



**Chilliwack
School District**

THE BOARD OF EDUCATION

School District #33 (Chilliwack)

Regular Public Board Meeting

AGENDA

January 15, 2019

7:00 pm

1. CALL TO ORDER – School District Office

- 1.1. Call to Order - **Welcome and acknowledgment of Stó:lō territory**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the December 11, 2018 Regular Public Board be approved as circulated.)

2. QUESTION PERIOD

3. PRESENTATION

- 3.1. Strategic Plan Update: District Resource Team

4. ACTION ITEMS

- 4.1. 2019 – 2020 Local School Calendar: Public Feedback
- 4.2. Board Statement on Inclusion
- 4.3. Integrated Arts School of Choice: Grades 8 – 12

5. INFORMATION ITEMS

- 5.1. BCSTA Report
- 5.2. Trustee Reports
- 5.3. Meeting Summary
- 5.4. **Next Board of Education Meeting: January 29, 2019 – 7:00 p.m.**

6. QUESTION PERIOD ON AGENDA ITEMS

7. ADJOURNMENT



MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)

Date of Meeting: Tuesday, December 11, 2018

Location: School District Office

Members Present:

Chair	Mr. D. Coulter
Vice-Chair	Ms. W. Reichelt
Trustee	Dr. D. Furgason
Trustee	Mrs. H. Maahs
Trustee	Mr. J. Mumford
Trustee	Mr. B. Neufeld
Trustee	Mr. D. Swankey

Staff Present:

Acting Superintendent	Mr. R. Arul-pragasam
Secretary Treasurer	Mr. G. Slykhuis
Director of Instruction	Mr. K. Savage
Executive Assistant	Ms. D. Vogel

1. CALL TO ORDER - School District Office

1.1. Call to Order

The Board Chair called the meeting to order at 7:00 p.m. - **Welcome and Acknowledgment of Traditional Stó:lō Territory.**

1.2. Adoption of the Agenda

163.18 Moved by: Trustee Swankey
Seconded by: Trustee Furgason

THAT the agenda be approved as circulated.

CARRIED

1.1. Amendment of the Agenda

164.18 Moved by: Trustee Coulter
Seconded by: Trustee Neufeld

THAT the agenda be amended to add Action Item 4.3 Liaison Schools.

CARRIED

1.2. Approval of the Minutes

- 165.18** Moved by: Trustee Maahs
Seconded by: Trustee Reichelt

THAT the minutes of the November 27, 2018 Regular Public Board meeting be approved as circulated.

CARRIED

2. QUESTION PERIOD

The Chair called for questions from the public.

Questions were received regarding:

- Board Policy with respect to receiving delegations.
- The rules for Question Period.

3. PRESENTATION – STRATEGIC PLAN UPDATE: MIDDLE SCHOOL RECONFIGURATION

Director of Instruction Kirk Savage provided the Board an update on Middle School Reconfiguration with a focus on Pillars, Play and Pedagogy.

1. Middle School Pillars:
 - a. Advisory
 - b. Exploratory
 - c. Teaming
 - d. Collaboration
2. Play
3. Pedagogy:
 - a. High Quality Instruction
 - b. Data Driven Decision Making
 - c. Timely and Targeted Intervention
 - d. Collective Responsibility

4. ACTION ITEMS

4.1. Renaming G. W. Graham Middle Secondary to G. W. Graham Secondary

- 166.18** Moved by: Trustee Neufeld
Seconded by: Trustee Maahs

THAT the Board of Education approve the renaming of G.W. Graham Middle Secondary School to G.W. Graham Secondary School.

CARRIED

4.2. Audit Committee Report

- 167.18** Moved by: Trustee Maahs
Seconded by: Trustee Swankey

THAT the Board of Education receive the Audit Committee Meeting Report of November 26, 2018 as presented.

CARRIED

4.3. Liaison Schools

168.18 Moved by: Trustee Coulter
Seconded by: Trustee Reichelt

THAT the Board of Education approve 223 – Policy: Appendix A Liaison Trustee as presented.

CARRIED

**For: Coulter, Mumford, Reichelt, Swankey
Opposed: Furgason, Maahs, Neufeld**

5. INFORMATION ITEMS

5.1 Trustee Remuneration Options

Secretary Treasurer Gerry Slykhuis provided background on Trustee remuneration options in light of the January 1, 2019 Canada Revenue Agency changes.

5.2 BCSTA Report

Trustee Swankey provided an update on the BC School Trustees' Association.

5.3 Trustee Reports

Trustee Furgason reported on the following:

- Attended the BCSTA Trustee Academy November 29 – December 1

Trustee Mumford reported on the following:

- Attended the BCSTA Trustee Academy November 29 – December 1
- Attending the Chilliwack Healthier Community Networking Breakfast December 11

Trustee Neufeld reported on the following:

- Attended the BCSTA Trustee Academy November 29 – December 1

Trustee Reichelt reported on the following:

- Attended the BCSTA Trustee Academy November 29 – December 1
- Attended the Chilliwack Child and Youth Committee meeting

Trustee Coulter reported on the following:

- Attended the BCSTA Trustee Academy November 29 – December 1
- Attended Aboriginal Education Advisory Committee meeting

Trustee Swankey reported on the following:

- Attended the BCSTA Trustee Academy November 29 – December 1
- Congratulations to the GWG Grizzlies football team on winning the provincial championship
- Attended SSS Les Miserables performance
- The City of Chilliwack is looking for members of six advisory committees – community members may apply, including youth

Trustee Maahs reported on the following:

- Notice of Motion for the next Regular Board Meeting: That the Board develop a policy in the 200 series on delegations to Regular Board Meetings
- Statement: To notify any persons referring to her as anti-LGBTQ or transphobic or homophobic or a bigot or any other terms that cast her character in a light that opposes children of any description will be served with a legal action for making unsubstantiated false statements which are slanderous or libelous causing her good name to be besmirched in the public and social media

5.4 November 27 In-Camera Board Meeting Summary

Trustees: Dan Coulter, Willow Reichelt, Darrell Furgason, Heather Maahs, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Tamara Ilersich, Donna Vogel

1. Human Rights Complaint
2. Human Resources Report
3. BCPSEA Report

5.5 Next Board of Education Meeting Date

**Tuesday, January 15, 2019
7:00 pm
School District Office**

6. QUESTION PERIOD ON AGENDA ITEMS

The Chair called for questions from the public regarding agenda items.

Questions were received regarding:

- Trustee professional development
- The role of specialist teachers in schools
- The Board's commitment to safety in public board meetings
- Whether the Board's approved motions can be revisited
- Parent input on Trustee school liaison assignments
- The procedure for implementing programs for learning disabled students

7. ADJOURNMENT

The meeting was adjourned at 8:38 p.m.

Board Chair

Secretary-Treasurer

BOARD OF EDUCATION

PRESENTATION

DATE: January 15, 2019

TO: Board of Education

FROM: David Manuel, District Principal Special Education
Colin Reid, District Vice Principal Special Education
Alyson King, District Coordinator - Homebound & Alternate Support

RE: **Strategic Plan Update**

- District Resource Team (DRT) – To enhance supports and intervention plans for success for vulnerable students from K to 12
- Vulnerable Student Support and Transition Team – Honour the work of schools and examine reducing the number of students exiting the district through self-withdrawal, institutional factors or during the transition process

BACKGROUND:

As part of the evolving plan to support schools and the recommendation of the Alternate Review, effective September 2017 the district created a District Resource Team (DRT). The purpose of the DRT is to review school supports and interventions, and brainstorm additional district or community supports that could be leveraged for these vulnerable students. When it is determined that the school and district have exhausted all supports at the school site, the DRT will assist with the transition of vulnerable students to other programs in the district.

Note: The District Resource Team serves as the primary means for transitioning all vulnerable students to a Type 3 site or another school program. School Principals will always be involved in discussions about students transitioning to or from their site prior to a decision being finalized.

GOAL:

Collaborative teams at the school and district level form the engine that supports intervention for all students and learning throughout the system. School intervention teams take a broad macro view to support learning for all students, while also focusing at the micro level on the specific students that require more intensive supports (social emotional, academic and behavioural). Similarly, there needs to be a district focus, working side-by-side with schools, to support targeted interventions for students. Students in need of intensive support most often struggle with:

- Chronic and excessive absenteeism
- Severe behaviour, mental health, D&A concerns and/or motivational concerns
- Weakness in foundational skills

- Combination of one or more of the above factors

OBJECTIVES:

- Have meaningful dialogue about supporting our most vulnerable students as a district-wide learning opportunity.
- Share relevant, useful and timely information with colleagues and team leaders about individual students and track that information.
- Develop and review agreed upon strategies and plan for their implementation.
- Keep meetings solution focused:
 - “What, specifically, are the student’s lagging skills? What is the impact of that on the student or in their classes at school?”
 - “What are we going to do differently now we have this information?”
 - “What strategies or conditions are reducing the student’s progress?”
 - “Should we keep going, change our course, or step back from our plan for now?”
 - “Where does the student find their confidence?”
 - “Can we find the student’s passion or spark?”
 - “How is the student progressing toward a meaningful graduation?”
- Record key discussion notes and share these notes with staff members who are involved at each individual school.

STRUCTURE:

The Middle and Secondary School District Resource Team includes representation from all middle and secondary school sites, as well as distance learning and alternate schools that meet the needs of middle and secondary school students.

Meetings:

- Time/Date: Middle and Secondary meet on alternating Wednesdays (7:00 to 8:30 am)
- Location: SDO
- Participants: School-based Team Representatives, School Principal or Vice Principal when available, Student Services Coordinator(s), District Vice Principal of Aboriginal Education, District Principal and Vice Principal of Student Services (Chairs), additional Learning Services staff as needed/available.

BOARD OF EDUCATION

DECISION REPORT

DATE: January 15, 2019

TO: Board of Education

FROM: Rohan Arul-pragasam, Acting Superintendent

RE: **2019 – 2020 LOCAL SCHOOL CALENDAR**

RECOMMENDATION:

THAT the Board of Education approve the Draft 2019–2020 Local School Calendar as outlined for feedback from employees, parents and the public.

BACKGROUND:

Since 2014, following new provincial legislation regarding Local School Calendars introduced in 2012 requiring school districts to determine the year calendar, the Local School Calendar for the Chilliwack School District has included a 2-week Spring Break.

A Letter of Understanding with the Chilliwack Teachers' Association (CTA) has been required as the 2-week spring break includes going beyond the Hours of Work for teachers, as defined by the Collective Agreement. The LOUs in the past have also included provisions for paying Teachers Teaching On Call to attend three (3) non-instructional days for curriculum implementation.

A Letter of Understanding (LOU) was signed after the implementation of 2018-2019 Local School Calendar with modifications to the Collective Agreement that included Articles D.22.5; D 23.1; and D 23.2. A separate LOU had to be signed for paying Teachers Teaching On Call to attend three (3) non-instructional days for curriculum implementation for 2018-2019, as when the original LOU was submitted, the BC Public School Employers' Association (BCPSEA) indicated that they will no longer sign off on LOUs pertaining to Spring Break with additional provisions for TTOCs.

As a result, at our last meeting on Tuesday, January 8, 2019, we informed the CTA that, in order to facilitate a 2-week spring break for the 2019-2020 school year, the LOU will exclude any provisions for paying Teachers Teaching On Call to attend non-instructional days. The Chilliwack Teachers' Association has indicated that they will inform us by the end of January 2019 if they intend to sign a LOU without provisions to pay Teachers Teaching On Call.

While there are no restrictions in the CUPE Collective Agreement regarding a 1-week or 2-week Spring break, in good faith the School District has typically signed a Letter of Understanding with CUPE, adding some additional time to 10-month CUPE staff in order for them to be compensated for the additional Spring break days. (There was no agreement reached with CUPE for the 2017-2018 year and, as a result, a Letter of Understanding was not signed by the District and CUPE.)

As per the School Calendar Regulation, a Board must make public a proposed school calendar one month before submitting it to the Ministry prior to March 31. During the consultation period, a Board must provide parents and representatives of employees of the Board the opportunity to comment on the proposed calendar. Therefore, the Local School Calendar, which the Board approves, should be posted on the district website by early February, in order to provide the required opportunity for employee, parent and public feedback.

PROPOSED 2019 – 2020 CALENDAR DETAILS:

The proposed Local School Calendar for 2019 – 2020 was drafted in consultation with the Chilliwack Teachers' Association and includes a 2-week Spring Break where all teachers instruct six minutes/day beyond the Hours of Work provisions contained in the Teachers' Collective Agreement. A signed LOU will be required between the Board of Education and the Chilliwack Teachers' Association because the Local School Calendar will be going outside the Collective Agreement. The LOU will be identical in framework to the signed LOU for the 2018-2019 School Calendar.

The 2019 – 2020 School Year begins following the September Labour Day weekend on Tuesday, September 3, 2019. The school year ends on June 25, 2020 for students with an Administrative Day for staff on Friday, June 26, 2020.

There is a 2-week Spring Break, *"the first day of spring break shall be the third Monday in March. School shall reopen the fifth Monday in March."* (Modification to The Collective Agreement, Article D.22.2.5). Spring break will be inclusive of Monday, March 16 to Friday, March 27, 2020. Good Friday is April 10, 2020 and Easter Monday is April 13, 2020.

There are 181 instructional days for students. The Ministry requires **952** hours of instruction for Grade 8 to Grade 12 students. This proposal would provide 965 hours of instruction for Grade 9 to Grade 12 students, which then meets the legislated requirements. As per past practice, Middle Schools are included in the Secondary Hours of Instruction requirements, which provides flexibility for Middle School teachers with additional team time for collaboration. These hours of instruction for Middle Schools also provide for a 15 minute recess/day for students, which is not classified as instructional time by the Ministry but is included in the calculations for Hours of Work for Middle School teachers.

The Ministry requires **878** hours of instruction for Grades 1 to Grade 7 students and **853** hours of instruction for Kindergarten students. With 181 instructional days, the hours of instruction for Kindergarten to Grade 5 students are 878. This includes 291 minutes of instructional time/day for students and a 15-minute recess for a total of 306 minutes/day for the purposes of calculating Hours of Work for Elementary teachers.



2019 - 2020 LOCAL SCHOOL CALENDAR

JULY						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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JANUARY						
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FEBRUARY						
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MARCH						
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APRIL						
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MAY						
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31						

JUNE						
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28	29	30				

Instructional Non-Instructional Vacation Statutory Holiday Administrative Day



Days in Session	188	
Number of Instructional Days	181	
	Student Instructional Time (Hrs)	Teacher Instructional Time
Hours of Instruction (Required 878) Grade K-5	878 (291 min/day)	306 min/day including 15 min recess
Hours of Instruction (Required 878) Grade 6-8	878 (291 min/day)	336 min/day including 15 min recess
Hours of Instruction (Required 952) Grade 9-12	965 (320 min/day)	336 min/day including breaks
Number of Non-Instructional Days	6	
Schools Open	September 3	
Thanksgiving Day	October 14	
NON-INSTRUCTIONAL DAY #1	October 18 (Provincial)	
Remembrance Day - Statutory Holiday	November 11	
NON-INSTRUCTIONAL DAY #2	November 29 (In Lieu)	
Schools Close for Christmas Holidays	December 20	
Christmas Holidays	December 23 to January 3	
Schools Reopen after Christmas Holidays	January 6	
Family Day	February 17	
NON-INSTRUCTIONAL DAY #3	February 14 (District)	
Schools Close for Spring Vacation	March 13	
Spring Vacation Period	March 16 - 27	
Schools Reopen after Spring Vacation	March 30	
Good Friday	April 10	
Easter Monday	April 13	
NON-INSTRUCTIONAL DAY #4	May 1 (CTA)	
NON-INSTRUCTIONAL DAY #5	May 15 (In Lieu)	
Victoria Day - Statutory Holiday	May 18	
Last Day for Students	June 25	
Administrative Day	June 26	
NON-INSTRUCTIONAL DAY #6	School Based Staff Development Day	

BOARD OF EDUCATION

DECISION REPORT

DATE: January 15, 2019
TO: Board of Education
FROM: Willow Reichelt, Board Vice Chair
RE: **BOARD STATEMENT ON INCLUSION**

RECOMMENDATION:

THAT the Board of Education make the following statement:

The Chilliwack Board of Education wants to be clear that all students, staff, parents and caregivers in SD33 are equally welcome regardless of race, ethnicity, religion, sex, ability, socioeconomic status, sexual orientation or gender identity. We believe that our diversity is to be celebrated and that our collective goal is for every student in Chilliwack to become a graduate prepared for opportunities beyond graduation.

Over the past year, members of the LGBTQ community have questioned whether they are supported in SD33. We want to assure you that you are. We, along with the rest of the province, are committed to creating schools that are fully inclusive. As such, we support our staff in using SOGI 123 and other similar resources that align with BC's new curriculum.

BOARD OF EDUCATION

DECISION REPORT

DATE: January 15, 2019
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: **INTEGRATED ARTS SCHOOL OF CHOICE: GRADES 8-12**

RECOMMENDATION:

THAT the Board of Education approve a new Integrated Arts school of choice for grades 8-12 and a public consultation process to assist in developing a vision for the new school to be located at 45635 Yale Road.

BACKGROUND:

The Chilliwack School district is growing by more than 300 students per year. We are over capacity in our schools and, at 93 portables, we have the highest percentage of students in the province learning in temporary classrooms.

On October 30, 2018, the Ministry of Education gave the Chilliwack School District approval to enter into an agreement to purchase the University of the Fraser Valley (UFV) site at 45635 Yale Road. The purchase will be completed on January 17, 2019. This site is 5.68 acres and includes 3 buildings totaling 71,872 square feet. A submission will be made to the Ministry of Education in early March for funding to complete the necessary renovations and the construction of a gymnasium. We are planning for the site to be ready for student occupancy for September 2020.

Key Considerations:

1. The property can support approximately 700 students.
2. The School District's most significant space pressures are at middle and secondary. Middle pressures will be partially alleviated once the new build on Tyson Road is complete.
3. The site does not have a playing field and will need to share ADR's playing field as necessary.
4. At 5.68 acres, the site is tight for a traditional middle or secondary school.
5. The site has a functioning high end theatre and culinary arts spaces that are seldom found in public school builds.
6. The site is well situated within the district, near the aptly named "Mid Town".

A new Integrated Arts school of choice for grades 8-12 would support these key issues as well as provide opportunity to meet our strategic priorities and goals. In addition to this, it would have a positive impact on our students, our staff, and our community as a whole:

- ✓ With no catchments, the school will help with population pressures throughout the district.
- ✓ 8-12 allows for middle school and secondary students to attend.
- ✓ School of choice would be an enhancement to what we currently offer in Chilliwack School District and make use of the existing facilities.
- ✓ Students and parents would choose to attend.
- ✓ Langley and Abbotsford both have successful, potentially similar models.
- ✓ Both the Chilliwack Teachers' Association and the Canadian Union of Public Employees Local 411 (CUPE 411) were provided an opportunity for feedback and to be involved in the initial consultation process. Also, Middle and Secondary principals were consulted and unanimously supported the concept of an integrated arts school.
- ✓ Potentially start slow and grow (8-10 in year one, 8-11 year two, and 8-12 by year three).

Public meetings to discuss this new Integrated Arts school of choice would begin as soon as possible in the New Year.

BOARD OF EDUCATION

BOARD REPORT

DATE: January 15, 2019

TO: Board of Education

FROM: David Swankey, BCSTA Representative

RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT

This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).

MEETING SUMMARY

In-Camera Meeting – December 11, 2018

Trustees: Dan Coulter, Willow Reichelt, Darrell Furgason, Heather Maahs, Jared Mumford, Barry Neufeld, David Swankey

Staff: Rohan Arul-pragasam, Gerry Slykhuis, Tamara Ilersich, Kirk Savage, Donna Vogel

1. 2019 – 2020 Local School Calendar
2. Property Exchange
3. Property Update
4. New Southside School Request for Proposals Update
5. HR Report
6. BCPSEA Report