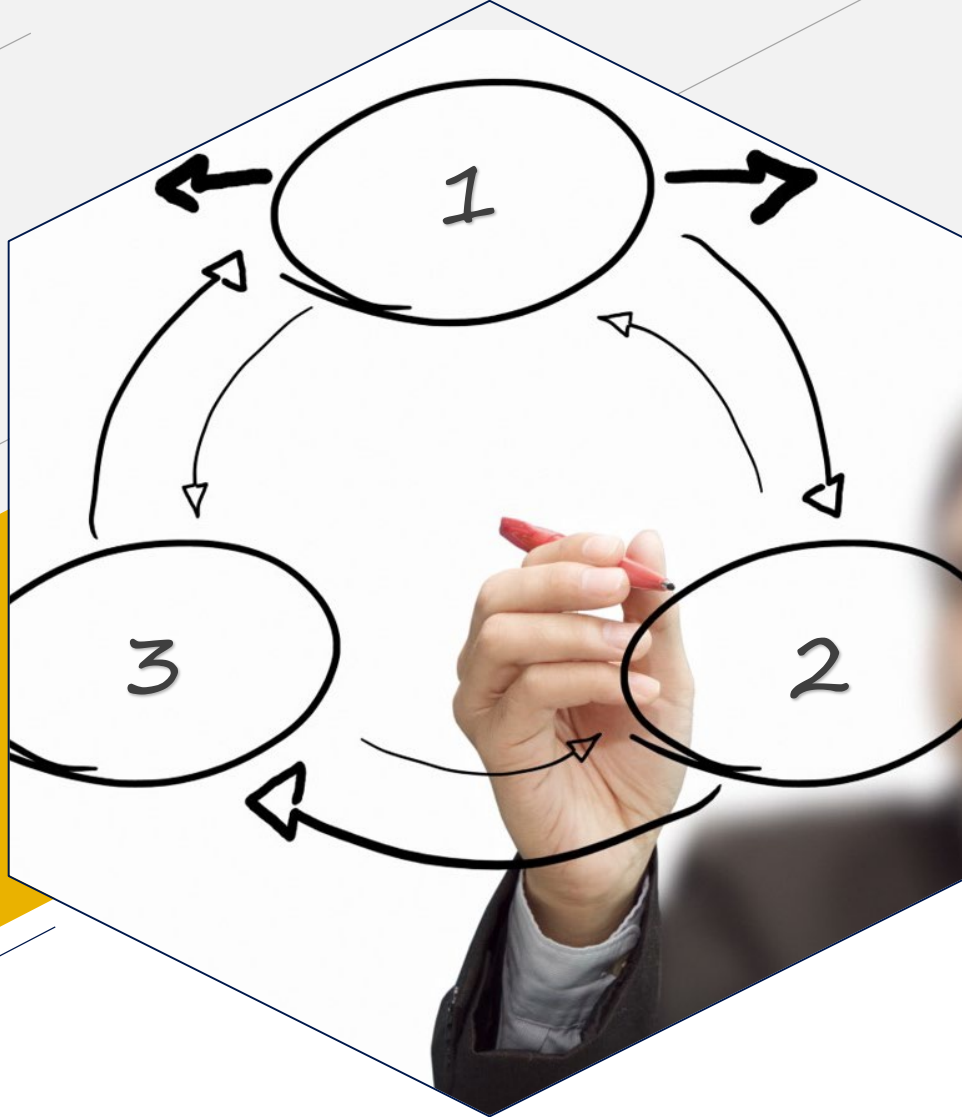
Proposed Savings		
Secondary Admin Formula	\$	281,000
Secondary Support Positions		384,070
Administration Time		155,000
Contract TOCs - Curriculum		206,000
Bus Fees		200,000
Stitos Principal (from Capital) - one time		155,000
Restructuring IT / Electronics		22,500
Staff Replacement Costs		100,000
Departmental Budgets		200,000
Capital Equipment/Vehicles		150,000
Proposed Savings	\$	1,853,570

8. RESERVE SUMMARY

Reserve Summary	Ending Balance Jun.30/17	Ending Balance Jun.30/18	Ending Balance Jun.30/19	Ending Balance Jun.30/20	Budgeted Balance Jun.30/21	Budgeted Balance Jun.30/22
UNRESTRICTED:						
Unrestricted Surplus	4,650,712	5,272,913	2,208,342	1,969,168	707	707
Restricted Local Capital	1,357,588	292,715	1,293,334	2,293,334	5,028,301	0
	6,008,300	5,565,628	3,501,676	4,262,502	5,029,008	707

Outstanding Major Capital Commitments:

Southside School Project	4,528,301
Vedder Elementary Addition Project	500,000
	5,028,301



9. 3-YEAR BUDGET



Chilliwack
School District

Financial Statement

Discussion
and
Analysis

2019/2020

School District No. 33 - Chilliwack



10. FINANCIAL STATEMENT DISCUSSION & ANALYSIS 2019/2020

[Click image to view FSDA](#)



Chilliwack
School District

Questions/Comments



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