



**THE BOARD OF EDUCATION
School District #33 (Chilliwack)
Regular Public Board Meeting
AGENDA
March 13, 2018
7:00 pm**

1. CALL TO ORDER – School District Office

- 1.1. Call to Order - **Welcome and acknowledgment of Stó:lō territory**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the February 27, 2018 Regular Public Board meeting be approved as circulated.)

2. QUESTION PERIOD

3. ACTION ITEMS

- 3.1. 2018 – 2019 Local School Calendar Approval

4. INFORMATION ITEMS

- 4.1. Alternative Education Redesign
- 4.2. BCSTA Report
- 4.3. Superintendent's Report
- 4.4. Trustee Reports
- 4.5. Meeting Summary
- 4.6. **Next Board of Education Meeting: April 10, 2018 – 7:00 p.m.**

5. QUESTION PERIOD ON AGENDA ITEMS

6. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, February 27, 2018

Location: School District Office

Members Present:

Chair	Mr. P. McManus
Vice-Chair	Mr. W. Krahn
Trustee	Mr. D. Coulter
Trustee	Mr. B. Neufeld
Trustee	Mr. B. Patterson

Member Absent:

Trustee	Mrs. S. Dyck (Medical Leave)
Trustee	Mrs. H. Maahs (Illness)

Staff Present:

Superintendent	Ms. E. Novak
Secretary Treasurer	Mr. G. Slykhuis
Assistant Superintendent	Mr. R. Arul-pragasam
Director of Human Resources	Ms. T. Ilersich
Assistant Secretary Treasurer	Mr. M. Friesen
Executive Assistant	Ms. D. Vogel

1. CALL TO ORDER - School District Office

1.1. Call to Order

The Board Chair called the meeting to order at 7:00 p.m. - **Welcome and Acknowledgment of Traditional Stó:lō Territory.**

1.2. Adoption of the Agenda

41.18 Moved by: Trustee Krahn
Seconded by: Trustee Patterson

That the agenda be adopted as circulated.

CARRIED

1.3. Approval of the Minutes

42.18 Moved by: Trustee Neufeld
Seconded by: Trustee Krahn

THAT the minutes of the February 13, 2018 Regular Public Board meeting be approved as circulated.

CARRIED

2. QUESTION PERIOD

Questions:

- Sandy Devenney – how and when will a Challenge to Learning Resources be processed?
- Gail Tremere, Fraser Valley Distance Education School PAC – are out of area students currently enrolled at FVDES going to be able to remain in their programs as the school shifts to focus on local students? Will distance learning only continue to be an option for students?

Answers by Board Chair Paul McManus, other Trustees and district administration were as follows:

- The Challenge to Learning Resources was accepted by Superintendent Evelyn Novak. District staff will review and respond.
- Out of area students currently enrolled at FVDES will be able to continue until they complete their programs.
- The availability of distance learning options at FVDES will be determined on an individual student basis.

3. ACTION ITEMS

3.1. Chilliwack Secondary Board/Authority Authorized Courses

43.18

Moved by: Trustee Krahn
Seconded by: Trustee Coulter

THAT the Board of Education approve the Board/Authority Authorized Course:
Construction Electrical 10.

THAT the Board of Education approve the Board/Authority Authorized Course:
Construction Electrical 11.

THAT the Board of Education approve the Board/Authority Authorized Course:
Construction Electrical 12.

THAT the Board of Education approve the Board/Authority Authorized Course:
Mindfulness and Movement 11.

THAT the Board of Education approve the Board/Authority Authorized Course: Small
Ensemble Performance 9-12.

THAT the Board of Education approve the Board/Authority Authorized Course: Principles
of Strength Training 11-12.

THAT the Board of Education approve the Board/Authority Authorized Course: Table
Tennis Skills 10-12.

CARRIED

For: McManus, Krahn, Coulter, Patterson
Abstained: Neufeld

3.2. Amendment to Chilliwack Secondary Board/Authority Authorized Courses

44.18 Moved by: Trustee Neufeld
Seconded by: Trustee McManus

THAT the Board of Education remove Board/Authority Authorized Course: Mindfulness and Movement 11 from the list of courses to be approved.

DEFEATED

For: Neufeld
Opposed: McManus, Krahn, Coulter, Patterson

3.3. Policy 234: Budget Monitoring and Reporting

45.18 Moved by: Trustee Coulter
Seconded by: Trustee Neufeld

THAT the Board of Education approve Board Policy 234 – Budget Monitoring and Reporting as presented.

CARRIED

3.4. Board Regulation 234.1: Budget Monitoring and Reporting

46.18 Moved by: Trustee Krahn
Seconded by: Trustee Coulter

THAT the Board of Education approve Board Regulation 234.1 – Budget Monitoring and Reporting as presented.

CARRIED

3.5. 2018 Middle Years Development Instrument

47.18 Moved by: Trustee Coulter
Seconded by: Trustee Krahn

THAT the Board of Education approve the participation of the Chilliwack School District in the Grades 4 and 7 Middle Years Development Instrument.

CARRIED

For: McManus, Krahn, Coulter, Patterson
Opposed: Neufeld

4. INFORMATION ITEMS

4.1 Reconfiguration – Implementation Advisory Committee Report

Committee Co-Chairs Trustee Bob Patterson and Superintendent Evelyn Novak provided a summary of the February 20, 2018 Reconfiguration – Implementation Advisory Committee meeting.

4.2 Fraser Valley Distance Education School Update

Assistant Superintendent Rohan Arul-pragasam provided an update on plans for the Fraser Valley Distance Education School.

4.3 BCSTA Report

Trustee Coulter provided an update on the BC School Trustees' Association.

4.4 Superintendent's Report

Superintendent Evelyn Novak reported on the following:

- Pro-D Day February 23, 2018 – very well attended by teachers, support staff, HR, Finance/Accounting, informative and inspiring.
- Reconfiguration – staffing process proceeding as planned, grades 5 and 6 student transitions are planned, Elementary School assessment and progress reporting under consideration, Middle School parent information nights well attended, information evenings/open houses at Secondary Schools.
- Local School Calendar 2018-2019 – 3,583 survey responses with 85% supporting 2-week Spring Break, no further requests from CTA to meet regarding changing the calendar.

4.5 Trustee Reports

Trustee Coulter reported on the following:

- Attended the February Aboriginal Education Committee Meeting and learned about a pole that is being carved that tells the story of the "Lost Boys," Sto:lo boys who were kidnapped and taken to the United States as slaves. The carver lives in Chilliwack and the pole has been taken to several Chilliwack schools where students have been able to participate in the carving.

Trustee Krahn reported on the following:

- Feb. 19 and 26: Attended Chair/Vice Chair Agenda Planning Meetings with Senior Admin.
- Feb.15: Attended the Parent Information Night on Reconfiguration at Mount Slesse Middle
- Feb. 15: Attended a Senior Boys' Basketball Game at GW Graham, GW won the game in overtime.
- Feb. 19: Attended the Parent Information Night on Reconfiguration held at Vedder Middle.
- Feb. 27: Attended the 20th Annual Strongman Competition at Sardis Secondary. This is a week-long competition held each day at lunch hour (11:02am).
- Feb. 27: Attended the Sardis Secondary Grade 12 Leadership Class to connect with Student leaders who shared their many projects implemented and/or planned.
- Congratulations to the GW Graham's Senior Girls and Senior Boys Basketball Teams.

Trustee McManus

- GW Graham girls' basketball won the Fraser Valley Championship last week and are playing in the Provincial Championship this week.
- GW Graham Music Department participated in a Jazz Festival and won in Vox and Senior Jazz.
- Recognition of staff and students who participate in these activities.

Trustee Patterson reported on the following:

- Attended the Reconfiguration Community Meetings at MSMS on Feb. 15 and RTMS on Feb. 21.
- Introduced Superintendent Evelyn Novak and Principals Shawna Petersen and Leslie Waddington at the Chilliwack Rotary Meeting Club on Feb. 16. Their presentation highlighted the “happenings” within our School District.
- Cheered the GWG Senior Boys’ Basketball team in their game against MEI on Feb. 15. GW won their game in overtime. Recognition of volunteer coaches.
- Co-Chaired the Reconfiguration – Implementation Advisory Committee on Feb. 20
- Chaired the CHC Committee Meeting on Thursday, Feb. 27.

4.6 February 13, 2018 In-Camera Board Meeting Summary

Trustees: Paul McManus, Walt Krahn, Dan Coulter, Heather Maahs, Barry Neufeld, Bob Patterson

Member Absent: Trustee Silvia Dyck (Medical Leave)

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-Pragasam, Tamara Ilersich, Donna Vogel

1. Fraser Valley Distance Education School Update
2. Draft 2018-2019 Local School Calendar Update
3. Human Resources Report
4. BCPSEA Report

4.7 Next Board of Education Meeting Date

**Regular Board Meeting
Tuesday, March 13, 2018
7:00 pm
School District Office**

5. QUESTION PERIOD ON AGENDA ITEMS

Questions:

- Gail Tremeer, Fraser Valley Distance Education School PAC – questioned parent engagement in the transition of the school.
- Susan Horton, FVDES parent – the transition at the school is having an impact on students.
- Tammy McKinley, grade 4 teacher – what is the impact of the Middle Years Development Instrument results?
- Jackie Row, former FVDES speech pathologist – what resources will be provided for special needs students at FVDES?
- Sandy Devenney – are parents able to access the results of the Middle Years Development Instrument? Is cyber bullying being addressed in the surveys?
- Mohamed Rehmtulla – could mindfulness be established as a lunch time club at schools so that more students can benefit?

Answers by Board Chair Paul McManus, other Trustees and district administration were as follows:

- The Board and staff recognize the challenges associated with changes planned for Fraser Valley Distance Education school and are working in the best interests of Chilliwack students.
- The MDI results give the district important information about students and can also be used to engage with the Ministry of Child and Family Development.

- The MDI surveys are available on line (<http://earlylearning.ubc.ca/mdi/parent-guardian-resources/>) and confidential results are shared with principals. If required, school counselors would connect with parents and the Ministry of Child and Family Development.
- Cyber bullying is being addressed in the MDI surveys.

6. ADJOURNMENT

The meeting was adjourned at 8:51 p.m.

Board Chair

Secretary-Treasurer

BOARD OF EDUCATION

DECISION REPORT

DATE: March 13, 2018
TO: Board of Education
FROM: Evelyn Novak, Superintendent
RE: **2018-2019 LOCAL SCHOOL CALENDAR**

RECOMMENDATION:

THAT the Board of Education approve the 2018-2019 Local School Calendar as presented in the DRAFT.

BACKGROUND:

At its January 16, 2018 Board Meeting, the Board of Education approved the 2018-2019 DRAFT Local School Calendar for public feedback. The DRAFT Calendar was posted on the District website with a request for feedback. Reminders to staff and public about Calendar feedback were provided in the Connect 33 newsletter, as well as it being advertised in the local paper on two occasions.

A total of 3,583 responses were received, most of which were from parents. 85% of respondents supported a 2-week spring break. The majority of reasons cited were along the themes of the 2-week spring break allowing students and staff to rest and re-energize, and providing for important family time.

While the overwhelming feedback indicated support for a 2-week spring break, the proposed Local School Calendar for 2018-2019 adheres to the parameters of the Teachers' Collective Agreement D.22.2.5. "***the first day of spring break shall be the third Monday in March. School shall reopen the fourth Monday in March.***" Because there are no provisions in the Collective Agreement for administration to be able to propose a 2-week spring break, the CTA has been invited to provide a 2-week spring break proposal for the Board's consideration. While administration has communicated with the CTA that a 2-week spring break proposal would be positively received, there has been no proposal put forward by the CTA in this regard. Therefore, the Local School Calendar for 2018-2019 stands as proposed with a 1-week spring break.

2018 - 2019 LOCAL SCHOOL CALENDAR

JULY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

OCTOBER						
S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Instructional
 Non-Instructional
 Vacation
 Statutory Holiday
 Administrative Day

TOTAL INSTRUCTIONAL DAYS = 185 (INCLUDING 1 SCHOOL BASED NON-INSTRUCTIONAL DAY - NID #7)



2018-2019 Local School Calendar

Days in Session	193	
Number of Instructional Days	185	
	Student Instructional Time	Teacher Instructional Time
Hours of Instruction (Required 873) Grade K-8	878.75 (285 min/day)	300 min/day including 15 min recess
Hours of Instruction (Required 947) Grade 9-12	986.67 (320 min/day)	330 min/day including breaks
Number of Non-Instructional Days	7	
Schools Open	September 4	
NON-INSTRUCTIONAL DAY #1	October 5 (Curriculum Implementation)	
Thanksgiving Day	October 8	
NON-INSTRUCTIONAL DAY #2	October 19 (Provincial)	
Remembrance Day - Statutory Holiday	November 12	
NON-INSTRUCTIONAL DAY #3	November 30 (In Lieu)	
Schools Close for Christmas Holidays	December 21	
Christmas Holidays	December 24 to January 4	
Schools Reopen after Christmas Holidays	January 7	
Family Day	February 18	
NON-INSTRUCTIONAL DAY #4	February 22 (District)	
Schools Close for Spring Vacation	March 15	
Spring Vacation Period	March 18 - 22	
Schools Reopen after Spring Vacation	March 25	
Good Friday	April 19	
Easter Monday	April 22	
NON-INSTRUCTIONAL DAY #5	May 3 (CTA)	
NON-INSTRUCTIONAL DAY #6	May 17 (In Lieu)	
Victoria Day - Statutory Holiday	May 20	
Last Day for Students	June 27	
Administrative Day	June 28	
NON-INSTRUCTIONAL DAY #7	School Based	

BOARD OF EDUCATION

INFORMATION REPORT

DATE: March 13, 2018

TO: Board of Education

FROM: Evelyn Novak, Superintendent

RE: ALTERNATIVE EDUCATION REDESIGN

BACKGROUND:

2014-2015 School Year

- External consultants Public Consultant Group (PCG) were hired to assist SD33 administration and the Board of Education develop a Strategic Plan to reestablish the vision and set priorities for the district for the next 5 years (2016-2021).
- Within the Resources priority, one of the strategies identified was to complete a District Plan Review that included a comprehensive review to develop a renewed vision for supporting students and programs, including re-envisioning how students are supported who transition to the District's TYPE 3 Alternate Facilities.

January to March 2016

- A review of existing Alternate education programs, program delivery and supports was undertaken from January 2016 to March 2016, with a final report and recommendations presented to the Board of Education on May 17, 2016.

May 17, 2016

- The Board of Education passed a motion, ***THAT the Board of Education direct staff to redesign the supports, structures and program delivery at District Type 3 Alternate Facilities based on the information and recommendations provided in the Alternate Education Programs, Facilities and Structures Review Report.***
- As recommended in the report, a committee comprised of members of the District leadership team, principals and vice principals representing elementary, middle and secondary schools, leadership from the Chilliwack Teachers' Association and the Canadian Union of Public Employees met between June 2016 and February 2017 with the mandate of redesigning programs, program delivery, supports and structures for students attending Type 3 Alternate sites.

March 7, 2017

- Board of Education receives a summary of the recommendations from the committee, including information regarding recommended program redesign, program delivery, supports and structures.

- The Board of Education approved a motion, ***THAT the Board of Education approve the merging of the Education Centre and CHANCE-Shxwetilthet Alternative schools. The redesigned District Alternative Education School will provide opportunities for all students in aligned with the redesigned BC curriculum framework.***
- The Board of Education approved the reconfiguration of Chilliwack Schools to K to grade 5, grade 6 to grade 8, grade 9 to grade 12, with the exception of Rosedale as K to grade 8, and that implementation not occur before fall 2018.

2017-2018

- As the reconfiguration change process was planned during the 2017-2018 school year, administration determined the Alternate School redesign, including program delivery, supports and structures, be aligned with Chilliwack School District grade reconfiguration timelines.
- Attached to this report is a summary of the redesign, including information regarding program redesign, supports and intervention. The redesign aligns with the belief that all young adolescent learners will succeed through developmentally appropriate educational experiences by ensuring access to multiple support systems to meet the diverse academic, social and emotional needs of all of our students.
- Current enrolment from CHANCE-Shxwetilthet Alternative School to Fall 2019 at Ed. Centre (Grade 9 to 12 Secondary School) with existing students enrolled:

	<u>Fall 2017</u>	<u>Fall 2018</u>	<u>Fall 2019</u>
Grade 6	1 student		
Grade 7	3 students	1 student	
Grade 8	16 students	3 students	1 student
Grade 9	14 students	16 students	3 students
Grade 10	1 student	14 students	16 students

2018-2019

- Effective fall 2018 the CHANCE-Shxwetilthet program will be merged with the Education Centre.
- The CHANCE-Shxwetilthet school site will still be considered a school site by Ministry standards and continue to be utilized as needed for Alternative satellite programs through the Education Centre.
- Beginning fall 2018 school year, the Education Centre will be aligned with Secondary Schools in Chilliwack School District and will be identified as our 4th Secondary School.
- The students from CHANCE-Shxwetilthet Alternative School will have opportunity to attend the Education Centre. As students progress through future years and grades at the Education Centre, there will be no grade 6, 7 and 8 students added to the Ed. Centre.
- A plan has been made for a robust student services model, supports, structures and a staffing plan that includes additional Inclusion staffing at each Middle School, along with Counselor staffing at Middle Schools connected to their Family of Elementary schools. These will support all students with lagging skills at the middle school. The District expects that, with the change in model to middle schools where students are supported through working with one or two core teachers, additional supports and staffing will be provided to middle schools, as well as keeping students connected with their peers and neighbourhoods, our middle school students will be successful.

ALTERNATIVE EDUCATION REDESIGN, AMALGAMATION & MIDDLE SCHOOL TIER 3 SUPPORTS

Board Motion March 7th, 2017

THAT the Board of Education approves the merging of the Education Centre and CHANCE-Shxwetilthet Alternative schools. The redesigned District Alternative Education School will provide opportunities for all students aligned with the redesign BC curriculum framework.

MANDATE - REDESIGN

Reconfiguration, Amalgamation, & Rebranding

- Amalgamate the current CHANCE-Shxwetilthet Programs and the current Education Centre Main Site Programs into one Redesigned grade 9-12 Secondary School Intervention Support Framework.
- All grade 8 students will be supported at our redesigned middle schools moving forward – students with severe externalizing behaviors will continued to be supported at the District Type 3 school based on recommendations from the District Resource Team (DRT).
- Existing Main Site (Ed Centre) will be the Hub for all academic programs minus the REAL , Outreach Programs and existing CHANCE site – Satellite sites will be used for place based and project based learning opportunities.
- Renaming the redesigned school to build ownership, pride and culture at the school.
- Be directly connected (through training) to the new and existing Tier 3 support and intervention frameworks within Middle & Secondary Schools.

STAFFING FRAMEWORK – BASED ON EXISTING SUPPORTS

Middle School Tier 3 Supports

- Additional child youth care worker supports at each of our large middle schools to support vulnerable students.
- Additional District Counselling and teacher supports at each of our middle schools to create a fluid tier 3 support structure so students receive targeted timely behaviour and academic interventions without losing valuable instructional time.
- Students will be supported at their home schools within the redesigned middle school model.



New Secondary School

- Flexible programing .
- Literacy & Numeracy are essential foci.
- Bridge academic gaps.
- Focus behaviour interventions on specific types of lagging skill profiles.
- Teams will Identify essential learning standards for every grade and course, share essential learning targets with students and provide common assessments for every essential standard, and identify students for additional interventions.
- Build programs towards graduation goals.
- Ensure that a transition back to mainstream is an option.
- Students placed in the appropriate program based on lagging skills profile and readiness.
- Ensure significant and appropriate Social Emotional support .

BOARD OF EDUCATION

BOARD REPORT

DATE: March 13, 2018

TO: Board of Education

FROM: Dan Coulter, BCSTA Representative

RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT

This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).

BOARD OF EDUCATION

STAFF REPORT

DATE: March 13, 2018
TO: Board of Education
FROM: Evelyn Novak, Superintendent
RE: SUPERINTENDENT'S REPORT

This time is provided for a report from Superintendent Novak.

MEETING SUMMARY

In-Camera Meeting – February 27, 2018

Trustees: Paul McManus, Walt Krahn, Dan Coulter, Heather Maahs, Barry Neufeld, Bob Patterson

Trustee Absent: Silvia Dyck (Medical Leave)

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam, Tamara Ilersich, Donna Vogel

1. Property Acquisition
2. Strategic Staffing Plan 2018 – 2019
3. Alternate Education Planning Update
4. HR Report
5. BCPSEA Report