

Board/Authority Authorized Course Approval Committee

Course Approval Review Guide

Course: _____

Committee members are encouraged to consider the following questions in consideration of course applications for Board Authorized Courses in SD 33.

1. Does the course application include the following? Please place a check mark in the box provided if the course application does include the following information:

Course Name _____

Grade Level _____

Number of Credits _____

Course Synopsis _____

Rationale

Why is it important for students to take this course?

How is it different from or connected to existing courses?

Organizational Structure _____

Learning Outcomes _____

Instructional Component _____

Assessment Component _____

Learning Resources _____

2. Are there some other considerations that are of a concern for you?

The relationship to courses offered by other institutions, including other school districts, post-secondary institutions or certification organizations.

The accessibility to students, i.e., cost, course pre requisites.

The anticipated enrolment in the proposed course.

The potential cost implication on school funds and facilities.

The teaching qualifications required. (i.e. ability, experience and training of the instructor).

The appropriateness of the course for the public school environment*.

(*ie., it is evident that social considerations, safety standards compliance and risk assessment are taken into account for the instruction of the class. Social considerations and safety standards must comply with the most current edition of the "Ministry Guide for Resources).

