



**Chilliwack  
School District**

## **THE BOARD OF EDUCATION**

**School District #33 (Chilliwack)**

### **Regular Public Board Meeting**

#### **AGENDA**

**November 24, 2015**

**7:00 pm**

---

#### **1. CALL TO ORDER – School District Office**

- 1.1. Call to Order
- 1.2. Welcome and Acknowledgement of Traditional Territory  
***Before we begin, I would like to acknowledge that we are on the traditional territory of the Stó:lō people.***
- 1.3. Adoption of the Agenda  
(THAT the agenda be adopted as circulated.)
- 1.4. Approval of the Minutes  
(THAT the minutes of the October 20, 2015, meeting be approved as circulated.)

#### **2. PRESENTATION**

- 2.1.

#### **3. PUBLIC PARTICIPATION**

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

#### **4. ACTION ITEMS**

- 4.1. Budget Committee Report
- 4.2. Education Policy Advisory Committee Report
  - 4.2.1. Policy 508 – Ordinarily Resident
  - 4.2.2. Policy 511 – International Student Program Fee Paying Students
  - 4.2.3. Policy 520 – Adult Student Fees
  - 4.2.4. Policy 605 – Technology Use
  - 4.2.5. Policy 906 – Community Use of Facilities
- 4.3. Bylaw – Routine Capital Projects

- 4.4. Local School Calendar 2015-2016 Amendment

## **5. INFORMATION ITEMS**

- 5.1. Quarterly Financial Report
- 5.2. BCSTA Report
- 5.3. Superintendent's Report
- 5.4. Trustee Reports
- 5.5. Meeting Summary
- 5.6. Future Board of Education Meeting Date December 8, 2015

## **6. PUBLIC PARTICIPATION**

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

## **7. ADJOURNMENT**



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, October 20, 2015

**Location:** School District Office

<b>Members Present:</b>	Chair	Mrs. S. Dyck
	Vice-Chair	Mr. D. Coulter
	Trustee	Mr. P. McManus
	Trustee	Mrs. H. Maahs
	Trustee	Mr. B. Neufeld
	Trustee	Mr. W. Krahn

<b>Staff Present:</b>	Superintendent	Ms. E. Novak
	Secretary Treasurer	Mr. Gerry Slykhuis
	Director of Human Resources	Mrs. M. Carradice
	Assistant Superintendent	Mr. R. Arul-pragasam
	Executive Assistant	Mrs. C. Pratt

---

**1. CALL TO ORDER - School District Office**

**1.1. Call To Order**

The Board Chair called the meeting to order at 7:05 p.m.

**1.2. Welcome and Acknowledgment of Traditional Stò:lō Territory**

**1.3. Adoption of the Agenda**

**196.15** Moved By: Trustee Maahs  
Seconded By: Trustee Coulter

THAT the agenda be approved as circulated.

**Amendment to Agenda**

**197.15** Moved By: Trustee Coulter  
Seconded By: Trustee Krahn

THAT Agenda Item 5.5. Superintendent's Report be removed.

**CARRIED**

**Approval of Agenda as Amended**

**196.15** Moved By: Trustee Maahs  
Seconded By: Trustee Coulter

THAT the agenda be approved as amended.

**CARRIED**

**1.3. Approval of Minutes**

**198.15** Moved By: Trustee Coulter  
Seconded By: Trustee Maahs

THAT the minutes of the October 6, 2015 meeting be approved as circulated.

**CARRIED**

**Presentation to Wiens Family**

The family of Trustee Martha Wiens was in attendance to accept a framed tribute containing a photo of Martha along with her trustee name plate. The Board offered its heartfelt condolences along with immense gratitude for the passion and hard work of Trustee Wiens in her eight terms on the board.

**2. Leadership in Energy and Environmental Design (LEED®) Canada Certification Project**

Dale Churchill, former Director of Facilities and Transportation, presented an overview of the Leadership in Energy and Environmental Design (LEED®) Canada Certification Project for Rosedale Traditional Community School and Yarrow Community Elementary School. A plaque and certificate were presented to the Board for each school and will be displayed on site in recognition of the district's commitment to sustainability by meeting the highest performance standards.

**3. PUBLIC PARTICIPATION****4. ACTION ITEMS****4.1. Capital Plan**

**199.15** Moved By: Trustee Maahs  
Seconded By: Trustee Krahn

THAT the Board approve the 2015/2016 Five Year Capital Plan as outlined on the summary presented.

**CARRIED**

**4.2. Surplus Distribution**

**200.15** Moved By: Trustee Krahn  
Seconded By Trustee Maahs

THAT the Board of Education provide to schools a one-time allocation, from the 14/15 operating surplus reserves, of \$50 per student FTE.

**CARRIED**

**5. INFORMATION ITEMS****5.1. Class Size/Class Composition**

Assistant Superintendent Rohan Arul-pragasam provided information on class size averages within the district.

**5.2. Learning Improvement Fund Allocation Report (LIF)**

Assistant Superintendent Rohan Arul-pragasam provided information regarding the Learning Improvement Fund (LIF).

**5.3. Letter to Select Standing Committee**

An overview of the letter to the Select Standing Committee on Finance and Government Services from the Chilliwack Board of Education providing input to the 2016 Budget Consultation Process was provided.

**5.4. BCSTA Report**

BCSTA Representative Barry Neufeld provided the following update:

- BCSTA presented to the Select Standing Committee on Finance, received a commitment from the government to support teachers in learning the new curriculum;
- Arranged a meeting with Board Chairs with the new Minister of Education Bernier for October 21, 2015;
- FV Branch of the BCSTA is meeting next week, they are working on revising their constitution
- Plans to attend Provincial Council meeting this coming weekend;
- Trustees Academy for all trustees Nov. 26-28

**5.5. Trustee Reports**

**Trustee Coulter reported on the following:**

- Attended weekly Chair/Vice-Chair Planning Meetings

**Trustee Dyck reported on the following:**

- Attended weekly Chair/Vice-Chair Planning Meetings
- Meeting with partner groups
- School visits to Bernard, East Chilliwack, McCammon
- CPVPA Meeting

**Trustee McManus reported on the following:**

- Met with Colin Mitchell to review the ins and outs of the Apprenticeship Program
- Met with Karen Steegstra of the CYC to review the details of the committee
- Met with Iain Gardner, principal of Cheam Elementary and attend their staff meeting
- Met with Taryn Dixon and Alyson King, administrative team at Promontory
- Met with the administrative team at FVDES to discuss their programs in depth and tour the facility, meeting with most staff in attendance

**Trustee Maahs reported on the following:**

- Attended CHC Administrative Meeting
- Attended Special Ed. Advisory Committee - SD33 has applied to host POPARD Workshop.
- Will be submitting inquiries about Spec. Ed budget

**Trustee Neufeld reported on the following:**

- Attended Scholarship committee meeting and reported there will be more "red tape" in the applications but on a positive note, more funds available.

**Trustee Krahn reported on the following:**

- Attended the CHANCE meet the teacher night which had a very strong turnout. Highlighted the attendance at the school which has been on the rise. Shared a success story about a student from the school who has gone on to achieve success.
- Attended GWG Football game on Friday night

**5.6. October 22, 2015 In-Camera Board Meeting Summary**

Trustees: Silvia Dyck, Heather Maahs, Dan Coulter, Paul McManus, Barry Neufeld, Walt Krahn

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam, Maureen Carradice, Carrie Pratt

1. Appointment of Director of Facilities and Transportation
2. Human Resources Report
3. BCPSEA Report
4. Acknowledgement of Traditional Territory

**5.7. Future Board of Education Meeting Date**

Tuesday, November 17, 2015  
7:00 pm  
School District Office

**6. SUPPLEMENTARY PUBLIC PARTICIPATION**

**7. ADJOURNMENT**

**201.15** Moved By: Trustee Maahs  
Seconded By: Trustee Krahn

THAT the meeting be adjourned at 8:30 p.m.

**CARRIED**

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** November 24, 2015  
**TO:** Board of Education  
**FROM:** Paul McManus, Budget Committee  
**RE:** **BUDGET COMMITTEE REPORT**

---

**RECOMMENDATION:**

THAT the Board of Education receive the Budget Committee Meeting Report of November 5, 2015 as presented.

# Minutes



## REPORT OF THE BUDGET COMMITTEE

*Meeting Held Thursday, November 5, 2015 – 4:00 p.m.  
School District Office*

---

<b>Attendance:</b>	Paul McManus Sandra Victor Jim Edgcombe Ed Klettke Michelle McGrath	Committee Chair Aboriginal Ed Rep CPVPA Rep CTA Rep DPAC Rep
<b>Staff:</b>	Evelyn Novak Gerry Slykhuis Cathy Meeres	Superintendent Secretary Treasurer Recorder
<b>Regrets:</b>	Walt Krahn Mark Friesen Rod Isaac Don Davis Glenn Froese Hannah De Amicis Tiffany Duhault	Trustee Assistant Secretary Treasurer CUPE Rep Community Rep Community Rep Student Rep-CSS Student Rep-GWG
<b>Observers:</b>	Brenda Point	District V/P Aboriginal Education

### 1. **Call to Order**

Chair McManus called the meeting to order at 4:02 pm.

### 2. **Introductions**

Chair McManus welcomed those in attendance and introductions were made.

### 3. **Approval of Agenda**

Mover: Jim Edgcombe  
Second: Sandra Victor

Agenda was approved as amended. **THAT Item no.6, Budget Committee Orientation, be moved to the January 7<sup>th</sup> meeting agenda.**

**CARRIED**



4. **Approval of Minutes**

Mover: Gerry Slykhuis

Second: Paul McManus

**THAT the minutes be approved as circulated.**

**CARRIED**

5. **Committee Representation**

Partner representation and future meeting dates were identified.

6. **Review of Audit results – June 30, 2015**

The Secretary-Treasurer explained the Quarterly Financial Reports of July 1, 2014 – June 30, 2015 reviewing the revenue and expense items as follows:

- Revenue: Amended budget actuals were reviewed identifying an overall increase to revenue of \$1,197,952. This was mainly due to an increase in provincial grants and offshore tuition fees. An increase to other revenues include energy program funding from BC Hydro and Fortis.
- Expenses: Total overall salary and benefit expenses were very close to budget, however there were large variances within categories. Continued improvements to the budget process will help provide better information for identifying variances.
- Service and Supplies is under budget by \$1,350,193 mainly due to the strike impact and schools carrying over a surplus budget.
- Net surplus budgeted amount was \$158,003 and actuals were \$1,261,756. The Board has allocated \$600,000 to school supply budgets for this year.

7. **Budget Timelines 2015/16**

The 2015/16 budget timelines were reviewed by the Secretary Treasurer as follows:

- The budget process was explained identifying the timelines around the Quarterly reports, Amended budget and Preliminary budget. Deadlines to the Budget Committee, Board of Education and Ministry of Education were identified.

8. **Quarterly Financial Report – September 30, 2015**

The Secretary Treasurer explained the Quarterly Financial Report of September 30<sup>th</sup> 2015 reviewing the revenue and expense items as follows:

- This report includes a year to date budget. Provincial grants are as expected. Investment income has increased.
- Trending is slowly being built into the budget for more accuracy and is necessary due to 10 and 12 month positions. Supplies and services are harder to trend due to the times when schools do their purchasing.

- Salaries are close to budget. EA's slightly over. We are employing more clerical support staff due to the implementation of MyEd.
- Approximately \$3 million in additional revenue this year due to an increase in students. Increase in Teachers positions will follow as a result.
- The Committee recommended two changes to the report: 1) a more detailed breakdown of services and supplies as is presented in the audited financial statements. 2) the percentage column will be displayed next to the variances.

9. **Adjournment**

Moved: Sandra Victor

Seconded: Michelle McGrath

THAT the meeting be adjourned 4:35 p.m.

**CARRIED**

# Budget Timeline 2015/16



<b>Quarterly Reports 2015/16</b>	To Budget Committee	To Board of Education	Ministry Deadline
September 30 <sup>th</sup> Quarterly Report	November 5 <sup>th</sup>	November 17 <sup>th</sup>	
December 31 <sup>st</sup> Quarterly Report	January 7 <sup>th</sup>	January 19 <sup>th</sup>	
March 31 <sup>st</sup> Quarterly Report	April 7 <sup>th</sup>	April 19 <sup>th</sup>	

<b>Amended Annual Budget 2015/16</b>	To Budget Committee	To Board of Education	Ministry Deadline
Amended Annual Budget Review	January 7 <sup>th</sup>		
Amended Budget Approval – 1 <sup>st</sup> Reading		January 19 <sup>th</sup>	
Amended Budget Approval – 2 <sup>nd</sup> & 3 <sup>rd</sup> Reading		February 23 <sup>rd</sup>	
Amended Annual Budget due to MOE (MOE funding by mid-December)			February 28 <sup>th</sup>

<b>Preliminary Budget 2016/17</b>	To Budget Committee	To Board of Education	Ministry Deadline
Preliminary Budget Assumptions	February 25 <sup>th</sup>	March 8 <sup>th</sup>	
<b>PUBLIC BUDGET PRESENTATION – MARCH 10<sup>th</sup></b>			
<b>GOVERNMENT FUNDING ANNOUNCEMENT – MID-MARCH</b>			
Preliminary Budget Review	April 7 <sup>th</sup>	April 19 <sup>th</sup>	
Annual Budget Approval – 1 <sup>st</sup> Reading		May 3 <sup>rd</sup>	
Annual Budget Approval – 2 <sup>nd</sup> Reading		May 17 <sup>th</sup>	
Annual Budget Approval – 3 <sup>rd</sup> Reading		June 7 <sup>th</sup>	
Annual Budget & Bylaw			June 30 <sup>th</sup>

## **BOARD OF EDUCATION**

### **DECISION REPORT**

**DATE:** November 24, 2015

**TO:** Board of Education

**FROM:** Barry Neufeld, Trustee

**RE:** **EDUCATION POLICY ADVISORY COMMITTEE MEETING REPORT**

---

### **RECOMMENDATION**

THAT the Board of Education receive the Education Policy Advisory Committee Meeting Report of October 27, 2015.

# Minutes



## REPORT OF THE EDUCATION POLICY ADVISORY COMMITTEE

*Meeting Held Tuesday October 27, 2015 – 6:30 p.m.*

*School District Office*

---

<b>Attendance:</b>	Barry Neufeld Dan Coulter Iain Gardner Lynda-Lee Saunier Rose Greene Ed Kletke Clint Johnston Rod Isaac Justine Hodge Julia Nord-Leth Susan Hoogeveen Shaleen Hulbert Brianna Payne Dylan Murray Catherine Petek Danielle Gemmell	Trustee Trustee CPVPA Rep Business Manager, CSS Stó:lō CTA CTA CUPE DPAC Student, CSS Student, CSS Student, Ed. Centre Student, SSS Student, GWG Student, CSS Student, GWG
<b>Staff:</b>	Evelyn Novak Rohan Arul-pragasam Kirk Savage Carrie Pratt	Superintendent Assistant Superintendent Director of Instruction Executive Assistant
<b>Regrets:</b>	Greg Nelmes Emily Clarke Laura Dean	CAA Student, SSS CUPE

### 1. CALL TO ORDER

Trustee Barry Neufeld called the meeting to order at 6:37 p.m.

### 2. APPROVAL OF AGENDA

Moved By: Dan Coulter

Seconded By: Susan Hoogeveen

THAT the Agenda be approved as circulated.

**CARRIED**

# Minutes



## **3. APPRECIATION DINNER**

EPAC will host its committee appreciation dinner at the November 24<sup>th</sup> Meeting 6:00 p.m.

## **4. APPROVAL OF THE MINUTES**

Moved by: Iain Gardner

Seconded by: Rod Isaac

THAT the Minutes of the May 26, 2015 meeting be approved.

**CARRIED**

## **5. POLICY 508 – ORDINARILY RESIDENT**

The committee reviewed this policy for the second time.

Moved by: Lynda-Lee Saunier

Seconded by: Brianna Payne

THAT Policy 508 – Ordinarily Resident be referred to the Board of Education for final approval.

**CARRIED**

## **6. POLICY 511 – INTERNATIONAL STUDENT PROGRAM FEE PAYING STUDENTS 1<sup>st</sup> REVIEW**

The committee reviewed this policy as part of its standard review process.

Moved by: Brianna Payne

Seconded by: Danielle Gemmell

That Policy 511 – International Student Program Fee Paying Students be referred to the Board of Education for approval after revisions.

## **7. POLICY 520 – ADULT STUDENT FEES**

The committee reviewed this policy for the third time and referred it to the Board of Education for approval after noted revisions.

Moved by: Iain Gardner

Seconded by: Catherine Petek

THAT Policy 520 – Adult Student Fees be referred to the Board of Education for approval.

## **8. POLICY 523 – SCHOOL FEES**

The committee reviewed the policy as part of its standard process and referred it back to staff and students for feedback.

## **9. POLICY 532 – EXTRA CURRICULAR SPORTS**

# Minutes



The committee reviewed the policy for the 2<sup>nd</sup> time and referred it back to staff for review before its return to EPAC for a 3<sup>rd</sup> review.

## **10. POLICY 603 – BOARD/AUTHORITY AUTHORIZED COURSES**

The committee reviewed this policy for the 2<sup>nd</sup> time and referred it back to staff for input and feedback from staff, Principals and Vice Principals.

## **11. POLICY 605 – TECHNOLOGY USE**

The committee reviewed this policy as part of its standard review process and referred it to the Board of Education, with suggested revisions, for approval.

Moved by: Rose Greene

Seconded by: Brianna Payne

THAT Policy 605 – Technology Use be referred to the Board of Education after suggested revisions.

## **12. POLICY 906 – COMMUNITY USE OF FACILITIES**

The committee reviewed this policy for the 2<sup>nd</sup> time and referred it to the Board of Education for approval.

Moved by: Susan Hoogeveen

Seconded by: Julia Nord-Leth

THAT Policy 905 – Community use of Facilities be referred to the Board of Education for approval.

## **13. Moved By: Dan Coulter**

That the meeting be adjourned at 8:30 p.m.

**NEXT MEETING – NOVEMBER 24 – 6:00 P.M.**

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** November 24, 2015  
**TO:** Board of Education  
**FROM:** Barry Neufeld, Trustee  
**RE:** **POLICY 508 – ORDINARILY RESIDENT**

---

### RECOMMENDATION

THAT the Board of Education approve amended Policy 508 – Ordinarily Resident, as presented.



**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**508  
POLICY  
Distance Learning Ordinarily Resident**

---

The Board believes that students who are ordinarily resident in the province of British Columbia should be recognized for eligibility for the purposes of delivering Distributed Learning services. A student is considered resident in the province of British Columbia if the student is ordinarily resident in the province and the parent/ guardian of the student is ordinarily resident in British Columbia.

Notwithstanding the definition offered above, students may be considered temporarily absent from British Columbia for a maximum of two years, yet still retain status as ordinarily resident, as follows:

- a) The parent/guardian remains resident in British Columbia while the student is temporarily absent. This temporary absence is marked by clear documentation that the student will be returning to the parental home at the end of this temporary absence. Some exchange students, athletes competing at elite levels, and students involved in extended travel or self-funded studies overseas could be considered ordinarily resident in British Columbia.
- b) If the student is temporarily absent from the province with the parent/guardian they may be considered ordinarily resident in British Columbia if there is clear evidence that the family will be returning to British Columbia. This evidence might include clear evidence of property ownership, a letter from an employer indicating the commencement or termination of a contract for work, or any other documentation deemed sufficient by the Superintendent or designate.

An International Student who is regarded as “ordinarily resident” for funding purposes as defined by the Ministry of Education’s Policy Document *International Students* is considered ordinarily resident for the purposes of receiving distributed learning services.

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**508  
POLICY  
Ordinarily Resident**

---

For the purposes of delivering Distributed Learning services, a student is resident in the province of British Columbia if the student is ordinarily resident in the province and the guardian of the student is ordinarily resident in British Columbia.

Notwithstanding the definition offered above, students may be temporarily absent from British Columbia, yet still retain status as ordinarily resident, as follows:

- a) The parent or guardian remains resident in British Columbia while the student is temporarily absent. This temporary absence is marked by clear documentation that the student will be returning to the parental home at the end of this temporary absence. Some exchange students, athletes competing at elite levels, and students involved in extended travel or self-funded studies overseas could be considered ordinarily resident in British Columbia.
- b) If the student is temporarily absent from the province with the parent or guardian they may be considered ordinarily resident in British Columbia if there is clear evidence that the family will be returning to British Columbia. This evidence might be a letter from an employer indicating the commencement or termination of a contract for work, or any other documentation deemed sufficient by the Superintendent or designate.

An International Student who is regarded as “ordinarily resident” for funding purposes as defined by the Ministry of Education’s Policy Document *International Students* is considered ordinarily resident for the purposes of receiving distributed learning services.

---

Cross Refs:

Adopted: January 12, 2010  
Reviewed:  
Revised:

## BOARD OF EDUCATION School District #33 (Chilliwack)

---

### 508 POLICY

#### Distance Learning Ordinarily Resident

---

The Board believes that students who are ordinarily resident in the province of British Columbia should be recognized for eligibility for the purposes of delivering Distributed Learning services, a A student is considered resident in the province of British Columbia if the student is ordinarily resident in the province and the parent/ guardian of the student is ordinarily resident in British Columbia.

Notwithstanding the definition offered above, students may be considered temporarily absent from British Columbia for a maximum of two years, yet still retain status as ordinarily resident, as follows:

- a) The parent/~~or~~ guardian remains resident in British Columbia while the student is temporarily absent. This temporary absence is marked by clear documentation that the student will be returning to the parental home at the end of this temporary absence. Some exchange students, athletes competing at elite levels, and students involved in extended travel or self-funded studies overseas could be considered ordinarily resident in British Columbia.
- b) If the student is temporarily absent from the province with the parent/~~or~~ guardian they may be considered ordinarily resident in British Columbia if there is clear evidence that the family will be returning to British Columbia. This evidence might include ~~be~~ clear evidence of property ownership, a letter from an employer indicating the commencement or termination of a contract for work, or any other documentation deemed sufficient by ~~the Superintendent~~ the Superintendent or designate.

An International Student who is regarded as “ordinarily resident” for funding purposes as defined by the Ministry of Education’s Policy Document *International Students* is considered ordinarily resident for the purposes of receiving distributed learning services.

---

Cross Refs: School Act, Section 82

Adopted: January 12, 2010

Reviewed:

Revised: November 17, 2015

## **BOARD OF EDUCATION**

### **DECISION REPORT**

**DATE:** November 24, 2015

**TO:** Board of Education

**FROM:** Barry Neufeld, Trustee

**RE:** **POLICY 511 – INTERNATIONAL STUDENT PROGRAM FEE PAYING STUDENTS**

---

#### **RECOMMENDATION**

THAT the Board of Education approve amended Policy 511 – International Student Program Fee Paying Students, as presented.

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**511**

**POLICY**

**International Student Program: Fee Paying Students**

---

The Board believes the admission of international students to district schools enhances an understanding of and an appreciation for other cultures on the part of Chilliwack students and students from other countries.

The Board believes that the educational programs and learning environment provided by the school district exists primarily for the benefit of children of students who reside in Chilliwack. Any provision for enrolment of international students will not be at the expense of children resident in Chilliwack School District with respect to space or services.

Students entering Chilliwack schools under the International Student Program shall meet all of the requirements of the International Student Program including paying a fee as set by the Board.

---

Cross Refs: Policy 504 – Non Resident Students

Adopted: November 27, 1990

Reviewed:

Revised: April 28, 1992, June 10, 1997, February 12, 2002, April 12, 2006, November 17, 2015

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**511**

**POLICY**

**International Student Program: Fee Paying Students**

---

The Board supports the admission of international students to district schools to further an understanding of and an appreciation for other cultures on the part of Chilliwack students and students from other countries.

The Board believes that the educational programs and learning environment provided by the school district exists primarily for the benefit of children of school age who reside in Chilliwack. Any provision for enrolment of international students will not be at the expense of children resident in Chilliwack School District with respect to space or services.

Students entering Chilliwack schools under the International Student Program shall meet all of the requirements of the International Student Program including paying a fee as set by the Board.

---

Cross Refs: Non-Resident Student Policy

Adopted: November 27, 1990

Reviewed:

Revised: April 28, 1992, June 10, 1997, February 12, 2002, April 12, 2006

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**511**

**POLICY**

**International Student Program: Fee Paying Students**

---

The Board ~~supports-believes~~ the admission of international students to district schools ~~enhances to further~~ an understanding of and an appreciation for other cultures on the part of Chilliwack students and students from other countries.

The Board believes that the educational programs and learning environment provided by the school district exists primarily for the benefit of children of ~~school age~~ students who reside in Chilliwack. Any provision for enrolment of international students will not be at the expense of children resident in Chilliwack School District with respect to space or services.

Students entering Chilliwack schools under the International Student Program shall meet all of the requirements of the International Student Program including paying a fee as set by the Board.

---

Cross Refs: ~~Non-Resident Student Policy~~ Policy 504 – Non Resident Students

Adopted: November 27, 1990

Reviewed:

Revised: April 28, 1992, June 10, 1997, February 12, 2002, April 12, 2006, November 17, 2015

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**520  
POLICY  
Adult Student Fees**

---

The Board believes learning is a lifelong pursuit.

All citizens of British Columbia are entitled to complete a secondary school graduation at no cost. The Board's priority is service to school age students as defined in the *School Act*.

The Board may provide an educational program to an adult who has already completed high school graduation from Chilliwack or any other jurisdiction. Where Ministry Funding is not provided, course fees may apply.

---

Cross Refs: Adult Graduation Policy Ministry of Education

Adopted: November 26, 1996

Reviewed:

Revised: October 26, 2004, October 23, 2007, April 22, 2015, November 17, 2015



**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**520  
POLICY  
Adult Student Fees**

---

The Board believes learning is a lifelong pursuit.

All citizens of British Columbia are entitled to complete a secondary school graduation at no cost. The Board's priority is service to school age students as defined in the *School Act*.

The Board may provide an educational program to a person who is older than school age.

Where the Board agrees to provide a program for a person older than school age who has successfully completed graduation requirements, there will be no charges providing the district receives funding from the Ministry for these courses. Where no funding is provided by the Ministry of Education a \$300 per course fee will be charged.

---

Cross Refs:

Adopted: November 26, 1996

Reviewed:

Revised: October 26, 2004, October 23, 2007

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**520  
POLICY  
Adult Student Fees**

---

The Board believes learning is a lifelong pursuit.

All citizens of British Columbia are entitled to complete a secondary school graduation at no cost. The Board's priority ~~at its mainstream schools~~ is service to school age students as defined in the *School Act*.

The Board may provide an educational program to an adult who has already completed high school graduation, from Chilliwack or any other jurisdiction.  
Where Ministry Funding is not provided, course fees may apply.

~~Where the Board agrees to provide a program to graduated adult students, there will be a \$350 per course fee unless funding is provided by the Ministry of Education (Example: Literacy Foundation Courses).~~

This section moved to be  
Administrative Regulation.

---

Cross Refs: School Act Adult Graduation Policy Ministry of Education

Adopted: November 26, 1996

Reviewed:

Revised: October 26, 2004, October 23, 2007, April 22, 2015, November 17, 2015 May 19, 2015

## **BOARD OF EDUCATION**

### **DECISION REPORT**

**DATE:** November 24, 2015  
**TO:** Board of Education  
**FROM:** Barry Neufeld, Trustee  
**RE:** **POLICY 605 – TECHNOLOGY USE**

---

### **RECOMMENDATION**

THAT the Board of Education approve amended Policy 605 – Technology Use, as presented.

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** November 24, 2015  
**TO:** Board of Education  
**FROM:** Barry Neufeld, Trustee  
**RE:** **POLICY 520 – ADULT STUDENT FEES**

---

### RECOMMENDATION

THAT the Board of Education approve amended Policy 520 – Adult Student Fees, as presented.

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**POLICY 605  
Technology Use**

---

The Board of Education believes that student, staff and community learning are supported by access to online learning resources and communication tools through the use of district and personal technology. It is committed to providing an infrastructure that supports broad access to networks that allow safe, reliable and responsible uses of technology that enhance, but does not impede, the delivery of curriculum or the learning environment.

The Board supports a technology plan that provides a minimum standard of technology for all schools and provides opportunities for innovation and staff development in the use of technology to enhance student learning.

The Board of Education expects all users of district technology to adhere to the district guidelines regarding use of technology and to the *Freedom of Information and Protection of Privacy Act (FOIPPA)*.

---

Cross Refs: Freedom of Information and Protection of Privacy Act

Adopted: March 8, 2011  
Reviewed:  
Revised:

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**605  
POLICY  
Technology Use**

---

The Board of Education believes that student, staff and community learning are supported by access to online learning resources and communication tools through the use of district and personal technology. It is committed to providing an infrastructure that supports broad access to networks that allow safe, reliable and responsible uses of technology that enhance, but does not impede, the delivery of curriculum or the learning environment.

The Board supports a technology plan that provides a minimum standard of technology for all schools and provides opportunities for innovation and staff development in the use of technology to enhance student learning.

The Board of Education expects all users of district technology to adhere to the district guidelines regarding use of technology and access to information.

---

Cross Refs:

Adopted: March 8, 2011  
Reviewed:  
Revised:

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**POLICY 605  
Technology Use**

---

The Board of Education believes that student, staff and community learning are supported by access to online learning resources and communication tools through the use of district and personal technology. It is committed to providing an infrastructure that supports broad access to networks that allow safe, reliable and responsible uses of technology that enhance, but does not impede, the delivery of curriculum or the learning environment.

The Board supports a technology plan that provides a minimum standard of technology for all schools and provides opportunities for innovation and staff development in the use of technology to enhance student learning.

The Board of Education expects all users of district technology to adhere to the district guidelines regarding use of technology and to the *Freedom of Information and Protection of Privacy Act (FOIPPA)* access to information.

---

Cross Refs: Board Policies 400 (District Code of Conduct), 501 (Student Behaviour)Freedom of Information and Protection of Privacy Act

Adopted: March 8, 2011  
Reviewed:  
Revised:

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** November 24, 2015  
**TO:** Board of Education  
**FROM:** Barry Neufeld, Trustee  
**RE:** **POLICY 906 – COMMUNITY USE OF FACILITIES**

---

### RECOMMENDATION

THAT the Board of Education approve amended Policy 906 – Community Use of Facilities, as presented.



**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**906  
POLICY  
Community Use of Facilities**

---

The Board believes that community use of facilities may provide additional opportunities and activities for students and community, and recognizes the value of community involvement for students. School facilities and sites are provided for the education of public school students. The Board recognizes that district facilities are available for use by others during non-school hours, and as part of its stewardship function, the Board believes it has a responsibility to provide opportunities for community use of facilities.

The Board has established the following principles related to Community Use of Facilities.

1. Delivery of public education services to the district's students shall have priority.
2. All costs of administering and providing community use shall be conducted on a cost recovery basis.
3. School district facilities will not be used by groups or organizations where activities are not compatible with the values and beliefs of the school district.
4. All users of the Board's facilities will be treated equitably and fairly.

---

Cross Refs: Policy 920 – Smudging, Policy, Policy 422 – Smoke/Tobacco and E-Cigarette (Vapour) – Free Environment

Adopted: February 28, 1979  
Reviewed: January 24, 2006  
Revised: June 28, 1994

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**906  
POLICY  
Community Use of Facilities**

---

School facilities and sites are provided for the education of public school students. However, the Board recognizes that district facilities are available for use by others during non-school hours. The Board also recognizes that, as part of its stewardship function, it has a responsibility to provide opportunities for community use of facilities.

The Board has established the following principles related to Community Use of Facilities.

1. Delivery of public education services to the district's students shall have priority.
2. All costs of administering and providing community use shall be conducted on a cost recovery basis.
3. School district facilities will not be used by groups or organizations where activities are not compatible with the values and beliefs of the school district.
4. All users of the Board's facilities will be treated equitably and fairly.

---

Cross Refs: Board Smoking Policy, 2004-2008 Strategic Plan

Adopted: February 28, 1979  
Reviewed: January 24, 2006  
Revised: June 28, 1994

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

---

**906  
POLICY  
Community Use of Facilities**

---

The Board believes that community use of facilities may provide additional opportunities and activities for students and community, and recognizes the value of community involvement for students. School facilities and sites are provided for the education of public school students. The Board recognizes that district facilities are available for use by others during non-school hours, and ~~The Board also recognizes that, as part of its stewardship function, it~~ the Board believes it has a responsibility to provide opportunities for community use of facilities.

The Board has established the following principles related to Community Use of Facilities.

1. Delivery of public education services to the district's students shall have priority.
2. All costs of administering and providing community use shall be conducted on a cost recovery basis.
3. School district facilities will not be used by groups or organizations where activities are not compatible with the values and beliefs of the school district.
4. All users of the Board's facilities will be treated equitably and fairly.

---

Cross Refs: Board Smoking Policy, 2004-2008 Strategic Plan

Adopted: February 28, 1979  
Reviewed: January 24, 2006  
Revised: June 28, 1994

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** November 24, 2015

**TO:** Board of Education

**FROM:** Gerry Slykhuis, Secretary Treasurer

**RE:** **CAPITAL BYLAW NO. 126939 – A.D. RUNDLE MIDDLE SCHOOL MECHANICAL UPGRADE**

---

### RECOMMENDATION

1. THAT the Board approve three readings of Capital Project Bylaw No. 126939 at the November 24, 2015 Regular Board Meeting.  
(*vote must be unanimous*)
2. THAT the Board approve first reading of Capital Project Bylaw No. 126939 (attached) in the amount of \$710,000.
3. THAT the Board approve second reading of Capital Project Bylaw No. 126939 (attached) in the amount of \$710,000.
4. THAT the Board approve third reading and adoption of Capital Project Bylaw No. 126939 (attached) in the amount of \$710,000.

### INFORMATION

On October 29, 2015, the Minister approved Routine Capital project funding based on the 2015-2016 Five Year Capital Plan and supporting documentation submitted in September 2015. The Chilliwack School District has been approved for capital funding of up to \$710,000 for a mechanical system to heating system upgrade for A.D. Rundle Middle School.

This upgrade will include a roof mounted HVAC unit, dust collection system, gymnasium and select classroom/area ventilation units and a high efficiency condensing boiler. These changes are expected to improve air quality, flow and energy efficiency by up to 10%. They will also contribute to extending the life of the facility and school-based assets and help support healthy, efficient schools for students, teachers and staff.

The Board of Education is required to adopt Capital Project Bylaw No. 126939 (attached) in the amount of \$710,000 before the Ministry will issue the Certificate of Approval (COA) enabling the School District to draw capital funds for the Routine Capital project.

**CAPITAL BYLAW NO. 126939**  
**MECHANICAL SYSTEM TO HEATING SYSTEM – A.D. RUNDLE MIDDLE SCHOOL**

A BYLAW by the Board of Education of School District No. 33 (Chilliwack) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126939.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially in accordance with the Project Agreement;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$710,000 for Project No. 126939 is hereby adopted.
2. This Bylaw may be cited as School District No. 33 (Chilliwack) Capital Bylaw No. 126939.

READ A FIRST TIME THE 24<sup>th</sup> DAY OF NOVEMBER 2015;

READ A SECOND TIME THE 24<sup>th</sup> DAY OF NOVEMBER 2015;

READ A THIRD TIME, PASSED AND ADOPTED THE 24<sup>th</sup> DAY OF NOVEMBER 2015;

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 33 (Chilliwack) Capital Bylaw No. 126939 adopted by the Board the 24<sup>th</sup> day of November, 2015.

\_\_\_\_\_  
Secretary-Treasurer

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** November 24, 2015

**TO:** Board of Education

**FROM:** Gerry Slykhuis, Secretary Treasurer

**RE:** **CAPITAL BYLAW NO. 126938 – TYSON ELEMENTARY SCHOOL MECHANICAL UPGRADE**

---

### RECOMMENDATION

1. THAT the Board approve three readings of Capital Project Bylaw No. 126938 at the November 24, 2015 Regular Board Meeting.  
(vote must be unanimous)
2. THAT the Board approve first reading of Capital Project Bylaw No. 126938 (attached) in the amount of \$186,000.
3. THAT the Board approve second reading of Capital Project Bylaw No. 126938 (attached) in the amount of \$186,000.
4. THAT the Board approve third reading and adoption of Capital Project Bylaw No. 126938 (attached) in the amount of \$186,000.

### INFORMATION

On October 29, 2015, the Minister approved Routine Capital project funding based on the 2015-2016 Five Year Capital Plan and supporting documentation submitted in September 2015. The Chilliwack School District has been approved for capital funding of up to \$186,000 for a mechanical system to heating system upgrade for Tyson Elementary School.

Air handling units at Tyson Elementary are in poor condition and have reached the end of their serviceable life. Units are located in difficult areas to maintain. A new air handling unit for the gym and select classrooms, and improved controls and sensors will be installed. These changes will contribute to extending the life of the facility and school-based assets and help support healthy, efficient school for students, teachers and staff.

The Board of Education is required to adopt Capital Project Bylaw No. 126938 (attached) in the amount of \$186,000 before the Ministry will issue the Certificate of Approval (COA) enabling the School District to draw capital funds for the Routine Capital project.

**CAPITAL BYLAW NO. 126938**  
**MECHANICAL SYSTEM TO HEATING SYSTEM – TYSON ELEMENTARY SCHOOL**

A BYLAW by the Board of Education of School District No. 33 (Chilliwack) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126938.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially in accordance with the Project Agreement;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$186,000 for Project No. 126938 is hereby adopted.
2. This Bylaw may be cited as School District No. 33 (Chilliwack) Capital Bylaw No. 126938.

READ A FIRST TIME THE 24<sup>th</sup> DAY OF NOVEMBER 2015;

READ A SECOND TIME THE 24<sup>th</sup> DAY OF NOVEMBER 2015;

READ A THIRD TIME, PASSED AND ADOPTED THE 24<sup>th</sup> DAY OF NOVEMBER 2015;

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 33 (Chilliwack) Capital Bylaw No. 126938 adopted by the Board the 24<sup>th</sup> day of November, 2015.

\_\_\_\_\_  
Secretary-Treasurer

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** November 24, 2015

**TO:** Board of Education

**FROM:** Gerry Slykhuis, Secretary Treasurer

**RE:** **CAPITAL BYLAW NO. 127001 – VEDDER MIDDLE SCHOOL  
MECHANICAL UPGRADE**

---

### RECOMMENDATION

1. THAT the Board approve three readings of Capital Project Bylaw No. 127001 at the November 24, 2015 Regular Board Meeting.  
(*vote must be unanimous*)
2. THAT the Board approve first reading of Capital Project Bylaw No. 127001 (attached) in the amount of \$444,000.
3. THAT the Board approve second reading of Capital Project Bylaw No. 127001 (attached) in the amount of \$444,000.
4. THAT the Board approve third reading and adoption of Capital Project Bylaw No. 127001 (attached) in the amount of \$444,000.

### INFORMATION

On October 29, 2015, the Minister approved Routine Capital project funding based on the 2015-2016 Five Year Capital Plan and supporting documentation submitted in September 2015. The Chilliwack School District has been approved for capital funding of up to \$444,000 for a mechanical upgrade for Vedder Middle School.

This upgrade will include the replacement of existing roof top units at Vedder Middle School which are beyond useful life with new roof top heat pumps. Digital Direct Controls will be installed for improved efficiency. This will contribute to extending the life of the facility and school-based assets and help support healthy, efficient schools for students, teachers and staff.

The Board of Education is required to adopt Capital Project Bylaw No. 127001 (attached) in the amount of \$444,000 before the Ministry will issue the Certificate of Approval (COA) enabling the School District to draw capital funds for the Routine Capital project.



**CAPITAL BYLAW NO. 127001**  
**MECHANICAL UPGRADE – VEDDER MIDDLE SCHOOL**

A BYLAW by the Board of Education of School District No. 33 (Chilliwack) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "*Act*").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 127001.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially in accordance with the Project Agreement;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$444,000 for Project No. 127001 is hereby adopted.
2. This Bylaw may be cited as School District No. 33 (Chilliwack) Capital Bylaw No. 127001.

READ A FIRST TIME THE 24<sup>th</sup> DAY OF NOVEMBER 2015;

READ A SECOND TIME THE 24<sup>th</sup> DAY OF NOVEMBER 2015;

READ A THIRD TIME, PASSED AND ADOPTED THE 24<sup>th</sup> DAY OF NOVEMBER 2015;

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 33 (Chilliwack) Capital Bylaw No. 127001 adopted by the Board the 24<sup>th</sup> day of November, 2015.

\_\_\_\_\_  
Secretary-Treasurer

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** November 24, 2015  
**TO:** Board of Education  
**FROM:** Evelyn Novak, Superintendent  
**RE:** **2015-2016 LOCAL SCHOOL CALENDAR AMENDMENT**

---

#### RECOMMENDATION

THAT the Board of Education approves the amended 2015 – 2016 Local School Calendar as per the Ministry required support plan for 10 hours non-instructional time for Curriculum Implementation on Monday, February 22, 2016 and Monday, April 25, 2016.

#### BACKGROUND

On September 28, 2105 the Honourable Mike Bernier, Minister of Education and Jim Iker, President of the BC Teachers' Federation announced a three-year support plan to help teachers deliver the curriculum efficiently and effectively in their classrooms.

Highlights of the support plan included \$1 million to fund targeted training this school year. The funding is to be used to support training for 2,000 teachers across the province on the new curriculum, and provide for additional professional in-service for teachers. Teachers will be provided time to be trained on and to collaborate with their colleagues regarding the new curriculum. It is a re-allotment of the instructional hours in the year to allow teachers this time to collaborate on the curriculum changes. Ten new hours of non-instructional time are being designated for teachers this year so that they can become familiar with the new curriculum. How this time is spread throughout the school year is to be decided by local school districts and teacher associations through agreement between the superintendent and local president.

Chilliwack SD33 received the equivalent of 56 teacher days x \$350/day TOC costs to support Curriculum Implementation facilitators. The Superintendent and Executive are working with the CTA to work out the details of the planning team, facilitator team and non-instructional time.

Through initial conversation it was determined to provide for 2 days of non-instructional time for staff regarding Curriculum Implementation in-service. These will be additional days that students will not be in school.

The Superintendent and CTA are requesting the 2015-2016 Calendar be amended to reflect Monday, February 22, 2015 and Monday, April 25, 2015 as Chilliwack SD33 additional non-instructional days. This meets the requirement of providing 10 non-instructional hours for Curriculum Implementation for the 2015/2016 school year.

## **BOARD OF EDUCATION**

### **INFORMATION REPORT**

**DATE:** November 24, 2015  
**TO:** Board of Education  
**FROM:** Gerry Slykhuis, Secretary-Treasurer  
**RE: QUARTERLY FINANCIAL REPORT**

---

The Secretary-Treasurer will present the 2014-2015 Quarterly Financial Report – July 1, 2015 to September 30, 2015.

# Chilliwack School District

## 2014-15 Quarterly Financial Report - July 1, 2015 to September 30, 2015

OPERATING FUND	Year-to-Date Jul 1, 2015 to Sep 30, 2015			PRELIMINARY	
	Y-T-D BUDGET 2015/16	July to Sep ACTUALS	Variance (Favourable Unfavourable)	ANNUAL BUDGET 2015-2016	% OF BUDGET
<b>REVENUE</b>					
Provincial Grants, Ministry of Education	12,557,478	12,557,478	-	111,085,205	11.3%
LEA/Direct Funding From First Nations	206,700	205,683	(1,017)	2,067,000	0.0%
Provincial Grants, Other	0	5,000	5,000	-	0.0%
Offshore Tuition Fees	100,000	117,942	17,942	1,000,000	0.0%
Other Revenue	376,523	364,369	(12,155)	665,232	54.8%
Rentals & Leases	95,000	57,304	(37,696)	380,000	15.1%
Investment Income	65,000	83,511	18,511	260,000	32.1%
<b>Total Revenue</b>	<b>13,400,701</b>	<b>13,391,287</b>	<b>(9,414)</b>	<b>115,457,437</b>	<b>11.6%</b>
<b>EXPENSE</b>					
Salaries					
Teachers	5,270,717	5,249,311	21,406	50,612,142	10.4%
Principals & Vice-Principals	1,397,794	1,357,006	40,788	6,073,175	22.3%
Education Assistants	580,561	662,373	(81,812)	8,127,849	8.1%
Support Staff	1,993,972	2,130,389	(136,417)	10,830,651	19.7%
Other Professionals	579,748	620,117	(40,369)	2,518,903	24.6%
Substitutes	543,869	656,211	(112,341)	4,579,738	14.3%
Total Salaries	10,366,661	10,675,407	(308,745)	82,742,458	12.9%
Employee Benefits	2,461,068	2,433,331	27,737	21,113,715	11.5%
Total Salary & Benefits	12,827,729	13,108,738	(281,008)	103,856,173	12.6%
Services & Supplies	1,968,905	1,979,976	(11,071)	12,533,153	15.8%
<b>Total Expense</b>	<b>14,796,634</b>	<b>15,088,714</b>	<b>(292,079)</b>	<b>116,389,326</b>	<b>13.0%</b>
<b>Net Revenue (Expense)</b>	<b>(1,395,933)</b>	<b>(1,697,427)</b>	<b>(301,494)</b>	<b>(931,889)</b>	

## BOARD OF EDUCATION

### BOARD REPORT

**DATE:** November 24, 2015

**TO:** Board of Education

**FROM:** Barry Neufeld, BCSTA Representative

**RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT**

---

This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).



## BOARD OF EDUCATION

### STAFF REPORT

**DATE:** November 24, 2015

**TO:** Board of Education

**FROM:** Evelyn Novak, Superintendent

**RE: SUPERINTENDENT'S REPORT**

---

This time is provided for a report from Superintendent Novak.

## **MEETING SUMMARY**

### **In-Camera Meeting – October 20, 2015**

Trustees: Silvia Dyck, Dan Coulter, Paul McManus, Heather Maahs, Barry Neufeld, Walter Krahn

Staff: Evelyn Novak, Gerry Slykhuis, Maureen Carradice, Rohan Arul-pragasam, Carrie Pratt

1. Human Resources Report
2. BCPSEA - Exempt Staff Compensation
3. Reception for Committee Members