



DPAC Meeting Agenda February 27th, 2020

Held at the School Board Office, Chilliwack

1) **CALL TO ORDER – 7:00 PM**

1.1 Call to Order

1.2 Adoption of the Agenda

- (THAT the agenda be adopted as circulated.)

1.3 Approval of the Minutes

- (THAT the minutes of the January 30th general meeting be approved as circulated.)

2) **SPECIAL PRESENTATION – Gerry Slykhuis, Secretary-Treasurer and Mark Freisen, Assistant Secretary-Treasurer – School District Budget 2020-2021**

3) **REPORTS**

- Committee Reports
 - CYC Committee
 - CHC Committee
 - Special Needs Advisory Committee
 - Primary Prevention
 - Budget Committee
 - EPAC
 - Portal Advisory Committee
 - School Naming Committee
- BCCPAC Report and Memberships
- Treasurer's Report
- Chair's Report

4) **UNFINISHED BUSINESS**

4.1 Trans Mountain Pipeline Expansion Update

4.2 Dr. Kristin Buhr - April 8, 2020, 6:30 pm at Sardis Secondary Theatre on parenting kids exhibiting Stress and Anxiety.

4.3 Gaming Presentation – March 4, 2020, 6:30-9:00 at Sardis Secondary Theatre

4.4 Criminal Record Checks/PICs for DPAC/PAC executive

5) **NEW BUSINESS**

5.1 Elections Committee

5.2 BCCPAC Conference and AGM

- (THAT DPAC spend \$1000 from gaming to send as many active DPAC Reps to conference as possible.)

5.3 New ideas or concerns

- Roundtable



DPAC Meeting Agenda February 27th, 2020

Held at the School Board Office, Chilliwack

6) **DATE OF NEXT MEETING**

- April 16, 2020 Location TBA

7) **ADJOURNMENT**

Diane Braun
DPAC Chair



DPAC MEETING MINUTES FOR JANUARY 30TH, 2020

Held at the Chilliwack School District Office

Members Present:	Diane Braun Michelle McGrath Alicia Fleetham Heather Attridge Jessica Clarke Christine Goodman Meghan Reid Samantha Potts Katie Bartel Jamie Benton Bonnie Pankratz Karen Layte Jill Luesink Karen Steinebach Elizabeth Beacom Mallory Tomlinson Angela Turner Matthew Stevenson Jamie Fitzpatrick	DPAC Chair and CMS Rep DPAC Vice Chair DPAC Secretary and LME Rep DPAC Treasurer DPAC BCCPAC Rep DPAC Member at Large and CSS Rep DPAC Member at Large DPAC Rep Central Elementary DPAC Rep FG Leary Elementary DPAC Rep Cheam Elementary DPAC Rep Greendale El. & Vedder Middle DPAC Rep Tyson Elementary DPAC Rep Sardis Secondary DPAC Rep Rosedale Traditional DPAC Rep Watson Elementary DPAC Rep Robertson Elementary DPAC Rep Cultus Lake Elementary DPAC Rep McCammon Elementary DPAC Rep A.D. Rundle
Guests:	Molly Armstrong Stephanie Pemble Tai Weatherhead Ian Stephen Roy Paul Allan Van Tassel	Parent, Vedder Middle Parent, Little Mountain Elementary Parent, Vedder Middle & Cheam El. WaterWealth Project Presenter, SD33 Manager of Facilities Presenter, SD33 Director of Facilities and Transportation
Trustee Liaison:	David Swankey	School District 33

1.0 CALL TO ORDER – School District Office

1.1 Called to Order

- Diane Braun, Chair, called the meeting to order at 7:02pm
- Quorum of 16 voting members met with 16 DPAC Members Present
- Called to order 7:02 PM

1.2 Adoption of the Agenda

- MOVED by Katie that the agenda be adopted as circulated. 2nd Jamie Benton.
CARRIED

1.3 Approval of the Minutes

- MOVED by Katie that the minutes be approved as circulated. 2nd Mallory. CARRIED



DPAC MEETING MINUTES FOR JANUARY 30TH, 2020

2.0 SPECIAL PRESENTATION – Roy Paul, Manager of Facilities, Allan Van Tassel, Director of Facilities & Transportation – Emergency Procedures Manual and Process

- Broad-spectrum discussion aimed towards Fire Drills and Earthquake Awareness, in addition to answering other topic related questions.
- Schools are expected to have 72 hours of supplies available in case of natural disasters such as earthquakes which can require a prolonged shelter in place
- Shelter in place is first response for most emergencies since it has the least amount of impact on staff and students. In addition, it is often difficult to arrange for all students to leave the area during school hours. E.g., if evacuation needed, parents aren't home for pickup, or difficult for busses to send students home at the appropriate times.
- Challenge for high schools is students often leave the school grounds on their own accord.
- The Ministry of Education has an Emergency Equipment list found [here](#), located on pages 54-56 of the document. The list is a suggestion and mandated, but not mandatory
- Roy stated that schools typically put an Emergency Preparedness Committee together comprised of the principal, PAC members, and a few staff members to oversee emergency planning and purchase of supplies since costs for supplies have traditionally fallen to PAC fundraising. This is different from Health & Safety Committees

Q&A, and related discussions:

- Concerns from DPAC Reps are the discrepancy between what each school PACs can provide, there is no consistency or clarity between schools, no way to know if schools are over or below budget spending, and storage space, to name a few.
 - The school district maintenance department is to supply schools with flashlights, especially to rural schools where the power goes out frequently. Cultus Lake now has a back-up generator in place, but no Evacuations Procedure in place.
 - PACs should ask their school principal for a copy of the school budget to review. Any surpluses can be allocated to purchase emergency supplies since both schools and PACs can use funds for these items
 - Storage for emergency supplies within schools is often difficult due to the large volume and size of items. A Sea-can can be used for storage but is not ideal in most emergencies as they often require shelter in place which creates a problem for accessibility
- Q: Supports available should a student altercation, or medical emergency, take place on a bus.
 - A: The bus driver will stop the bus and contact dispatch, a staff may be called in to help, or another bus can be sent. There is a new radio system in all the districts busses that can have a separate channel that is not talked over, is clear and easy to use.



DPAC MEETING MINUTES FOR JANUARY 30TH, 2020

- Currently, for students benefitting in closer supervision, there is someone waiting for these students on arrival and to escort them to the bus on their departure, but chaperoning is not taking place.
- A new CUPE contract exists that allows funding to have EAs on the bus. This will be selective for predetermined cases.
- Q: district stance re seatbelts on buses
 - A: Being addressed by the Ministry. Costs involved to retrofit busses
- Q's: Pipeline specific protocols unique to other emergencies (how parents will be communicated with, whether to use phones, what is known about safe distances from spills, air quality and other risk factors like fire/explosion risks, ability of TM to respond immediately and provide emergency vehicles/equipment that is stored in other cities, ability of first responders to keep the community safe, etc.)
 - A: Schools would shelter in place, school admin would notify the school district Facilities Department who would be responsible for contacting city emergency contact numbers as well as the TMP as owners of the pipeline.
 - For large scale emergencies, priority for the staff is building, whereas the city is responsible for communicating information to the general public.
 - The school district is currently working towards better communications with the RCMP in emergency situations, as well as Trans Mountain staff (VMS has had two conference calls so far this year)
 - DPAC continues to advocate to the district that a thorough plan be in place and available for staff, students, parents and the community that is pipeline specific (see motion below under Trans Mountain Expansion Project update)
 - In situations where ventilation shut down is required, and run recirculated are, this is done remotely through a laptop by the maintenance department staff, not personnel onsite at schools

3.0 REPORTS

3.1 Trustee Report – David Swankey

- Student transportation user fees will be reviewed annually based on the previous 12 months Canadian Consumer Price Index (CPI). The rate will be adjusted in April for the following school year. Assuming a 2% increase for next year, per student rates would move from \$250 - \$255 and per family fees would move from \$500 - \$510.
- The board approved the draft 2020/2021 school calendar for feedback via a survey until February 17th at 4pm, further information can be found on the homepage of the school districts website, <https://www.sd33.bc.ca/>
- At the January 28th public meeting the board received the quarterly budget report and approved the first reading of the 2019-2020 amended annual budget. The public presentation of the proposed 2020-2021 budget is scheduled for the April 7th



DPAC MEETING MINUTES FOR JANUARY 30TH, 2020

3.2 Committee Reports

CYC Committee

- The youth health centre is open for youth ages 12-26 students at the five locations: The NLC, Stolo, Tzeachten, UFV and GWG locations, details can be found at www.chilliwackyhc.com
- Youth beat program at the YMCA has increased their age range to 15-29 years old but participants cannot be enrolled in school full time. The February session is currently full with a waitlist another session is to run in the Spring.

CHC Committee

- The public is encouraged to host a new matrix meal. These are facilitated by a health professional who connects participants with someone who has lived with addiction, homelessness and/or substance abuse. The participant hosts a meal in their home to build dialogue, and reduce judgement with those who have lived with these issues
- On May 1st Ross Laird will be presenting to all teachers in district during the day. That evening from 5:30-8:30pm at the CCC he is presenting "legal substance abuse in everyday life"
- Mental health week activities will be running from May 4th to 10th
- A trauma informed communication workshop is happening on April 15th from 9am-2pm at the NLC
- The City of Chilliwack Caring card will be updated for mental health week
- The Cities fit for children event has been cancelled due to insufficient provincial support

Special Education Advisory Committee

- The first meeting has been rescheduled from January 13th to February 3rd due to weather conditions, Christine and Alicia will be attending

Primary Prevention Committee

- The meeting has been rescheduled to February 11th due to weather conditions
- Anyone was interested in participating in the proposed sexual education committee at the previous DPAC meeting is welcome to participate in the PPC. They are working on this issue and seeking new members.

Budget Committee

- The meeting on January 23rd covered the 2019/2020 amended budget review
- The preliminary budget estimated \$506,000 of surplus carry forward from the prior year. This is money not used by the schools that had been allocated for funding. The actual school budget surpluses for this year were \$185,000 which is \$271,000 lower than estimated.
- For the July-Dec 2019 time period \$73,863.00 were used which is 4/10ths of the money allotted for the year.



DPAC MEETING MINUTES FOR JANUARY 30TH, 2020

- At the end of the year schools carry forward any surplus or deficit into the next year, and they can use this to augment their allotted funding
- One of the single recommendations for the new funding model is that secondary students be funded by headcount instead of FTE (the same way middle and elementary students are currently). In our district secondary students are taking on average 9.1 courses rather than the 8 courses that constitute a full FTE. Considering only this recommendation for the new funding model, the result would be approximately 3.2million dollars in funding loss for our district
- \$500,000 of provincial funding that was allotted to help pay for staff was instead allocated by the ministry to Aboriginal Education supplemental funding, which restricts the use of funds. This results in additional staffing costs to come out of the districts budget.

Portal Advisory Committee

- CSS and CMS PACs have been provided seats on this committee, Diane and a CSS parent not authorized to speak on behalf of parents attended first meeting
- The committee's scope includes the portal only, such as addressing the renovations on the building, but not other issues interrelated items such as homelessness etc.

3.3 BCCPAC Report – Jessica Clarke

- BCCPAC made a submission to the ministry of health re: vaping on Jan 24. Full report online but in summary, BCCPAC is happy that something is being done, but it's not enough.
- The deadline for special resolutions is January 31st, this is for proposed changes to BCCPAC's constitution and bylaws
- The deadline for ordinary resolutions is February 28th to ensure publication in the resolutions booklet for members to review prior to the AGM. Resolutions can be submitted at later dates leading up to and at the AGM but will not be published in the book.
- The Resolutions guide will be available on the BCCPAC website, other AGM details are now posted
- The award nomination deadline and the board nomination deadline is February 28th. Board positions to be elected include president, second VP, secretary, and 2 director positions for 2020-2022 term
- BCCPAC has submitted comments to the Ministry of Health regarding the proposed regulations under the TCPCA and PHA. In summary, while BCCPAC applauds the measures taken and underway they are considered insufficient to protect children from the harms of vaping and vapour products



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3.4 Treasurer's Report

- A \$500 donation obtained by Heather has yet to be deposited
- New gaming guidelines are available and posted on DPAC Facebook page
- A Gaming presentation is being arranged in coordination with DPAC, although not confirmed yet, the date is expected to be March 4th. Gaming is seeking feedback from our district and will be able to answer any questions
- As of December 31, 2019
 - Gaming Account Balance, after commitments: 6033.98
 - General Account Balance, after commitments: 2332.84

3.5 Chair's Report – Diane Braun

- Nothing to report

4.0 UNFINISHED BUSINESS

4.1 Trans Mountain Pipeline Expansion

- Ian invited Christine, and two other community members, to attend a meeting with the Mayor, 3 city councillors, a communication manager and engineer to share information with regarding alternate route options and related concerns during upcoming hearings
- City council recently voted to assign resources to explore an alternate route to present at the hearings, this will include an engineering report on the potential impacts on the Sardis-Vedder Aquifer as well as environmental and land disruption issues
- The city appeared to favor an alternate route on the land in between Hwy 1. Concern was expressed that this option could be declined by the Ministry of Transportation and Infrastructure
- Ian hopes to be granted intervenor status within the city's hearing and to have an opportunity to present his route proposal early in the hearing order as it will help others reference a variety of alternate routes
- The School Board and DPAC have a scope limited to Watson Elementary and therefore it is crucial to discuss alternate routes beyond just Watson. Public safety for the school communities will be a key focus for DPAC in advocating for an alternate route
- Ian states there is a precedent that the NEB/CER leaves the PPBoR unapproved if it is still subject to a hearing which allows for route changes
- The CER Act s. 212 gives the CER new power to move the existing pipeline for public safety reasons, which was not in the NEB Act.
- In the December 2019 minutes of the Public Safety Advisory Committee it is mentioned that the city is having further discussions with Transmountain with regards to safety plans and resources. A school district staff member sits on the committee, but concern is that relevant information may not be reaching DPAC
- Ian suggested collaboration and communication with the 8 property owners who have also been granted hearings



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- Opinions exist that the above ground structures are easily replaced compared to the vulnerability of below ground structures. A more multilayered approach which addresses public safety, social, environmental, and other risks would be a prudent approach.
- MOVED by Jamie Fitzpatrick that DPAC allow Ian Stephen to participate in DPAC's TMP business and allow him to represent DPAC as needed in the upcoming hearings, CARRIED unanimously
- In continuation from the previous Emergency Preparedness presentation and need for improved communication to ensure parent/caregiver safety, the following motion was made. Comparison was made to the Bussing app that alerts parents to time sensitive changes involving buss schedules, that something similar might be created.
- MOVED by Elizabeth she will draft a letter to the school district recommending the creation of an emergency communication alert system to contact parents and staff. The letter will be presented for review at the following DPAC meeting, CARRIED unanimously

4.2 Dr. Kristin Buhr - April 8, 2020, 6:30 pm at Sardis Secondary Theatre on parenting kids exhibiting Stress and Anxiety

- Reminder to PACs to post the flyer on their Facebook pages. An Eventbrite link for registration will be provided in March (more information attached below)

5.0 NEW BUSINESS

5.1 BCCPAC Awards Bev Hosker and George Matthews

- The Bev Hosker award honours a parent who is newly involved in their PAC/DPAC and has taken on a leadership role
- The George Matthews award honours a parent whose leadership, dedication, and influence demonstrate to the entire education community the importance of the parent role in education
- Complete nomination forms must be received by February 28th

5.2 Criminal Record Checks/PICs for DPAC/PAC executive

- Moved to unfinished business for next DPAC meeting by Diane

5.2 New ideas or concerns

- Roundtable on Calendar
- Vedder, Tyson, CMS and Cheam are possibly the only schools to circulate the 2020/2021 proposed calendar survey to parents
- Parents can suggest to the principals at their schools that they circulate this information via newsletters, school website and email.



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5.3 Integrated Arts and Technology School and Cohort

- The cohort includes one class of 27-30 students in each grade 6, 7 and 8
 - The Principal for ADR has been attending some PAC meetings to share information
 - Parent information sessions will be held on February 13th at 6:30pm at MSMS and February 20th at 6:30pm at CMS
 - It is unclear if option to ride as a courtesy rider will be available as the district's transportation needs vary each year
 - It was noted that registration for this program was opened prior to the scheduled information sessions
 - March 31 draw, April 9 parents are notified
 - Next board meeting will cover the strategic plan update, DPAC will prepare some questions to ask there and parents are always welcome to ask questions as well
 - There is a significant amount of conflicting information from district staff and school administration on many details, as well as many unanswered questions at present
- **February 20th, 7 – 8:30 pm: Mark Perna: Unleashing passion, purpose and performance in younger generations**
The Curriculum Department is hosting this for parents in Grades K-12. See poster attachment below. Acknowledgement was made that the North side Integrated Arts and Technology School Cohort Parent event is taking place on the same side. For those interested in attending both, parents may want to consider attending the south-side session the week prior, since this is dynamic speaker parents won't want to miss.

6.0 DATE OF NEXT MEETING: FEBRUARY 27 AT 7:00 PM AT THE BOARD OFFICE

7.0 AJOURNMENT: 9:18pm



DPAC MEETING MINUTES FOR JANUARY 30TH, 2020

SAVE THE DATE

WEDNESDAY APRIL 8TH, 2020

6:30 PM SARDIS SECONDARY THEATRE

DISTRICT PARENT ADVISORY HOSTS DR. KRISTIN BUHR



Dr. Kristin Buhr is a Registered Psychologist and Director at the North Shore Stress and Anxiety Clinic. She specializes in the assessment and treatment of anxiety and mood difficulties in adolescents and adults. Dr. Buhr is a lead consultant and contributor for Anxiety Canada. She has developed numerous self-help resources for adults, parents, children, and teens coping with anxiety problems, including on-line materials and My Anxiety Plan (MAP), a self-directed anxiety management course. She was also the lead content contributor for MindShift CBT, a comprehensive anxiety management app. Dr. Buhr also provides educational lectures and workshops on mental health issues to youth, parents, educators, and mental health professionals.



DPAC MEETING MINUTES FOR JANUARY 30TH, 2020

**CHILLIWACK SCHOOL DISTRICT
PARENT ADVISORY COUNCIL
STATEMENT OF REVENUES AND EXPEDITURES
JULY 1, 2019 - JUNE 30TH, 2020**

	Gaming Account 1465970	General Account 1465954
Bank Balance as at July 1st, 2019	3,900.90	1,318.20
2018/19 CSS School Contribution BCCPAC AGM	-	486.29
BCCPAC Mileage from 2019 AGM		107.00
2019/20 Province of BC DPAC Grant	2,500.00	
2019/2020 DPAC Membership		200.00
2019/2020 DPAC Membership		225.00
Interest	1.09	0.35
Total Funds Available	6,401.99	2,336.84
Expenditures Paid		
<u>BCCPAC Membership Fees</u>		
BCCPAC DPAC Membership Cheque #75	150.00	
<u>BCCPAC AGM & Conference</u>		
<u>DPAC Workshop Costs</u>		
Michelle McGrath PAC 101 Cheque #76	200.21	
<u>Miscellaneous Expenses</u>		
Bank Stmt Fee		4.00
Total Expenditures	350.21	4.00
Closing Bank Balance December 31, 2019	\$ 6,051.78	\$ 2,332.84
<u>Expenditures Committed:</u>		
Heather Attridge PAC 101 Cheque #77	17.80	
Total Commitments on Account	17.80	-
NET Adjusted Bank Balance	\$ 6,033.98	\$ 2,332.84



DPAC MEETING MINUTES FOR JANUARY 30TH, 2020

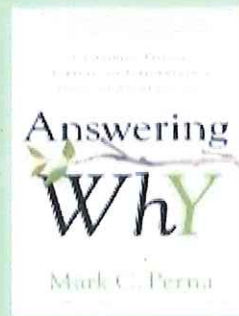


February 2020

Mark Perna

Answering Why - Unleashing Passion, Purpose and Performance In Younger Generations

Mark C. Perna is the founder and CEO of TFS, a full-service strategic communications and consulting firm whose mission is to share and support every client's passion for making a difference. As an international generational expert, Mark has devoted his career to empowering educators and employers to unleash the tremendous potential of today's young people. Mark's best practices have helped parents, schools, districts, businesses, and state organizations across North America to connect more effectively with the younger generations. Mark has published numerous in national publications and interviews frequently on radio shows, television, and podcasts. His award-winning bestseller, *Answering Why: Unleashing Passion, Purpose, and Performance in Younger Generations*, was written to help educators, employers, and parents understand and motivate Generations Y and Z. Mark is the father of two successful Millennials and resides in Cleveland, Ohio. Find out more about Mark and his work at MarkCPerna.com



The Chilliwack School District is
pleased to present :
An evening with Mark Perna

Answering Why - Unleashing Passion,
Purpose and Performance In
Younger Generations.
Starting the conversation about
Careers with your child

February 20th, 2020
Sardis Secondary School
7 - 8:30pm

Tickets are No cost and available
through Event Brite

<https://www.eventbrite.ca/e/career-conversations-how-to-talk-to-your-kids-about-their-career-journey-tickets-84997306231?fbclid=IwAR11sP9SMY4V8-y5j8QWs5WxLREGnjv1NsRiQCZ28j4yLS0mM0UqmwKj0ek>

CHILLIWACK SCHOOL DISTRICT
PARENT ADVISORY COUNCIL
STATEMENT OF REVENUES AND EXPEDITURES
JULY 1, 2019 - JUNE 30TH, 2020

	<u>Gaming Account 1465970</u>	<u>General Account 1465954</u>
Bank Balance as at July 1st, 2019	3,900.90	1,318.20
2018/19 CSS School Contribution BCCPAC AGM	-	486.29
BCCPAC Mileage from 2019 AGM		107.00
2019/20 Province of BC DPAC Grant	2,500.00	
2019/2020 DPAC Membership		425.00
BCCPAC Mileage from 2019 SUMMIT		106.00
DPAC Member Donation		500.00
Interest	1.09	0.35
Total Funds Available	<u>6,401.99</u>	<u>2,942.84</u>
Expenditures Paid		
<u>BBCPAC Membership Fees</u>		
BCCPAC DPAC Membership Cheque #75	150.00	
<u>BBCPAC AGM & Conference</u>		
<u>DPAC Workshop Costs</u>		
Michelle Mcgrath PAC 101 Cheque #76	200.21	
Heather Attridge PAC 101 Cheque #77	17.80	
<u>Miscellaneous Expeses</u>		
Bank Stmt Fee		4.00
Total Expenditures	<u>368.01</u>	<u>4.00</u>
Closing Bank Balance January 31, 2020	<u>\$ 6,033.98</u>	<u>\$ 2,938.84</u>
<u>Expenditures Committed:</u>		
Jessica Clarke BCCPAC Membership Cheque #55		1,350.00
Diane Braun Travel Subsidy Summit Cheque #56		106.00
Total Commitments on Account	<u>-</u>	<u>1,456.00</u>
NET Adjusted Bank Balance	<u>\$ 6,033.98</u>	<u>\$ 1,482.84</u>

BCCPAC AGM & Conference
May 1-3, 2020

	Diane Braun	Christine Goodman	Michelle McGrath	DPAC Rep	
Includes Hotels & 2 meals					
AGM & Conference	300.00	100.00	100.00	300.00	
Hotel (Friday)	198.00	-	-	-	
Hotel (Saturday)	198.00	198.00	-	-	
Parking	-	-	-	-	
Mileage	135.00		135.00	134.00	
Meal Per Diem (Friday)	27.00		-	27.00	
Meal Per Diem (Saturday)	27.00	27.00	27.00	27.00	
Meal Per Diem (Sunday)	10.00	10.00	10.00	10.00	
Total	895.00	335.00	272.00	498.00	2,000.00

*Mileage .54/km

*Meal allowance - used SD33 per diem numbers and the same meals as per last year.

*parking this year is 21.00 if not registered as a guest.