



**Chilliwack
School District**

THE BOARD OF EDUCATION

School District #33 (Chilliwack)

Special Regular Public Board Meeting

AGENDA

December 6, 2016

6:30 pm

1. CALL TO ORDER – School District Office

- 1.1. Call to Order - **Welcome and acknowledgment of Stó:lō territory**
- 1.2. Appointment of Secretary Treasurer
- 1.3. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)

2. ACTION ITEMS

- 2.1. Election of Board Chair
- 2.2. Election of Board Vice Chair
- 2.3. Election of BCSTA Provincial Councilor and Alternate
- 2.4. Motion to Destroy Ballots

3. ADJOURNMENT

BOARD OF EDUCATION

BOARD REPORT

DATE: December 6, 2016
TO: Board of Education
FROM: Mark Friesen, Acting Secretary Treasurer
RE: BOARD ELECTIONS

This time is provided to elect Board Chair, Vice Chair, BCSTA Provincial Councilor Representative and Alternate and BCPSEA Representative and Alternate.

**BOARD OF EDUCATION
School District #33 (Chilliwack)**

**209
POLICY
Election of Trustees to Board Positions**

1. Following a general school election everything below shall apply excepting the date of the meeting which shall be called in accordance with the *School Act*.
2. At an annual regular special meeting of the Board to be held no later than the second Tuesday in December, the Secretary Treasurer or designate shall call for nominations for Board Chair and conduct a vote.
3. Once the Chair has been elected he/she shall assume the duties of Chair and the Board shall proceed to elect the Vice Chair, the BCSTA Provincial Councillor and Alternate and the BCPSEA Representative and Alternate in the same manner as the election of the Chair.
4. Trustees once elected as identified in Sections 2 and 3 shall serve at the pleasure of the Board or until the annual special meeting in the following December when this process shall be repeated.
5. Nominations do not require a seconder but must be accepted by nominee.
6. Trustees who are not elected for one office may accept a nomination for another office.
7. Trustees, after accepting a nomination, may address their colleagues for two (2) minutes.
8. Voting shall be as follows:

Cross Refs:

Adopted: January 15, 2008
Reviewed:
Revised: November 18, 2014

The Chilliwack Board of Education agrees to conduct its internal elections as described below:

- a) secret ballot
 - b) majority of ballots cast are required to be elected
 - c) if more than 2 candidates are on a ballot and no majority is reached, then candidate/s with one vote shall be eliminated from the next ballot.
 - d) in the event of a 3-2-2 vote the trustees with 2 votes will be on a separate ballot and the winner will be included in a final ballot with the trustee who received 3 votes.
9. The Secretary Treasurer and one other staff member shall count ballots.

**Regular Board Meeting - Elections
December 6, 2016**

BOARD CHAIR

Secretary Treasurer calls for nominations for the position of Board Chair - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

BOARD VICE CHAIR

Board Chair calls for nominations for the position of Board Vice Chair - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

BCSTA PROVINCIAL COUNCIL REPRESENTATIVE

Board Chair calls for nominations for the position of BCSTA Provincial Council Representative - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

ALTERNATE BCSTA PROVINCIAL COUNCIL REPRESENTATIVE

Board Chair calls for nominations for the position of Alternate BCSTA Provincial Council Representative - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

BCPSEA REPRESENTATIVE

Board Chair calls for nominations for the position of BCPSEA Representative - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

ALTERNATE BCPSEA REPRESENTATIVE

Board Chair calls for nominations for the position of Alternate BCPSEA Representative - 3 times

Trustee _____ nominates Trustee _____

Trustee _____ nominates Trustee _____

First Ballot

Distribute ballots (if necessary).

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected

MOTION TO DESTROY BALLOTS

Mover: Trustee _____

Seconder: Trustee _____

THAT the ballots for the elections of Board Chair, Board Vice Chair, Board's BCSTA Provincial Council Representative, Alternate BCSTA Provincial Council Representative, Board's BCPSEA Representative and Alternate BCPSEA Representative be destroyed.

(if required)...

SECOND BALLOTS

If a tie, Secretary Treasurer recommends a 15-minute recess.
Announces that low person is dropped from the ballot.

Secretary Treasurer conducts second ballot.

Collect ballots.

Secretary Treasurer and Executive Assistant go to another room for counting ballots.

Declare Trustee _____ Elected