



**Chilliwack  
School District**

## **THE BOARD OF EDUCATION**

**School District #33 (Chilliwack)**

### **Regular Public Board Meeting**

#### **AGENDA**

**April 9, 2019**

**7:00 pm**

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#### **1. CALL TO ORDER – School District Office**

- 1.1. Call to Order - **Welcome and acknowledgment of Stó:lō territory**
- 1.2. Adoption of the Agenda  
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes  
(THAT the minutes of the March 12, 2019 Regular Public Board be approved as circulated.)

#### **2. PRESENTATION**

- 2.1. Strategic Plan Update: Career Education

#### **3. ACTION ITEMS**

- 3.1. Budget Committee Report
- 3.2. 5-Year Capital Plan Bylaw – 2019-2020
- 3.3. Policy: Informed Parental Consent

#### **4. INFORMATION ITEMS**

- 4.1. Preliminary Budget Assumptions – 2019-2020
- 4.2. BCSTA Report
- 4.3. Trustee Reports
- 4.4. Meeting Summary
- 4.5. **Next Board of Education Meeting: April 30, 2019 – 7:00 p.m.**

#### **5. PUBLIC PARTICIPATION – QUESTIONS CONCERNING THE AGENDA**

#### **6. ADJOURNMENT**



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, March 12, 2019

**Location:** School District Office

**Members Present:**

Chair	Mr. D. Coulter
Vice-Chair	Ms. W. Reichelt
Trustee	Dr. D. Furgason
Trustee	Mrs. H. Maahs
Trustee	Mr. J. Mumford
Trustee	Mr. B. Neufeld
Trustee	Mr. D. Swankey

**Staff Present:**

Acting Superintendent	Mr. R. Arul-pragasam
Secretary Treasurer	Mr. G. Slykhuis
Acting Assistant Superintendent	Mr. K. Savage
Acting Assistant Superintendent	Ms. J. Hall
Executive Assistant	Ms. D. Vogel

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**1. CALL TO ORDER - School District Office**

**1.1. Call to Order**

The Board Chair called the meeting to order at 7:00 p.m. - **Welcome and Acknowledgment of Traditional Stó:lō Territory.**

**1.2. Amendment of the Agenda**

**60.19** Moved by: Trustee Swankey  
Seconded by: Trustee Reichelt

THAT the agenda be amended to remove Action Item 3.3 – Policy 214: Planning Meetings.

**CARRIED**

**Adoption of the Amended Agenda**

**61.19** Moved by: Trustee Reichelt  
Seconded by: Trustee Furgason

THAT the agenda be approved as amended.

**CARRIED**

**1.3. Amendment of the Minutes**

**62.19** Moved by: Trustee Swankey  
Seconded by: Trustee Reichelt

THAT the minutes of the February 26, 2019 Regular Public Board meeting be amended to change the Mover of Motion 48.19 from Trustee Coulter to Trustee Furgason.

**CARRIED**

**Approval of the Amended Minutes**

**63.19** Moved by: Trustee Mumford  
Seconded by: Trustee Reichelt

THAT the minutes of the February 26, 2019 Regular Public Board meeting be approved as amended.

**CARRIED**

**2. PRESENTATION – STRATEGIC PLAN UPDATE: FRASER VALLEY DISTANCE EDUCATION**

Diane Chapman, Vice Principal of the Fraser Valley Distance Education School, provided an update on Distance Learning in the Chilliwack School District as it relates to the Strategic Plan and the following priority:

<b>Priority</b>	Strengthening meaningful relationships within and across schools, district and community to support success for students. <b>(Community &amp; Culture)</b>
<b>Goal</b>	To foster, develop and enhance quality partnerships to improve student experiences and learning outcomes.
<b>Strategy</b>	8. Renewed Vision for Distance Learning at SD33 <ul style="list-style-type: none"> <li>Implement renewed vision for Distance Learning in the Chilliwack School District, with a focus on serving Chilliwack students.</li> </ul>

**3. ACTION ITEMS****3.1. 2019 – 2020 Local School Calendar**

**64.19** Moved by: Trustee Maahs  
Seconded by: Trustee Reichelt

THAT the Board of Education approve the 2019 – 2020 Local School Calendar as presented.

**CARRIED**

**3.2. Policy 534: Student Dress Code**

**65.19** Moved by: Trustee Swankey  
Seconded by: Trustee Mumford

THAT the Board of Education amend the motion regarding Policy 534: Student Dress Code to "THAT the Board of Education refer proposed Policy 534: Student Dress Code to the Education Policy Advisory Committee for review and input."

**CARRIED**

For: Coulter, Mumford, Reichelt, Swankey  
Opposed: Furgason, Maahs, Neufeld

- 66.19 Moved by: Trustee Swankey  
Seconded by: Trustee Reichelt

THAT the Board of Education amend the motion regarding Policy 534: Student Dress Code to add Point 5. "Does not display violent or pornographic images."

**DEFEATED**

For: Swankey  
Opposed: Coulter, Furgason, Maahs, Mumford, Neufeld, Reichelt

- 67.19 Moved by: Trustee Reichelt  
Seconded by: Trustee Mumford

THAT the Board of Education refer proposed Policy 534: Student Dress Code to the Education Policy Advisory Committee for review and input.

**CARRIED**

For: Coulter, Mumford, Reichelt, Swankey  
Opposed: Furgason, Maahs, Neufeld

3.3. **Policy 215: Rules of Order**

- 68.19 Moved by: Trustee Neufeld  
Seconded by: Trustee Mumford

THAT the Board of Education approve Policy 215: Rules of Order as currently written.

**CARRIED**

5. **INFORMATION ITEMS**

5.1 **BCSTA Report**

Trustee Swankey provided an update on the BC School Trustees' Association.

5.2 **Trustee Reports**

**Trustee Furgason reported on the following:**

- CMS is prepping grade 8 students to transition to CSS, is setting the stage for the transition of grade 5 students, last week students and staff engaged in acts of kindness, the drama club is working on a production, ruby has started for boys and girls.
- Strathcona is working on competence, character and compassion, has implemented a Random Acts of Kindness Club and is working on the spring musical.
- Greendale has a literacy program that encourages students to read one book at home followed by questions and a movie. Also focused on numeracy, social responsivity and mental health literacy.

**Trustee Mumford reported on the following:**

- Thank you to the Board of Education and senior staff for the District's ability to include parents.

**Trustee Neufeld reported on the following:**

- Met with mentor trustee from Hamilton-Wentworth School Board in Ontario.

**Trustee Reichelt reported on the following:**

- March 2 – Decolonization workshop.
- March 5 – Chilliwack Child and Youth Committee.
- March 11 – Special Education Advisory Committee.
- March 11 – BCSTA Regional Meeting.

**Trustee Swankey reported on the following:**

- Feb 28 – DPAC meeting as Board Liaison.
- Mar 5 – White Hatter presentation facilitated by DPAC.
- Mar 11 – BCSTA Regional Meeting.
- Mar 12 – Evans Elementary: met staff, toured the school, discussed Outdoor Ed opportunity involving the property purchase recently made to facilitate expanded parking.

**Trustee Maahs reported on the following:**

- VMS is having a grade 5 parent information meeting on April 10 6:15 – 8:00 pm.
- Notice of motion: that the Board, via the Superintendent, draft a policy entitled Parental Consent, in accordance with the School Act, in the health and wellbeing and sex ed portions of the school curriculum.

**Trustee Coulter reported on the following:**

- March 12 – Aboriginal Education Advisory Committee: culture nights every Thursday at CSS, continuing the Sto:lo Longhouse Extension Program, working with Bands for October 25, 2019 Pro D day.
- Ministry of Education is supportive of District capital projects: purchase of an elementary site, addition to GWG, renovation and gym expansion of the new north side site, addition to Vedder Elementary.

**5.3 February 26, 2019 In-Camera Board Meeting Summary**

Trustees: Dan Coulter, Willow Reichelt, Darrell Furgason, Jared Mumford, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Tamara Ilersich, Donna Vogel

1. Human Resources Report
2. BCPSEA Report

**5.4 Next Board of Education Meeting Date**

**Tuesday, April 9, 2019  
7:00 pm  
School District Office**

**6. QUESTION PERIOD ON AGENDA ITEMS**

The Chair called for questions from the public regarding agenda items.

Questions were received regarding:

- Proposed Dress Code Policy.
- Money raised from rentals in the District budget.

**7. ADJOURNMENT**

The meeting was adjourned at 8:51 p.m.

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Board Chair

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Secretary-Treasurer

## BOARD OF EDUCATION

### PRESENTATION

**DATE:** April 9, 2019

**TO:** Board of Education

**FROM:** Helen Plummer Principal Curriculum Department  
Heather Elliott Applied Design, Skills and Technology

**RE: STRATEGIC PLAN UPDATE – CAREER EDUCATION (K-12)**

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Helen Plummer and Heather Elliott will provide an overview of the ongoing redesign of the Career Education and Applied Design, Skills and Technology K-12 Model

<b>Priority</b>	Aligning and Allocating Resources
<b>Goal</b>	Align Resources to support strategic plan
<b>Strategy</b>	5. Re-envision Career Education in the Chilliwack School District -create a vision to support the successful implementation of the new Career Education Curriculum. -to review and redesign District Career Education resources and services to support the renewed vision.

#### BACKGROUND:

1. Introduction to Career Education and ADST to provide context.
2. Changes to ADST, Career Programs and Career Education in 2018 – 2019 and beyond
3. Current examples from around the District
4. Looking to the Future...

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** April 9, 2019  
**TO:** Board of Education  
**FROM:** Jared Mumford, Budget Committee Chair  
**RE:** **BUDGET COMMITTEE REPORT**

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**RECOMMENDATION:**

THAT the Board of Education receive the Budget Committee Meeting Report of April 4, 2019 as presented.



# Minutes



## REPORT OF THE BUDGET COMMITTEE

*Meeting Held Thursday, April 4, 2019 – 4:00 p.m.*

*School District Office*

### Attendance:

Committee Members:	Jared Mumford Darrell Furgason Willow Reichelt Gabe D'Archangelo Dale Obirek Ed Klettke Jessica Clarke Allan Van Tassel Sarah Thompson	Committee Chair Trustee Trustee CPVPA CUPE CTA DPAC Management Group Student Rep – CSS
Staff:	Rohan Arul-pragasam Gerry Slykhuis Mark Friesen Cathy Meeres	Acting Superintendent Secretary Treasurer Assistant Secretary Treasurer Executive Assistant (Recorder)
Regrets:	Glenn Froese Francesa Shannahan Gail Point Amy Mebesius Olivia Gregg Sierra Jensen	Community Rep Community Rep AEAC Student Rep – CSS Student Rep – GWG Student Rep – GWG
Also in Attendance:	David Swankey Barry Neufeld	Trustee Trustee

### 1. Call to Order

Chair Mumford called the meeting to order at 4:01 p.m.

### 2. Approval of Agenda

Mover: Willow Reichelt

Seconder: Dale Obirek

THAT the agenda be approved as circulated.

CARRIED

3. **Approval of Minutes**

Mover: Willow Reichelt  
Second: Darrell Furgason

THAT the minutes of the January 17, 2019 meeting be approved as circulated.

CARRIED

4. **Preliminary Budget Assumptions 2019/20**

Secretary Treasurer, Gerry Slykhuis and Assistant Secretary Treasurer, Mark Friesen reviewed the proposed budget assumptions to be used in developing the 2019/20 Preliminary Budget as follows:

- a) Enrolment Projections – A small increase of approximately 146 K-12 students is projected however, Distance Ed, Continuing Ed and Adult Ed enrolment is projected to continue to decline.
- b) Revenue Projections – Per student Operating Grant amounts for 2019/20 will increase by 0.61% for Regular/CE/Alternate and up to 9.28% for Special Needs. Aboriginal Ed showed a significant increase of 17.89%. There is no increase to the per-student amount for Distance Learning. Enrolment revenues, rate changes and other Ministry funding was reviewed amounting to an overall increase in revenue of \$3.6 million.
- c) Spending Priorities – Anticipated District staffing changes were identified showing an overall net increase of 21.5 FTE's. Wage increases for 19/20 cannot be identified at this point due to collective bargaining currently underway for both Teachers and Support staff. Capital spending priorities include new portables and equipment. Other cost changes include an increase in utilities and technology upgrades. Mark Friesen, Assistant Secretary Treasurer reviewed the 18/19 Amended Budget Reserve Summary.

The Preliminary budget will be brought back to the Committee on May 9<sup>th</sup> and then to the Board for first reading on May 14, 2019.

5. **Overview of Public Budget Presentation**

The Secretary Treasurer and Assistant Secretary Treasurer shared the public presentation with the Committee for their review and feedback. Once again, in addition to the budget projections, this years' presentation will focus on how we get our funding, how we allocate our funding, budget risks and what makes a budget better. It will be held on April 30, 2019 at 7:00 p.m. at the School District office during the public Board meeting.

6. **Plan Appreciation Dinner for Committee**

An Appreciation Dinner for the Committee will be provided after the meeting on May 9, 2019.

7. **Adjournment**

The meeting was adjourned at 5:35 p.m.

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** April 9, 2019  
**TO:** Board of Education  
**FROM:** Gerry Slykhuis, Secretary Treasurer  
**RE:** **FIVE-YEAR CAPITAL PLAN BYLAW NO. 2019/20-CPSD33-01**

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Gerry Slykhuis, Secretary Treasurer will review the attached letter received by the Ministry of Education in response to the Board of Education's Five-Year Capital Plan.

#### **RECOMMENDATION:**

1. THAT the Board approve three readings of Capital Project Bylaw No. 2019/20-CPSD33-01 at the April 9, 2019 Regular Board Meeting.  
(*vote must be unanimous*)
2. THAT the Board approve first reading of Capital Project Bylaw No. 2019/20-CPSD33-01 (attached).
3. THAT the Board approve second reading of Capital Project Bylaw No. 2019/20-CPSD33-01 (attached).
4. THAT the Board approve third reading and adoption of Capital Project Bylaw No. 2019/20-CPSD33-01 (attached).

#### **BACKGROUND:**

In June 2018, the District submitted a 5 year Capital Plan with the following categories:

- Seismic Mitigation Program (SEM)
- Expansion Program (EXP)
- Replacement Program (REP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

School districts' annual Five-Year Capital Plan submissions are used to inform the selection of priority capital projects for the Ministry's following fiscal year. They also provide the Ministry insight into future year priorities that are used in the Three-Year Fiscal Plan and longer term capital planning.

In accordance with Section 142(5) of the School Act, the Ministry provides each school district a written response to their annual Five-Year Capital Plan submission once the assessment of all submissions are complete and funding for fiscal 2019/20 is announced by the Ministry.

The Ministry response letter (attached) indicates the supported projects and direction as to the next steps and timing for advancing project development.

The Board of Education is required to adopt a single Capital Project Bylaw (attached) for its approved 2019/20 Five-Year Capital Plan before the Ministry will issue the Certificate of Approval (COA) enabling the School District to draw capital funds for the Routine Capital projects.

**CAPITAL BYLAW NO. 2019/20-CPSD33-01**  
**CAPITAL PLAN 2019/20**

A BYLAW by the Board of Education of School District No. 33 (Chilliwack) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to sections 143 (2) and 144 (1) of the *School Act*.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved the Capital Plan of the Board.

NOW THEREFORE the Board agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute Project Agreement(s) related to the expenditures contemplated by the Capital Plan;
- (b) Upon ministerial approval to proceed, commence the Project(s) and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the Project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2019/20 Capital Plan as approved by the Minister, to include the supported project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent dated March 1, 2019, is hereby adopted.
- 2. This Bylaw may be cited as School District No. 33 (Chilliwack) Capital Bylaw No. 2019/20-CPSD33-01.

READ A FIRST TIME THE 9<sup>th</sup> DAY OF APRIL 2019;

READ A SECOND TIME THE 9<sup>th</sup> DAY OF APRIL 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE 9<sup>th</sup> DAY OF APRIL 2019.

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Board Chair

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Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 33 (Chilliwack) Capital Bylaw No. 2019/20-CPSD33-01 adopted by the Board the 9<sup>th</sup> day of April, 2019.

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Secretary-Treasurer



March 1, 2019

Ref: 208254

To: Secretary-Treasurer and Superintendent  
School District No. 33 (Chilliwack)

**Capital Plan Bylaw No. 2019/20-CPSD33-01**

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2019/20

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This letter is in response to your School District's 2019/20 Annual Five-Year Capital Plan submission, submitted to the Ministry prior to June 30, 2018, and provides direction for advancing supported and approved capital projects.

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Please note that all school districts are required to keep project approval information confidential until after the Province has issued News Releases to the public on March 6th. Additionally, school districts receiving approval and funding specifically from the Playground Equipment Program (PEP) are required to keep that project information confidential until further written notice from the Ministry of Education.

Below you will see the major capital projects supported to proceed with Project Definition Reports (PDRs) as well as minor capital projects from the Ministry's 2019/20 annual capital programs that are approved for funding and are able to proceed to procurement.

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**Ministry of  
Education**

Capital Management Branch  
Resource Management  
Division

Mailing Address:  
PO Box 9151 Stn Prov Govt  
Victoria BC V8W 9H1

Location:  
5<sup>th</sup> Floor, 620 Superior St  
Victoria BC V8V 1V2

## **MAJOR CAPITAL PROJECTS (SMP, EXP)**

### **New Projects**

Project #	Project Name	Project Type	Next Steps
127799	Chilliwack Elementary Site	Site Acquisition	Submit required documentation to Ministry staff so the site can be purchased as soon as possible after Apr 1, 2019.
127797	G.W. Graham Secondary	Addition	Submit draft PDR to Planning Officer by Nov. 30, 2019.
127798	Northside Middle (UFV property)	Renovation & Gym Expansion	Submit draft PDR to Planning Officer by Jun. 30, 2019.
127796	Vedder Elementary	Addition	Submit draft PDR to Planning Officer by Sep. 30, 2019.

Support for the development of a PDR for Northside Middle (UFV property) is conditional based on the following scope parameters:

- Minor renovations to the existing facility to allow it to function as a middle school;
- Maintenance of the heating plant;
- Parking lot and ground work upgrades;
- Furniture and Equipment requirements;
- Construction of a gymnasium in alignment with Ministry Area Standards.

If there are any questions about scope and budget parameters, particularly for Northside Middle, please consult your Regional Director or Planning Officer to ensure the PDR is in alignment with Ministry expectations.

Note: A PDR should normally be expected to be finalized within two months following the draft PDR deadlines noted above. After a draft PDR is submitted to the Ministry, follow-up meetings will be scheduled by your respective Regional Director or Planning Officer to confirm scope, schedule, and budget details and the terms of project approval for the projects listed above. Also note that Capital Project Funding Agreements (CPFA) are not issued until after PDRs and all other required supporting documentation is received, reviewed and approved for funding by the Ministry.

All projects that the Ministry expects to be under PDR development, and have not already been received, are listed above – if a project is not listed, then the Ministry is not supporting the project and is not expecting a PDR.



**MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)****New projects for SEP, CNCP, BEP, PEP**

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Unsworth Elementary	PEP - New - Standard Playground Equipment	\$90,000	Proceed to design, tender & construction. To be completed by March 31, 2020.
McCammon Elementary	SEP - Building Enclosure Upgrades - Roof Upgrades/Replacement	\$400,000	Proceed to design, tender & construction. To be completed by March 31, 2020.
Sardis Secondary	SEP - Health and Safety Upgrades - Dust Collector Upgrades	\$637,000	Proceed to design, tender & construction. To be completed by March 31, 2020.
Sardis Elementary	Building Envelope Upgrades	TBD	BC Housing will contact you regarding next steps in project development.

**New projects for BUS**

Existing Bus Fleet #	New Bus Type	Amount Funded by Ministry	Next Steps & Timing
5334	D (80+RE) with 0 wheelchair spaces	\$175,311	Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at <a href="http://www.astsbcs.org">http://www.astsbcs.org</a>
3331	D (80+RE) with 0 wheelchair spaces	\$175,311	Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing



			Offer portal on the ASTSBC website at <a href="http://www.astsbcc.org">http://www.astsbcc.org</a>
3332	D (80+RE) with 0 wheelchair spaces	\$175,311	Proceed to ordering the school bus(es) between March 15, 2019 and April 30, 2019 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at <a href="http://www.astsbcc.org">http://www.astsbcc.org</a>

Note: An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Routine Capital projects for the 2019/20 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Plan Bylaw No. provided at the beginning of this document) for its approved 2019/20 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated and emailed to Ministry Planning Officer Damien Crowell at [Damien.Crowell@gov.bc.ca](mailto:Damien.Crowell@gov.bc.ca) as soon as possible. At this time the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2019/20 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2020/21 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) will be provided within the next few weeks. These plans are to be submitted to the Ministry no later than June 30, 2019.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



Joel Palmer, Executive Director  
Capital Management Branch

pc: Ryan Spillett, Director, Capital Projects Unit, Capital Management Branch  
Michael Nyikes, Director, Capital Programs Unit, Capital Management Branch  
Damien Crowell, Planning Officer, Capital Management Branch  
Rob Drew, Regional Director, Capital Management Branch  
Travis Tormala, Planning Officer, Capital Management Branch

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** April 9, 2019  
**TO:** Board of Education  
**FROM:** Heather Maahs, Trustee  
**RE:** **Policy: Informed Parental Consent**

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#### **RECOMMENDATION:**

THAT the Board of Education, via the Superintendent, draft a policy entitled “Informed Parental Consent,” in accordance with the *Statement of Education Policy Order (Mandate for the School System)* – Authority of the *School Act*, section 169 (3).

#### **RATIONALE:**

While our district has policies that pertain to field trips, and alternative delivery, there is nothing around parents giving their informed consent around resources that some may consider controversial.

We do have a procedure for filing an objection to a learning resource, however this kind of a procedure is usually after the fact and reactive rather than proactive.

Informed parental consent would simply mean:

- a) The parent has been fully informed of all information relevant to the activity for which consent is sought, in his or her native language, or through another mode of communication;
- b) The parent understands and agrees in writing to the carrying out of the activity for which his or her consent is sought, and the consent describes that activity.
- c) The parent understands that the granting of consent is voluntary on the part of the parent and may be revoked at any time.
- d) The parent would be given prior written notice and would include a comprehensive description of the action proposed by the school and/or teacher.

A policy such as this would go a long way in alleviating concerns around resources used and any other items that would be deemed by some as an infringement on their family’s autonomy.

There can be no question around whose authority must be acknowledged and adhered to regarding children's lives and education as indicated by British Columbia's Ministry of Education's Education Policy Order - Mandate for Public Education (attached):

- **Parents: have the right and responsibility to participate in the process of determining the educational goals, policies and services provided for their children. They have a primary responsibility to ensure that children are provided with the healthy and supportive environment necessary for learning. They have a responsibility to help shape and support the goals of the school system and to share in the tasks of educating their young.**

Please give serious consideration to my recommendation. I believe this is imperative for the good and the peace of mind of parents and staff in our school district.

**STATEMENT OF EDUCATION POLICY ORDER  
(MANDATE FOR THE SCHOOL SYSTEM)**

**Authority:** *School Act*, section 169 (3)

OIC 1280/89 ..... Effective September 1, 1989  
Lieutenant Governor in Council Order

NOTICE: The following order in council is not the official version. To obtain an official version of this order in council please contact the Order in Council Office. Telephone (250) 387-0724, Fax (250) 387-4349.

The Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that the attached statement of education policy for British Columbia be approved.

# STATEMENT OF EDUCATION POLICY ORDER

## **Mandate for the School System Province of British Columbia**

Honourable Anthony J. Brummet  
*Minister of Education*  
*Province of British Columbia*

Vancouver, British Columbia  
September 1, 1989

# STATEMENT OF EDUCATION POLICY ORDER

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\*Note: Parts A & B are intended to apply to all schools, public and independent.

## STATEMENT OF EDUCATION POLICY ORDER

### Part A: Mission Statement

The purpose of the British Columbia school system is to enable learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and a prosperous and sustainable economy.

### Part B: General Policies for the School System

#### The Educated Citizen

A quality education system assists in the development of human potential and improves the well being of each individual person in British Columbia society.

Continued progress toward our social and economic goals as a province depends upon well-educated people who have the ability to think clearly and critically, and to adapt to change. Progress toward these goals also depends on educated citizens who accept the tolerant and multi-faceted nature of Canadian society and who are motivated to participate actively in our democratic institutions.

Government is responsible for ensuring that all of our youth have the opportunity to obtain high quality schooling that will assist in the development of an educated society. To this end, schools in the province assist in the development of citizens who are:

- thoughtful, able to learn and to think critically, and who can communicate information from a broad knowledge base;
- creative, flexible, self-motivated and who have a positive self image;
- capable of making independent decisions;
- skilled and who can contribute to society generally, including the world of work;
- productive, who gain satisfaction through achievement and who strive for physical well being;
- cooperative, principled and respectful of others regardless of differences;
- aware of the rights and prepared to exercise the responsibilities of an individual within the family, the community, Canada, and the world.

#### Diversity and Choice

Government is committed to ensuring that parents in every region of the province have access to quality public schooling for their children. For those students unable to attend school because of remoteness or illness, the province will provide appropriate delivery systems to ensure access to the provincial curriculum.

In an effort to accommodate varying parental and student expectations of school services, public schools, within available resources, will provide parents and students with choice of programs.

Government is also committed to the principle that parents have an historic right of choice regarding the schooling of their children. Parents in British Columbia have the right to enroll their children in a public school or in any independent school of their choice.



## STATEMENT OF EDUCATION POLICY ORDER

### Part C: Policy Statement on Public Schools

#### Goals of Education

*Prime Goal of Public Schools – Supported by the Family and Community*

- *Intellectual Development* – to develop the ability of students to analyze critically, reason and think independently, and acquire basic learning skills and bodies of knowledge; to develop in students a lifelong appreciation of learning, a curiosity about the world around them and a capacity for creative thought and expression.

*Goals that are shared among Schools, the Family and Community*

Schools are expected to play a major role, through learning experiences and supervised practice, in helping students to achieve the following goals:

- *Human and Social Development* – to develop in students a sense of self-worth and personal initiative; to develop an appreciation of the fine arts and an understanding of cultural heritage; to develop an understanding of the importance of physical health and well being; to develop a sense of social responsibility, and a tolerance and respect for the ideas and beliefs of others.
- *Career Development* – to prepare students to attain their career and occupational objectives; to assist in the development of effective work habits and the flexibility to deal with change in the workplace.

#### Attributes of the Public School System

- *Accessibility* – a variety of programs is available in the province to meet the full range of student needs.
- *Relevance* – programs are current, and relevant to the needs of the learner.
- *Equity* – resources are allocated fairly.
- *Quality* – professional teaching and administration are of high quality.
- *Accountability* – resources are allocated in a cost-effective manner; parents and the community are informed of the progress of schools and are involved as partners in planning.

#### Duties, Rights and Responsibilities

*Students:* have the opportunity to avail themselves of a quality education consistent with their abilities, the opportunity to share in the shaping of their educational programs, and the opportunity to determine their career and occupational goals. They have a responsibility to make the most of their opportunities, to respect the rights of others, and to cooperate with fellow students in the achievement of their goals.

*Parents:* have the right and responsibility to participate in the process of determining the educational goals, policies and services provided for their children. They have a primary responsibility to ensure that children are provided with the healthy and supportive environment necessary for learning. They have a responsibility to help shape and support the goals of the school system and to share in the tasks of educating their young.

## STATEMENT OF EDUCATION POLICY ORDER

*Teachers:* have the right to exercise professional judgment in providing instruction to students in accordance with specified duties and powers. They have a corresponding responsibility to ensure that each student is provided with quality instruction, to participate in all normal school activities and to monitor the behavior and progress of each learner in accordance with provincial and local policies. They have a responsibility to communicate with students and parents, and are accountable to the School Board and its delegates.

*School Principals:* have the right to exercise professional judgment in managing the school in accordance with specified duties and powers. They have a corresponding responsibility to ensure that each student is provided with opportunities for a quality education. Principals are to provide administrative leadership, in consultation with teachers and the community that reflects the aspirations of parents and the school community and that is consistent with provincial and district guidelines. They cooperate with parents and the community in the delivery of non-educational support services to students, and focus on the following areas of school concern: (1) student access and achievement; (2) quality teaching; (3) communication with parents and the community; and (4) accountability to parents and to the Board.

*School Boards:* have a duty to govern districts and their schools in accordance with specified powers in a fiscally responsible and cost effective manner. They have a responsibility to ensure that schools provide students with opportunities for a quality education; to set education policies that reflect the aspirations of the community and that are consistent with overall provincial guidelines; to provide leadership and encouragement to schools and the community; to cooperate with the community and social service agencies in the delivery of non-educational support services to students; and to focus on the following areas of district concern: (1) implementation of provincial and local education programs; (2) school finance and facilities; (3) student access and achievement; (4) teaching performance; and (5) accountability to parents, taxpayers, the community and to the Province.

*District Officials:* have a duty to exercise professional judgment in managing the district in accordance with specified powers and duties. They have a corresponding responsibility to provide professional leadership in the design and implementation of education programs in districts, and are accountable to the local school board.

*The College of Teachers:* has the duty to establish and apply standards of fitness and qualifications governing admission to the teaching profession. The specific duties of the Council of the College are to approve, for certification purposes, teacher education programs established by provincial Faculties of Education, to define bylaws and policies related to the academic and professional qualifications of teachers, to issue teaching credentials, to investigate allegations of professional misconduct and, if necessary, to exercise professional judgment in disciplining its members. The College has the responsibility for encouraging and facilitating programs of continuing teacher education, professional development and inservice designed to ensure general teacher competence, and to improve the quality of teaching in provincial schools.

## STATEMENT OF EDUCATION POLICY ORDER

*The Community:* has the right to expect that every child will have access to quality education provided in a fiscally responsible and cost effective manner. The community, through local volunteer groups and private and public agencies, has a corresponding responsibility to support the family and school by providing children with a healthy and supportive environment in the community.

*The Ministry of Education:* has a duty to set policies for the British Columbia public school system in accordance with specified duties and powers. The Ministry has a corresponding responsibility to ensure that the education system provides students with opportunities for a quality education in a cost-effective manner; to set standards and overall directions for the education system; to provide leadership and encouragement to all educational agencies in the province; to cooperate with provincial agencies in the delivery of non-educational support services to students; and to focus at a high level of provincial concern on the following areas: (1) finance and facilities; (2) program direction, development and implementation; (3) student access and achievement; (4) teaching performance; and (5) system evaluation and public accountability.

*Other Government Ministries and Agencies:* have a duty to set policies in accordance with specified powers. They have a corresponding responsibility to ensure that provincial policies and resources support the family and local community in providing a healthy and supportive environment necessary for children's learning.

*The Public:* The public of British Columbia has the right to expect that schools operate effectively and efficiently and are accountable for evaluating and reporting their progress on a regular basis. The public has the corresponding responsibility to provide schools with the necessary resources and moral support to fulfill their mission.

### Part D: Policy Statement on Independent Schools and Home Schooling

#### General Policy

Government recognizes and supports the principle of independent schooling in order to provide parents with alternatives to public schools. Government provides financial support for those schools that meet specified standards in a number of areas including curriculum and teacher certification consistent with the provisions of the *Independent School Act*.

#### Rights and Responsibilities

*Parents:* have a right to enroll their children in a registered independent school of their choice. Parents have a corresponding responsibility to ensure that the curriculum and programs being offered by the school are of suitable quality.

Parents may choose to school their children at home provided that certain conditions are satisfied. If they choose home schooling, they have a responsibility to register their children in a public school, an independent school, or a regional correspondence school. Home schooled students and their parents will be offered educational services including assessment, access to learning materials and record keeping. Parents have a responsibility to ensure that children are provided with a healthy and supportive environment necessary for learning.

## **STATEMENT OF EDUCATION POLICY ORDER**

*Independent School Authorities:* have a duty to determine policies and curriculum in accordance with specified powers. They have a responsibility to register with the Ministry of Education and to provide the Ministry with appropriate information.

*The Ministry of Education:* has a duty to determine policies for independent education in accordance with specified powers and duties. The Ministry has a responsibility to ensure that these regulations and policies are implemented.

## **BOARD OF EDUCATION**

### **INFORMATION REPORT**

**DATE:** April 9, 2019  
**TO:** Board of Education  
**FROM:** Gerry Slykhuis, Secretary Treasurer  
**RE:** **PRELIMINARY BUDGET ASSUMPTIONS 2019-2020**

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Gerry Slykhuis, Secretary Treasurer will provide an overview of the Preliminary Budget Assumptions for the 2019/20 fiscal year.



**Chilliwack  
School District**

# PRELIMINARY BUDGET ASSUMPTIONS



Board of Education Meeting  
April 9, 2019

# Agenda

1. Budget Monitoring & Reporting
2. Budget Timelines
3. Budget Assumptions:
  - Enrolment
  - Revenues
  - Spending Priorities
4. Questions/Comments





# POLICY 234 - Budget Monitoring and Reporting

## BUDGET ASSUMPTIONS:

Prior to the Board approving budgets – plans, assumptions and related risks should:

- be disclosed in the budget documents;
- take into account the economic environment of the school district;
- focus on planned changes from the previous school year; and
- be realistic and consistent with the school district's Strategic Plan.

At a minimum, these disclosures should include:

- key budget assumptions;
- financial and business risks;
- specific strategies explaining how the budget supports the school district's Strategic Plan.





## 5. 2019/20 Preliminary Budget Timelines

Mid-March	Government Funding Announcement
April 4	Preliminary Budget Assumptions - Superintendent's Meeting
April 4	Preliminary Budget Assumptions to Budget Committee
April 30	Public Budget Presentation (during public Board meeting)
May 9	Preliminary Budget Review to Budget Committee
May 14	Preliminary Budget Review and 1st Reading to Board
May 28	2nd & 3rd Reading to Board
June 30	Annual Budget due to Ministry of Education

# 6. Budget Assumptions

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- **Enrolment**
- Revenues
- Spending Priorities



# Budget Assumptions

## Enrolment Summary

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	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19 Budget	2019/20 Budget
Kindergarten-12	12,065	12,083	12,145	12,082	12,419	12,863	13,128	13,590	13,706
Distance Ed/Cont.Ed	765	734	647	632	644	599	458	128	107
Adult	199	184	157	162	176	160	109	75	68
TOTAL ENROLMENT	13,029	13,001	12,949	12,876	13,239	13,622	13,695	13,792	13,881

# 6. Budget Assumptions

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- Enrolment
- **Revenues**
- Spending Priorities



# Budget Assumptions

## Revenues – Operating Grant Rates

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Grant Type	2017/18		2018/19		2019/20	
	Incr.%	Rate	Incr.%	Rate	Incr.%	Rate
Regular/CE/Alternate	1.15%	\$7,301	1.67%	\$7,423	0.61%	\$7,468
Distance Learning	1.16%	6,100	0.00%	6,100	0.00%	6,100
Adults	1.16%	4,618	1.69%	4,696	1.64%	4,773
English Lang Learning	1.09%	1,395	1.79%	1,420	5.28%	1,495
Aboriginal Ed	1.26%	1,210	1.65%	1,230	17.89%	1,450
Level 1	1.17%	38,140	1.73%	38,800	9.28%	42,400
Level 2	1.17%	19,070	1.73%	19,400	4.12%	20,200
Level 3	1.16%	9,610	1.98%	9,800	4.59%	10,250

# Budget Assumptions

## Revenues

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### Enrolment

K-12	\$1,000,000
Alternate	(134,000)
FVDES/CE/Summer	(159,000)
Special Ed	(69,000)
ELL/Ab Ed	80,000

### Other Ministry Funding

Salary Differential	\$43,000
Geographic Factors	101,000
Graduated Adults	(55,000)
EHT Cost Recovery	1,055,000
Other	5,000

### Rate Changes

Base K-12	\$617,000
Special Needs	691,000
Ab Ed Students	484,000
Adult/ELL	47,000
FVDES/Summer	3,000

### Other

Investment Income	\$(50,000)
International Tuition	100,000
Miscellaneous Revenue	(167,000)

**TOTAL**  
**\$3,592,000**



## 6. Budget Assumptions

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- Enrolment
- Revenues
- **Spending Priorities**



# Budget Assumptions

## Spending Priorities – Wage Increases

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	Teachers	Support Staff
May 1, 2019	1.75%	1.75%
Cost	\$984,000	\$225,000
2019/20	?	?

*Collective Bargaining Currently Underway*



# Budget Assumptions

## Spending Priorities – Staffing Changes

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Teachers	FTE
Enrolment Increase	7.2
Early Intervention Program	(5.5)
Increase in Staffing to CEF	4.2
Other	1.5
French Immersion Learning Assist	0.5
Elementary Prep Time Increase	2.5
SNAP Relief and Helping Teachers	(3.0)
Vacancy Factor	4.0
Increase in Targeted Ab Ed Funding?	5.0
Total FTE	16.4

Principals & Vice Principals	FTE
Integrated Arts & Tech School Principal	1.0
Elementary Transitional for Reconfig	(1.5)
Total FTE	(0.5)

Educational Assistants	FTE
Changes to Child & Youth Care Workers	(5.6)
Vacancy Factory	8.1
Total FTE	2.5

# Budget Assumptions

## Spending Priorities – Staffing Changes

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Support Staff	FTE
Finance Temporary Clerical	(1.0)
MSMS/VMS Clerical	2.0
Custodial	0.3
Custodial Foreman	0.5
Grounds-Utility Person	1.0
Mechanical-HVAC Technician	1.0
Bus Drivers	3.0
Operations-Temporary Reconfig Staff	(1.7)
Custodial Vacancy Factor	2.0
Total FTE	7.1

FVDES	FTE
Program Changes?	?

### SUMMARY

Teachers	16.4
Principals & Vice-Principals	(0.5)
Educational Assistants	2.5
Support Staff	7.1
TOTAL	25.5

# Budget Assumptions

## Spending Priorities – Benefit Costs

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Benefit Type	FTE
Canada Pension Increase	\$260,000
EHT/MSP Increase	382,000
Teacher Pension Decrease	(507,000)
Dental & Extended Health	(156,000)

# Budget Assumptions

## Spending Priorities – Capital Expenditures

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	2018-19	2019-20
Equipment	\$652,500	\$466,300
New Portables	679,000	735,000
New Bus	150,000	-
Total	<u>\$1,481,500</u>	<u>\$1,201,300</u>

**Difference    \$(280,200)**

# Budget Assumptions

## Spending Priorities – Other Cost Changes

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Supplies/Services	2019-20
Learning Services Renos	\$(510,000)
Reconfiguration	(719,000)
Election	(115,000)
FVDES	(436,000)
Utilities	70,000
Technology Upgrades	150,000
Program Changes	(75,000)
Total	<u><u>\$(1,635,000)</u></u>



Chilliwack  
School District

[www.sd33.bc.ca](http://www.sd33.bc.ca)

# Questions/Comments



## BOARD OF EDUCATION

### BOARD REPORT

**DATE:** April 9, 2019

**TO:** Board of Education

**FROM:** David Swankey, BCSTA Representative

**RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT**

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This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).

## **MEETING SUMMARY**

### **In-Camera Meeting – March 12, 2019**

Trustees: Dan Coulter, Willow Reichelt, Darrell Furgason, Heather Maahs, Jared Mumford, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Kirk Savage, Donna Vogel

1. Collective Bargaining: CTA & CUPE
2. HR Report