



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

<u>Date of Meeting:</u>	Tuesday, February 13, 2018
<u>Location:</u>	School District Office
Members Present:	Chair Mr. P. McManus Vice-Chair Mr. W. Krahn Trustee Mr. D. Coulter Trustee Mrs. H. Maahs Trustee Mr. B. Neufeld Trustee Mr. B. Patterson
Member Absent:	Trustee Mrs. S. Dyck (Medical Leave)
Staff Present:	Superintendent Ms. E. Novak Secretary Treasurer Mr. G. Slykhuis Assistant Superintendent Mr. R. Arul-pragasam Assistant Secretary Treasurer Mr. M. Friesen Executive Assistant Ms. D. Vogel

1. CALL TO ORDER - School District Office

1.1. Call to Order

The Board Chair called the meeting to order at 6:58 p.m. - **Welcome and Acknowledgment of Traditional Stó:lō Territory.**

1.2. Adoption of the Agenda

27.18 Moved by: Trustee Krahn
Seconded by: Trustee Neufeld

That the agenda be adopted as circulated.

CARRIED

1.3. Approval of the Minutes

28.18 Moved by: Trustee Patterson
Seconded by: Trustee Krahn

THAT the minutes of the January 30, 2018 Regular Public Board meeting be approved as circulated.

CARRIED**For: McManus, Krahn, Coulter, Krahn, Neufeld, Patterson****Opposed: Maahs****2. QUESTION PERIOD**

Questions:

- Shana Kirkland, CUPE President, asked why Policy 402: Respectful Workplace and the accompanying Administrative Regulations were not reviewed by the Education Policy Advisory Committee.
- Sandy Devenney asked how learning resources may be challenged.
- A CUPE member asked how Board Chair McManus learned about CUPE's complaint to the BC Human Rights Commission prior to CUPE members being provided with the information.

Answers by Board Chair Paul McManus, other Trustees and district administration were as follows:

- 400-level Policies are regarding personnel and do not fall under the mandate of EPAC. The 402 Administrative Regulations will be discussed with personnel.
- Residents and employees in the district may challenge learning resources as outlined in 606 Policy: Challenges to the use of Learning Resources, 606.1 Administrative Regulation: Procedures for Dealing with Challenged Materials and Form 606.1 Request for Reconsideration of Learning Resources.
- The Board Chair learned about the CUPE Human Rights complaint from the Superintendent, who was informed by the CUPE President.

3. PRESENTATION – MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT PARTNERSHIPS WITH THE DISTRICT

Dan Bibby, Director of Operations, Ministry of Children and Family Development, provided a presentation on partnerships with the District.

One of the key strategies of the Ministry of Children and Family Development in Chilliwack has always been building community through partnership. The presentation highlighted the many collaborations and partnerships that the Chilliwack School District shares with Chilliwack MCFD.

4. ACTION ITEMS**4.1. Sardis Secondary Board/Authority Authorized Courses****29.18**

Moved by: Trustee Maahs
Seconded by: Trustee Krahn

THAT the Board of Education approve the Board/Authority Authorized Course: Health Services 12A – Emergency Medical Responder.

THAT the Board of Education approve the Board/Authority Authorized Course: Health Services 12B – Emergency Medical Responder Independent Study.

CARRIED**4.2. Chilliwack Healthier Community Annual Membership Fee**

30.18 Moved by: Trustee Patterson
Seconded by: Trustee Neufeld

THAT the Board of Education approve payment of an annual membership fee of \$250 as per the Chilliwack Healthier Community Partnership Agreement.

CARRIED

4.3. Policy 220: Question Period

31.18 Moved by: Trustee Krahn
Seconded by: Trustee Coulter

THAT the Board of Education approve the revised Policy 220 – Question Period as presented.

CARRIED

4.4. Policy 235: Accumulated Operating Surplus

32.18 Moved by: Trustee Krahn
Seconded by: Trustee Maahs

THAT the Board of Education approve Board Policy 235 – Accumulated Operating Surplus as presented.

CARRIED

4.5. Board Regulation 235.1: Accumulated Operating Surplus

33.18 Moved by: Trustee Krahn
Seconded by: Trustee Maahs

THAT the Board of Education approve Board Regulation 235.1 – Accumulated Operating Surplus as presented.

CARRIED

4.6. Policy 402: Respectful Workplace

34.18 Moved by: Trustee Krahn
Seconded by: Trustee Patterson

THAT the Board of Education approve Board Policy 402 – Respectful Workplace, to take the place of Board Policy 402 – Harassment.

CARRIED

For: McManus, Krahn, Coulter, Patterson
Opposed: Maahs, Neufeld

4.7. 2017 – 2018 Amended Annual Budget – 3rd Reading

35.18 Moved by: Trustee Coulter
Seconded by: Trustee Patterson

THAT the Board of Education approve the third (final) reading of 2017-2018 Amended Annual Budget Bylaw (attached) in the amount of \$157,123,324.

CARRIED

5. INFORMATION ITEMS

5.1 Administrative Regulations 402.1: Respectful Workplace – Roles and Responsibilities and 402.2: Respectful Workplace – Reporting, Investigation and Resolution Procedures

The Superintendent presented Administrative Regulations 402.1 and 402.2 for information.

5.2 Administrative Regulation 428.1: Expenses (BCSTA Mileage)

Secretary Treasurer Gerry Slykhuis presented Administrative Regulation 428.1 for information.

5.3 Operations Report

Al VanTassel, Director of Facilities and Transportation, provided a report on security and vandalism from January – December 2017, as well as an update on the Strategic Plan as it relates to the following:

Priority	Aligning and allocating resources, equitably, responsibly and effectively, to support goals and key initiatives. (Resources)
Goal	To align resources to efficiently and effectively execute the strategic plan.
Strategies	
3. Review of Operations Department Asset Management	
To ensure protection of District assets and manage risks around those assets.	

5.4 BCSTA Report

Trustee Coulter provided an update on the BC School Trustees' Association.

5.5 Superintendent's Report

Superintendent Evelyn Novak reported on the following:

- Pink Shirt Day – Wednesday February 28, 2018, pink is worn to show support for all people and to show that bullying will not be tolerated, strategies and activities are planned at each school and site.
- Draft 2018 – 2019 Local School Calendar – 1 additional Non-Instructional Day designated by the Ministry for Curriculum implementation (SD33 October 5), Family Day changed to February 18, 2019 (aligned with other provinces).
- Calendar feedback survey – large majority of responses from parents and staff are in favour of 2-week Spring break, Administration has invited CTA to provide proposals related to 2018/2019 Calendar and 2-week spring break.
- Reconfiguration - Elementary, Middle and Secondary Enrolment Projections are leading to preliminary staffing and organization, Middle School Parent Information Sessions.

5.6 Trustee Reports

Trustee Krahn reported on the following:

- Feb. 1 – attended the Reconfiguration parent Information Session at AD Rundle.
- Feb. 2 – attended Super Reader Celebration Assembly at Greendale Elementary. Thanks to the Kiwanis Clubs of Chilliwack and Sardis for their support, including the Elementary Super Reader Program, the Student of the Month Recognition at the Middle and Secondary Schools, as well as donating 15 Scholarships annually to Grade 12 Grads.
- Feb. 13 – attended the Chair/Vice Chair Agenda Planning Meeting.
- Feb. 13 – attended the BCSTA Teleconference regarding upcoming process of seeking input and preparing for the Issues Forum.
- Pleased that government is investing \$571M to train 100 teachers in the highest demand fields such as Special Education, French, Math and Physics.

Trustee Maahs reported on the following:

- Australian initiative regarding phonics and an assessment tool.
- Attended Rosedale Middle School Choir and Grades 8-9 Band performance.
- Article regarding the role of music in improving student achievement.

Trustee McManus

- Attended the two Reconfiguration parent Information Sessions that have been held to date.

Trustee Neufeld reported on the following:

- Meetings with community leaders.
- Attended the BCSTA Fraser Valley Branch meeting on Feb. 5.
- Meeting with Fraser Valley community leaders, business people and educators.

Trustee Patterson reported on the following:

- Attended the CHC Organizational Committee Meeting on Thursday, Feb. 8.
- Meeting with David Wellingham at Greendale Elementary on Thursday, Feb. 8.
- Attended the Greendale PAC Meeting on Friday, Feb. 9.
- Visited MSMS on Friday, Feb. 9.
- Meeting with Retired Administrators on Tuesday, Feb. 13.

5.7 January 30, 2018 In-Camera Board Meeting Summary

Trustees: Paul McManus, Walt Krahn, Dan Coulter, Heather Maahs, Barry Neufeld, Bob Patterson

Member Absent: Trustee Silvia Dyck (Medical Leave)

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-Pragasam, Tamara Ilersich, Donna Vogel

1. Board Chair Statement Prior to Question Period in the Regular Public Board Meeting
2. Security
3. In-Camera Confidentiality
4. Human Resources Report
5. BCPSEA Report

5.8 Next Board of Education Meeting Date

**Regular Board Meeting
Tuesday, February 27, 2018**

**7:00 pm
School District Office**

6. QUESTION PERIOD ON AGENDA ITEMS

Questions:

- A CUPE member asked if CUPE would be consulted if the Draft 2018-2019 Local School Calendar is modified.
- Sandy Devenney asked about the content of Policy 402: Respectful Workplace.
- Justine Hodge, DPAC President, asked if parent volunteers were included in Policy 402: Respectful Workplace.

Answers by Board Chair Paul McManus, other Trustees and district administration were as follows:

- There is no modified option for the 2018-2019 Local School Calendar. CUPE will be consulted should one be developed.
- The Board Approved Policy 402 as presented in the meeting agenda package.
- Policy 402 applies to district personnel.

7. ADJOURNMENT

The meeting was adjourned at 9:35 p.m.

Board Chair

Secretary-Treasurer