



# Chilliwack School District Acceptable Use Agreement

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The Board of Education of Chilliwack School District embraces the use of information technology and the Internet in providing powerful tools for personalized learning. These tools offer staff and students a rich variety of communication, information, and resource opportunities to use within the K-12 educational framework. In addition, the developing availability of mobile technology devices within Chilliwack School District offers unique possibilities for individualized learning. To this end, information technology has been provided within the school district to facilitate safe, ethical, and appropriate use by staff and students. The Board of Education of Chilliwack School District is committed to providing access to information technology such as the Internet in an approach that balances resources, access, safety, and security to ensure the highest availability of the limited facilities as possible.

## **A. Procedures & Acceptable Use**

- Use is acceptable when it is legal, ethical and upholds the goals and standards of the Chilliwack School District, and when it respects the rights of other users and considers the impact of their conduct on others.
- Access to Chilliwack School District information technology is only made available so long as the user complies with the Acceptable Use Agreement (AUA).
- The District Technology Department on behalf of the Superintendent of Schools will determine what is deemed inappropriate use as per the Acceptable Use Agreement and report any infractions to the appropriate supervisor for action.
- This Acceptable Use Agreement is applicable to all students and staff of the Chilliwack School District.

## **B. Educational Focus**

- Information technology provided by Chilliwack School District is intended for educational and operational uses.
- Use is acceptable when it is consistent with the goals of the Chilliwack School District, and when it respects the rights of other users and considers the impact of their conduct on others.

## **C. Access to Resources**

- The use of the Chilliwack School District information technology resources is a privilege.
- Information technology use that violates or attempts to violate, the security of the system, terminate or impede network or computing resource access, or subvert or attempts to subvert other systems is prohibited.
- Students may access Chilliwack School District information technology when specifically authorized by school district staff.
- The Chilliwack School District may limit the use of district information technology resources to balance availability with need.
- The Chilliwack School District may examine network accounts at any time without notice to the account holder to ensure compliance with district policies.



#### **D. Personal/Mobile Devices**

- Personal or mobile devices are allowed to access Chilliwack School District information technology resources unless the device has not been approved for use by the district.
- Student personal or mobile devices are allowed to be used on the Chilliwack School District network unless not permitted to do so by district staff.
- Personal or mobile devices, whether owned by student or district and connected to Chilliwack School District information technology resources, must be used in compliance with all parts of the Chilliwack School District Acceptable Use Agreement.
- Personal or mobile device access to Chilliwack School District information technology resources may be limited to balance availability with need at the discretion of the district.

#### **E. Social Networking**

- Students may only post content within the rules and restrictions put in place by a school or teacher, or by government legislation such as the British Columbia Freedom of Information and Personal Privacy Act (FOIPPA).
- Students may not post or send any personal information that may be damaging, threatening or dangerous to themselves or to others.
- Staff members choosing to use internet-based tools to share and collaborate are required to adhere to "SD#33 Social Media Regulation" documentation.
- Users should be aware of how social media can impact their "digital well-being" and take steps to maintain a healthy balance between technology use and offline activities.

#### **F. Privacy / Safety**

- Users are prohibited from sharing their passwords with any other user or permitting others to use their access accounts. Account holders are responsible for all activity within their account.
- Use of the Chilliwack School District information technologies, including the network and WiFi, is neither private nor confidential, and may be monitored or reviewed by the Chilliwack School District without prior notice, for system maintenance, upgrades, evaluation, security, and for the purposes of investigating and addressing violations of School District policies and applicable laws.
- Users must be aware of and actively protect their own personal safety while using the Chilliwack School District information technology.
- All users of technology systems have a responsibility to safeguard their own personal information while online, including following all guidance on cybersecurity from the school district.
- Users have a responsibility to report all IT security breaches or privacy breaches to school district staff.

#### **G. Copyright / Fair Use / Plagiarism**

- When accessing and using information from Internet, users must not engage in any forms of plagiarism.
- Users must respect all copyright laws that protect intellectual property such as software, artistic work and writing.
- Users must observe and respect materials provided for "fair use" by copyright owners.
- The School District recognizes that emerging AI tools present many opportunities to enhance student learning. At the same time, these tools also present a challenge to traditional notions of plagiarism and what constitutes one's own work. If AI tools are used, they must be used in a transparent & ethical manner in accordance with school codes of conduct.



## **H. Limitations**

- The Chilliwack School District makes no guarantees about the service it is providing, and the School District will not be responsible for any damages that may be incurred.
- The Chilliwack School District is not responsible for the accuracy or quality of information obtained through district information technology.
- Account holders are responsible for all activity within their accounts.
- In addition to all components of this Acceptable Use Agreement, all Canadian laws or school rules must also be observed and respected.
- Interpretation, application, and modification of this Acceptable Use Agreement shall be within the sole discretion of Chilliwack School District.

## **I. Possible Consequences of Unacceptable Use**

- Loss of information technology access privileges.
- Disciplinary action through either school or district code of conduct.
- Financial liability for damaged equipment.

This Acceptable Use Agreement functions concurrently (at the same time) as other enforced Acceptable Use procedures. In no way does this Chilliwack School District Acceptable Use Agreement override, circumvent, or negate any other school or district acceptable use procedures.

This Acceptable Use Agreement shall be interpreted, construed, and enforced in all respects in accordance with the laws of the Province of British Columbia. Each party irrevocably consents to the jurisdiction of the courts of the Province of British Columbia, in connection with any action to enforce the provisions of the Acceptable Use Agreement, to recover damages or other relief for breach or default under the Acceptable Use Agreement, or otherwise arising under or by reason of the Acceptable Use Agreement. The Chilliwack School District reserves the right as final authority on all aspects of the use of district information technology.