



THE BOARD OF EDUCATION
School District #33 (Chilliwack)
Regular Public Board Meeting
(Recorded)
AGENDA
February 23, 2021
7:00 pm

1. CALL TO ORDER – Zoom Webinar

- 1.1. Call to Order – **Welcome, Acknowledgment of Traditional Stó:lō Territory and Diversity Statement**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the February 9, 2021 Regular Board Meeting be approved as circulated.)

2. PRESENTATIONS

- 2.1. Strategic Plan Update: Achievement/Student Success

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

4. ACTION ITEMS

- 4.1. 2020 – 2021 Amended Annual Budget: 3rd Reading
- 4.2. Local Capital Transfer
- 4.3. Policy Renovation Project: Policy 110 – District Vision, Mission and Motto

5. INFORMATION ITEMS

- 5.1. BCSTA Report
- 5.2. Meeting Summaries
- 5.3. **Next Board of Education Meeting: March 9, 2021 at 7:00 p.m.**

6. PUBLIC PARTICIPATION – QUESTIONS CONCERNING THE AGENDA

7. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, February 9, 2021

Location: Zoom Webinar

Members Present:

Chair	Ms. W. Reichelt
Vice-Chair	Mr. J. Mumford
Trustee	Dr. D. Furgason
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. D. Swankey

Staff Present:

Interim Superintendent	Mr. R. Arul-pragasam
Secretary Treasurer	Mr. G. Slykhuis
Assistant Secretary Treasurer)	Mr. Mark Friesen
Assistant Superintendent	Ms. P. Jordan
Assistant Superintendent	Mr. K. Savage
Director of Instruction (Acting)	Mr. D. Manuel
Audio-Video/Desktop Foreman	Mr. M. Bakker

Observers:

Ministry Special Advisor	Justice L. Smith
Ministry Special Advisor	Mr. M. McKay

1. CALL TO ORDER – Zoom Webinar

1.1. Call to Order

The Board Chair called the meeting to order at 7:00 p.m. – **Welcome, Acknowledgment of Traditional Stó:lō Territory and Diversity Statement**

1.2. Adoption of the Agenda

351.21 Moved by: Trustee Mumford
Seconded by: Trustee Maahs

THAT the agenda be adopted as circulated.

NO VOTE

352.21 Moved by: Trustee Swankey
Seconded by: Trustee Mumford

THAT the agenda be amended to add Action Item 4.3 – BCSTA AGM Motion.

CARRIED
 For: Maahs, Mumford, Reichelt, Swankey
 Opposed: Furgason

353.21 Moved by: Trustee Mumford
 Seconded by: Trustee Maahs

THAT the agenda be adopted as amended.

CARRIED
 For: Maahs, Mumford, Reichelt, Swankey
 Opposed: Furgason

1.3. Approval of the Minutes

354.21 Moved by: Trustee Mumford
 Seconded by: Trustee Swankey

THAT the minutes of the January 26, 2021 Regular Public Board Meeting be approved as circulated.

CARRIED

2. PRESENTATION

2.1. Strategic Plan Update: International Program

David Manuel, Glen Tiechko and Chris Reitsma provided a presentation on the District’s International Program.

Priority	Aligning and allocating resources, equitably, responsibly and effectively, to support goals and key initiatives (Resources).
Goal	To align resources to efficiently and effectively execute the Strategic Plan.
Strategy	Efficient Fiscal and Resource Management: Review school staffing allocations and implement an online registration system for new students to the district in order to provide optimal learning environments for all students.

2.2. Strategic Plan Update: Learn at Home Transition Support Program

Assistant Superintendents Kirk Savage and Paula Jordan, along with Principal Brad Driscoll, Vice Principal Jaimee Charlie, Principal Danielle Wicker and Vice Principal Jessica Adams-Loupret, provided an update on the Learn at Home: Transition Support Program.

Priority	Improving student achievement and well-being through high quality instruction (Instruction).
Goal	All students to meet or exceed grade level expectations in literacy and numeracy.
Strategy	Learning Supports and Interventions: Model and use evidence-based practices for early intervention and prevention.

3. PUBLIC PARTICIPATION – COMMENTS/QUESTIONS CONCERNING THE AGENDA

Comments/Questions were received regarding the following:

- Learn at Home program.
- Federal COVID funding.
- International students at Imagine High.
- International Program marketing strategy costs.
- Return to class impact on class size and composition.
- Continuity of education.
- Plans for next year.
- Screening for international students.
- Use of water fountains.
- Distance Learning options in the future.

4. ACTION ITEMS

4.1. 2020 – 2021 Amended Annual Budget: 2nd and 3rd Readings

355.21 Moved by: Trustee Swankey
Seconded by: Trustee Mumford

THAT the meeting be extended until the conclusion of business.

CARRIED

356.21 Moved by: Trustee Reichelt
Seconded by: Trustee Mumford

THAT the Board of Education approve the second reading of 2020-2021 Amended Annual Budget Bylaw in the amount of \$174,169,299.

CARRIED
For: Maahs, Mumford, Reichelt, Swankey
Opposed: Furgason, Neufeld

357.21 Moved by: Trustee Mumford
Seconded by: Trustee Swankey

THAT the Board of Education approve the third reading of 2020-2021 Amended Annual Budget Bylaw in the amount of \$174,169,299.

NO VOTE

358.21 Moved by: Trustee Swankey
Seconded by: Trustee Mumford

THAT the question be called.

CARRIED

359.21 Moved by: Trustee Mumford
Seconded by: Trustee Swankey

THAT the Board of Education approve the third reading of 2020-2021 Amended Annual Budget Bylaw in the amount of \$174,169,299.

DEFEATED

**For: Mumford, Reichelt, Swankey
Opposed: Furgason, Maahs, Neufeld**

4.2. Local Capital Transfer

360.21 Moved by: Trustee Swankey
Seconded by: Trustee Mumford

THAT the Board of Education defer this item to the next meeting.

CARRIED

4.3. BCSTA Red Light Runners Motion

361.21 Moved by: Trustee Swankey
Seconded by: Trustee Mumford

THAT the Board approve the submission of the following motion to the BC School Trustees Association for consideration:

“THAT The BCSTA requests the Minister of Public Safety and the Attorney General, in consultation with the Ministry of Education, review and increase the current fines and penalties for School Bus Red Light Runners. Additionally, the BCSTA requests any resulting change be supported by a province-wide education and awareness campaign consistent with the shared Vision Zero target.”

CARRIED

**For: Maahs, Mumford, Neufeld, Reichelt, Swankey
Opposed: Furgason**

5. INFORMATION ITEMS

5.1. COVID-19 Update

Interim Superintendent Rohan Arul-pragasam and other members of senior administration provided an update on COVID-19 in the Chilliwack School District.

5.2. BCSTA Report

Matters related to the British Columbia School Trustees' Association (BCSTA) were discussed.

5.3. Meeting Summaries

January 26, 2021 Committee of the Whole Meeting Summary

Trustees: Willow Reichelt, Jared Mumford, Darrell Furgason, Heather Maahs, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis

1. Strategic Plan Refresh Conversation with Partners
2. DPAC Partner Meeting

January 26, 2021 In-Camera Meeting Summary

Trustees: Willow Reichelt, Jared Mumford, Darrell Furgason, Heather Maahs, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Tamara Ilersich

1. BCPSEA Report
2. PVP Recruitment/Selection Plan
3. Zoom Meeting Etiquette

5.4. Next Board of Education Meeting Date

**Tuesday, February 23, 2021
7:00 p.m.
Zoom Webinar**

6. PUBLIC PARTICIPATION – QUESTIONS CONCERNING AGENDA ITEMS

Questions were received regarding the following:

- Change to busing due to new guidelines.
- Teacher/EA vaccination.
- New guidelines.
- Summer school.

7. ADJOURNMENT

The meeting was adjourned at 10:32 p.m.

Board Chair

Secretary-Treasurer

Appendix A: Trustee Activities

Trustee Mumford:

- January 26: Board Meeting (Vice-Chair)
- January 28: BCPSEA AGM
- February 1: Chair / Vice-Chair Meeting
- February 2: Meeting with Skwah Elders
- February 5: Scholarship Committee
- February 8: Chair / Vice-Chair Meeting
- February 8: Meeting, Chilliwack Restorative Justice & Youth Advocacy Board of Dir.
- February 9: Urban Band Office Advisory Committee Meeting

Trustee Reichelt:

- January 28: FESL Pilot Project
- February 1: Chair/Vice Chair Meeting
- February 1: Packing hampers for Extra FARE
- February 2: Chilliwack Child and Youth Committee
- February 2: FESL Pilot Project Data Room
- February 3: Board Chairs Meeting with Minister Whiteside
- February 4: McCammon PAC Meeting
- February 5: Provincial Partner Liaison Meeting (Chairs, Superintendents, Secretary Treasurers)
- February 8: Chair/Vice Chair Meeting February 8: Packing hampers for Extra FARE

BOARD OF EDUCATION

PRESENTATION REPORT

DATE: February 23, 2021

TO: Board of Education

FROM: Interim Superintendent Rohan Arul-pragasam, Assistant Superintendents Paula Jordan and Kirk Savage, and Director of Instruction David Manuel

RE: STRATEGIC PLAN UPDATE: ACHIEVEMENT/STUDENT SUCCESS

Interim Superintendent Rohan Arul-pragasam, Assistant Superintendents Paula Jordan and Kirk Savage, and Director of Instruction David Manuel will provide an update on achievement and student success as it they relate to the Strategic Plan.

Priority	Improving student achievement and well-being through high quality instruction.
Goal	All students meet or exceed grade level expectations in literacy and numeracy.

BOARD OF EDUCATION

DECISION REPORT

DATE: February 23, 2021
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: **2020-2021 AMENDED ANNUAL BUDGET – 3rd READING**

The Secretary Treasurer will present the 2020-2021 Amended Annual Budget for approval by the Board.

RECOMMENDATION:

THAT the Board of Education approve the third (and final) reading of 2020-2021 Amended Annual Budget Bylaw in the amount of \$174,169,299.

(Page 3 of the budget document)

Amended Annual Budget

School District No. 33 (Chilliwack)

June 30, 2021

School District No. 33 (Chilliwack)

June 30, 2021

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2020/2021 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 33 (Chilliwack) Amended Annual Budget Bylaw for fiscal year 2020/2021.
3. The attached Statement 2 showing the estimated revenue and expense for the 2020/2021 fiscal year and the total budget bylaw amount of \$174,169,299 for the 2020/2021 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2020/2021.

READ A FIRST TIME THE _____ DAY OF _____, 2021;

READ A SECOND TIME THE _____ DAY OF _____, 2021;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2021;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 33 (Chilliwack) Amended Annual Budget Bylaw 2020/2021, adopted by the Board the _____ DAY OF _____, 2021.

Secretary Treasurer

School District No. 33 (Chilliwack)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	13,974,900	14,090,150
Adult	58,000	45,000
Other	8,500	73,750
Total Ministry Operating Grant Funded FTE's	14,041,400	14,208,900
Revenues	\$	\$
Provincial Grants		
Ministry of Education	158,381,880	145,727,138
Other	150,000	150,000
Tuition	770,079	1,693,521
Other Revenue	5,650,968	6,085,733
Rentals and Leases	130,000	330,000
Investment Income	257,500	310,700
Gain (Loss) on Disposal of Tangible Capital Assets	627,738	
Amortization of Deferred Capital Revenue	7,220,921	7,220,921
Total Revenue	173,189,086	161,518,013
Expenses		
Instruction	141,286,040	128,726,079
District Administration	4,672,449	4,398,031
Operations and Maintenance	23,848,872	23,844,109
Transportation and Housing	3,819,082	4,379,053
Total Expense	173,626,443	161,347,272
Net Revenue (Expense)	(437,357)	170,741
Budgeted Allocation (Retirement) of Surplus (Deficit)	801,353	252,874
Budgeted Surplus (Deficit), for the year	363,996	423,615
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	363,996	423,615
Budgeted Surplus (Deficit), for the year	363,996	423,615

School District No. 33 (Chilliwack)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	142,709,655	138,439,246
Special Purpose Funds - Total Expense	20,963,593	12,783,812
Capital Fund - Total Expense	9,953,195	10,124,214
Capital Fund - Tangible Capital Assets Purchased from Local Capital	542,856	539,300
Total Budget Bylaw Amount	174,169,299	161,886,572

Approved by the Board

Signature of the Chairperson of the Board of Education _____ Date Signed _____

Signature of the Superintendent _____ Date Signed _____

Signature of the Secretary Treasurer _____ Date Signed _____

DRAFT

School District No. 33 (Chilliwack)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(437,357)</u>	<u>170,741</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Local Capital	(542,856)	(539,300)
From Deferred Capital Revenue	(24,053,006)	(18,092,335)
Total Acquisition of Tangible Capital Assets	<u>(24,595,862)</u>	<u>(18,631,635)</u>
Amortization of Tangible Capital Assets	8,165,587	8,336,606
Net carrying value of Tangible Capital Assets disposed of	(700)	
Total Effect of change in Tangible Capital Assets	<u>(16,430,975)</u>	<u>(10,295,029)</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>(16,868,332)</u></u>	<u><u>(10,124,288)</u></u>

School District No. 33 (Chilliwack)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2021

	Operating Fund	Special Purpose Fund	Capital Fund	2021 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,275,782	73,261	68,126,938	71,475,981
Changes for the year				
Net Revenue (Expense) for the year	(120,429)		(316,928)	(437,357)
Interfund Transfers				
Local Capital	(542,856)		542,856	-
Other	(138,068)		138,068	-
Net Changes for the year	(801,353)	-	363,996	(437,357)
Budgeted Accumulated Surplus (Deficit), end of year	2,474,429	73,261	68,490,934	71,038,624

School District No. 33 (Chilliwack)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	138,656,355	134,683,418
Other	150,000	150,000
Tuition	770,079	1,693,521
Other Revenue	2,651,792	2,587,733
Rentals and Leases	130,000	330,000
Investment Income	231,000	281,000
Total Revenue	142,589,226	139,725,672
Expenses		
Instruction	120,778,978	116,398,798
District Administration	4,672,449	4,398,031
Operations and Maintenance	14,000,929	13,825,160
Transportation and Housing	3,257,299	3,817,257
Total Expense	142,709,655	138,439,246
Net Revenue (Expense)	(120,429)	1,286,426
Budgeted Prior Year Surplus Appropriation	801,353	252,874
Net Transfers (to) from other funds		
Local Capital	(542,856)	(539,300)
Other	(138,068)	(1,000,000)
Total Net Transfers	(680,924)	(1,539,300)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 33 (Chilliwack)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	135,685,685	135,585,250
ISC/LEA Recovery	(2,356,455)	(2,292,396)
Other Ministry of Education Grants		
Pay Equity	864,624	864,624
Funding for Graduated Adults	40,000	40,000
Transportation Supplement	329,456	329,456
Support Staff Benefits Grant	213,356	142,484
Teachers' Labour Settlement Funding	3,575,689	
Early Career Mentorship Funding	290,000	
FSA Marking	14,000	14,000
Total Provincial Grants - Ministry of Education	138,656,355	134,683,418
Provincial Grants - Other	150,000	150,000
Tuition		
International and Out of Province Students	770,079	1,693,521
Total Tuition	770,079	1,693,521
Other Revenues		
Funding from First Nations	2,356,455	2,292,396
Miscellaneous		
Distance Ed, Textbook & Course Fees	5,000	5,000
Bus Fees	135,000	135,000
Energy program	30,000	30,000
Other Miscellaneous	125,337	125,337
Total Other Revenue	2,651,792	2,587,733
Rentals and Leases	130,000	330,000
Investment Income	231,000	281,000
Total Operating Revenue	142,589,226	139,725,672

School District No. 33 (Chilliwack)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2021

	2021 Amended Annual Budget	2021 Annual Budget
	\$	\$
Salaries		
Teachers	61,720,720	58,991,417
Principals and Vice Principals	8,416,670	8,044,146
Educational Assistants	11,939,833	11,970,228
Support Staff	12,767,032	12,921,868
Other Professionals	3,325,172	3,166,928
Substitutes	5,620,602	5,233,078
Total Salaries	103,790,029	100,327,665
Employee Benefits	23,663,152	23,542,800
Total Salaries and Benefits	127,453,181	123,870,465
Services and Supplies		
Services	3,355,849	3,467,882
Student Transportation	50,000	54,000
Professional Development and Travel	973,707	1,095,132
Rentals and Leases	31,500	31,500
Dues and Fees	265,050	292,780
Insurance	308,881	289,000
Supplies	7,777,195	6,824,195
Utilities	2,494,292	2,514,292
Total Services and Supplies	15,256,474	14,568,781
Total Operating Expense	142,709,655	138,439,246

School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2021

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	49,860,443	596,646	4,500	682,461	-	3,968,265	55,112,315
1.03 Career Programs	82,250	-	-	519,811	54,974	4,720	661,755
1.07 Library Services	1,286,040	83,820	-	119,360	-	38,428	1,527,648
1.08 Counselling	1,924,945	63,500	-	-	-	17,507	2,005,952
1.10 Special Education	6,495,149	1,014,984	10,663,268	68,792	-	725,064	18,967,257
1.30 English Language Learning	884,075	95,250	-	-	-	4,535	983,860
1.31 Indigenous Education	770,847	-	1,272,065	9,645	91,623	143,934	2,288,114
1.41 School Administration	-	6,202,680	-	2,418,316	423,169	92,374	9,136,539
1.60 Summer School	37,003	42,290	-	-	-	-	79,293
1.61 Continuing Education	113,028	-	-	-	-	-	113,028
1.62 International and Out of Province Students	30,844	127,000	-	22,614	36,649	-	217,107
1.64 Other	236,096	-	-	71,071	59,688	-	366,855
Total Function 1	61,720,720	8,226,170	11,939,833	3,912,070	666,103	4,994,827	91,459,723
4 District Administration							
4.11 Educational Administration	-	-	-	-	729,917	-	729,917
4.40 School District Governance	-	-	-	-	159,072	-	159,072
4.41 Business Administration	-	190,500	-	578,435	1,247,191	-	2,016,126
Total Function 4	-	190,500	-	578,435	2,136,180	-	2,905,115
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	-	-	-	80,735	427,564	-	508,299
5.50 Maintenance Operations	-	-	-	5,840,785	-	452,619	6,293,404
5.52 Maintenance of Grounds	-	-	-	678,740	-	-	678,740
5.56 Utilities	-	-	-	-	-	-	-
Total Function 5	-	-	-	6,600,260	427,564	452,619	7,480,443
7 Transportation and Housing							
7.41 Transportation and Housing Administration	-	-	-	126,630	95,325	-	221,955
7.70 Student Transportation	-	-	-	1,549,637	-	173,156	1,722,793
Total Function 7	-	-	-	1,676,267	95,325	173,156	1,944,748
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	61,720,720	8,416,670	11,939,833	12,767,032	3,325,172	5,620,602	103,790,029

School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2021

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2021 Amended Annual Budget	2021 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	55,112,315	12,278,161	67,390,476	6,062,734	73,453,210	70,129,826
1.03 Career Programs	661,755	166,916	828,671	355,136	1,183,807	1,272,066
1.07 Library Services	1,527,648	347,050	1,874,698	129,577	2,004,275	1,861,527
1.08 Counselling	2,005,952	453,819	2,459,771	-	2,459,771	2,463,135
1.10 Special Education	18,967,257	4,715,472	23,682,729	599,550	24,282,279	23,934,013
1.30 English Language Learning	983,860	221,255	1,205,115	28,626	1,233,741	1,190,252
1.31 Indigenous Education	2,288,114	574,406	2,862,520	876,622	3,739,142	3,454,678
1.41 School Administration	9,136,539	1,970,116	11,106,655	151,200	11,257,855	10,848,216
1.60 Summer School	79,293	16,863	96,156	5,500	101,656	162,654
1.61 Continuing Education	113,028	25,808	138,836	8,500	147,336	139,614
1.62 International and Out of Province Students	217,107	45,622	262,729	166,334	429,063	679,084
1.64 Other	366,855	85,720	452,575	34,268	486,843	263,733
Total Function 1	91,459,723	20,901,208	112,360,931	8,418,047	120,778,978	116,398,798
4 District Administration						
4.11 Educational Administration	729,917	141,128	871,045	181,060	1,052,105	1,001,758
4.40 School District Governance	159,072	8,329	167,401	203,674	371,075	308,571
4.41 Business Administration	2,016,126	422,353	2,438,479	810,790	3,249,269	3,087,702
Total Function 4	2,905,115	571,810	3,476,925	1,195,524	4,672,449	4,398,031
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	508,299	104,627	612,926	227,898	840,824	809,718
5.50 Maintenance Operations	6,293,404	1,447,875	7,741,279	1,768,763	9,510,042	9,369,344
5.52 Maintenance of Grounds	678,740	179,531	858,271	297,500	1,155,771	1,131,806
5.56 Utilities	-	-	-	2,494,292	2,494,292	2,514,292
Total Function 5	7,480,443	1,732,033	9,212,476	4,788,453	14,000,929	13,825,160
7 Transportation and Housing						
7.41 Transportation and Housing Administration	221,955	44,219	266,174	76,450	342,624	399,080
7.70 Student Transportation	1,722,793	413,882	2,136,675	778,000	2,914,675	3,418,177
Total Function 7	1,944,748	458,101	2,402,849	854,450	3,257,299	3,817,257
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	103,790,029	23,663,152	127,453,181	15,256,474	142,709,655	138,439,246

DRAFT - Not Finalized

January 11, 2021 16:42

School District No. 33 (Chilliwack)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2021

	<u>2021 Amended Annual Budget</u>	<u>2021 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	17,937,917	9,256,112
Other Revenue	2,999,176	3,498,000
Investment Income	26,500	29,700
Total Revenue	<u>20,963,593</u>	<u>12,783,812</u>
Expenses		
Instruction	20,507,062	12,327,281
Operations and Maintenance	456,531	456,531
Total Expense	<u>20,963,593</u>	<u>12,783,812</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2021

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$		\$	\$
Deferred Revenue, beginning of year		1,726	2,536	284,059	981,139	493	28	15,336	73
Add: Restricted Grants									
Provincial Grants - Ministry of Education	456,531	490,428				224,000	49,000	141,313	722,132
Other				80,000	2,900,000				
Investment Income				4,500	22,000				
	456,531	490,428	-	84,500	2,922,000	224,000	49,000	141,313	722,132
Less: Allocated to Revenue	456,531	492,154	2,536	84,500	2,922,000	224,493	49,028	156,649	722,205
Recovered									
Deferred Revenue, end of year	-	-	-	284,059	981,139	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	456,531	492,154	2,536			224,493	49,028	156,649	722,205
Other Revenue				80,000	2,900,000				
Investment Income				4,500	22,000				
	456,531	492,154	2,536	84,500	2,922,000	224,493	49,028	156,649	722,205
Expenses									
Salaries									
Teachers								49,350	
Principals and Vice Principals									
Educational Assistants		382,387							523,030
Support Staff						169,494			
Other Professionals									
Substitutes		5,384						2,468	
	-	387,771	-	-	-	169,494	-	51,818	523,030
Employee Benefits		104,383				51,693		11,267	137,490
Services and Supplies	456,531		2,536	84,500	2,922,000	3,306	49,028	93,564	61,685
	456,531	492,154	2,536	84,500	2,922,000	224,493	49,028	156,649	722,205
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund						29,071	55,227		

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2021

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Safe Return to School Grant	Federal Safe Return to Class Fund	After School Sports Initiatives
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	76,915	57,295	-	7,422	-	-	27,440
Add: Restricted Grants									
Provincial Grants - Ministry of Education	390,638	8,686,665	370,211		51,000	4,200	1,073,102	5,104,766	61,582
Other									
Investment Income									
	390,638	8,686,665	370,211	-	51,000	4,200	1,073,102	5,104,766	61,582
Less: Allocated to Revenue									
Recovered	390,638	8,686,665	370,211	57,295	51,000	11,622	1,073,102	5,104,766	89,022
			76,915						
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	390,638	8,686,665	370,211	57,295	51,000	11,622	1,073,102	5,104,766	89,022
Other Revenue									
Investment Income									
	390,638	8,686,665	370,211	57,295	51,000	11,622	1,073,102	5,104,766	89,022
Expenses									
Salaries									
Teachers		7,073,202						2,315,265	
Principals and Vice Principals	114,300								
Educational Assistants								170,776	
Support Staff	75,738						504,235	753,363	
Other Professionals	9,414								
Substitutes	130,104		285,681				15,867	73,393	
	329,556	7,073,202	285,681	-	-	-	520,102	3,312,797	-
Employee Benefits	41,969	1,613,463	84,530				87,216	761,638	
Services and Supplies	19,113			57,295	51,000	11,622	465,784	1,030,331	89,022
	390,638	8,686,665	370,211	57,295	51,000	11,622	1,073,102	5,104,766	89,022
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-
Additional Expenses funded by, and reported in, the Operating Fund	166,622								

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2021

	Miscellaneous Grants	TOTAL
	\$	\$
Deferred Revenue, beginning of year	19,176	1,473,638
Add: Restricted Grants		
Provincial Grants - Ministry of Education		17,825,568
Other		2,980,000
Investment Income		26,500
	-	20,832,068
Less: Allocated to Revenue	19,176	20,963,593
Recovered		76,915
Deferred Revenue, end of year	-	1,265,198
Revenues		
Provincial Grants - Ministry of Education		17,937,917
Other Revenue	19,176	2,999,176
Investment Income		26,500
	19,176	20,963,593
Expenses		
Salaries		
Teachers		9,437,817
Principals and Vice Principals		114,300
Educational Assistants		1,076,193
Support Staff		1,502,830
Other Professionals		9,414
Substitutes		512,897
	-	12,653,451
Employee Benefits		2,893,649
Services and Supplies	19,176	5,416,493
	19,176	20,963,593
Net Revenue (Expense)	-	-
Additional Expenses funded by, and reported in, the Operating Fund		250,920

School District No. 33 (Chilliwack)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2021

	2021 Amended Annual Budget			2021 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education	1,787,608		1,787,608	1,787,608
Gain (Loss) on Disposal of Tangible Capital Assets	627,738		627,738	
Amortization of Deferred Capital Revenue	7,220,921		7,220,921	7,220,921
Total Revenue	9,636,267	-	9,636,267	9,008,529
Expenses				
Operations and Maintenance	1,787,608		1,787,608	1,787,608
Amortization of Tangible Capital Assets				
Operations and Maintenance	7,603,804		7,603,804	7,774,810
Transportation and Housing	561,783		561,783	561,796
Total Expense	9,953,195	-	9,953,195	10,124,214
Net Revenue (Expense)	(316,928)	-	(316,928)	(1,115,685)
Net Transfers (to) from other funds				
Local Capital		542,856	542,856	539,300
Transfer to Local Capital for New School		138,068	138,068	1,000,000
Total Net Transfers	-	680,924	680,924	1,539,300
Other Adjustments to Fund Balances				
District Portion of Proceeds on Disposal	(628,438)	628,438	-	
Tangible Capital Assets Purchased from Local Capital	542,856	(542,856)	-	
Total Other Adjustments to Fund Balances	(85,582)	85,582	-	
Budgeted Surplus (Deficit), for the year	(402,510)	766,506	363,996	423,615

BOARD OF EDUCATION

DECISION REPORT

DATE: February 23, 2021
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: **LOCAL CAPITAL TRANSFER**

RECOMMENDATION:

THAT the Board of Education approve the transfer of \$2,106,259 from the Operating Fund to Local Capital, and that \$5,028,301 of the Local Capital Funds be designated as Internally Restricted-School Capital Commitments.

Reserve Summary

Reserve Summary	Ending Balance	Ending Balance	Ending Balance	Ending Balance	Budgeted Activity		Budgeted Balance
	Jun.30/17	Jun.30/18	Jun.30/19	Jun.30/20	2020/2021 Surplus	Transfers	Jun.30/21
UNRESTRICTED:							
Unrestricted Surplus	4,650,712	5,272,913	2,208,342	1,969,168	138,068	(2,106,529)	707
Restricted Local Capital	1,357,588	292,715	1,293,334	2,293,334		2,734,967	5,028,301
Gain on Sale of Land					628,438	(628,438)	0
	6,008,300	5,565,628	3,501,676	4,262,502	766,506	0	5,029,008

Outstanding Major Capital Commitments:

Southside School Project	4,528,301
Vedder Elementary Addition Project	500,000
	5,028,301

BOARD OF EDUCATION

DECISION REPORT

DATE: February 23, 2021
TO: Board of Education
FROM: Rohan Arul-pragasam, Interim School Superintendent
RE: **POLICY RENOVATION PROJECT: POLICY 110 – DISTRICT VISION AND MISSION**

RECOMMENDATION:

THAT the Board of Education approve Policy 110: District Mission, Vision and Motto.

BACKGROUND:

The Chilliwack School District Strategic Plan expires in June 2021. Elected school boards, as part of their governance function, have always had responsibility for creating strategic direction. Successful strategic planning requires that there first be clarity and agreement on the organization's **mission or purpose, vision or a clear, specific, compelling picture** of what the organization will look like at a specific time in the future (one, two or five years), including those few key metrics that define success.

High performing districts have exceptional clarity of **vision**, focusing all district work on the improvement of teaching and learning, clarity about their educational goals, and a clear sense of direction and focus. This common understanding of the **vision** and **mission** of the district needs to be consistent for all staff and partners, and needs to be communicated regularly.

A comprehensive plan consisting of the process and timeline of events regarding the strategic planning refresh was presented to and approved by the Chilliwack Board of Education at its September 15, 2020 board meeting. One of the first activities from September to October 2020 was to use the crowdsourcing online platform "Thoughtexchange" to engage our community by asking the following question: "As we develop our vision for the future, what do you think are the **core values** that should define the School District and guide our actions?" A summary of information from the "Thoughtexchange" can be found [here](#).

Feedback from the Thoughtexchange forum was considered as the Board of Education reviewed the District's current motto and mission statement that included the district aim and values, and clearly articulated the district **Vision** (*What we do*), **Mission** (*Why we do what we do*), **Motto** (*importance of our partners*) and **Core Values** (*Values that we govern ourselves with and values we govern others with in pursuing our vision*) in a new policy. These policy revisions continue the work that was commenced last year to enhance district policy in order to provide greater clarity, identify policies that are no longer current and/or assess board and administrative regulations that are primarily operational in nature.

POLICY 110 DISTRICT MISSION, VISION AND MOTTO

The Board of Education has adopted the following statements that inform and guide the work of the district:

Mission Statement

Our commitment to student literacy, numeracy, academic achievement and social-emotional development is fundamental to everything we do.

Vision Statement

We support every student to be an educated and engaged citizen prepared for opportunities beyond graduation.

Our Motto: "Partners in Learning"

Students, parents, teachers, support staff, administrators, managers, district staff, community members and organizations are important members of our education community and partners in learning with the Board of Education. Together we strive to create a culture of mutual respect that supports engagement and collaboration in order to achieve shared goals outlined in our District Strategic Plan. Collectively we aim to meet the present needs of our students and our community, while remaining flexible to anticipate and respond well to future priorities.

Core Values

We provide a learning and working environment where these core values are central to all that we do:

1. Equity
 - We are committed to ensuring that everyone receives the required support and experiences they need in order to be successful and fulfill their potential in our learning community.
2. Kindness
 - We demonstrate caring, compassion and empathy towards everyone in order to create a spirit of connectedness in our community.
3. Inclusion
 - We use inclusive language and resources that represent our diversity and create safe connections within our learning community.
4. Collaboration
 - We develop strong relationships and achieve the shared goals in our strategic plan through a framework of trust and respect.
5. Innovation
 - We will continue to be curious, creative and open to new ideas so that we can produce high-quality learning outcomes across the system.

Related Legislation: Nil

Related Contract Article: Nil

Adopted:

MEETING SUMMARIES

Committee of the Whole Meeting – February 9, 2021

Trustees: Willow Reichelt, Jared Mumford, Heather Maahs, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis

1. Board Focus Group: District Communications Audit
2. Board Self Evaluation

In-Camera Meeting – February 9, 2021

Trustees: Willow Reichelt, Jared Mumford, Heather Maahs, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Tamara Ilersich

1. BCPSEA Report
2. Cultural Sensitivity Training