

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**522.1
ADMINISTRATIVE REGULATION
Equivalency**

PRINCIPLES OF EQUIVALENCY:

The principles providing as basis equivalency include the following:

1. Students learn in a variety of ways and at different rates.
2. The diverse needs and abilities of students should be acknowledged.
3. Relevant learning acquired by students outside school should be acknowledged.
4. Students must provide credentials or documentation to demonstrate that they have met the learning outcomes of the course requested for equivalency.
5. The equivalency process should maintain the standards of a quality education.

STUDENT REQUIREMENTS FOR EQUIVALENCY:

1. The credentials or documentation presented by the student must meet the learning outcomes of the grade 11 or 12 course for which equivalency is sought.
2. All students are entitled to apply for a review of their credentials received from other educational jurisdiction and institutions outside the regular school system which match the prescribed learning outcomes from provincial or locally developed courses.
3. Students will receive a letter grade and percentage mark for a successful equivalency if sufficient information is provided. A "transfer standing" will be assigned if insufficient information is available to assign a letter grade or percentage.

Cross Refs:

Adopted: April 22, 1997
Reviewed:
Revised:

STUDENT ELIGIBILITY FOR EQUIVALENCY:

Students are responsible for providing evidence of successful completion of a course or program of learning from other educational jurisdictions outside the regular system. Evidence is in the form of official credentials, documents, diplomas or certificates which show the student has met the learning outcomes of the provincial or locally developed course for which equivalency is being applied.

NOTE: When equivalency is not available, students may challenge for credit.

STUDENT APPROVAL FOR EQUIVALENCY:

1. Through an application form at the neighbourhood school the student will provide a written explanation of how the equivalency will meet the educational goals as set out in their Student Learning Plan.
2. Before approval for equivalency of a course is granted, students will complete the checklist for equivalency at the neighbourhood school.
3. The approval for equivalency must be made by the principal in consultation with the designated advisor, student's parents/guardians and the student.

ASSESSING AND EVALUATING THE EQUIVALENCY:

1. To gain successful equivalency, the student must meet the same standard as those expected of students who take the course through regular classes.
2. Students will be awarded credit for a successful equivalency and receive a letter grade and percentage mark for the course according to the Ministry Reporting Policy and Guidelines and the Student Progress Report Order.

If there is insufficient evidence to award a letter grade and percentage, "Transfer Standing" will be awarded.

When to Apply for Equivalency?

Prior to August 31st