

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**611.1
ADMINISTRATIVE REGULATION
District Magnet Schools, Schools of Choice and District
Programs**

**PROCEDURES FOR ESTABLISHING A DISTRICT MAGNET SCHOOL,
SCHOOL OF CHOICE, AND DISTRICT PROGRAMS**

1. Prior to any consideration being made, proposals must:
 - a) have a clearly articulated philosophy and mission statement
 - b) acknowledge parental desire for programs with a particular emphasis
 - c) fulfill a recognized educational need
 - d) conform with collective agreements
 - e) be consistent with Board policy
 - f) be housed in suitable facilities where space permits
 - g) be maintained without transportation assistance from the Board
 - h) be subject to the normal planning schedule established for the district
 - i) articulate a process for assessing student achievement in relation to Ministry of Education outcomes

2. Any group seeking to have the Board establish a District Magnet School, School of Choice or District Program should submit an initial proposal to the Board and Superintendent and then work with District administration to develop the philosophical, organizational and/or curricular intent for the proposed District Magnet School, School of Choice or District Program. This would be submitted to the Board for consideration or approval in principle.

3. Following Board approval in principle, the Superintendent will establish a Development Team to conduct a feasibility study.

Cross Refs: Elementary School Capacity Review Report, October 2004, Strategic Plan 2004-08, Admission & Choice Policy

Adopted: April 26, 2005
Reviewed:
Revised:

4. The Development Team will consider the following issues in preparing the feasibility report for Board consideration.
 - a) overview of proposed program including uniqueness, need and primary objectives
 - b) student, parent, staff and community support, including enrolment estimates and entrance requirements
 - c) staffing, facility and resource considerations including:
 - if an existing school is to be considered, then consultation with the administration, staff and PAC of that school
 - any additional financial resources required
 - staffing issues
 - marketing plan
 - catchment area issues
 - transportation
 - implementation timeline
5. The Board will provide final approval to the proposal after a review of the feasibility study and in consideration of the criteria outlined in Section B of the policy.
6. Upon Board final approval, the Superintendent will establish an Implementation Team to work towards the establishment of the Magnet School, School of Choice or District Program.