



**Chilliwack
School District**

PUBLIC BUDGET PRESENTATION



April 30, 2019

AGENDA

1. Introductions
2. Strategic Plan
3. Budget Monitoring and Reporting
4. Budget Timelines
5. Budget Background:
 - Where do we get our funding?
 - How do we allocate our funding?
 - Budget Risks
 - What makes a budget better?
6. Other Funds
7. Budget Assumptions:
 - Enrolment
 - Revenues
 - Spending Priorities
8. Reserve Summary
9. Questions/Comments



1. INTRODUCTIONS

Board of Trustees

Dan Coulter, Chair
Willow Reichelt, Vice-Chair
Darrell Furgason
Heather Maahs
Jared Mumford
Barry Neufeld
David Swankey



Budget Committee Representatives

Jared Mumford	<i>Trustee (Committee Chair)</i>
Willow Reichelt	<i>Trustee</i>
Darrell Furgason	<i>Trustee</i>
Gail Point	<i>Aboriginal Education Advisory Committee (AEAC)</i>
Gabe D'Archangelo	<i>Chwk Principals' Vice Principals' Assn (CPVPA)</i>
Ed Klettke	<i>Chwk Teachers' Association (CTA)</i>
Dale Obirek	<i>Canadian Union of Public Employees' (CUPE)</i>
Jessica Clarke	<i>District Parent Advisory Committee (DPAC)</i>
Allan Van Tassel	<i>Management Group</i>
Glenn Froese	<i>Community Representative</i>
Francesca Shannahan	<i>Community Representative</i>
Amy Mebesius	<i>Student Representative – CSS</i>
Sara Thompson	<i>Student Representative – CSS</i>
Sierra Jensen	<i>Student Representative – GWG</i>
Olivia Gregg	<i>Student Representative – GWG</i>

2. STRATEGIC PLAN

Priority

Aligning and allocating resources, equitably, responsibly and effectively, to support goals and key initiatives (Resources)

Goal

To align resources to efficiently and effectively execute the strategic plan





3. BUDGET MONITORING & REPORTING

POLICY 234 - Budget Monitoring and Reporting

BUDGET ASSUMPTIONS:

Prior to the Board approving budgets – plans, assumptions and related risks should:

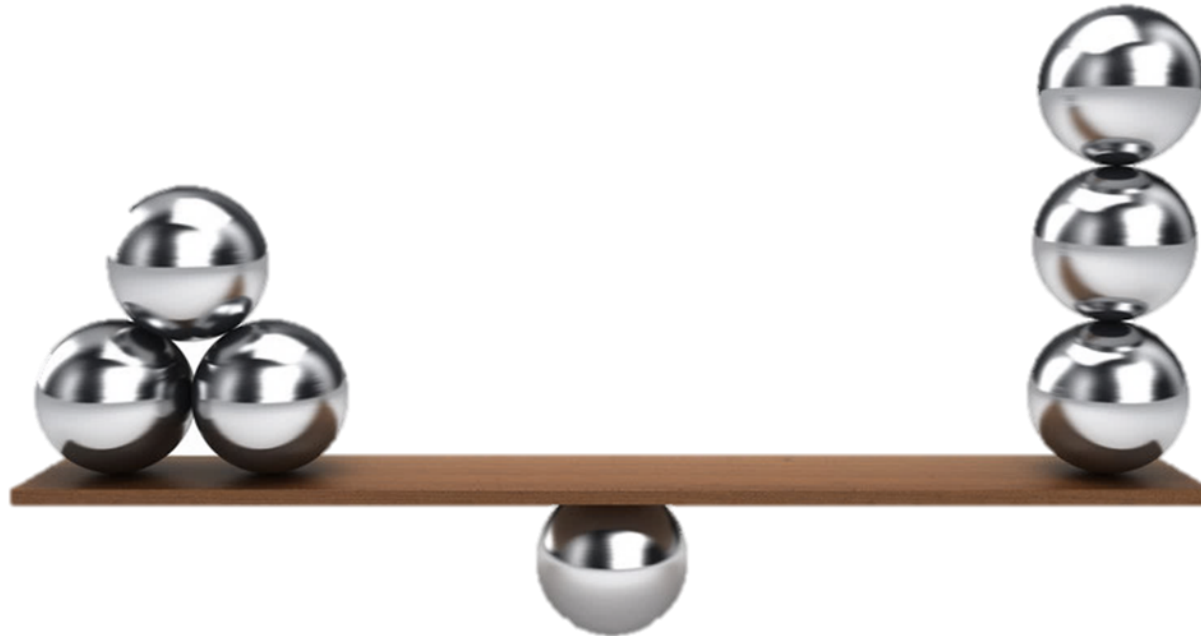
- be disclosed in the budget documents;
- take into account the economic environment of the school district;
- focus on planned changes from the previous school year; and
- be realistic and consistent with the school district's Strategic Plan.

At a minimum, these disclosures should include:

- key budget assumptions;
- financial and business risks;
- specific strategies explaining how the budget supports the school district's Strategic Plan.



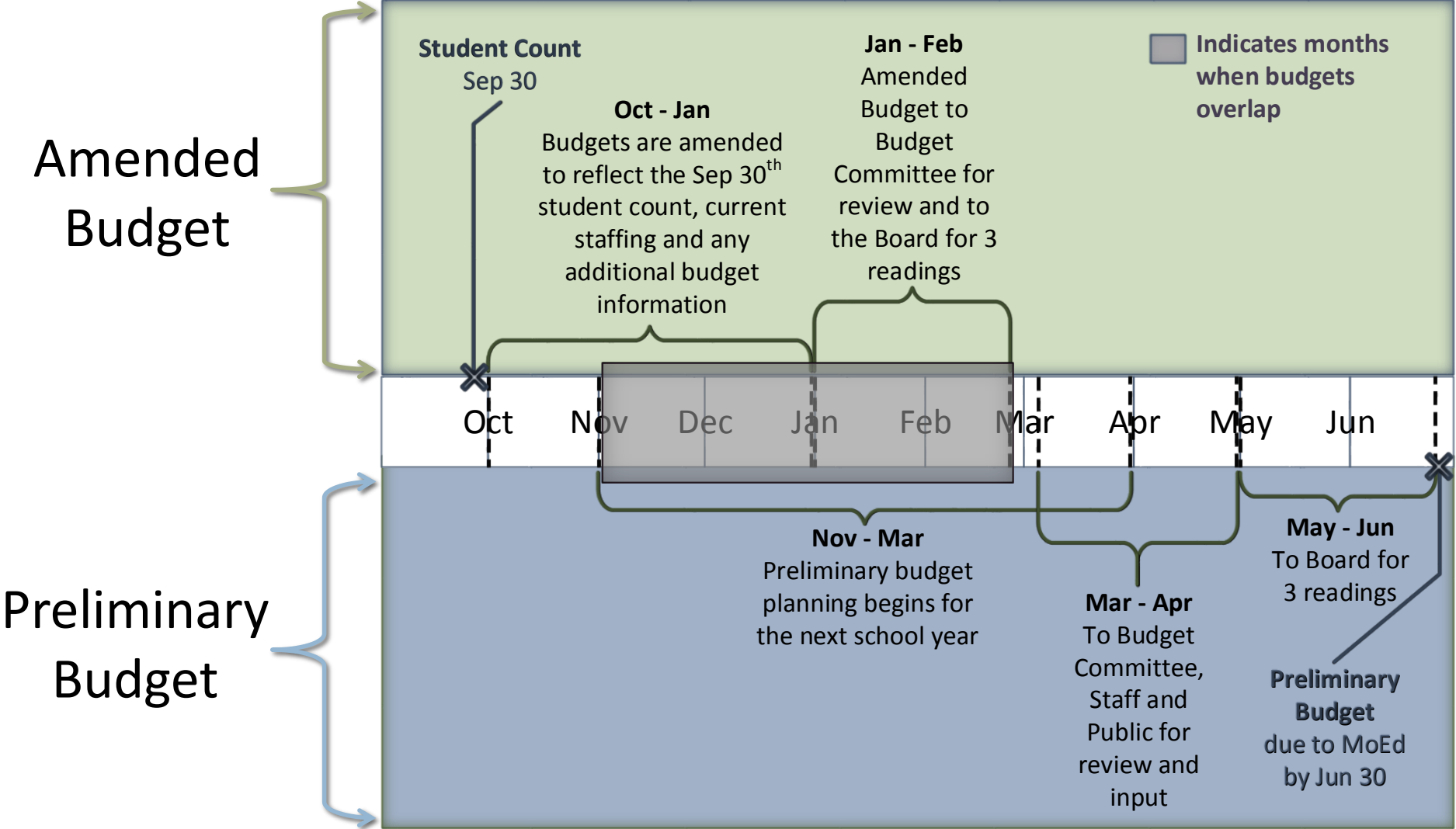
Achievement of district goals is dependent upon the district having a **stable financial position** built around a **sustainable operating budget**.





4. BUDGET TIMELINES

Amended vs. Preliminary Budget Timeline



2019/20 Preliminary Budget Timelines

Mid-March	Government Funding Announcement
April 4	Preliminary Budget Assumptions - Superintendent's Meeting
April 4	Preliminary Budget Assumptions to Budget Committee
April 30	Public Budget Presentation (during public Board meeting)
May 9	Preliminary Budget Review to Budget Committee
May 14	Preliminary Budget Review and 1st Reading to Board
May 28	2nd & 3rd Reading to Board
June 30	Annual Budget due to Ministry of Education

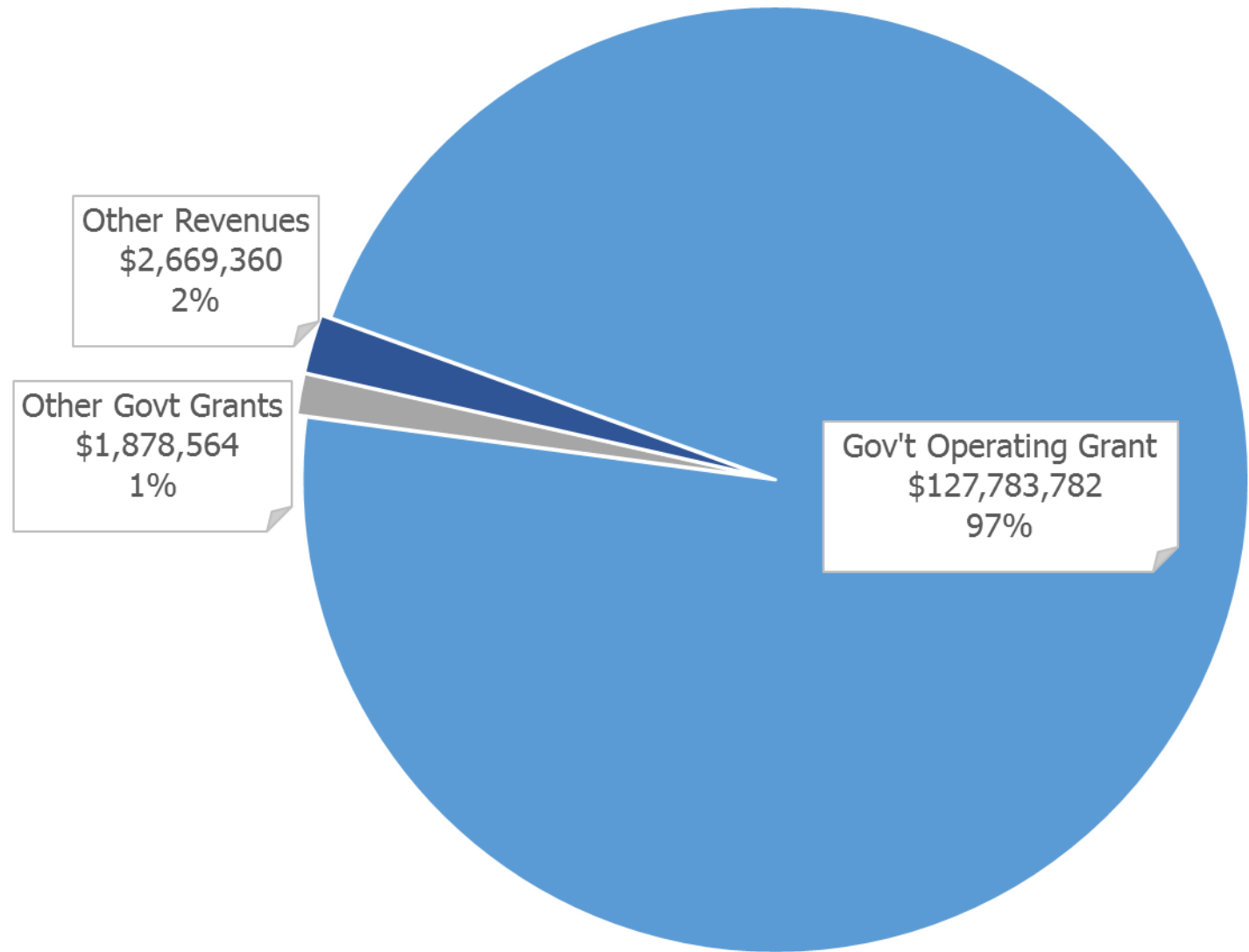
5. BUDGET BACKGROUND

- a) Where do we get our funding?
- b) How do we allocate our funding?
 1. Special Needs
 2. Teachers
 3. School Supplies
 4. School Administrators
 5. Custodial
- c) Budget Risks
- d) What makes a budget better?



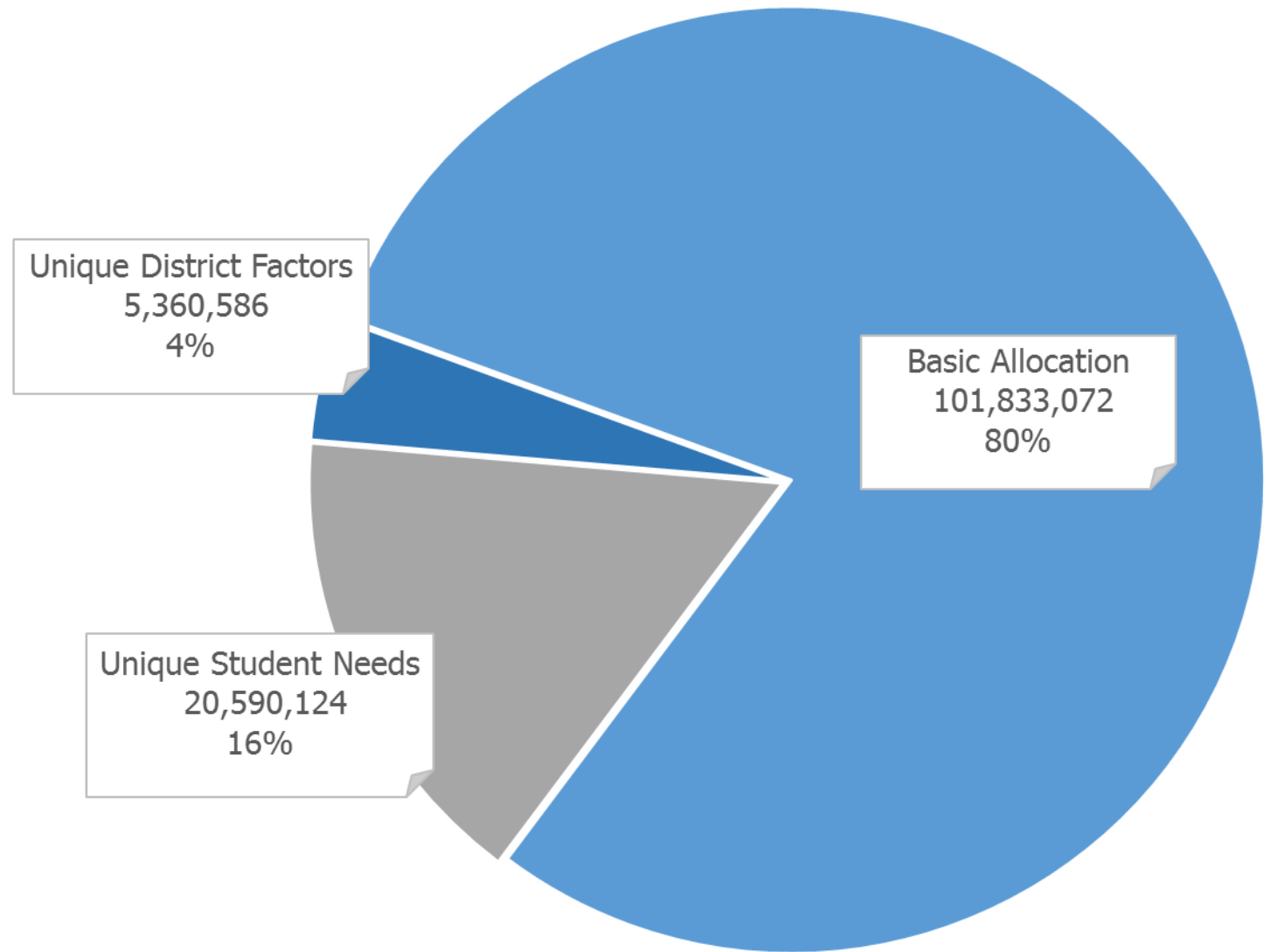
Where do we get our funding?

2018/19 Budgeted Operating Revenues



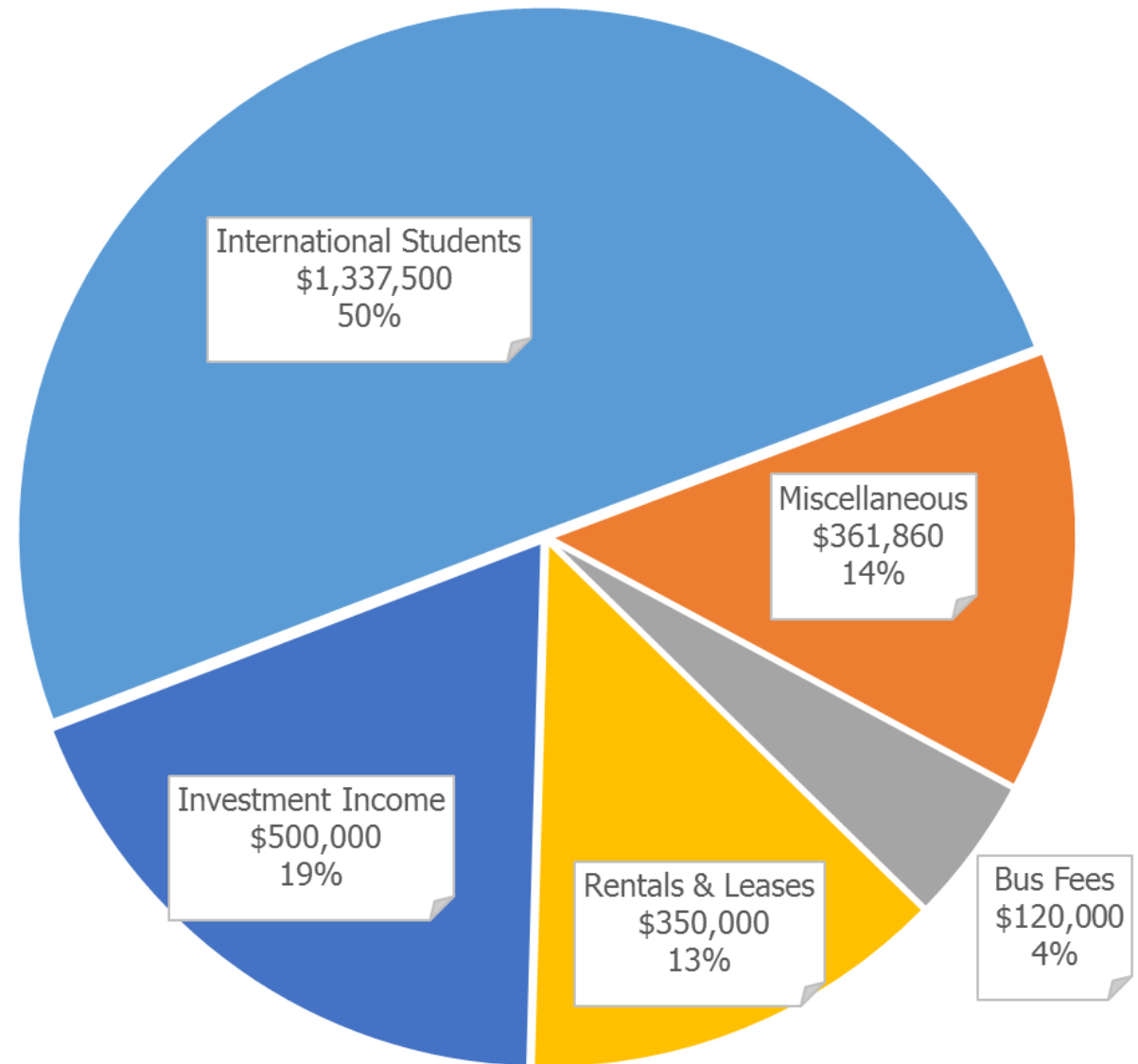
Where do we get our funding?

Operating Grants –
Amended 18/19
Budget



Where do we get our funding?

Other Revenues
Breakdown –
Amended 18/19
Budget



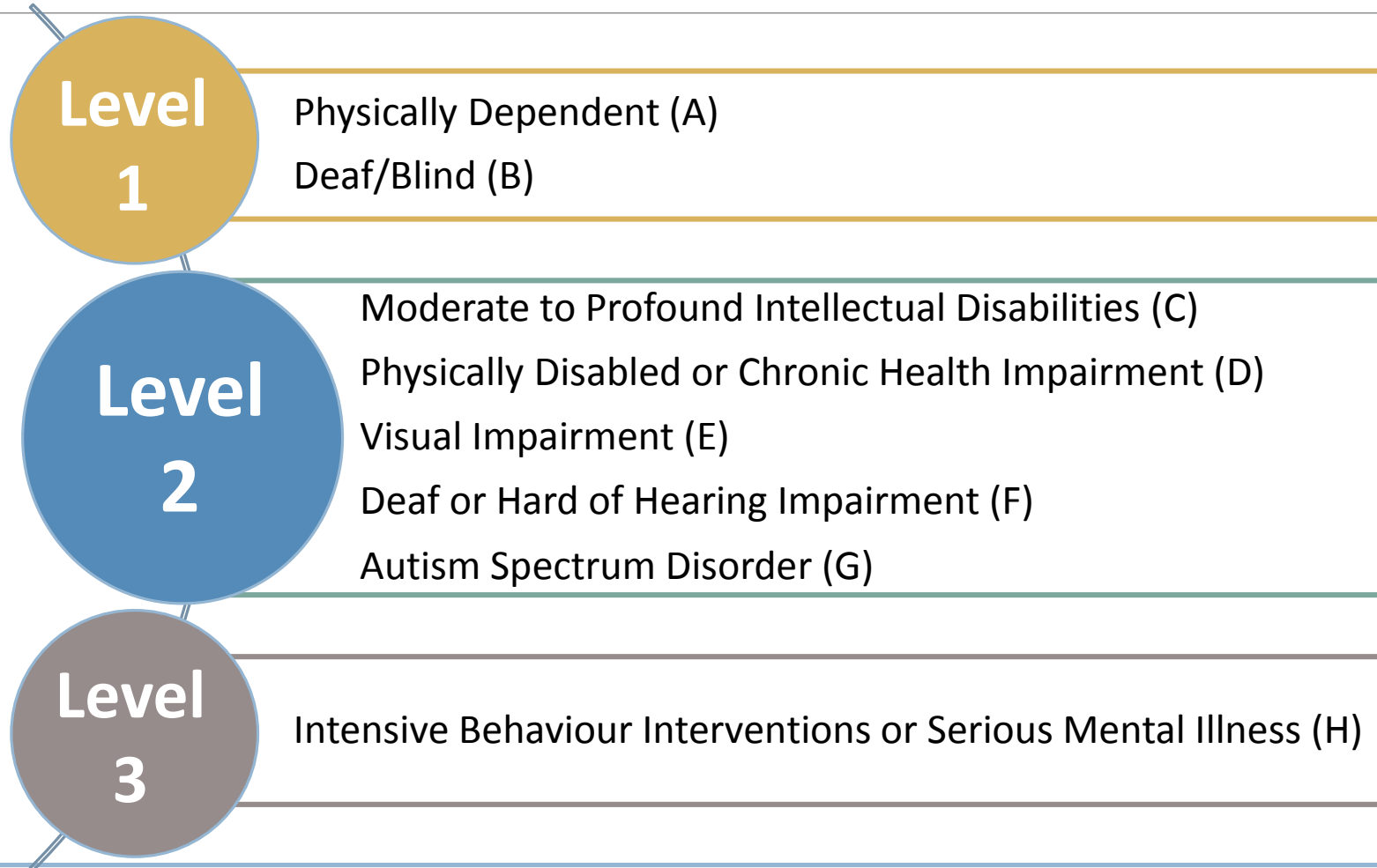
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How do we allocate our funding?

1. Special Needs - Allocations



How do we allocate our funding?

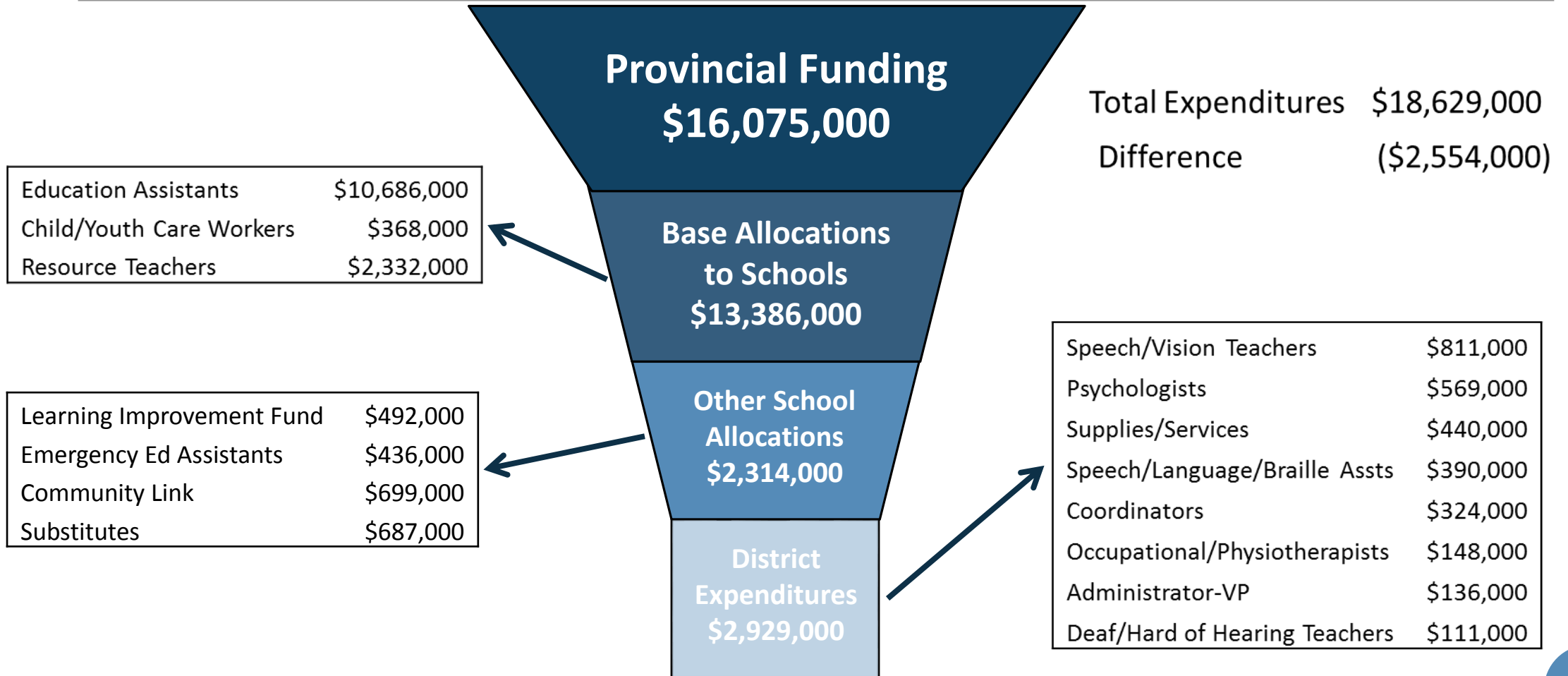
1. Special Needs – Supplemental Funding

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
To Schools	\$32,320	\$16,160	\$8,163
To District Programs	6,480	3,240	1,637
Funding Per Student	\$38,800	\$19,400	\$9,800



How do we allocate our funding?

1. Special Needs – Supplemental Funding cont.



How do we allocate our funding?

2. Teacher Allocations Example

For example, one of our Elementary Schools has **452 students** and **21 Classroom Teachers**



In addition to 21 Classroom Teachers there are:

<u>FTE</u>	<u>Position</u>
2.2	Learning Assistance/Resource Teachers
0.8	Librarian/Technology
1.5	Preparation Time
1.4	Administration
0.2	At Risk
0.6	Early Intervention
0.3	Other

There are **28 Educators** in total – a ratio of 1 Educator to every 16 students.

How do we allocate our funding?

3. School Supply & Service Allocations

	<u>Elementary</u>	<u>Middle</u>	<u>Secondary</u>
Base Amount	\$4,131	\$12,240	\$23,000
Per Student: Kindergarten	\$153	-	-
Per Student: Grades 1 - 12	\$115	\$151	\$222
English Language Learner	\$32	\$32	\$32
Special Education	\$150	\$150	\$150

Other Allocations:

- Aboriginal Education
- Career Programs
- Early Learning Matrix
- Flex Programs
- International Program
- New Divisions

Based on this, our example of an **Elementary School** with **452 students** would be allocated **\$63,558** for school supplies (\$141 per student).

How do we allocate our funding?

4. School Administrator Entitlements

ELEMENTARY

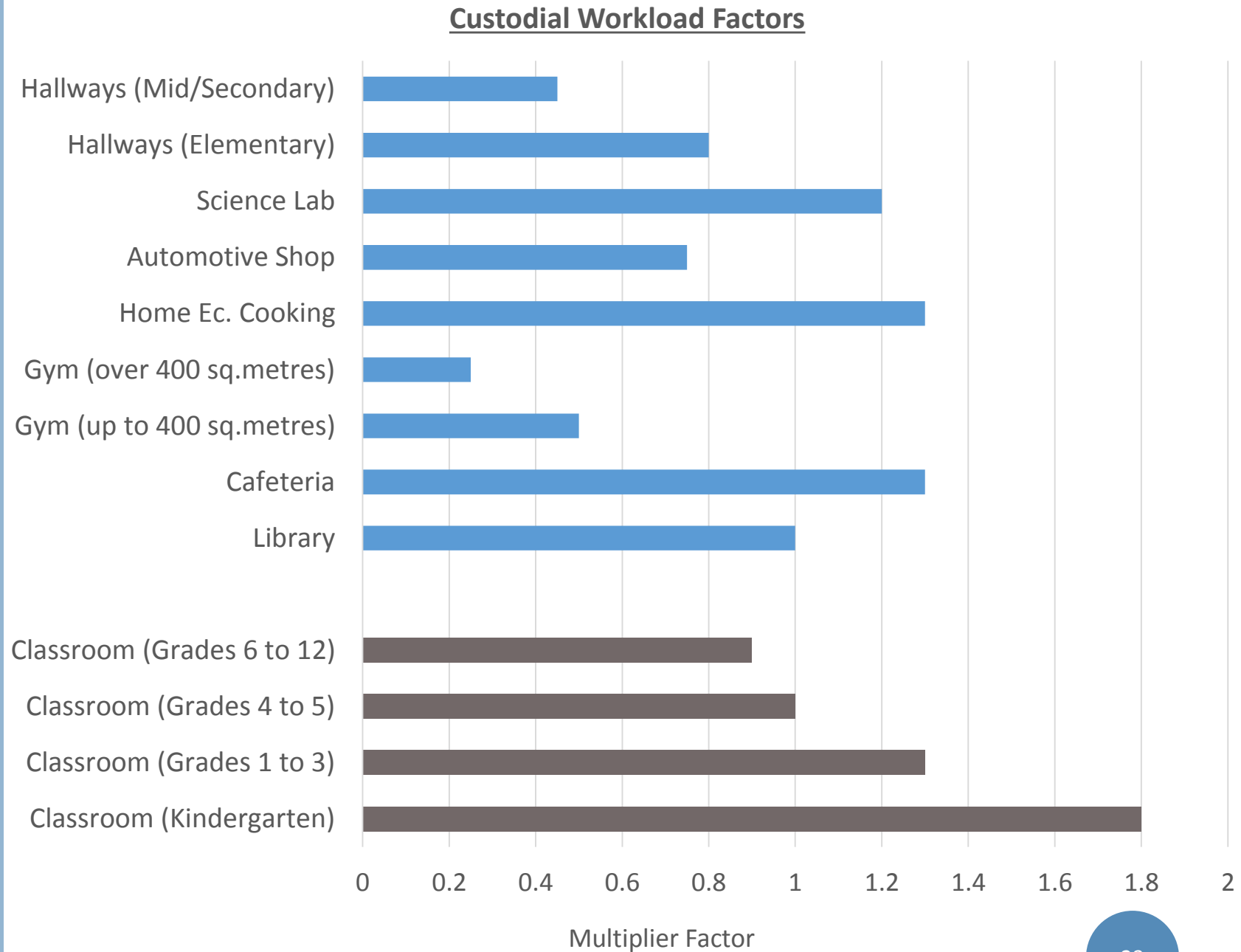
Students (FTE)	Administrative Allocation
Less than 200	0.6
200 – 250	0.7
251 – 300	0.8
301 – 350	0.9
351 – 400	1.0
401 – 450	1.2
451 – 500	1.3
Greater than 500	1.4

MIDDLE/SECONDARY

Students (FTE)	Administrative Allocation
Less than 275	1.0
275 – 400	1.3
401 – 500	1.5
501 – 700	1.75
701 – 900	2.25
901 – 1200	2.5
1201 – 1400	2.75
Greater than 1400	3.25

How do we allocate our funding?

5. Operations – Custodial Allocation Example



How do we allocate our funding?

5. Operations – Custodial Allocation Example cont.

For example, at this Elementary School **509.66 minutes (8.49 hours per day)** has been allocated by calculating the Custodial workload factors.

Area Type	Square Metres	Factor	Time/ Metre	Allotted Time (minutes)
Standard Classroom	214.8	1.0	0.225	48.33
Kindergarten	82.4	1.8	0.225	33.4
Primary Classroom	313.2	1.3	0.225	91.6
Portable Classroom				60.0
Library	104.3	1.0	0.225	23.5
Office	46.3	1.75	0.225	18.23
Staffroom	31.4	1.75	0.225	12.4
Gym (Elementary)	372.4	0.4	0.225	33.5
Special Ed	31.9	1.1	0.225	8.0
Hallways (Elementary)	376.1	0.8	0.225	67.7
Washrooms				113.0
TOTAL MINUTES (per day)				509.66

5. BUDGET BACKGROUND

- a) Where do we get our funding?
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Budget Risks



5. BUDGET BACKGROUND

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What makes a budget better?



Alignment with medium-term strategic plan and priorities

Transparency, openness and accessibility

Timely, accurate, financial reporting

Effective budget processes

Performance evaluation and value for money

Sustainability

Identification of risks

Capital budgeting framework

6. OTHER FUNDS

Operating Budget	Capital Budget	Special Purpose Funds
		
<p>Student Supports Instruction Administration Maintenance Transportation</p>	<p>Buildings Land Improvements Equipment Site Purchases</p>	<p>Specific Time Frame (1-2 years) Specific Function-Examples: School Trust Fund Annual Facilities Grant Community Link</p>

7. BUDGET ASSUMPTIONS

- **Enrolment**
- Revenues
- Spending Priorities



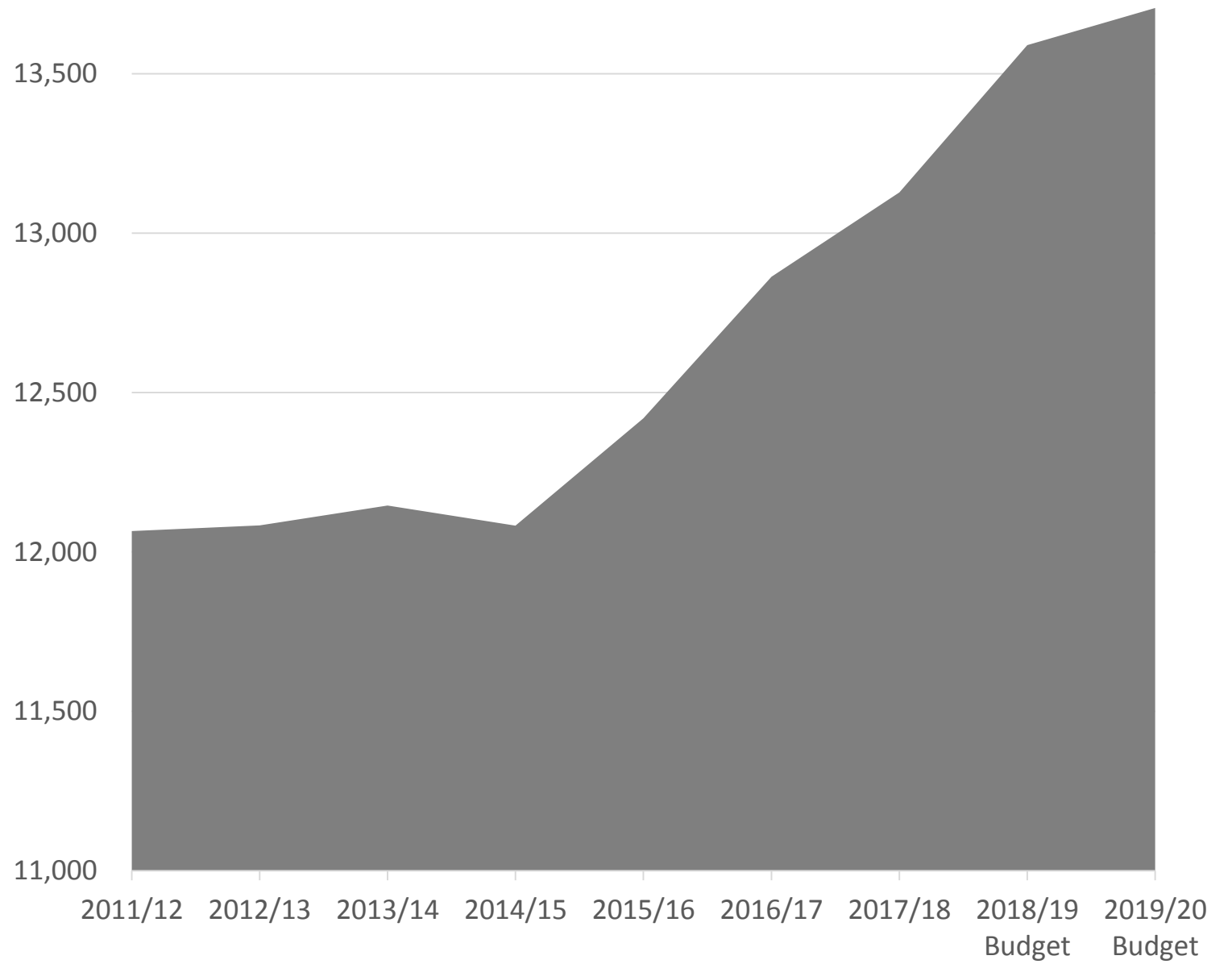
Budget Assumptions

Enrolment Summary

	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19 Budget	2019/20 Budget
Kindergarten-12	12,065	12,083	12,145	12,082	12,419	12,863	13,128	13,590	13,706
Distance Ed/Cont.Ed	765	734	647	632	644	599	458	128	107
Adult	199	184	157	162	176	160	109	75	68
TOTAL ENROLMENT	13,029	13,001	12,949	12,876	13,239	13,622	13,695	13,792	13,881

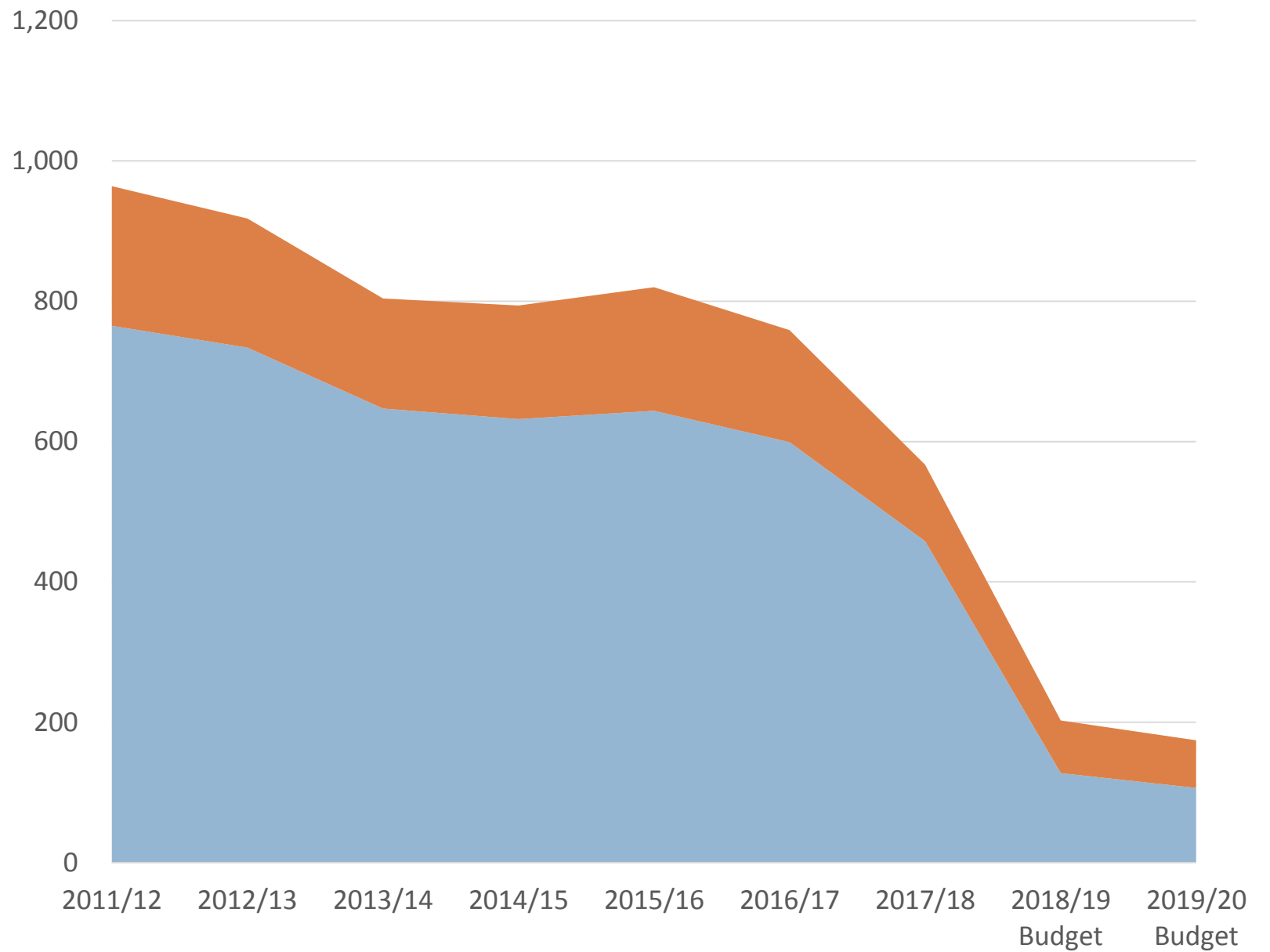
Budget Assumptions

Enrolment Trends
Grades K-12



Budget Assumptions

Enrolment Trends
Distance Ed/
Continuing Ed/
Adult



7. BUDGET ASSUMPTIONS

- Enrolment
- **Revenues**
- Spending Priorities



Budget Assumptions

Revenues – Operating Grant Rates

Grant Type	2017/18		2018/19		2019/20	
	Incr.%	Rate	Incr.%	Rate	Incr.%	Rate
Regular/CE/Alternate	1.15%	\$7,301	1.67%	\$7,423	0.61%	\$7,468
Distance Learning	1.16%	6,100	0.00%	6,100	0.00%	6,100
Adults	1.16%	4,618	1.69%	4,696	1.64%	4,773
English Lang Learning	1.09%	1,395	1.79%	1,420	5.28%	1,495
Aboriginal Ed	1.26%	1,210	1.65%	1,230	17.89%	1,450
Level 1	1.17%	38,140	1.73%	38,800	9.28%	42,400
Level 2	1.17%	19,070	1.73%	19,400	4.12%	20,200
Level 3	1.16%	9,610	1.98%	9,800	4.59%	10,250

Budget Assumptions

Revenues

Enrolment

K-12	\$1,000,000
Alternate	(134,000)
FVDES/CE/Summer	(159,000)
Special Ed	(69,000)
ELL/Ab Ed	80,000

Other Ministry Funding

Salary Differential	\$96,000
Geographic Factors	101,000
Graduated Adults	(37,000)
EHT Cost Recovery	1,055,000
ESD Funding	(82,000)

Rate Changes

Base K-12	\$617,000
Special Needs	691,000
Ab Ed Students	484,000
Adult/ELL	47,000
FVDES/Summer	3,000

Other

International Tuition	\$163,000
Miscellaneous Revenue	(167,000)
Print Shop Recoveries	(40,000)
Rental Income	15,000

TOTAL
\$3,664,000

7. BUDGET ASSUMPTIONS

- Enrolment
- Revenues
- **Spending Priorities**



Budget Assumptions

Spending Priorities – Wage Increases

	Teachers	Support Staff
May 1, 2019	1.75%	1.75%
Cost	\$984,000	\$225,000
2019/20	?	?

Collective Bargaining Currently Underway

Budget Assumptions

Spending Priorities – Staffing Changes

Teachers	FTE
Enrolment Increase	7.2
Early Intervention Program	(5.5)
Increase in Staffing to CEF	4.3
Other	1.5
French Immersion Learning Assist	0.5
Elementary Prep Time Increase	2.5
SNAP Relief and Helping Teachers	(3.0)
Vacancy Factor	4.0
Increase in Targeted Ab Ed Funding?	5.3
Total FTE	16.8

Principals & Vice Principals	FTE
Integrated Arts & Tech School Principal	1.0
Elementary Transitional for Reconfig	(1.5)
Total FTE	(0.5)

Educational Assistants	FTE
Changes to Child & Youth Care Workers	(5.6)
Vacancy Factory	8.1
Total FTE	2.5

Budget Assumptions

Spending Priorities – Staffing Changes

Support Staff	FTE
Finance/HR Temporary Clerical	(1.7)
MSMS/VMS Clerical	2.0
Custodial	0.3
Custodial Foreman	0.5
Grounds-Utility Person	1.0
Mechanical-HVAC Technician	1.0
Bus Drivers	2.6
Operations-Temporary Reconfig Staff	(1.7)
Custodial Vacancy Factor	2.0
Total FTE	6.0

FVDES	FTE
Program Changes?	?

SUMMARY

Teachers	16.8
Principals & Vice-Principals	(0.5)
Educational Assistants	2.5
Support Staff	<u>6.0</u>
TOTAL	24.8

Budget Assumptions

Spending Priorities – Benefit Costs

Benefit Type	FTE
Canada Pension Increase	\$260,000
EHT/MSP Increase	382,000
Teacher Pension Decrease	(507,000)
Dental & Extended Health	(156,000)

Budget Assumptions

Spending Priorities – Capital Expenditures

	2018-19	2019-20
Equipment	\$652,500	\$466,300
New Portables	679,000	735,000
New Bus	150,000	-
Total	<u>\$1,481,500</u>	<u>\$1,201,300</u>

Difference \$(280,200)

Budget Assumptions

Spending Priorities – Supplies and Services

Learning Services Renos	\$(510,000)
Reconfiguration	(719,000)
Election	(115,000)
FVDES	(436,000)

Utilities	\$ 70,000
Technology Upgrades	60,000
Next Generation Network	(148,000)
Program Changes	(265,000)

Total \$(2,063,000)

8. Reserve Summary

2018/19 Amended Annual Budget

	Ending Balance Jun.30/14	Ending Balance Jun.30/15	Ending Balance Jun.30/16	Ending Balance Jun.30/17	Ending Balance Jun.30/18	Budgeted Balance Jun.30/19
Unrestricted Surplus	1,422,368	2,684,122	2,640,519	4,650,712	5,272,913	1,626,545
Internally Restricted Equity	1,653,297	1,845,554	3,991,590	3,014,627	1,907,017	567,217
Local Capital	1,518,936	1,147,904	1,156,851	1,357,588	292,715	1,292,715
	4,594,601	5,677,580	7,788,960	9,022,927	7,472,645	3,486,477



Chilliwack
School District

Questions/Comments



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