

**Meeting January 23, 2018
Minutes**

1. Welcome and Review of November 21, 2017 Minutes

Co-chair Trustee Bob Patterson welcomed Advisory Committee members. No questions were raised about the minutes of the November 21, 2017 Committee Meeting.

2. Reconfiguration Timeline

Co-Chair Superintendent Evelyn Novak presented an updated [Reconfiguration Timeline](#) that includes hyperlinks to related documents and has been posted on the district website. Committee Members were encouraged to continue to provide comments or questions regarding the Timeline as it remains a working document.

3. Staffing Process Update: LoU CTA, CUPE

Co-Chair Superintendent Evelyn Novak shared the following Timeline for Reconfiguration 2018 Teacher Staffing:

Date	Action
January 31	Assistant Superintendent provides staffing to HR
February 1	HR enters school staffing into new organization chart
February 2 & 5	HR and school supervisors will distribute school org charts with projected staffing for September 2018
February 5 – 26	School supervisors will work with schools around staffing/Ditling/positions to be posted
February 27 – March 2	HR will create a list to send out to teachers on March 2 of all "NEW" jobs that will be posted in the upcoming round of posting
March 5 – 9	Schools officially provide names of teachers who are taking A status
March 11 – 16	HR will work with schools to prep for postings
April 4	CTA and HR will hold a meeting for those teachers with A status
April 9 – 10	All Secondary postings released and hired on or before May 7
April 26 – 27	All Middle school postings released and hired on or before May 25
May 15 – 16	All Elementary school postings released and hired on or before June 7
June 11 – 18	Remainder of the postings and all others (domino and retirements) posted and hired on or before June 29

District Administration and CUPE will meet in the coming weeks to discuss Reconfiguration and CUPE staffing.

Questions/Comments:

- The possibility of group interviews given larger numbers of teachers moving schools.
- Whether Middle Schools EAs might have less hours due to a shorter instructional day for students. This will be examined by the district and school-based administration along with CUPE.

4. Report – Elementary School Implementation Working Committee

Director of Instruction Janet Hall reported that the Elementary Working Committee was unable to meet in January due to illness of Committee members.

Questions/Comments:

- Transition of Elementary students to Middle Schools.
- Agreement for the district to provide clarification, and communicate with parents regarding how student cohorts will transition and whether parents need to E-Register students in schools of choice.
- Confirmed that Watson parents have all selected their Middle School of Choice (Vedder Middle or Mount Slesse Middle).

5. Report – Middle School Implementation Working Committee

Principal Paula Gosal highlighted the work done at the middle level in preparation for Reconfiguration. The January, 2018 Middle Working Committee Report can be found here:

<https://www.sd33.bc.ca/middle-updates>

Questions/Comments:

- Fewer district Initiated Transfers anticipated at the Middle School Level.
- Consideration for additional funding for play structures at Rosedale Traditional Middle if the provincial government provides increased funding.
- Middle School is exploring staggered recess time for elementary and middle students.
- Parent information nights are planned for all Middle Schools.
- Will the walk limit change for grade 6 Middle School Students? Currently the Elementary limit is 3 km while the Middle limit is 4 km.

6. Report – Secondary School Implementation Working Committee

Assistant Superintendent Rohan Arul-pragasam and Vice Principal Sharon Bernard provided a report highlighting the work done at the secondary level in preparation for Reconfiguration. The January, 2018 Secondary Working Committee Report can be found here:

<https://www.sd33.bc.ca/secondary-updates>

Questions/Comments:

- What have other districts done in terms of district organization for athletics for grade 6s and grade 9s in the Middle School model?
- Concerns were raised about Middle School parents being charged an athletics fee. Ensuring equal opportunity for all students is an important consideration.
- Distance Education restructuring – Fraser Valley Distance Education School has been experiencing declining enrolment, as have other Distance Education schools in the province. The district is examining options to focus distance education programs and supports on local students.
- Will additional Department Heads be considered as is being done for athletics and administration?
- Secondary schools have also begun to hold parent information nights.

- Much planning is in progress to ensure smooth transitions for grades 8 and 9 students.

7. E-Registration Update

Assistant Superintendent Rohan Arul-pragasam provided an update on the E-Registration system, which opened in the district on January 15, 2018. E-Reg is for the following student registrations:

- Kindergarten
- Current student wishing to change schools or registering for a school of choice
- New to school district

E-Reg is easy for parents to use and assistance is provided for those who require it. E-Reg allows less opportunity for duplicate registrations and provides the district and schools with up to date information.

Questions/Comments:

- Will schools be closed after June 29 so that clerical can focus on work needing to be completed? Draw time for clerical staff will continue for July and August.
- How will clerical staff be supported with E-Registration, especially in schools with high levels of transiency? The district will have plans in place based on projections determined as a result of E-Registration.
- How is the district managing space? E-Registration will allow for planning.
- Consider a standardized voicemail message at all schools in the summer directing parents to the district office for registration questions.

8. Facilities Update

Co-Chair Superintendent Evelyn Novak noted the following planning and priorities for the district:

- Planning for facilities and portables at Middle and Secondary Schools is well underway.
- Planning is well underway for a new Southside school and the district is hopeful that funding will be provided in the next provincial budget.
- Other capital priorities being considered by the Board of Education include additional program spaces at GWG, as well as additional spaces at CSS and SSS, and more washroom spaces.
- The district may not be able to bus all students to schools of choice. Courtesy riders will continue to be “waited” until catchment students have been accommodated.
- The district Facilities Department is planning to ensure facilities are ready for fall, 2018.

9. Next meeting date: Tuesday, February 20, 2018, Computer Lab, 2nd Floor, Neighbourhood Learning Centre, 46361 Yale Road