



Chilliwack
School District

THE BOARD OF EDUCATION

School District #33 (Chilliwack)

Regular Special Public Board Meeting

AGENDA

January 7, 2016

7:00 pm

1. CALL TO ORDER – School District Office

1.1. Call to Order

1.2. Welcome and Acknowledgement of Traditional Territory

Before we begin, I would like to acknowledge that we are on the traditional territory of the Stó:lō people.

1.3. Adoption of the Agenda

(THAT the agenda be adopted as circulated.)

1.4. Approval of the Minutes

(THAT the minutes of the December 8, 2015 Special Regular Meeting, be approved as circulated.)

2. ACTION ITEMS

2.1. Policy 208 – Board Member Oath/Affirmation of Office

2.2. Election of Board Chair

2.3. Election of Board Vice-Chair

2.4. Election of BCSTA Provincial Councilor and Alternate

2.5. Election of BCPSEA Provincial Councilor and Alternate

2.6. Motion to destroy ballots

3. ADJOURNMENT



**MINUTES OF THE REGULAR SPECIAL MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, December 8, 2015
Location: School District Office

Members Present:

Chair	Mr. W Krahn
Vice-Chair	Mrs. S. Dyck
Trustee	Mr. D. Coulter
Trustee	Mr. P. McManus
Trustee	Mr. B. Neufeld
Trustee	Mrs. H. Maahs

Members Present:

Superintendent	Ms. E. Novak
Secretary-Treasurer	Mr. G. Slykhuis
Assistant Superintendent	Mr. R. Arul-pragasam
Executive Assistant	Mrs. C. Pratt

1. CALL TO ORDER - School District Office

1.1. Call To Order

Board Chair called the meeting to order at 6:30 p.m.

1.2. Welcome and Acknowledgment of Traditional Stò:lō Territory

1.3. Adoption of the Agenda

239.15 Moved By: Trustee Krahn
Seconded By: Trustee Coulter

THAT the agenda be adopted as amended.

CARRIED

2. Action items

2.1. Election of Board Chair

The Secretary-Treasurer called for nominations for the position of Board Chair.

Silvia Dyck was nominated and accepted the nomination.

Walt Krahn was nominated and accepted the nomination.

The votes were counted and resulted in a tie. A second vote was taken and resulted in a tie.

240.15 Moved By: Trustee Coulter
Seconded By: Trustee Krahn

THAT Board Elections be held over to January 19th when there will be seven trustees available to vote.

CARRIED

7. ADJOURNMENT

241.15 Moved By: Trustee Coulter
Seconded By: Trustee Krahn

THAT the meeting be adjourned at 6:50 p.m.

CARRIED

Board Chair

Secretary-Treasurer

DRAFT

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**208
POLICY
Board Member Oath/Affirmation of Office**

I, _____ do solemnly affirm that:

I am qualified to hold office as a trustee in School District No. 33 (Chilliwack) and meet the trustee qualification requirements set out in the *School Act*;

I have not, by myself or any other person, knowingly contravened the *School Act* respecting vote buying, intimidation or other election offences in relation to my election as a trustee;

I will abide by the *School Act* and I will faithfully perform the duties of my office, and will not allow any private interest to influence my conduct in public matters;

I will comply with the requirements of the *School Act* that relate to conflict of interest and, in particular, I will comply with the requirements relating to disclosure of pecuniary and indirect pecuniary interest in a matter.

Dated December _____, _____

Witness _____

Witness _____

Signature _____

Cross Refs: *School Act*

Adopted: March 29, 1982

Reviewed:

Revised: January 22, 1991, July 15, 1997, May, 2003, January 15, 2008, January 22, 2008

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**209
POLICY
Election of Trustees to Board Positions**

1. Following a general school election everything below shall apply excepting the date of the meeting which shall be called in accordance with the *School Act*.
2. At an annual special meeting of the Board to be held no later than the first Tuesday in December, the Secretary Treasurer or designate shall call for nominations for Board Chair and conduct a vote.
3. Once the Chair has been elected he/she shall assume the duties of Chair and the Board shall proceed to elect the Vice Chair, the BCSTA Provincial Councillor and Alternate and the BCPSEA Representative and Alternate in the same manner as the election of the Chair.
4. Trustees once elected as identified in Sections 2 and 3 shall serve at the pleasure of the Board or until the annual special meeting in the following December when this process shall be repeated.
5. Nominations do not require a seconder but must be accepted by nominee.
6. Trustees who are not elected for one office may accept a nomination for another office.
7. Trustees, after accepting a nomination, may address their colleagues for two (2) minutes.
8. Voting shall be as follows:

Cross Refs:

Adopted: January 15, 2008
Reviewed:
Revised:

The Chilliwack Board of Education agrees to conduct its internal elections as described below:

- a) secret ballot
 - b) majority of ballots cast are required to be elected
 - c) if more than 2 candidates are on a ballot and no majority is reached, then candidate/s with one vote shall be eliminated from the next ballot.
 - d) in the event of a 3-2-2 vote the trustees with 2 votes will be on a separate ballot and the winner will be included in a final ballot with the trustee who received 3 votes.
9. The Secretary Treasurer and one other staff member shall count ballots.

**Regular Board Meeting - Elections
January 7, 2016**

Secretary Treasurer calls for nominations for the position of Board Chair - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

Motion to confirm

Mover: Trustee _____
Secunder: Trustee _____

**THAT effective immediately, to serve until the second Tuesday Board meeting
in December 2016, Trustee _____ be confirmed as Board Chair.**

BOARD VICE CHAIR

Board Chair calls for nominations for the position of Board Vice Chair - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

Motion to confirm

Mover: Trustee _____
Secunder: Trustee _____

**THAT effective immediately, to serve until the second Tuesday Board meeting
in December 2016, Trustee _____ be confirmed as Board Vice Chair.**

BCSTA PROVINCIAL COUNCIL REPRESENTATIVE

Board Chair calls for nominations for the position of BCSTA Provincial Council Representative - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

Motion to confirm

Mover: Trustee _____

Seconder: Trustee _____

THAT effective immediately, to serve until the second Tuesday Board meeting in December 2016, Trustee _____ be confirmed as the Board’s BCSTA Provincial Council Representative.

ALTERNATE BCSTA PROVINCIAL COUNCIL REPRESENTATIVE

Board Chair calls for nominations for the position of Alternate BCSTA Provincial Council Representative - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

Motion to confirm

Mover: Trustee _____

Seconder: Trustee _____

THAT effective immediately, to serve until the second Tuesday Board meeting in December 2016, Trustee _____ be confirmed as the Board’s Alternate BCSTA Provincial Council Representative.

BCPSEA REPRESENTATIVE

Board Chair calls for nominations for the position of BCPSEA Representative - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

Motion to confirm

Mover: Trustee _____

Seconder: Trustee _____

THAT effective immediately, to serve until the second Tuesday Board meeting in December 2016, Trustee _____ be confirmed as the Board's BCPSEA Representative.

ALTERNATE BCPSEA REPRESENTATIVE

Board Chair calls for nominations for the position of Alternate BCPSEA Representative - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

Motion to confirm

Mover: Trustee _____

Seconder: Trustee _____

THAT effective immediately, to serve until the second Tuesday Board meeting in December 2016, Trustee _____ be confirmed as the Board's Alternate BCPSEA Representative.

MOTION TO DESTROY BALLOTS

Mover: Trustee _____

Seconder: Trustee _____

THAT the ballots for the elections of Board Chair, Board Vice Chair, Board's BCSTA Provincial Council Representative, Alternate BCSTA Provincial Council Representative, Board's BCPSEA Representative and Alternate BCPSEA Representative be destroyed.

(if required)...

SECOND BALLOTS

If a tie, Secretary Treasurer recommends a 15-minute recess.
Announces that low person is dropped from the ballot.

Secretary Treasurer conducts second ballot.

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected