

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**710.4
ADMINISTRATIVE REGULATION
Transportation – Registration and Fees**

FEE FOR SERVICE

Courtesy riders must pay for Transportation; this service may be provided for registered riders to and from schools and special routes approved by the Superintendent. Eligible Courtesy riders will be charged \$256.00 per child to a maximum of \$512.00 per family provided there are seats available on an existing bus route. These rates will be adjusted annually based on the Canadian Consumer Price Index (CPI). Half rates will not be considered for one-way trips or partial weeks as seats are reserved on a yearly basis for registered riders. This fee does not include a bus ride home due to early closure for students living out of the school catchment area.

REGISTRATION

All riders must register each year and should do so by **July 31st** for the following school year. Any registrations after July 31st date, may not be able to be accommodated. Parents are requested to register their children on-line at www.sd33.bc.ca/school-bus-registration or by following the links on the School District website: www.sd33.bc.ca. Computers are available for parents at the school, Transportation Department or the School Board Office. Registration by telephone will be accepted in exceptional circumstances.

Payment – Fees may be paid securely by credit card online (*recommended*); or by cash, debit or credit card at the Transportation Department at 44877 Yale Road.

Fee Exemptions – Certain Overflow Students and Students with Special Needs may be exempt from user fees. Students attending a District Alternate program are exempt from user fees.

BUS PASSES

All student riders must carry a valid photo ID bus pass and present it to the bus driver to ride a bus. Bus passes are produced and distributed by the Transportation Department.

Cross Refs: Professional Drivers' Manual, Division 11 Motor Vehicle Act Regulation – School Buses; Board Policy 501 – Student Behavior

Adopted: October 9, 1990

Reviewed:

Revised: October 22, 1996, January 14, 2003, September 7, 2004, March 10, 2009, February 23, 2010, September 1, 2015, May 25, 2016, Oct 3, 2017, February 12, 2020, March 31, 2020, November 6, 2020

LOSS OF BUS PASS

Lost bus passes must be replaced. Bus passes will be reproduced by the Transportation Department for a \$5.00 processing fee.

REFUNDS

If a fee paying rider discontinues using the transportation service prior to May 30th of any year, a prorated refund will be issued upon request and in the month following the return of the bus pass to the Transportation Department.

TRANSPORTATION ASSISTANCE

Funding is available to parents and/or guardians if the Transportation Department cannot meet transportation requirements for regular riders. This assistance is provided at a rate of 30¢ per kilometer to a maximum of \$15 per day plus \$1 for each additional child. Walk limits apply.

RESPONSIBILITIES

1. **Transportation:** Registration, issue bus passes, process point-of-sale refunds, and produce rider lists when required.
2. **Financial Services:** Process non-point-of-sale refunds.
3. **Secretary Treasurer:** Oversee the policy.