

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

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**500.1  
ADMINISTRATIVE REGULATION  
Drugs and Alcohol**

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As described in Policy 500 (Drugs and Alcohol) the use and abuse of Drugs and Alcohol by students is an issue that involves parents, educators, students and the community. The Chilliwack School District takes responsibility to provide resources and programs that promote education and prevention, interventions that support students, as well as expectations and consequences that are clearly outlined and communicated to students, parents and educators.

**EDUCATION AND PREVENTION CURRICULUM, AGENCIES AND SERVICES:**

Students will be provided learning outcomes, resources and information about community agencies to learn about substance abuse. This education will be provided by classroom teachers to students from Kindergarten to Grade 9 through the implementation of the Health and Career Education Instructional Resource Package (I.R.P.), K to Grade 9, the “No2Meth” learning outcomes for students in Grades 6 to 12, and to students Grades 10 to 12 through the Planning 10 I.R.P.

Wherever possible, school Principals and Staff are encouraged to utilize the resources provided by community agencies to provide further education and prevention. Examples of these community agencies include: Community Services, Child and Youth Mental Health, Fraser Health, Sto:lo Nation Health, the Ministry of Children and Families, the Insurance Corporation of British Columbia (ICBC) Road Sense Program; the R.C.M.P. D.A.R.E. Program; Mothers Against Drunk Driving (M.A.D.D.)

Drug and Alcohol education and prevention will further be supported through the services of professionals trained in drug and alcohol prevention. These services will be identified and provided to individual students with the assistance of school and district counselors.

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Cross Refs:

Adopted: June 19, 2007

Reviewed:

Revised: April 21, 2009, April 28, 2009, August 15, 2010

**INTERVENTION:**

A student who self-identifies or is identified as needing support for counselling or treatment of drug or alcohol use is provided the services required for successful treatment. These services will be identified and provided to individual students with the assistance of school and district counselors. Examples of services include primary, secondary and tertiary prevention and treatment programs provided by Chilliwack Addiction Prevention Services through the assistance of Fraser Health.

Principals, Vice-Principals, Counselors or other Staff members concerned about a student exhibiting signs of possible drug or alcohol use are encouraged to share the concerns with the student and parents in a confidential and respectful manner, as well as with the school counselor.

**INFRACTIONS OF POSSESSION, USE, AND TRANSFER OF DRUGS AND ALCOHOL:**

The expectations and consequences for students are clearly outlined and explained to students, parents and educators. No student is to be involved in drug and alcohol use, possession, or trafficking while on school property or at school sponsored events.

When there is an infraction by a student, the process is clear, firm, and judicious. It is understood that the manner in which the regulations are carried out will emphasize a positive approach to student behavior, reflect the developmental needs of students, be progressive, preventative, rehabilitative and restorative.

**INFRACTIONS AT THE ELEMENTARY AND MIDDLE SCHOOL LEVEL (GRADE 7 TO 9):****First Offence Situations:**

1. The parent is informed of the infraction.
2. The student is suspended from attending classes and provided the resources to continue his/her learning.
3. The Principal or designate, may refer the student to the District Behaviour Committee (DBC) for review of the circumstances. The DBC will consist of the Superintendent or designate, the parent/guardian, the student, an administrator from the school, and may include the school or district counselor. A review of the situation, as well as an update on the student's overall progress (academic, behavior, attendance) and family and home situation is completed at the District Behavior Committee meeting. Recommendations regarding additional counselling support, a school plan for student success, support for parents/guardians, and a follow-up plan will be developed. If it is the decision of the Superintendent or designate that the student will not return to his/her home school, the Superintendent

or designate will involve and/or inform the District Transition Support Counsellor of the new school placement for the student. The District Transition Support Counsellor may meet with the student and the parent/guardian to determine a suitable placement, if not already determined by the Superintendent and designate.

4. When appropriate, the student and parent are given information about a referral to intervention and treatment services (eg Chilliwack Addiction Prevention Services, Alternate Suspension Program, etc.). In most cases counselling is suggested and in other cases counselling may be mandated by the school. The student and the parent make the referral and the school monitors the follow-up.
5. With the cooperation of the student and parents, a restorative approach may be used, to engage those who have legitimate interest in the infraction and the resolution and to consider the needs of the victims, community and offender.
6. The drug or alcohol substances may be provided to the RCMP along with the name(s) of the student(s) involved.

**Additional Offences or Students Involved in Trafficking:**

If the offence is a repeat offence or if the offence includes trafficking, then a decision about the student's placement will be made at a mandatory DBC review. The RCMP will be involved in all trafficking incidents. The primary considerations will be support for the student and the student's educational program.

**INFRACTIONS AT THE SECONDARY LEVEL (GRADES 10 – 12):**

**First Offence Situations:**

1. The parent is informed of the infraction and the probable consequences.
2. The student is suspended from attending classes and provided the resources to continue his/her learning.
3. A meeting is called with the student, the parent/guardian, the administration and possibly the RCMP liaison officer. The purpose of the meeting is to review the events pertaining to the infraction, the student's overall progress (marks, attendance, behaviour) and educational goals. Based on the review and in all probability, the student/parent/guardian will be informed that the student will receive an in-district transfer to another educational site within the district (another secondary school, Fraser Valley Distance Education School or the Education Centre).  
Also, at this meeting:

- The administrator will determine if there are extenuating circumstances which may impact the decision to transfer the student (eg student support services, specialized courses or programs, social/emotional issues, etc).
  - The administrator will make the parent/guardian aware of the appeal process.
  - A comprehensive plan will be developed to ensure a timely and smooth transition to another educational setting.
  - Timelines and expectations pertaining to the possible return to the home school at a future date will be established with the student and parent. Typically, if the student demonstrates academic success and appropriate behaviour at the receiving school, he/she will be eligible to return to the home school after completing at least one semester of study.
  - Special consideration for grade 12 students may be agreed upon. If he/she demonstrates academic success and appropriate behaviour he/she may be eligible to attend graduation activities (commencement, banquet and dance, grad cruise, etc.) at his/her home school.
4. When appropriate, the student and parent are given information about a referral to intervention and treatment services (eg Chilliwack Addiction Prevention Services). In most cases counselling is suggested and in other cases counselling may be mandated by the school. The student and the parent make the referral and the school monitors the follow-up.
  5. When appropriate, the drug and alcohol substances are turned over to the RCMP. The RCMP is involved in the cases which involve trafficking.
  6. With the cooperation of the student and parents, a restorative approach may be used, to engage those who have legitimate interest in the infraction and the resolution and to consider the needs of the victims, community and offender.
  7. The student will withdraw from his/her home school, attaining printed copies of the withdrawal form, marks, attendance records, etc. If the withdrawal date is near to the end of the semester, the home school will help the student complete his/her course work/exams.
  8. An administrator will contact an administrator of the receiving school to inform him/her of the incident and also to provide an update of the student's progress (attendance, courses, marks, demographics, discipline). The home school administrator will also inform the receiving school administrator that the parent/guardian of the student will be making contact to set up a transition meeting.

9. The parent/guardian/student contacts the principal of the receiving school and sets a time for a meeting. The home school maintains responsibility for the student until the transition is complete.
10. At the transition meeting the student will share his/her commitment and action plan for success. The principal will determine if the student is sincere about his/her commitments. If yes, then an education plan will be implemented. If no, then a referral to the Superintendent or designate will occur.
11. The student meets with a school counselor who enrolls the student, creates a timetable and a transition plan for the student.
12. If the student wishes to re-enroll in the home school, he/she must have successfully met the objectives of the success plan – this is determined by the school principal.

**Additional Offences or Students Involved in Trafficking:**

If the offence is a second or more offence within the District, or if the offence includes trafficking or a significant amount of drugs deemed sufficient for the purpose of trafficking, then a decision about the student's educational future will be made at the DBC review by the Superintendent or designate. The RCMP will be involved in all trafficking incidents.