

## Meeting February 20, 2018 Minutes

### 1. Welcome and Review of January 23, 2017 Minutes

Co-chair Trustee Bob Patterson welcomed Advisory Committee members. No questions were raised about the minutes of the January 23, 2017 Committee Meeting.

### 2. Report – Elementary School Implementation Working Committee

Director of Instruction Janet Hall and Principal Chuck Bloch reported that the Elementary Working Committee will be meeting in two weeks and that all Elementary Schools have had discussions at staff meetings regarding the vision for K – 5 schools, and what can be done differently and/or better. Student success is the primary goal.

Questions/Comments:

- Year end plans for grades 5 and 6 – celebration plans are well underway for both grades.

### 3. Report – Middle School Implementation Working Committee

Director of Instruction Kirk Savage and Principal Paula Gosal highlighted the work done at the middle level in preparation for Reconfiguration. The February, 2018 Middle Working Committee Report can be found here: <https://www.sd33.bc.ca/middle-updates>

Questions/Comments:

- Session one of parent information meetings at Middle Schools has been well attended and feedback has been positive.
- Middle School principals have been visiting grade 6 students in their schools in order to help them feel confident about transitioning to Middle School.
- Middle School timetables are currently in draft form and support the staffing process. This will help address questions that some specialist teachers have. Final timetables will be shared with staff by the end of February. This will assist staff in making decisions regarding their placement opportunities.
- Exploratory teams are made up of specialist teachers.
- Many grade 5 and 6 teachers welcome the Middle School model and may be seeking to move to Middle Schools.
- GWG will have a large number of grade 8 students next year and may require modifications to the Middle School pod model. The structure will look like previous years at GWG with the same number of exploratories.
- Students entering Middle School are interested in lockers and peanut butter. Lockers will be provided and schools make local decisions regarding being “nut aware.”
- All Middle Schools will have band programs.
- Small and large Middle Schools will have some differences: e.g., 3 versus 6 exploratories, more gym and shop space at smaller schools.

- Lunch/eating time at Middle Schools will be unique at each school but all will have outside time during the day (lunch or recess). Some may eat in classrooms.
- Noon hour supervisors (SAs, EAs) may monitor classrooms while students are eating lunch.
- Plans are well underway to ensure “safe and orderly” Middle Schools: i.e., move with teachers through hallways from classroom to classroom, calming the environment, reducing anxiety for students.
- A request was made for consideration of EAs in Middle Schools to support groups/clubs they may be interested in.

#### **4. Report – Secondary School Implementation Working Committee**

Assistant Superintendent Rohan Arul-pragasam and Principal Brian Fehlauer provided a report highlighting the work done at the secondary level in preparation for Reconfiguration. The February, 2018 Secondary Working Committee Report can be found here:

<https://www.sd33.bc.ca/secondary-updates>

Questions/Comments:

- Successful information nights have been held for grade 8 parents. Information nights for grade 9 parents are scheduled. Secondary Schools are scheduling visits for Grades 8 and 9 students.
- The staffing process includes projections for resource and special needs students – consideration of the support blocks that will be needed is part of the timetable process.

#### **5. Staffing Process Update**

Co-Chair Superintendent Evelyn Novak provided an update on the staffing process in the district:

- Projected enrolment for 2018-2019 has been completed and will facilitate finalized staffing numbers for schools.
- Organizational charts will be completed by February 28.
- The first posting for Secondary School positions will be April 7, followed by Middle and Elementary School postings.
- The staffing process is on target.
- Additional administrative time has been assigned until the end of June to Middle and Secondary Schools to assist with the transition.

#### **6. Additional Comments**

- All students living in the Promontory catchment will be able to attend Promontory Elementary next year.
- The District is considering changes to CHANCE Alternate School. The Middle School approach is to support all students rather than have them move to an alternate school.
- Thank you to the members of the Working Committees and the Implementation Advisory Committee for their commitment and hard work.

**7. Next meeting date: MONDAY, April 9, 2018, Computer Lab, 2<sup>nd</sup> Floor, Neighbourhood Learning Centre, 46361 Yale Road.**