

POLICY 150 POLICY DEVELOPMENT, REVIEW AND REVISION

The Board of Education is committed to the establishment of district policy as one of the primary responsibilities critical to good governance. The Board's policies express the underlying philosophical basis, values, commitments and expectations for educational, business or related matters.

Policy Development Process

The Board's policy making process consists of the following stages:

1. Initiation

- 1.1. The need for policy in a particular area may be identified as a result of a matter arising from a number of sources, including a decision made by the Board or a recommendation from the Superintendent.
- 1.2. Individual trustees or any member of the community may make suggestions regarding the possible development of a policy or the need for policy revisions by presenting a written proposal with a rationale to the Board. The Board will review a submission and make a determination.

2. Development

- 2.1. The Board will consider the matter in question, obtain necessary information and explore any impacts of policy directions. Drafting of policy is delegated to the Superintendent.

3. Consultation

- 3.1. If required, consultation may take place prior to formal consideration by the Board.

4. Adoption

- 4.1. The Board will formally consider a policy and may adopt it at that meeting, or delay adoption in the event that further information or consultation is required.

5. Review

- 5.1. The Board will review governance policies when required within the Board's term of office.
- 5.2. The Superintendent will ensure all non-governance policies are current.

Administration in Policy Absence

In the absence of Board policy, the Superintendent may act at the Superintendent's discretion. The Superintendent will inform the Board of the potential need for future policy development.