

E-REGISTRATION - FAQs

Why online registration for students?

- Parents/guardians can register their children from home computer, smart phone or tablet.
- The system is available 24/7 from anywhere and on any web browser.
- Allows for consistent tracking of the date and time of registration across the school district.

What do parents/guardians need to register online?

1. A valid email address for parent/guardian
2. Proof of Child's Birthdate and Citizenship – The child's Birth Certificate is preferred, however the following are also acceptable:
 - Canadian Passport
 - Certificate of Citizenship
 - Permanent Residence Card
 - BC Service Card
3. Proof of Residency –Driver's License or BC Service Card, plus ONE of the following;
 - Mortgage Statement
 - Municipal Tax Bill
 - Utility bill
 - Rental Agreement

We reserve the right to request additional documents.

Important Dates:

- **January 15, 2018** - E-Registration opens
- **March 1, 2018** - Due date for out-of-catchment and out-of-district applications.
- **June 1, 2018** - In-catchment registrations received by this date can anticipate a confirmed placement at their catchment school.
- **June 15, 2018** - Principals communicate with parents regarding enrolment for September for catchment students who have applied prior to June 1, 2018.
- **June 15, 2018** - Principals communicate with parents regarding enrolment for September for out-of-catchment students and out-of-district students who have applied prior to March 1, 2018.

Where do I go to register my child?

To register your child in the Chilliwack School District, go to www.sd33.bc.ca/e-registrations



What if I don't have computer access at home?

- You may use a smart phone or tablet
- You may access a computer at a Chilliwack Public Library:
 - Chilliwack Library – 45860 First Avenue
 - Sardis Library – 5819 Tyson Road
 - Yarrow Library – 4670 Community Street
- You may use a computer at the District Administration Office located at 8430 Cessna Drive in Chilliwack. Contact the E-Registration desk by phone at 604-701-4939 or email: ereg@sd33.bc.ca to arrange a time.
- Registration open houses will be offered:
 - **Chilliwack School District Office** – 8430 Cessna Drive – 8am to 4pm
 - Monday January 15, Wednesday January 17th and Friday January 19th
 - **Neighborhood Learning Centre** – 46361 Yale Road – 12pm to 7pm
 - Tuesday January 16th and Thursday January 18th
 - **Vedder Middle School** – 45560 South Sumas Road – 10am to 4pm
 - Saturday January 20th

When will families find learn if their request is confirmed?

- **In-catchment - June 15**
 - In-catchment applicants who registered **before June 1** will be notified of their school placement.
- **Out-of-catchment - June 15**
 - Principals communicate with parents regarding enrolment for September for **out-of-catchment** applicants who registered **before March 1**.
- **Out-of-district - June 15**
 - Principals communicate with parents regarding enrolment for September for **out-of-district** applicants who registered **before March 1**.

Notes:

If space and facilities allow, applicants will be offered registration in the following order:

- Priority will be given to those who have a sibling already registered at the requested school. All other requests will be honoured in the order they are received.
- Applications for out-of-catchment and out-of-district will be valid for the school year in which you are applying.
- Parents/Guardians have the responsibility to provide transportation for students to and from the requested school if the transfer is approved.
- Parents and students should be aware that when a secondary student transfers to a different school, he or she may be ineligible to play inter-school sports. BC School Sports determines eligibility of students to participate in interschool athletics. For more information visit: bcschoolsports.ca



How do families request a school change if they do not want to attend their neighborhood (catchment) school?

The online registration requires you to indicate your catchment-area school, and also provides the option to indicate if you would prefer to attend a different (out-of-catchment) school.

Can I submit the registration form with some blank fields?

Certain fields on the registration form are required. The form will flag any required fields you may have missed, and will instruct you to fill these in before allowing you to submit the registration.

Can I save my form if I need to pause halfway through?

You cannot save a partially completed form. Once you begin the registration process, you must complete the form in one session and submit, or restart the process at a later time.

Can I change my registration after it has been submitted?

If you need to update your child's registration, or make any changes please contact the E-Registration Desk at: ereg@sd33.bc.ca or 604-701-4939

FOR MORE INFORMATION PLEASE CONTACT THE E-REGISTRATION DESK AT:

ereg@sd33.bc.ca OR 604-701-4939, OR VISIT THE DISTRICT WEBSITE

www.sd33.bc.ca/e-registration