



**THE BOARD OF EDUCATION  
School District #33 (Chilliwack)  
Regular Public Board Meeting  
AGENDA  
January 24, 2017  
7:00 pm**

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**1. CALL TO ORDER – School District Office**

- 1.1. Call to Order - **Welcome and acknowledgment of Stó:lō territory**
- 1.2. Adoption of the Agenda  
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes  
(THAT the minutes of the December 6, 2016 Regular Public Board meeting and December 6, 2016 Special Regular meeting be approved as circulated.)

**2. PUBLIC PARTICIPATION**

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

**3. PRESENTATION**

- 3.1. Curriculum Helping Teachers
- 3.2. Promontory Heights Community School

**4. ACTION ITEMS**

- 4.1. 2017-2018 Local School Calendar - Approval for Public Feedback
- 4.2. Audit Committee Report
- 4.3. Budget Committee Report
- 4.4. 2016-2017 Amended Annual Budget - 1<sup>st</sup> Reading

**5. INFORMATION ITEMS**

- 5.1. Strategic Plan Update
- 5.2. Administrative Regulation 628.1 French Immersion
- 5.3. Quarterly Financial Report
- 5.4. BCSTA Report
- 5.5. Superintendent's Report

5.6. Trustee Reports

5.7. Meeting Summary

5.8. **Future Board of Education Meeting Date February 7, 2017 - 7:00 p.m.**

**6. PUBLIC PARTICIPATION**

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

**7. ADJOURNMENT**



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, December 6, 2016

**Location:** School District Office

**Members Present:**

Chair	Mr. P. McManus
Vice-Chair	Mr. W. Krahn
Trustee	Mr. D. Coulter
Trustee	Mrs. S. Dyck
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. B. Patterson

**Staff Present:**

Superintendent	Ms. E. Novak
Assistant Secretary-Treasurer	Mr. M. Friesen
Director of Instruction	Mr. K. Savage
Executive Assistant	Ms. C. Pratt

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**1. CALL TO ORDER - School District Office**

**1.1. Call to Order - Welcome and Acknowledgment of Traditional Stó:lō Territory**

The Board Chair called the meeting to order at 7:01 p.m.

**1.2. Appointment of Secretary Treasurer**

**217.16** Moved by: Trustee Krahn  
Seconded by: Trustee Patterson

THAT Mark Friesen be appointed Secretary Treasurer for the December 6, 2016 Regular Board Meeting.

**1.3. Adoption of the Agenda**

**218.16** Moved by: Trustee Maahs  
Seconded by: Trustee Neufeld

THAT the agenda be approved as circulated.

**CARRIED**

**Approval of Minutes**

**219.16** Moved by: Trustee Krahn  
Seconded by: Trustee Maahs

THAT the minutes of the November 29, 2016 meeting be approved as circulated.

**CARRIED**

**2. PUBLIC PARTICIPATION**

An opportunity was provided for public participation.

**3. ACTION ITEMS**

**3.1 May 9, 2017 Board Meeting - Change of Date**

**220.16** Moved by: Trustee Krahn  
 Seconded by: Trustee Patterson

THAT the Board of Education amend the Board Meeting Schedule for the 2016-2017 year by moving the May 9<sup>th</sup> meeting to May 8<sup>th</sup>.

**CARRIED**

**4. INFORMATION ITEMS**

**4.1 Strategic Plan Update**

**Career Program Review:**

Director of Instruction Kirk Savage will share the results from the Career Programs Review.

Included is an overview of outcomes to consider as our school district transitions from a traditional model of Career Education to the new K-12 curriculum direction set out by the Ministry of Education.

This Strategic Plan Update relates to the following priorities:

<b>Priority</b>	Aligning and allocating resources, equitably, responsibly and effectively, to support goals and key initiatives. (Resources)
<b>Goal</b>	To align resources to efficiently and effectively execute the strategic plan.
<b>4. Career Program Review</b>	<ul style="list-style-type: none"> <li>a) Establish Committee to create strategy for review</li> <li>b) Complete review</li> <li>c) Consider Recommendations from review</li> </ul>

**4.2 BCSTA Report**

Trustee Neufeld provided an update on the BC School Trustees' Association.

**4.3 Superintendent's Report**

Superintendent Novak provided a Christmas message to the Board and Staff.

**4.4 Trustee Reports**

**Trustee Coulter had no report.**

**Trustee Dyck reported on the following:**

- Attended Chair Vice Chair Meeting for board planning and board self-evaluation
- Attended City of Chilliwack homelessness forum
- Responded to public and media inquiries

**Trustee McManus reported on the following:**

- Attended Chilliwack Foundation AGM
- Attended City of Chilliwack homelessness forum
- Attended Child and Youth Committee Meeting

**Trustee Patterson reported on the following:**

- Attended City of Chilliwack homeless forum

**Trustee Maahs reported on the following:**

- Attended Cheam Elementary dedication to Martha Wiens with the “Buddy Bench”

**Trustee Krahn reported on the following:**

- Attended the Homelessness Meeting at the Evergreen Hall on November 30th. The meeting shared many resources currently in place. Resource Personnel also answered many questions from the floor around this important issue.
- Attended and served at the Christmas Turkey Dinner at McCammon Traditional Elementary on December 1st. I want to commend the PAC for their meticulous organization. I was very impressed with the excitement and positive behavior of the students.
- Attended the Breakfast with Santa on Saturday, December 3rd at Chilliwack Central. Great turnout and a fun activity for the entire Central Community.
- Have received several very positive comments around the Long Service Recognition Event.

**Trustee Neufeld reported on the following:**

- Attended City of Chilliwack homelessness forum and commended District Staff on keeping school sites safe

**4.5 November 29, 2016 In-Camera Board Meeting Summary**

In-Camera Meeting – November 29, 2016

Trustees: Silvia Dyck, Dan Coulter, Paul McManus, Heather Maahs, Walt Krahn, Bob Patterson, Barry Neufeld

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam, Savage, Carrie Pratt

1. Grievance Resolution
2. Personnel Matter
3. Supreme Court Decision on BCTF
4. Human Resources Report
5. BCPSEA Report

**4.6 Future Board of Education Meeting Date**

**Tuesday, January 10, 2017**

**7:00 pm**

**School District Office**

**5. SUPPLEMENTARY PUBLIC PARTICIPATION**

Leanne Clarke, CTA President, commented on the Strategic Plan Update provided and her concerns about the focus in Career Education on job skills rather than skills and competencies that will better serve students in the future.

**6. ADJOURNMENT**

The meeting was adjourned at 7:48p.m.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer



**MINUTES OF THE SPECIAL REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, December 6, 2016  
**Location:** School District Office

**Members Present:**

Chair	Mr. P. McManus
Vice-Chair	Mr. W. Krahn
Trustee	Mr. D. Coulter
Trustee	Mrs. S. Dyck
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. B. Patterson

**Members Present:**

Superintendent	Ms. E. Novak
Assistant Secretary-Treasurer	Mr. M. Friesen
Executive Assistant	Mrs. C. Pratt

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**1. CALL TO ORDER - School District Office**

**1.1. Call To Order - Welcome and Acknowledgment of Traditional Stò:ló Territory**

Assistant Secretary Treasurer Mark Friesen called the meeting to order at 6:33 p.m.

**1.2. Appointment of Secretary Treasurer**

**212.16** Moved by: Trustee Coulter  
Seconded by: Trustee Maahs

THAT Mark Friesen be appointed Secretary-Treasurer for the December 6, 2016 Special Regular Board Meeting.

**1.3. Adoption of the Agenda**

**213.15** Moved by: Trustee Krahn  
Seconded by: Trustee Coulter

THAT the agenda be adopted as amended.

**CARRIED**

**Amendment of Agenda**

**214.15** Moved by: Trustee Dyck  
Seconded by: Trustee Maahs

THAT Agenda Item 2.4.- Motion to Destroy Ballots, be moved to agenda item 2.5 and replaced by Election of BCPSEA Provincial Representative and Alternate as agenda item 2.4.

**CARRIED**

**215.15** Moved by: Trustee Neufeld  
Seconded by: Trustee Patterson

THAT the agenda be approved as amended.

**CARRIED**

**2. Action items**

**2.1. Election of Board Chair**

The Secretary-Treasurer called for nominations for the position of Board Chair.

Silvia Dyck was nominated and accepted the nomination.  
Paul McManus was nominated and accepted the nomination.

The votes were counted and Paul McManus was appointed Chair.

**2.2. Election of Board Vice Chair**

Board Chair Paul McManus called for nominations for the position of Board Vice Chair.

Trustee Dan Coulter was nominated and accepted the nomination.  
Trustee Walt Krahn was nominated and accepted the nomination.

The votes were counted and Trustee Krahn was appointed Vice Chair.

**2.3. Election of BCSTA Provincial Councilor and Alternate**

Board Chair Paul McManus called for nominations for the position of BCSTA Provincial Councilor and Alternate.

Trustee Barry Neufeld was nominated and accepted the nomination. There were no further nominations. Trustee Neufeld was acclaimed BCSTA Provincial Councilor.

Trustee Silvia Dyck was nominated for the position of BCSTA Provincial Councilor Alternate and accepted the nomination. There were no further nominations. Trustee Dyck was acclaimed BCSTA Provincial Councilor Alternate

**2.4. Election of BCPSEA Representative and Alternate**

Board Chair Paul McManus called for nominations for the position of BCPSEA Representative and Alternate.

Trustee Heather Maahs was nominated for BCPSEA Representative and declined the nomination.

Trustee Silvia Dyck was nominated for BCPSEA Representative and accepted the nomination. There were no further nominations. Trustee Dyck was acclaimed BCPSEA Representative.



Trustee Heather Maahs was nominated as BCPSEA Provincial Representative Alternate and accepted the nomination. There were no further nominations. Trustee Maahs was acclaimed BCPSEA Representative Alternate.

2.5. **Motion to Destroy Ballots**

**216.16** Moved by: Trustee Krahn  
Seconded by: Trustee Coulter

THAT the ballots for the 2016 Board Elections be destroyed.

CARRIED

7. **ADJOURNMENT**

The meeting adjourned at 6:46 p.m.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

## BOARD OF EDUCATION

### PRESENTATION

**DATE:** January 24, 2017  
**TO:** Board of Education  
**FROM:** Janet Hall, Director of Instruction  
**RE: CURRICULUM DEPARTMENT HELPING TEACHERS**

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#### **BACKGROUND**

The Curriculum Department provides support to classroom teachers in the school district in a variety of ways. The Helping Teachers provide in-service, work one-on-one with classroom teachers, co-teach/plan lessons, develop resources and support materials, and co-ordinate professional development.

The Helping Teachers, Hollie Redden, Marissa Despins, Christine Blessin and Kathleen Mitchell, along with the District Vice Principal of Curriculum (acting) Justin Moore, will provide a brief overview of the work they are doing to support curriculum implementation and learning in our district.

## BOARD OF EDUCATION

### PRESENTATION

**DATE:** January 10, 2017  
**TO:** Board of Education  
**FROM:** Taryn Dixon, Principal  
**RE: PROMONTORY HEIGHTS COMMUNITY SCHOOL**

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#### **BACKGROUND**

Principal Taryn Dixon and Vice Principal Alyson King will present information about the school's approach to mental health supports for students through targeted techniques using mindfulness, self-regulation and anxiety groups.

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** January 24, 2017  
**TO:** Board of Education  
**FROM:** Evelyn Novak, Superintendent  
**RE:** **2017 – 2018 LOCAL SCHOOL CALENDAR FOR PUBLIC FEEDBACK**

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#### **RECOMMENDATION:**

THAT the Board of Education approves the draft 2017 – 2018 Local School Calendar as outlined, for feedback from employees, parents and public.

#### **BACKGROUND:**

In 2014 and 2015 the Board of Education approved the Local School Calendar, which included a 2-week Spring Break.

The 2017-2018 Local School Calendar, as attached, includes the details regarding the allocated Non-Instructional Days, Statutory holidays and 2-week spring break.

As per the School Calendar Regulation, a Board must make public a proposed school calendar one month before submitting it to the ministry. During the consultation period, a board must provide parents and representatives of employees of the Board the opportunity to comment on the proposed calendar.

Following approval by the Board of Education, the proposed Local School Calendar will be posted on the district website to February 10, 2017 with opportunity for employee, parent and public to provide feedback. A summary of the feedback will be provided to the Board of Education at its February 21, 2017 Regular Board Meeting.

A Letter of Understanding with the Chilliwack Teachers' Association is required for elementary teachers to have 25.41 weekly instructional hours, which is above the 25 hours as defined by the Collective Agreement. Middle/secondary teachers have additional weekly instructional hours as well, up to a maximum of 27.83, above the 27.5 hours as defined by the Collective Agreement. The Letter of Understanding would include the continued opportunity for TOC's to attend the Curriculum Implementation Days in 2017/2018.

#### **CALENDAR DETAILS:**

The school year for students begins following the September Labour Day weekend on Tuesday, September 5, 2017. The school year ends on June 28, 2018 for students with an Administrative Day for staff on June 29, 2018.

There is a proposed 2-week Spring Break inclusive of March 19 to 29, Good Friday March 30, and Easter Monday April 2. Schools will reopen on April 3, 2018.

The BCTF AGM is March 17 - 20, 2018 and occurs within the planned 2-Week Spring Break.

There are 181 instructional days for students and 189 days in session.

- There are 6 SD33 Non-Instructional Days and 1 Administrative Day, and an additional Curriculum Implementation Day as required by the Ministry for the 2017/2018 school year.

The Ministry requires **947** hours of instruction for Grade 8 to Grade 12 students.

- With 181 instructional days and 314 instructional minutes/day, Grade 8 to Grade 12 students will receive 947 hours of instruction.

The Ministry requires **873** hours of instruction for Grades 1 to Grade 7 students and 853 hours of instruction for Kindergarten students. With 181 instructional days and 290 instructional minutes/day for students, the hours of instruction for Kindergarten to Grade 6 students are 874.

- Grade 7 students in Chilliwack School District are included in Middle Schools and therefore receive 947 hours of instruction, well above the required number of 878.

# 2017 - 2018 LOCAL SCHOOL CALENDAR

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Instructional    
  Non-Instructional    
  Vacation    
  Statutory Holiday    
  Administrative Day

TOTAL INSTRUCTIONAL DAYS = 181 (182 - 1 SCHOOL BASED NON-INSTRUCTIONAL DAY)



### 2017-2018 Local School Calendar

Days in Session	189	
Number of Instructional Days	181	
	Student Instructional Time	Teacher Instructional Time
Hours of Instruction (Required 873) <b>Grade K-6</b>	874 (290 min/day)	920 (305 min/day including 15 minute recess)
Hours of Instruction (Required 947) <b>Grade 7-12</b>	947 (314 min/day)	947 + breaks (334 min/day including breaks)
Number of Non-Instructional Days	7	
Schools Open	September 5	
NON-INSTRUCTIONAL DAY #1	September 22 (Ministry required - curriculum)	
Thanksgiving Day	October 9	
NON-INSTRUCTIONAL DAY #2	October 20 (Provincial)	
Remembrance Day - Statutory Holiday	November 13	
NON-INSTRUCTIONAL DAY #3	November 24 (In Lieu)	
Schools Close for Christmas Holidays	December 22	
Christmas Holidays	December 25 to January 5	
Schools Reopen after Christmas Holidays	January 8	
Family Day	February 12	
NON-INSTRUCTIONAL DAY #4	February 23 (District)	
Schools Close for Spring Vacation	March 16	
Spring Vacation Period	March 19 - 29	
Good Friday	March 30	
Easter Monday	April 2	
Schools Reopen after Spring Vacation	April 3	
NON-INSTRUCTIONAL DAY #5	April 27 (CTA)	
NON-INSTRUCTIONAL DAY #6	May 18 (In Lieu)	
Victoria Day - Statutory Holiday	May 21	
Last Day for Students	June 28	
Administrative Day	June 29	
NON-INSTRUCTIONAL DAY #7	(Scheduled at each school)	

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** January 24, 2017  
**TO:** Board of Education  
**FROM:** Walt Krahn, Audit Committee  
**RE:** **AUDIT COMMITTEE REPORT**

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**RECOMMENDATION:**

THAT the Board of Education receive the Audit Committee Meeting Report of November 29, 2016 as presented.



# Minutes



## AUDIT COMMITTEE MEETING

Meeting Held Tuesday, November 29, 2016  
School District Office

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### Attendance:

Walt Krahn  
Barry Neufeld  
Bob Patterson

Chair  
Trustee  
Trustee

### Staff:

Evelyn Novak  
Gerry Slykhuis

Superintendent  
Secretary Treasurer

### 1. CALL TO ORDER

Meeting was called to order at 6:24 p.m.

### 2. REVIEW OF KPMG PROPOSAL - ENTERPRISE RISK MANAGEMENT ASSISTANCE

An attempt should be made to negotiate a better contract price.

Mover: Bob Patterson

Seconder: Barry Neufeld

**THAT the Audit Committee recommends support of the Enterprise Risk Management proposal as submitted by KPMG.**

**CARRIED**

### 3. ADJOURNMENT

Moved: Bob Patterson

Seconded: Barry Neufeld

THAT the meeting be adjourned at 6:34 p.m.

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** January 24, 2017  
**TO:** Board of Education  
**FROM:** Paul McManus, Budget Committee  
**RE: BUDGET COMMITTEE REPORT**

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**RECOMMENDATION:**

THAT the Board of Education receive the Budget Committee Meeting Report of January 19, 2017 as presented.

# Minutes



## REPORT OF THE BUDGET COMMITTEE

Meeting Held Thursday, January 19, 2017 – 4:00 p.m.

School District Office

### Attendance:

Committee Members:	Paul McManus Walt Krahn Ed Klettke Don Davis Glenn Froese Leia Perovic Jasmine Chinna Megan Shields Jordan Koster	Committee Chair Trustee CTA Community Rep Community Rep Student Rep – GWG Student Rep – GWG Student Rep – CSS Student Rep – CSS
Staff:	Evelyn Novak Gerry Slykhuis Mark Friesen Cathy Meeres	Superintendent Secretary Treasurer Assistant Secretary Treasurer Executive Assistant (Recorder)
Regrets:	Bob Patterson Allan Van Tassel Sandra Victor Michelle McGrath Rod Isaac Jim Edgcombe	Trustee Management Group Ab Ed Advisory Committee DPAC CUPE CPVPA
Also in Attendance:	Barry Neufeld Heather Maahs	Trustee Trustee

### 1. Call to Order

Chair McManus called the meeting to order at 4:04 p.m. Chair McManus welcomed those in attendance and introductions were made.

### 2. Approval of Agenda

Mover: Walt Krahn  
Seconder: Barry Neufeld

**THAT the agenda be approved as circulated.**

**CARRIED**

3. **Approval of Minutes**

Mover: Glenn Froese  
Secunder: Walt Krahn

**THAT the minutes be approved as circulated.**

**CARRIED**

4. **Amended Annual Budget Review 2016/17**

The Secretary-Treasurer and Assistant Secretary Treasurer provided an overview of the budget cycle, amended budget timelines and fund accounting. They also provided information on significant changes to the budget since the Preliminary Budget was approved last spring. The Amended Annual Budget showed an overall balanced budget. Revenue increased by \$5.1 million due mainly to increased enrolment and government funding for Teacher Salary Differential. The Amended Budget will be presented to the School Board on January 24<sup>th</sup> for first reading.

5. **December Quarterly Financial Report**

The Secretary Treasurer explained the Quarterly Financial Report of December 31, 2016 reviewing the revenue and expense items. This report, based on the Draft Amended Budget, shows an overall favourable variance of \$1.1 million to date.

6. **Timelines for 2017/18 Preliminary Budget**

The Assistant Secretary Treasurer provided information and timelines regarding the 2017-18 Preliminary Budget process.

7. **Public Budget Presentation Planning**

A public budget presentation will take place on Wednesday, April 12, 2017, 7:00 pm - NLC Alumni Hall. The Committee reviewed and discussed the goals and comments from previous presentations. This year, the agenda will include topics such as Budget Risks and Funding (how we receive it and how we decide to spend it). The budget handout should include less accounting detail.

8. **Adjournment**

The meeting was adjourned at 5:37 p.m.

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** January 24, 2017  
**TO:** Board of Education  
**FROM:** Gerry Slykhuis, Secretary Treasurer  
**RE:** **2016-2017 AMENDED ANNUAL BUDGET – 1<sup>ST</sup> READING**

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The Secretary Treasurer will present the 2016-2017 Amended Annual Budget for approval by the Board.

**RECOMMENDATION:**

THAT the Board of Education approve the first reading of 2016-2017 Amended Annual Budget Bylaw (page 3 of the budget document) in the amount of \$145,060,712.

Amended Annual Budget

## **School District No. 33 (Chilliwack)**

June 30, 2017

# School District No. 33 (Chilliwack)

June 30, 2017

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 33 (Chilliwack) Amended Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the 2016/2017 fiscal year and the total budget bylaw amount of \$145,060,712 for the 2016/2017 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2016/2017.

READ A FIRST TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017;

READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017;

READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017;

\_\_\_\_\_  
**Chairperson of the Board**

( Corporate Seal )

\_\_\_\_\_  
**Secretary Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 33 (Chilliwack) Amended Annual Budget Bylaw 2016/2017, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_  
**Secretary Treasurer**



# School District No. 33 (Chilliwack)

Statement 2

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	13,510,097	13,101,600
Adult	173,813	203,300
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>13,683,910</b>	<b>13,304,900</b>
<b>Revenues</b>	\$	\$
Provincial Grants		
Ministry of Education	128,466,770	120,953,050
Other	90,000	146,246
Tuition	1,436,000	1,355,000
Other Revenue	5,777,101	5,774,354
Rentals and Leases	400,000	400,000
Investment Income	301,600	322,000
Amortization of Deferred Capital Revenue	6,847,059	6,925,056
<b>Total Revenue</b>	<b>143,318,530</b>	<b>135,875,706</b>
<b>Expenses</b>		
Instruction	115,265,950	110,567,137
District Administration	3,975,808	3,629,191
Operations and Maintenance	21,762,768	19,656,978
Transportation and Housing	3,437,186	3,475,782
<b>Total Expense</b>	<b>144,441,712</b>	<b>137,329,088</b>
<b>Net Revenue (Expense)</b>	<b>(1,123,182)</b>	<b>(1,453,382)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>2,034,142</b>	<b>611,000</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>910,960</b>	<b>(842,382)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	910,960	(842,382)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>910,960</b>	<b>(842,382)</b>

**School District No. 33 (Chilliwack)**

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2017

	<b>2017 Amended Annual Budget</b>	2017 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	<b>126,932,450</b>	122,078,028
Special Purpose Funds - Total Expense	<b>7,913,847</b>	7,278,122
Capital Fund - Total Expense	<b>9,595,415</b>	7,972,938
Capital Fund - Tangible Capital Assets Purchased from Local Capital	<b>619,000</b>	205,500
<b>Total Budget Bylaw Amount</b>	<b>145,060,712</b>	137,534,588

Approved by the Board

Signature of the Chairperson of the Board of Education \_\_\_\_\_ Date Signed \_\_\_\_\_  
Signature of the Superintendent \_\_\_\_\_ Date Signed \_\_\_\_\_  
Signature of the Secretary Treasurer \_\_\_\_\_ Date Signed \_\_\_\_\_

**DRAFT**

# School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Net Financial Assets (Debt)  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(1,123,182)</u>	<u>(1,453,382)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Local Capital	<u>(619,000)</u>	<u>(205,500)</u>
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(619,000)</u>	<u>(205,500)</u>
Amortization of Tangible Capital Assets	<u>7,866,099</u>	<u>7,972,938</u>
<b>Total Effect of change in Tangible Capital Assets</b>	<u>7,247,099</u>	<u>7,767,438</u>
	<u>-</u>	<u>-</u>
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u><u>6,123,917</u></u>	<u><u>6,314,056</u></u>

# School District No. 33 (Chilliwack)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2017

	<b>Operating Fund</b>	<b>Special Purpose Fund</b>	<b>Capital Fund</b>	<b>2017 Amended Annual Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Accumulated Surplus (Deficit), beginning of year</b>	4,529,677	73,261	55,800,659	<b>60,403,597</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(104,142)		(1,019,040)	<b>(1,123,182)</b>
Interfund Transfers				
Local Capital	(619,000)		619,000	-
Other	(1,311,000)		1,311,000	-
<b>Net Changes for the year</b>	<b>(2,034,142)</b>	<b>-</b>	<b>910,960</b>	<b>(1,123,182)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>2,495,535</b>	<b>73,261</b>	<b>56,711,619</b>	<b>59,280,415</b>

# School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	122,141,797	116,789,174
Other	90,000	90,000
Tuition	1,436,000	1,355,000
Other Revenue	2,460,911	2,748,354
Rentals and Leases	400,000	400,000
Investment Income	299,600	290,000
<b>Total Revenue</b>	<b>126,828,308</b>	<b>121,672,528</b>
<b>Expenses</b>		
Instruction	107,847,495	103,784,407
District Administration	3,975,808	3,629,191
Operations and Maintenance	12,109,471	11,644,740
Transportation and Housing	2,999,676	3,019,690
<b>Total Expense</b>	<b>126,932,450</b>	<b>122,078,028</b>
<b>Net Revenue (Expense)</b>	<b>(104,142)</b>	<b>(405,500)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>2,034,142</b>	<b>611,000</b>
<b>Net Transfers (to) from other funds</b>		
Local Capital	(619,000)	(205,500)
Other	(1,311,000)	
<b>Total Net Transfers</b>	<b>(1,930,000)</b>	<b>(205,500)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 33 (Chilliwack)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	122,070,373	117,666,141
INAC/LEA Recovery	(1,956,191)	(1,956,191)
Other Ministry of Education Grants		
Pay Equity	864,624	864,624
Funding for Graduated Adults	75,000	100,000
Transportation Supplemental	329,456	
Economic Stability Dividend	60,000	
Return of Administrative Savings	603,535	
Carbon Tax Reimbursement	80,000	80,000
Curriculum Implementation		19,600
FSA Scoring	15,000	15,000
<b>Total Provincial Grants - Ministry of Education</b>	<u>122,141,797</u>	<u>116,789,174</u>
<b>Provincial Grants - Other</b>	<u>90,000</u>	<u>90,000</u>
<b>Tuition</b>		
Offshore Tuition Fees	1,436,000	1,355,000
<b>Total Tuition</b>	<u>1,436,000</u>	<u>1,355,000</u>
<b>Other Revenues</b>		
LEA/Direct Funding from First Nations	1,956,191	1,956,191
Miscellaneous		
Energy Program	100,000	100,000
Print Shop	70,000	80,000
Distance Ed. Textbook & Course Fees	150,000	150,000
Bus Fees	83,000	360,000
Other Miscellaneous	101,720	102,163
<b>Total Other Revenue</b>	<u>2,460,911</u>	<u>2,748,354</u>
<b>Rentals and Leases</b>	<u>400,000</u>	<u>400,000</u>
<b>Investment Income</b>	<u>299,600</u>	<u>290,000</u>
<b>Total Operating Revenue</b>	<u><u>126,828,308</u></u>	<u><u>121,672,528</u></u>

# School District No. 33 (Chilliwack)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source  
Year Ended June 30, 2017

	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	51,940,361	51,745,060
Principals and Vice Principals	7,015,028	7,001,696
Educational Assistants	8,817,346	8,934,550
Support Staff	11,025,620	11,180,581
Other Professionals	2,737,799	2,734,643
Substitutes	8,199,066	5,329,637
<b>Total Salaries</b>	<b>89,735,220</b>	<b>86,926,167</b>
<b>Employee Benefits</b>	<b>20,833,855</b>	<b>20,725,204</b>
<b>Total Salaries and Benefits</b>	<b>110,569,075</b>	<b>107,651,371</b>
<b>Services and Supplies</b>		
Services	5,299,184	4,397,137
Student Transportation	9,100	10,600
Professional Development and Travel	906,301	799,752
Rentals and Leases	29,000	29,500
Dues and Fees	249,740	190,648
Insurance	307,000	302,000
Supplies	7,227,878	6,374,976
Utilities	2,335,172	2,322,044
<b>Total Services and Supplies</b>	<b>16,363,375</b>	<b>14,426,657</b>
<b>Total Operating Expense</b>	<b>126,932,450</b>	<b>122,078,028</b>

# School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	42,842,484	1,087,311	2,629	456,832	-	4,970,804	<b>49,360,060</b>
1.03 Career Programs	106,193	-	-	397,425	70,092	29,076	<b>602,786</b>
1.07 Library Services	1,065,962	64,074	-	107,039	-	63,789	<b>1,300,864</b>
1.08 Counselling	1,900,405	-	-	-	-	365,713	<b>2,266,118</b>
1.10 Special Education	4,694,953	358,960	7,820,044	86,251	-	1,639,750	<b>14,599,958</b>
1.30 English Language Learning	740,782	55,483	-	-	-	7,617	<b>803,882</b>
1.31 Aboriginal Education	328,186	-	994,673	37,859	71,042	167,936	<b>1,599,696</b>
1.41 School Administration	-	5,060,518	-	2,200,697	442,422	207,719	<b>7,911,356</b>
1.60 Summer School	47,096	32,228	-	-	-	-	<b>79,324</b>
1.61 Continuing Education	98,210	-	-	17,098	-	-	<b>115,308</b>
1.62 International and Out of Province Students	116,090	107,425	-	20,584	-	4,650	<b>248,749</b>
1.64 Other	-	-	-	108,735	87,550	15,012	<b>211,297</b>
<b>Total Function 1</b>	<b>51,940,361</b>	<b>6,765,999</b>	<b>8,817,346</b>	<b>3,432,520</b>	<b>671,106</b>	<b>7,472,066</b>	<b>79,099,398</b>
<b>4 District Administration</b>							
4.11 Educational Administration	-	-	-	-	710,502	65,000	<b>775,502</b>
4.40 School District Governance	-	-	-	-	133,248	-	<b>133,248</b>
4.41 Business Administration	-	249,029	-	512,999	757,157	30,000	<b>1,549,185</b>
<b>Total Function 4</b>	<b>-</b>	<b>249,029</b>	<b>-</b>	<b>512,999</b>	<b>1,600,907</b>	<b>95,000</b>	<b>2,457,935</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	-	-	-	73,507	378,236	6,000	<b>457,743</b>
5.50 Maintenance Operations	-	-	-	4,902,855	-	330,000	<b>5,232,855</b>
5.52 Maintenance of Grounds	-	-	-	567,611	-	38,000	<b>605,611</b>
5.56 Utilities	-	-	-	-	-	-	<b>-</b>
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,543,973</b>	<b>378,236</b>	<b>374,000</b>	<b>6,296,209</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration	-	-	-	99,986	87,550	3,000	<b>190,536</b>
7.70 Student Transportation	-	-	-	1,436,142	-	255,000	<b>1,691,142</b>
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,536,128</b>	<b>87,550</b>	<b>258,000</b>	<b>1,881,678</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>51,940,361</b>	<b>7,015,028</b>	<b>8,817,346</b>	<b>11,025,620</b>	<b>2,737,799</b>	<b>8,199,066</b>	<b>89,735,220</b>



# School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2017 Amended Annual Budget	2017 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	49,360,060	11,502,665	60,862,725	6,187,543	67,050,268	64,182,823
1.03 Career Programs	602,786	130,879	733,665	559,806	1,293,471	1,171,360
1.07 Library Services	1,300,864	297,480	1,598,344	138,096	1,736,440	1,780,580
1.08 Counselling	2,266,118	509,964	2,776,082	-	2,776,082	2,570,945
1.10 Special Education	14,599,958	3,529,929	18,129,887	1,831,781	19,961,668	19,006,178
1.30 English Language Learning	803,882	190,033	993,915	21,962	1,015,877	1,042,789
1.31 Aboriginal Education	1,599,696	430,327	2,030,023	743,089	2,773,112	2,647,599
1.41 School Administration	7,911,356	1,712,822	9,624,178	366,552	9,990,730	10,019,558
1.60 Summer School	79,324	24,261	103,585	4,250	107,835	139,626
1.61 Continuing Education	115,308	28,587	143,895	10,000	153,895	229,978
1.62 International and Out of Province Students	248,749	57,641	306,390	333,290	639,680	641,098
1.64 Other	211,297	45,206	256,503	91,934	348,437	351,873
<b>Total Function 1</b>	<b>79,099,398</b>	<b>18,459,794</b>	<b>97,559,192</b>	<b>10,288,303</b>	<b>107,847,495</b>	<b>103,784,407</b>
<b>4 District Administration</b>						
4.11 Educational Administration	775,502	158,570	934,072	95,209	1,029,281	938,777
4.40 School District Governance	133,248	3,184	136,432	256,441	392,873	310,624
4.41 Business Administration	1,549,185	329,069	1,878,254	675,400	2,553,654	2,379,790
<b>Total Function 4</b>	<b>2,457,935</b>	<b>490,823</b>	<b>2,948,758</b>	<b>1,027,050</b>	<b>3,975,808</b>	<b>3,629,191</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	457,743	91,675	549,418	246,925	796,343	795,789
5.50 Maintenance Operations	5,232,855	1,230,661	6,463,516	1,545,375	8,008,891	7,538,376
5.52 Maintenance of Grounds	605,611	123,454	729,065	240,000	969,065	988,531
5.56 Utilities	-	-	-	2,335,172	2,335,172	2,322,044
<b>Total Function 5</b>	<b>6,296,209</b>	<b>1,445,790</b>	<b>7,741,999</b>	<b>4,367,472</b>	<b>12,109,471</b>	<b>11,644,740</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	190,536	41,343	231,879	67,050	298,929	296,627
7.70 Student Transportation	1,691,142	396,105	2,087,247	613,500	2,700,747	2,723,063
<b>Total Function 7</b>	<b>1,881,678</b>	<b>437,448</b>	<b>2,319,126</b>	<b>680,550</b>	<b>2,999,676</b>	<b>3,019,690</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>89,735,220</b>	<b>20,833,855</b>	<b>110,569,075</b>	<b>16,363,375</b>	<b>126,932,450</b>	<b>122,078,028</b>

# School District No. 33 (Chilliwack)

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2017

	<u>2017 Amended Annual Budget</u>	<u>2017 Annual Budget</u>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	4,595,657	4,163,876
Other		56,246
Other Revenue	3,316,190	3,026,000
Investment Income	2,000	32,000
<b>Total Revenue</b>	<u>7,913,847</u>	<u>7,278,122</u>
<b>Expenses</b>		
Instruction	7,418,455	6,782,730
Operations and Maintenance	495,392	495,392
<b>Total Expense</b>	<u>7,913,847</u>	<u>7,278,122</u>
<b>Budgeted Surplus (Deficit), for the year</b>	<u>-</u>	<u>-</u>

# School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2017

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	-	170,502	219,592	80,180	1,625,092		41,468	28,553	77,706
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	495,392	2,414,261				224,000	49,000	138,292	699,513
Other			70,000		3,000,000				
Investment Income			2,000		30,000				
	495,392	2,414,261	72,000	-	3,030,000	224,000	49,000	138,292	699,513
<b>Less:</b> Allocated to Revenue	495,392	2,584,763	72,000	80,180	3,176,325	224,000	90,468	166,845	777,219
Recovered									
<b>Deferred Revenue, end of year</b>	-	-	<b>219,592</b>	-	<b>1,478,767</b>	-	-	-	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education	495,392	2,584,763		80,180		224,000	90,468	166,845	777,219
Other Revenue			70,000		3,176,325				
Investment Income			2,000						
	495,392	2,584,763	72,000	80,180	3,176,325	224,000	90,468	166,845	777,219
<b>Expenses</b>									
Salaries									
Teachers		1,539,632		-	7,825			32,620	
Principals and Vice Principals		-		-			22,862		
Educational Assistants		371,044		-		155,073			419,812
Support Staff		-		-	15,000				
Other Professionals		-		51,742					
Substitutes		95,534		-	45,000			3,850	48,116
	-	2,006,210	-	51,742	67,825	155,073	22,862	36,470	467,928
Employee Benefits		578,553		15,127	8,500	48,554	4,626	7,162	118,962
Services and Supplies	495,392		72,000	13,311	3,100,000	20,373	62,980	123,213	190,329
District Entered	495,392	2,584,763	72,000	80,180	3,176,325	224,000	90,468	166,845	777,219
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

**School District No. 33 (Chilliwack)**

Amended Annual Budget - Changes in Special Purpose Funds  
 Year Ended June 30, 2017

	<b>Coding and Curriculum Implementation</b>	<b>PRP-AMUT Residential</b>	<b>After School Support Initiative</b>	<b>TOTAL</b>
	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>		18,741	18,330	<b>2,280,164</b>
<b>Add:</b> Restricted Grants				
Provincial Grants - Ministry of Education	99,386	68,734		<b>4,188,578</b>
Other			51,535	<b>3,121,535</b>
Investment Income				<b>32,000</b>
	99,386	68,734	51,535	<b>7,342,113</b>
<b>Less:</b> Allocated to Revenue	99,386	77,404	69,865	<b>7,913,847</b>
Recovered		10,071		<b>10,071</b>
<b>Deferred Revenue, end of year</b>	-	-	-	<b>1,698,359</b>
<b>Revenues</b>				
Provincial Grants - Ministry of Education	99,386	77,404		<b>4,595,657</b>
Other Revenue			69,865	<b>3,316,190</b>
Investment Income				<b>2,000</b>
	99,386	77,404	69,865	<b>7,913,847</b>
<b>Expenses</b>				
Salaries				
Teachers		38,684		<b>1,618,761</b>
Principals and Vice Principals				<b>22,862</b>
Educational Assistants				<b>945,929</b>
Support Staff		3,643		<b>18,643</b>
Other Professionals				<b>51,742</b>
Substitutes		1,100		<b>193,600</b>
	-	43,427	-	<b>2,851,537</b>
Employee Benefits				<b>781,484</b>
Services and Supplies	99,386	10,995	69,865	<b>4,257,844</b>
District Entered		22,982		<b>22,982</b>
	99,386	77,404	69,865	<b>7,913,847</b>
<b>Net Revenue (Expense)</b>	-	-	-	-

# School District No. 33 (Chilliwack)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense  
Year Ended June 30, 2017

	2017 Amended Annual Budget			2017 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Provincial Grants				
Ministry of Education	1,729,316		1,729,316	
Amortization of Deferred Capital Revenue	6,847,059		6,847,059	6,925,056
<b>Total Revenue</b>	<b>8,576,375</b>	<b>-</b>	<b>8,576,375</b>	<b>6,925,056</b>
<b>Expenses</b>				
Operations and Maintenance	1,729,316		1,729,316	
Amortization of Tangible Capital Assets				
Operations and Maintenance	7,428,589		7,428,589	7,516,846
Transportation and Housing	437,510		437,510	456,092
<b>Total Expense</b>	<b>9,595,415</b>	<b>-</b>	<b>9,595,415</b>	<b>7,972,938</b>
<b>Net Revenue (Expense)</b>	<b>(1,019,040)</b>	<b>-</b>	<b>(1,019,040)</b>	<b>(1,047,882)</b>
<b>Net Transfers (to) from other funds</b>				
Local Capital		619,000	619,000	205,500
District Share of Building Project		1,311,000	1,311,000	
<b>Total Net Transfers</b>	<b>-</b>	<b>1,930,000</b>	<b>1,930,000</b>	<b>205,500</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	619,000	(619,000)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>619,000</b>	<b>(619,000)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(400,040)</b>	<b>1,311,000</b>	<b>910,960</b>	<b>(842,382)</b>



# Operating Budget Comparison

<b>Amended vs Preliminary</b>	<b>Revenues</b>	<b>Expenses</b>	<b>Net</b>	<b>Reserve Transfer</b>	<b>Surplus (Deficit)</b>
<b>2016/17 Preliminary Budget</b>	\$ 121,673	\$ 122,079	\$ (406)	\$ 406	\$ -
<b>Revenues Changes</b>					
Enrolment Changes	3,392	-	3,392	-	3,392
MoEd Funding Changes	1,961	-	1,961	-	1,961
Other Revenues	(197)	-	(197)	-	(197)
<b>Expenditure Changes</b>					
New Positions	-	3,360	(3,360)	817	(2,543)
Ab Ed Funding/Surplus	-	83	(83)	186	103
Teacher Vacancy Factor	-	(1,195)	1,195	-	1,195
Wage & Benefit Increases	-	456	(456)	-	(456)
Budget Adjustments	-	(289)	289	-	289
Sub Changes	-	852	(852)	-	(852)
School Budgets	-	629	(629)	420	(209)
Other District	-	501	(501)	-	(501)
One Time Projects	-	457	(457)	-	(457)
Capital	-	-	-	(414)	(414)
Promontory - Share of Cost	-	-	-	(1,311)	(1,311)
<b>2016/17 Amended Budget</b>	<b>\$ 126,829</b>	<b>\$ 126,933</b>	<b>\$ (104)</b>	<b>\$ 104</b>	<b>\$ -</b>



# Revenue Changes

	Operating Grant	Other MoEd Funding	Other Revenue	Total Revenues
<b>Enrolment Changes</b>				
Enrolment K-12	\$ 3,160			\$ 3,160
Enrolment FVDES/CE/Adult/Summer	(386)			(386)
Special Ed Enrolment	670			670
ELL/Ab Ed Enrolment	(52)			(52)
ESD Wage Incr. (.35% May 1/17)		\$ 60		60
<b>MoEd Funding Changes</b>				
Salary Differential Funding	1,012			1,012
Return of Admin Savings		604		604
MoEd Bus Funding		330		330
Graduated Adults		(25)		(25)
<b>Other Revenues</b>				
International Student Enrolment			\$ 81	81
Bus Fees Eliminated			(278)	(278)
Print Shop			(10)	(10)
Interest Income			(10)	(10)
	<b>\$ 4,404</b>	<b>\$ 969</b>	<b>\$ (217)</b>	<b>\$ 5,156</b>



# Wages & Benefits Changes

<u>New Positions</u>	Teachers	EAs	Support	Subs	Benefits	Total Sal & Ben
Enrolment Increase	\$1,123	\$190			\$301	\$1,614
Early Intervention Project	452				108	560
SNAP Project	81			104	47	232
French Relief Teachers				144	41	185
Curriculum Relief Teachers				144	41	185
Elementary Counselors	151				36	187
School Purchased	269				64	333
MyEdBC	6				1	7
Decr. in FVDES EA Hours		(23)			(4)	(27)
Incr. in Emergency EA time		105			18	123
School Purchased Clerical			\$ 20		5	25
Incr. in Northside Clerical			37		9	46
Adjust to Working Day Calc			(94)		(16)	(110)
	<b>\$2,082</b>	<b>\$272</b>	<b>\$(37)</b>	<b>\$392</b>	<b>\$651</b>	<b>\$3,360</b>

## Substitute Adjustments

Difference 16/17 Prelim vs. 15/16 Actuals				\$ 839	\$147	\$986
Tfr Unpaid Leaves to Subs	\$(1,225)	\$(345)	\$(136)	1,706	(128)	(128)
Other Adjustments				(150)	(32)	(182)
	<b>\$(1,225)</b>	<b>\$(345)</b>	<b>\$(136)</b>	<b>\$2,395</b>	<b>\$(13)</b>	<b>\$676</b>





# Supplies & Services Changes

	Services	Transp	Pro-D & Travel	Rentals	Dues & Fees	Insurance	Supplies	Total Serv. & Suppl.
<b>School Budgets</b>								
School Surpluses used							\$267	\$267
Flex Block funds to schools							316	316
FVDES overall changes	\$254	\$(2)	\$(33)				(254)	(35)
Increased Per Student Allocation	13		29				39	81
<b>One Time Project Costs</b>								
Air Quality Upgrade in Portables	200							200
Sprinkler/Boiler Upgrade	65							65
Website Redesign	50							50
Elementary School Server Replacement							60	60
New Curriculum Supplies							54	54
Student Services Supplies/Eqpt.							28	28
<b>District Budgets</b>								
New Carpentry Program					\$60		\$15	\$75
SNAP							25	25
Facilities Review & ERM	79							79
Portable Moves & MSMS lockers	97							97
Security	23							23
Software	17							17
HR Budget Various	45						10	55
Special Needs Bus Trips							5	5
Recruitment Costs	45							45
Other	27		35	(1)	(1)	5	5	70
	<b>\$915</b>	<b>\$(2)</b>	<b>\$31</b>	<b>\$(1)</b>	<b>\$59</b>	<b>\$5</b>	<b>\$570</b>	<b>\$1,577</b>



## Capital Expenditures

	Preliminary Budget	Additions	Amended Budget
Wide Area Mower	\$ 99		\$ 99
Tandem Axel Trailer	7		7
Cube Van	67		67
Ionizing Floor Scrubber	22		22
Software-Maintenance	10		10
Replacement Vans x 2		\$ 40	40
Snowblower Attachment		5	5
Software-Maintenance		30	30
Servers		140	140
New Portables		199	199
	<b>\$205</b>	<b>\$414</b>	<b>\$619</b>



## Reserve Transfers

	Preliminary Budget	Additions	Amended Budget
Capital Additions	\$(205)	\$ (414)	\$ (619)
School Surpluses Utilized	437	272	709
SNAP Project		257	257
Early Intervention Project		560	560
Ab Ed Surplus Carryforward	148	186	334
FVDES Surplus Utilized	26	148	174
Promontory Project Share		(1,311)	(1,311)
	<b>\$ 406</b>	<b>\$ (302)</b>	<b>\$ 104</b>

## BOARD OF EDUCATION

### INFORMATION REPORT

**DATE:** January 24, 2017  
**TO:** Board of Education  
**FROM:** Kirk Savage and Janet Hall, Directors of Instruction  
**RE:** **STRATEGIC PLAN UPDATE**

**TEACHING THINKING:**

Directors of Instruction Janet Hall and Kirk Savage will provide an update on the Strategic Plan as it relates to the following:

<b>Priority</b>	Improving student achievement and well-being through high quality instruction (Instruction).
<b>Goal</b>	To increase students’ abilities to apply critical, creative and reflective thinking.
<b>Strategies</b>	
<p><b>1. Utilize evidenced-based instructional practices</b></p> <ul style="list-style-type: none"> <li>• Increase instructional practices that promote critical, creative and reflective thinking</li> <li>• Implement the “Thinking Rubric”</li> </ul> <p><b>2. Pro-d/In-service</b></p> <ul style="list-style-type: none"> <li>• Professional learning structured to empower educators to identify student learning needs, plan and align instruction and assessment across grade levels, and learn evidence-based practices to support student achievement through critical, creative, reflective thinking</li> </ul>	<ul style="list-style-type: none"> <li>a) Research, Identify and recommend evidence based instructional practices for critical, creative and reflective thinking</li> <li>b) Ensure evidence-based instructional practices align with the redesigned curriculum</li> <li>c) Thinking Rubric presented to staff</li> <li>d) Professional learning designed and delivered in alignment with BC curriculum</li> <li>e) Professional learning supported through Pro D days, afterschool workshops, Mentorship, collaboration and in-school in- service</li> </ul>

**BACKGROUND:**

Thinking has been a part of the B.C Curriculum for many years. In the current redesigned curriculum, thinking is foundational, as is evident in the curricular and core competencies. Included in the report is a one-page overview of the work that has been started in the district and a copy of the district “Thinking Rubric”. The Directors of Instruction will provide additional details regarding the implementation status to date and the plans and supports to move this strategic goal forward.

# Teaching Thinking

We have been teaching thinking for a number of years **implicitly**, however, the mandate and the work that lies ahead is to teach thinking **explicitly**.

## Promoting a culture of thinking:

### New Curriculum Implementation

#### Core Competencies

- Critical and Creative Thinking

#### Curricular Competencies

- Based on the Core Competencies
- Thinking (critical, creative, and reflective) is found in all curricular subjects
- Computational Thinking (Coding) in Applied Design, Skills and Technologies



### Thinking Rubric

Aspect	Not Yet Within Expectations	Meets Expectations (Minimal Level)	Fully Meets Expectations	Exceeds Expectations
<b>CRITICAL THINKING</b> The student is able to demonstrate the ability to make connections and accept the viewpoints of others in order to solve problems based on evidence.	<ul style="list-style-type: none"> <li>• Questions are not relevant and/or logical</li> <li>• Has difficulty making connections</li> <li>• Has difficulty making inferences/predictions</li> <li>• Has difficulty making decisions based on evidence</li> </ul>	<ul style="list-style-type: none"> <li>• Asks relevant and/or logical questions some of the time</li> <li>• Makes simple connections</li> <li>• Makes simple inferences/predictions</li> <li>• Requires support to make decisions based on criteria and/or evidence</li> </ul>	<ul style="list-style-type: none"> <li>• Asks relevant and logical questions</li> <li>• Makes relevant connections</li> <li>• Makes logical inferences/predictions based on evidence</li> <li>• Makes decisions based on criteria and evidence</li> </ul>	<ul style="list-style-type: none"> <li>• Asks relevant and insightful questions</li> <li>• Makes complex and relevant connections</li> <li>• Makes complex inferences/predictions based on evidence</li> <li>• Makes and justifies decisions based on evidence</li> </ul>

- Created in Chilliwack by a team of educators
- Focus on:
  - Critical, Creative, & Reflective Thinking

### Assessment and Instruction That Features Thinking:

- SNAP (Student Numeracy Assessment and Practice)
- RAD (Reading Assessment District)
- School Wide Write
- Design Thinking Projects
- Inquiry Based Learning

### Lesson Design

We can support the teaching/use of Thinking Strategies "by design". Here are some common lesson design frameworks:

- Connect, Process, Transform, Reflect
- Prepare, Learning Sequence, Authentic Application, New Thinking
- Empathize, Define, Ideate, Prototype, Test

Lessons that follow these learning frameworks use thinking strategies to process material and get to big ideas through analysis, synthesis, inference and reflection.

### District Initiatives:

- Pro-D/In-Service
  - Helping Teacher In-service
  - PVP Meetings and Toolkits
  - Multiple Pro-D Days
  - After school sessions
  - SPARK
- Inquiry
  - Teacher Focus Groups
  - PVP
- Resource Development



## Where are we on this journey?

Improving Student Achievement and Well Being Through High Quality Instruction

### Goal #2 (Thinking)

To what extent are teachers using instructional strategies that engage students and promote critical, reflective, and creative thinking?

Not Aligned

Approaching Alignment

Fully Aligned

Innovative





## Thinking Rubric

Aspect	Not Yet Within Expectations	Meets Expectations (Minimal Level)	Fully Meets Expectations	Exceeds Expectations
<p><b>CRITICAL THINKING</b></p> <p>The student is able to demonstrate the ability to make connections and accept the viewpoints of others in order to solve problems based on evidence.</p>	<ul style="list-style-type: none"> <li>• Questions are not relevant and/or logical</li> <li>• Has difficulty making connections</li> <li>• Has difficulty making inferences/predictions</li> <li>• Has difficulty making decisions based on evidence</li> <li>• Demonstrates little understanding of others' points of view / perspectives</li> <li>• Has difficulty forming simple and/or relevant evaluations</li> </ul>	<ul style="list-style-type: none"> <li>• Asks relevant and/or logical questions some of the time</li> <li>• Makes simple connections</li> <li>• Makes simple inferences/predictions</li> <li>• Requires support to make decisions based on criteria and/or evidence</li> <li>• Demonstrates some understanding of others' points of view / perspectives</li> <li>• Requires support to evaluate (may not be based on criteria and/or evidence)</li> </ul>	<ul style="list-style-type: none"> <li>• Asks relevant and logical questions</li> <li>• Makes relevant connections</li> <li>• Makes logical inferences/predictions based on evidence</li> <li>• Makes decisions based on criteria and evidence</li> <li>• Demonstrates understanding of others' points of view / perspectives</li> <li>• Evaluates based on criteria and evidence</li> </ul>	<ul style="list-style-type: none"> <li>• Asks relevant and insightful questions</li> <li>• Makes complex and relevant connections</li> <li>• Makes complex inferences/predictions based on evidence</li> <li>• Makes and justifies decisions based on evidence</li> <li>• Demonstrates ability to incorporate others' perspectives into thinking process</li> <li>• Evaluates and justifies based on criteria and evidence</li> </ul>
<p><b>CREATIVE THINKING</b></p> <p>The student is able to demonstrate curiosity through asking questions and making connections, take learning risks and synthesize ideas in new, innovative and productive ways.</p>	<ul style="list-style-type: none"> <li>• Has difficulty demonstrating curiosity</li> <li>• Has difficulty being open-minded and flexible</li> <li>• Has difficulty taking risks with new learning</li> <li>• Has difficulty making inferences / predictions</li> <li>• Has difficulty accepting uncertainty in the learning process</li> <li>• Has difficulty making connections</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrates curiosity some of the time through questioning</li> <li>• Is open-minded and flexible some of the time</li> <li>• With support is willing to take risks with new learning</li> <li>• Makes simple inferences / predictions</li> <li>• With support accepts uncertainty in the learning process</li> <li>• Makes simple connections</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrates curiosity through questioning</li> <li>• Is open-minded and flexible most of the time</li> <li>• Willingness to take risks with new learning</li> <li>• Makes inferences / predictions with some insight</li> <li>• Accepts uncertainty in the learning process</li> <li>• Makes deep, relevant connections</li> </ul>	<ul style="list-style-type: none"> <li>• Demonstrates curiosity and initiates action</li> <li>• Is consistently open-minded and flexible</li> <li>• Independently and confidently takes risks with new learning</li> <li>• Makes insightful inferences / predictions</li> <li>• Values the uncertainty in the learning process</li> <li>• Makes complex and relevant connections</li> </ul>

	<ul style="list-style-type: none"> <li>• Needs guidance to think creatively in a productive way</li> <li>• Has difficulty synthesizing new ideas and information</li> <li>• Has difficulty extending thinking through innovation</li> </ul>	<ul style="list-style-type: none"> <li>• With support is able to think creatively in a productive and responsible way</li> <li>• With support is able to synthesize new ideas and information</li> <li>• With support is able to extend thinking through innovation</li> </ul>	<ul style="list-style-type: none"> <li>• Thinks creatively in a productive and responsible way</li> <li>• Synthesizes new ideas and information</li> <li>• Extends thinking through innovation</li> </ul>	<ul style="list-style-type: none"> <li>• Creative thinking is flexible, complex, and/or innovative</li> <li>• Independently synthesizes new ideas and information</li> <li>• Strategically and independently extends thinking through innovation</li> </ul>
<p><b>REFLECTIVE THINKING</b></p> <p>The student is able to think metacognitively by making connections, explaining their thinking, and selecting specific strategies that support their learning.</p>	<ul style="list-style-type: none"> <li>• Has difficulty setting learning goals</li> <li>• Has difficulty making connections</li> <li>• Has difficulty explaining their thinking</li> <li>• Has difficulty making choices</li> <li>• Has difficulty identifying ways to improve learning</li> <li>• Unable to be honest with self or confront own beliefs, biases and/or ideas</li> </ul>	<ul style="list-style-type: none"> <li>• Sets learning goals with support</li> <li>• Makes simple connections</li> <li>• With support is able to explain their thinking</li> <li>• With support, makes decisions to support learning</li> <li>• With support identifies ways to improve learning</li> <li>• Requires support to be honest with self through confronting own beliefs, biases and/or ideas</li> </ul>	<ul style="list-style-type: none"> <li>• Sets learning goals independently</li> <li>• Makes deep, relevant connections</li> <li>• Is able to explain thinking</li> <li>• Makes choices that supports learning</li> <li>• Identifies strategies to improve learning</li> <li>• Is honest with self through confronting own beliefs, biases and ideas</li> </ul>	<ul style="list-style-type: none"> <li>• Sets specific and accurate learning goals</li> <li>• Makes complex and relevant connections</li> <li>• Accurately and/or concisely explains their thinking</li> <li>• Makes choices that best supports learning</li> <li>• Strategically and independently identifies strategies to improve learning</li> <li>• Is honest with self through confronting and questioning own beliefs, biases and ideas; is self-reflective</li> </ul>

Sample 'I can' statements:

I can think metacognitively

This means...

- I can identify what worked and what didn't work in relation to my goal
- I can identify what helped my learning
- I can identify what to do next

## **BOARD OF EDUCATION**

### **INFORMATION REPORT**

**DATE:** January 24, 2017

**TO:** Board of Education

**FROM:** Evelyn Novak, Superintendent

**RE: ADMINISTRATIVE REGULATION 628.1 FRENCH IMMERSION**

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#### **BACKGROUND:**

Due to recent changes in the selection process for Early and Late French Immersion, Administrative Regulation 628.1 has been amended. Attached are the original, revised and final version of this amended administrative regulation.



**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

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**628.1  
ADMINISTRATIVE REGULATION  
French Immersion**

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The District French Immersion Programs are intended to be inclusive programs, including students with a variety of aptitudes, cultures and backgrounds. Students will be admitted to the District Early French Immersion program at the Kindergarten and Grade One levels, if space is available. Students will be admitted to the District Late French Immersion program at the Grade Six level, if space is available. In cases where the number of applicants exceeds the number of spaces available, a waitlist will be created. See Selection Processes below.

**EARLY FRENCH IMMERSION**

**REGISTRATION**

1. The District will endeavor to inform parents about the Early French Immersion program as an alternative education program of choice.
2. The District will hold an information meeting for interested parents/guardians prior to opening the on-line application.
3. Information will be provided to parents regarding the application process.
4. A parent information meeting and deadlines for submitting applications for the District Early French Immersion program shall be scheduled so as to allow sufficient time for decision-making and discussion prior to application.
5. All applicants will be informed in writing as to whether or not they have been accepted in to the District Early French Immersion Program.
6. Parents/guardians will have one week after notification to accept or decline their placement.

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Cross Refs: Student Behaviour Policy, Weapons Policy, Student Discipline and Suspension Policy, Ministry of Education - Safe, Caring & Orderly School

Adopted: November 19, 2013  
Reviewed: January 20, 2015  
Revised: December 19, 2016

## **STUDENT ELIGIBILITY**

1. Parents of Kindergarten and Grade One age children must apply on-line to the Early French Immersion program. Acceptance into the District Early French Immersion program will follow, provided that space exists.
2. Students enter in Kindergarten or Grade One, and they may enter in Grade One up to September 30 of that student's Grade One year, if space is available and placement is appropriate in accordance to an existing wait list.
3. Entry to the program at other than the Kindergarten or Grade One level up to September 30, will be considered only if there is adequate space, if the student is adequately proficient in French and with permission of the principal.
  - a. Parents/guardians can apply directly at District Early French Immersion school,
  - b. French language competency in this case will be determined by the school principal in consultation with district program personnel and appropriate teachers,
  - c. Adequate proficiency is defined in Ministry Policy #96-12 as follows: "...sufficient language skill to permit the student to be able to comprehend instruction in the subjects taught in French, assuming a period of 4 to 8 weeks of adjustment to the program."

## **SELECTION PROCESS**

1. Any parent/guardian may make an on-line application for their child to be enrolled in the District Early French Immersion Program, in early January, the dates to be determined by district administration and advertised to parents.
2. All Kindergarten and Grade One students residing in the City of Chilliwack will be given priority over non-residents.
3. Where applications exceed spaces, placement is made through a random draw from all applicants.
  - a. A lottery system for selection will be used at the Kindergarten and Grade One level,

- b. The draw will be supervised at the School District office by the Director of Instruction, the school principal and one parent representative (e.g. PAC President or designate),
  - c. A waiting list will be maintained of those who are not selected. Within one week of the draw, district personnel will contact all families to advise them of their placement in a Kindergarten or Grade One class or their position on the waitlist,
  - d. Parents/guardians will have one week to accept or decline and then district personnel will make additional selections based on the waitlist, if spaces are made available.
4. Registration will be given in the following priority:
- a. Students who reside within the City of Chilliwack,
    - i. Siblings of students already in the District Early French Immersion Program will be given priority if they are also applying for Early French Immersion, and if the sibling is currently attending École Cheam Elementary, up to Grade Five at time of application,
    - ii. Students who were already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.
  - b. Out-of-district students.
    - i. Siblings of students already in the District Early French Immersion Program will be given priority if they are also applying for Early French Immersion (and if the sibling is currently attending École Cheam Elementary, up to Grade Five at time of application),
    - ii. Out-of-district students who were already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.
  - c. Students who were not granted entry in Kindergarten will maintain their place on the waitlist if they decide to apply again in the normal process for Grade One Early French Immersion the following year.
5. Transfers out of the program will be made through a consultation process including the Principal, parents and teachers in agreement that the transfer is in the best interests of the student.

## **LATE FRENCH IMMERSION**

### **REGISTRATION**

1. The District will endeavor to inform parents about the Late French Immersion program of choice.
2. The District will hold information meetings for interested parents/guardians prior to opening the on-line application.
3. Information will be provided to parents regarding the application process.
4. Parent information meetings and deadlines for submitting applications for the District Late French Immersion program shall be scheduled to allow sufficient time for decision-making and discussion prior to application.
5. All applicants will be informed in writing as to whether or not they have been accepted in to the District Late French Immersion Program.
6. Parents/guardians will have one week after notification to accept or decline their placement.
7. District personnel will notify all regular catchment area schools as to the status of Late French Immersion applicants following the processing of applications, and those students will be pre-transitioned to the Late French Immersion home school.

## **STUDENT ELIGIBILITY**

1. Parents of Grade Five age children (entering Grade Six in September) must apply on-line to the District Late French Immersion program. Registration in the District Late French Immersion program will follow, provided that space exists.
2. Students enter in Grade Six, and they may enter in Grade Six up to September 30 of that student's Grade Six year, if space is available and placement is appropriate in accordance to an existing wait list.
3. Entry to the program at other than the Grade Six level up to September 30 will be considered only if there is adequate space, if the student is adequately proficient in French, and with permission of the principal.
  - a. Parents/guardians can apply directly at the District Late French Immersion schools,
  - b. French language competency in this case will be determined by the school principal in consultation with district program personnel and appropriate teachers,

- c. Adequate proficiency is defined in Ministry Policy #96-12 as follows:  
“...sufficient language skill to permit the student to be able to comprehend instruction in the subjects taught in French, assuming a period of 4 to 8 weeks of adjustment to the program.”

## **SELECTION PROCESS**

1. Any parent/guardian may make an on-line application for their child to be enrolled in the District Late French Immersion Program, in late January, the dates to be determined by district administration and advertised to parents.
2. All students entering Grade Six residing within the City of Chilliwack will be given priority over non-residents.
3. Where applications exceed places, placement is made through a random draw from all applicants.
  - a. A lottery system for selection will be used at the Grade Six level,
  - b. The placement will be supervised at the School District office by the Director of Instruction, the school principal and one parent representative (e.g. PAC President or designate),
  - c. A waiting list will be maintained of those who are not selected,
  - d. Within one week of the on-line application period closing, district personnel will contact all families to advise them of their placement in a Grade Six class or their position on the waitlist,
  - e. Parents/guardians will have one week to accept or decline and then district personnel will make additional selections based on the waitlist, if spaces are made available. Please note: At this time, an appointment will also be arranged for a short interview between the teacher, student and parents. This part of the process is to help provide further information and to answer questions to help ensure families are confident with their decision.
4. Registration will be given in the following priority:
  - a. Students who reside within the City of Chilliwack,
    - i. Students who reside on the North Side of Chilliwack will be given priority at Strathcona Elementary and students on the South Side will be given priority at Sardis Elementary,
    - ii. Siblings of students already in the District Late French Immersion Program will be given priority if they are also

- applying for Late French Immersion, and if the sibling is currently attending the same District Late French Immersion Elementary School, or the feeder Middle School, up to Grade Seven at time of application,
- iii. Students who were already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.
- b. Out-of-district students,
- i. Siblings of students already in the Late French Immersion Program will be given priority if they are also applying for Late French Immersion, and if the sibling is currently attending the same District Late French Immersion Elementary School, or the feeder Middle School, up to Grade Seven at time of application.
5. Transfers out of the program will be made through a consultation process including the Principal, parents and teachers in agreement that the transfer is in the best interests of the student.

## **TRANSPORTATION**

Transportation to and from District French Immersion schools is the responsibility of the parent.

## **SUPPORT SERVICES**

Support learning services will be available to District French Immersion students from Kindergarten through grade 7.

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

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**628.1  
ADMINISTRATIVE REGULATION  
French Immersion**

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**~~EARLY VS. LATE FRENCH IMMERSION~~**

The District French Immersion Programs are intended to be an inclusive program, including students with a variety of aptitudes, cultures and backgrounds. Students will be admitted to the District Early French Immersion program at the Kindergarten and Grade One levels, if space is available. Students will be admitted to the District Late French Immersion program at the Grade Six level, if space is available. In cases where the number of applicants exceeds the number of spaces available, a waitlist will be created. See Selection Processes below.

**EARLY FRENCH IMMERSION**

**REGISTRATION**

1. The District will endeavor to inform parents about the Early French Immersion program as an alternative education program of choice.
2. The District will hold an information meeting for interested parents/guardians prior to opening the on-line application.
3. Information will be provided to parents regarding the application process.
4. A parent information meeting and deadlines for submitting applications for the District Early French Immersion program shall be scheduled so as to allow sufficient time for decision-making and discussion prior to application.
5. All applicants will be informed in writing as to whether or not they have been accepted in to the District Early French Immersion Program.

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Cross Refs: Student Behaviour Policy, Weapons Policy, Student Discipline and Suspension Policy, Ministry of Education - Safe, Caring & Orderly School

Adopted: November 19, 2013  
Reviewed: January 20, 2015  
Revised: [April 7, 2015](#)

6. Parents/guardians will have one week after notification to accept or decline their placement.
7. ~~District personnel will notify all regular catchment area schools as to the status of Early French Immersion applicants following the processing of applications, and those students will be pre-transitioned to the Early French Immersion home school.~~ School.

## STUDENT ELIGIBILITY

1. ~~Parents of Kindergarten and Grade One age children must apply on-line to the Early French Immersion program. Acceptance into the District Early French Immersion program will follow, provided that space exists.~~
  - a.1. ~~All students must be registered at their a Chilliwack School District #33 catchment area school will be given priority.~~
2. Students enter in Kindergarten or Grade One, and they may enter in Grade One up to September 30 of that student's Grade One year, if space is available and placement is appropriate in accordance to an existing wait list.
3. Entry to the program at other than the Kindergarten or Grade One levels up to September 30, will be considered only if there is adequate space, if the student is adequately proficient in French and with permission of the principal.
  - a. Parents/guardians can apply directly at District Early French Immersion school.
  - b. French language competency in this case will be determined by the school principal in consultation with district program personnel and appropriate teachers.
  - c. Adequate proficiency is defined in Ministry Policy #96-12 as follows: "...sufficient language skill to permit the student to be able to comprehend instruction in the subjects taught in French, assuming a period of 4 to 8 weeks of adjustment to the program."

## SELECTION PROCESS

1. Any parent/guardian ~~from the Chilliwack School District~~ may make an on-line application for their child to be enrolled in the District Early French Immersion Program, ~~during the 1<sup>st</sup> and 2<sup>nd</sup> week~~ in early January, the dates to be determined by district administration and advertised to parents.



2. All Kindergarten and Grade One students ~~must be residing in the City of Chilliwack registered at their a Chilliwack School District #33 catchment area school~~ will be given priority over non-residents.
  
3. Where applications exceed spaces, placement is made through a random draw from all applicants.
  - a. A lottery system for selection will be used at the Kindergarten and Grade One level.
  - b. The draw will be supervised at the School District office by the Director of Instruction, the school principal and one parent representative (e.g. PAC President or designate) of the Chilliwack Parents for French Association.
  - c. A waiting list will be maintained of those who are not selected. Within one week of the draw, district personnel will contact all families to advise them of their placement in a Kindergarten or Grade One class or their position on the waitlist.
  - d. Parents/guardians will have one week to accept or decline and then district personnel will make additional selections based on the waitlist, if spaces are made available. Please note: At this time, an appointment will also be arranged for a short interview (between the teacher, student and parents). This part of the process is to help provide further information and to answer questions to help ensure families are confident with their decision.
  
4. Registration will be given in the following priority:
  - a. ~~Students who reside within the Chilliwack School District #33 and have a sibling in the District Early French Immersion program (currently enrolled in Early French Immersion at Cheam Elementary);~~ who reside within the City of Chilliwack registered at a their Chilliwack School District #33 area school.
    - i. Siblings of students already in the District Early French Immersion Program will be given priority if they are also applying for Early French Immersion, and if the sibling is currently attending École Cheam Elementary, up to Grade Five at time of application.
      - a. Students who ~~were~~ are already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.

~~Students who reside within the Chilliwack School District #33 but **do not have a sibling in the District Early French Immersion Program**; are not registered at a **their** Chilliwack School District #33 catchment area school.~~

~~Siblings of students already in the District Early French Immersion Program will be given priority if they are also applying for Early French Immersion (and if the sibling is currently attending École Cheam Elementary, up to Grade Five at time of application);~~

~~b. Out-of-catchment students who were are already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.~~

~~ii.~~

~~c. Out-of-district students who are already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French;~~

~~d.b. Out-of-district students.~~

~~i. Siblings of students already in the District Early French Immersion Program will be given priority if they are also applying for Early French Immersion (and if the sibling is currently attending École Cheam Elementary, up to Grade Five at time of application).~~

~~e.ii. Out-of-district students who **were** are already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.;~~

~~f.c. Students **who were** not granted entry in Kindergarten will **be** maintained **their place** on the waitlist if they decide to apply again in the normal process for Grade One Early French Immersion the following year.~~

5. Transfers out of the program will be made through a consultation process including the Principal, parents and teachers in agreement that the transfer is in the best interests of the student.

## **LATE FRENCH IMMERSION**

### **REGISTRATION**

1. The District will endeavor to inform parents about the Late French Immersion program ~~as a program~~ of choice.

2. The District will hold information meetings for interested parents/guardians prior to opening the on-line application.
3. Information will be provided to parents regarding the application process.
4. Parent information meetings and deadlines for submitting applications for the District Late French Immersion program shall be scheduled ~~so as~~ to allow sufficient time for decision-making and discussion prior to application.
5. All applicants will be informed in writing as to whether or not they have been accepted in to the District Late French Immersion Program.
6. Parents/guardians will have one week after notification to accept or decline their placement.
7. District personnel will notify all regular catchment area schools as to the status of Late French Immersion applicants following the processing of applications, and those students will be pre-transitioned to the Late French Immersion home school.

## STUDENT ELIGIBILITY

1. Parents of Grade Five age children (entering Grade Six in September) must apply on-line to the District Late French Immersion program. Registration in the District Late French Immersion program will follow, provided that space exists.
  - a. ~~All students must be registered at their a Chilliwack School District #33 catchment area school will be given priority.~~
2. Students enter in Grade Six, and they may enter in Grade Six up to September 30 of that student's Grade Six year, if space is available and placement is appropriate in accordance to an existing wait list.
3. Entry to the program at other than the Grade Six level up to September 30 will be considered only if there is adequate space, if the student is adequately proficient in French, and with permission of the principal.
  - a. Parents/guardians can apply directly at the District Late French Immersion school~~s~~;

- b. French language competency in this case will be determined by the school principal in consultation with district program personnel and appropriate teachers.
- c. Adequate proficiency is defined in Ministry Policy #96-12 as follows: "...sufficient language skill to permit the student to be able to comprehend instruction in the subjects taught in French, assuming a period of 4 to 8 weeks of adjustment to the program."

## SELECTION PROCESS

1. Any parent/guardian ~~from the Chilliwack School District~~ may make an on-line application for their child to be enrolled in the District Late French Immersion Program, ~~during the last week of in late January and 1<sup>st</sup> first week in February~~, the dates to be determined by district administration and advertised to parents.
2. All students entering Grade Six ~~students must be residing within the City of Chilliwack will be given priority over non-residents registered at their a Chilliwack School District #33 catchment area school will be given priority.~~
3. Where applications exceed places, placement is made through a random draw from all applicants. ~~placement is determined by the date and time of placing the application on-line.~~
  - a. A lottery system for selection will be used at the Grade Six level.
  - ~~a.b.~~ The placement will be supervised at the School District office by the Director of Instruction, the school principal and one parent representative (e.g. PAC President or designate) of the Chilliwack Parents for French Association.
  - ~~b.c.~~ A waiting list will be maintained of those who are not selected.
  - ~~c.d.~~ Within one week of the draw on-line application period closing, district personnel will contact all families to advise them of their placement in a Grade Six class or their position on the waitlist.
  - ~~d.e.~~ Parents/guardians will have one week to accept or decline and then district personnel will make additional selections based on the waitlist, if spaces are made available. Please note: At this time, an appointment will also be arranged for a short interview between the teacher, student and parents. This part of the process is to help

provide further information and to answer questions to help ensure families are confident with their decision.

4. Registration will be given in the following priority:

~~a. Students who reside within the Chilliwack School District #33 and have a sibling in the District Late French Immersion program, if they are also applying for the District Late French Immersion program; who reside within the City of registered at a their Chilliwack, School District #33 catchment area school,~~

~~i. Students who reside on the registered at a North Side of Chilliwack school will be given priority at Strathcona Elementary and students on the registered at a South Side school will be given priority at Sardis Elementary,~~

~~ii. Siblings of students already in the District Late French Immersion Program will be given priority if they are also applying for Late French Immersion, and if the sibling is currently attending their catchment area the same District Late French Immersion Elementary School, or the feeder Middle School, up to Grade Seven at time of application,~~

~~a. Students who were are already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.~~

~~iii. Students who reside within the Chilliwack School District #33 but do not have a sibling in the District Late French Immersion Program; are not registered at a Chilliwack School District #33 their catchment area school,~~

~~Siblings of students already in the District Late French Immersion Program will be given priority if they are also applying for Late French Immersion, and if the sibling is currently attending the catchment area the same District Late French Immersion Elementary School, or the feeder Middle School, up to Grade Seven at time of application,~~

~~i. Out-of-catchment students who were are already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.~~

~~b. Out-of-district students, who are already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French;~~

~~b.i. Siblings of students already in the Late French Immersion Program will be given priority if they are also applying for Late French Immersion, and if the sibling is currently attending the catchment area the same District Late French Immersion Elementary School, or the feeder Middle School, up to Grade Seven at time of application.~~

~~c. Out-of-district students.~~

5. Transfers out of the program will be made through a consultation process including the Principal, parents and teachers in agreement that the transfer is in the best interests of the student.

## **TRANSPORTATION**

Transportation to and from District French Immersion schools is the responsibility of the parent.

## **SUPPORT SERVICES**

Support learning services will be available to District French Immersion students from Kindergarten through grade 7 on the basis of equality with regular program students.

REVISIONS

**BOARD OF EDUCATION  
School District #33 (Chilliwack)**

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**628.1  
ADMINISTRATIVE REGULATION  
French Immersion**

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The District French Immersion Programs are intended to be inclusive-programs, including students with a variety of aptitudes, cultures and backgrounds. Students will be admitted to the District Early French Immersion program at the Kindergarten and Grade One levels, if space is available. Students will be admitted to the District Late French Immersion program at the Grade Six level, if space is available. In cases where the number of applicants exceeds the number of spaces available, a waitlist will be created. See Selection Processes below.

**EARLY FRENCH IMMERSION**

**REGISTRATION**

1. The District will endeavor to inform parents about the Early French Immersion program as an alternative education program of choice.
2. The District will hold an information meeting for interested parents/guardians prior to opening the on-line application.
3. Information will be provided to parents regarding the application process.
4. A parent information meeting and deadlines for submitting applications for the District Early French Immersion program shall be scheduled so as to allow sufficient time for decision-making and discussion prior to application.
5. All applicants will be informed in writing as to whether or not they have been accepted in to the District Early French Immersion Program.
6. Parents/guardians will have one week after notification to accept or decline their placement.

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Cross Refs: Student Behaviour Policy, Weapons Policy, Student Discipline and Suspension Policy, Ministry of Education - Safe, Caring & Orderly School

Adopted: November 19, 2013  
Reviewed: January 20, 2015  
Revised: April 7, 2015

## **STUDENT ELIGIBILITY**

1. Parents of Kindergarten and Grade One age children must apply on-line to the Early French Immersion program. Acceptance into the District Early French Immersion program will follow, provided that space exists.
2. Students enter in Kindergarten or Grade One, and they may enter in Grade One up to September 30 of that student's Grade One year, if space is available and placement is appropriate in accordance to an existing wait list.
3. Entry to the program at other than the Kindergarten or Grade One level up to September 30, will be considered only if there is adequate space, if the student is adequately proficient in French and with permission of the principal.
  - a. Parents/guardians can apply directly at District Early French Immersion school,
  - b. French language competency in this case will be determined by the school principal in consultation with district program personnel and appropriate teachers,
  - c. Adequate proficiency is defined in Ministry Policy #96-12 as follows: "...sufficient language skill to permit the student to be able to comprehend instruction in the subjects taught in French, assuming a period of 4 to 8 weeks of adjustment to the program."

## **SELECTION PROCESS**

1. Any parent/guardian may make an on-line application for their child to be enrolled in the District Early French Immersion Program, in early January, the dates to be determined by district administration and advertised to parents.
2. All Kindergarten and Grade One students residing in the City of Chilliwack will be given priority over non-residents.
3. Where applications exceed spaces, placement is made through a random draw from all applicants.
  - a. A lottery system for selection will be used at the Kindergarten and Grade One level,



- b. The draw will be supervised at the School District office by the Director of Instruction, the school principal and one parent representative (e.g. PAC President or designate),
  - c. A waiting list will be maintained of those who are not selected. Within one week of the draw, district personnel will contact all families to advise them of their placement in a Kindergarten or Grade One class or their position on the waitlist,
  - d. Parents/guardians will have one week to accept or decline and then district personnel will make additional selections based on the waitlist, if spaces are made available.
4. Registration will be given in the following priority:
- a. Students who reside within the City of Chilliwack ,
    - i. Siblings of students already in the District Early French Immersion Program will be given priority if they are also applying for Early French Immersion, and if the sibling is currently attending École Cheam Elementary, up to Grade Five at time of application,
    - ii. Students who were already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.
  - b. Out-of-district students.
    - i. Siblings of students already in the District Early French Immersion Program will be given priority if they are also applying for Early French Immersion (and if the sibling is currently attending École Cheam Elementary, up to Grade Five at time of application),
    - ii. Out-of-district students who were already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.
  - c. Students who were not granted entry in Kindergarten will maintain their place on the waitlist if they decide to apply again in the normal process for Grade One Early French Immersion the following year.
5. Transfers out of the program will be made through a consultation process including the Principal, parents and teachers in agreement that the transfer is in the best interests of the student.

## **LATE FRENCH IMMERSION**

### **REGISTRATION**

1. The District will endeavor to inform parents about the Late French Immersion program of choice.
2. The District will hold information meetings for interested parents/guardians prior to opening the on-line application.
3. Information will be provided to parents regarding the application process.
4. Parent information meetings and deadlines for submitting applications for the District Late French Immersion program shall be scheduled to allow sufficient time for decision-making and discussion prior to application.
5. All applicants will be informed in writing as to whether or not they have been accepted in to the District Late French Immersion Program.
6. Parents/guardians will have one week after notification to accept or decline their placement.
7. District personnel will notify all regular catchment area schools as to the status of Late French Immersion applicants following the processing of applications, and those students will be pre-transitioned to the Late French Immersion home school.

## **STUDENT ELIGIBILITY**

1. Parents of Grade Five age children (entering Grade Six in September) must apply on-line to the District Late French Immersion program. Registration in the District Late French Immersion program will follow, provided that space exists.
2. Students enter in Grade Six, and they may enter in Grade Six up to September 30 of that student's Grade Six year, if space is available and placement is appropriate in accordance to an existing wait list.
3. Entry to the program at other than the Grade Six level up to September 30 will be considered only if there is adequate space, if the student is adequately proficient in French, and with permission of the principal.
  - a. Parents/guardians can apply directly at the District Late French Immersion schools,

- b. French language competency in this case will be determined by the school principal in consultation with district program personnel and appropriate teachers,
- c. Adequate proficiency is defined in Ministry Policy #96-12 as follows: "...sufficient language skill to permit the student to be able to comprehend instruction in the subjects taught in French, assuming a period of 4 to 8 weeks of adjustment to the program."

## **SELECTION PROCESS**

1. Any parent/guardian may make an on-line application for their child to be enrolled in the District Late French Immersion Program, in late January, the dates to be determined by district administration and advertised to parents.
2. All students entering Grade Six residing within the City of Chilliwack will be given priority over non-residents.
3. Where applications exceed places, placement is made through a random draw from all applicants..
  - a. A lottery system for selection will be used at the Grade Six level,
  - b. The placement will be supervised at the School District office by the Director of Instruction, the school principal and one parent representative (e.g. PAC President or designate),
  - c. A waiting list will be maintained of those who are not selected,
  - d. Within one week of the on-line application period closing, district personnel will contact all families to advise them of their placement in a Grade Six class or their position on the waitlist,
  - e. Parents/guardians will have one week to accept or decline and then district personnel will make additional selections based on the waitlist, if spaces are made available. Please note: At this time, an appointment will also be arranged for a short interview between the teacher, student and parents. This part of the process is to help provide further information and to answer questions to help ensure families are confident with their decision.
4. Registration will be given in the following priority:
  - a. Students who reside within the City of Chilliwack,

- i. Students who reside on the North Side of Chilliwack will be given priority at Strathcona Elementary and students on the South Side will be given priority at Sardis Elementary,
    - ii. Siblings of students already in the District Late French Immersion Program will be given priority if they are also applying for Late French Immersion, and if the sibling is currently attending the same District Late French Immersion Elementary School, or the feeder Middle School, up to Grade Seven at time of application,
    - iii. Students who were already enrolled in a French Immersion Program elsewhere, or have demonstrated adequate proficiency in French.
  - b. Out-of-district students,
    - i. Siblings of students already in the Late French Immersion Program will be given priority if they are also applying for Late French Immersion, and if the sibling is currently attending the same District Late French Immersion Elementary School, or the feeder Middle School, up to Grade Seven at time of application.
5. Transfers out of the program will be made through a consultation process including the Principal, parents and teachers in agreement that the transfer is in the best interests of the student.

## **TRANSPORTATION**

Transportation to and from District French Immersion schools is the responsibility of the parent.

## **SUPPORT SERVICES**

Support learning services will be available to District French Immersion students from Kindergarten through grade 7.

## **BOARD OF EDUCATION**

### **INFORMATION REPORT**

**DATE:** January 24, 2017  
**TO:** Board of Education  
**FROM:** Gerry Slykhuis, Secretary Treasurer  
**RE: QUARTERLY FINANCIAL REPORT**

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The Secretary Treasurer will present the December Quarterly Financial Report.

# Chilliwack School District

## Quarterly Financial Report - July 1, 2016 to December 31, 2016

OPERATING FUND	Year-to-Date Jul 1, 2016 to Dec 31, 2016				PRELIM. ANNUAL BUDGET 2016-2017
	Y-T-D BUDGET 2016/17	July to Dec ACTUALS	Variance (Favourable (Unfavourable)	%	
<b>REVENUE</b>					
Provincial Grants, Ministry of Education	47,550,897	47,550,897	-	0.0%	122,141,797
LEA/Direct Funding From First Nations	782,476	758,393	(24,084)	-3.1%	1,956,191
Provincial Grants, Other	36,000	42,400	6,400	17.8%	90,000
Offshore Tuition Fees	574,400	601,880	27,480	4.8%	1,436,000
Other Revenue	320,952	363,762	42,810	13.3%	504,720
Rentals & Leases	200,000	203,717	3,717	1.9%	400,000
Investment Income	149,800	145,804	(3,996)	-2.7%	299,600
<b>Total Revenue</b>	<b>49,614,525</b>	<b>49,666,853</b>	<b>52,327</b>	<b>0.1%</b>	<b>126,828,308</b>
<b>EXPENSE</b>					
Salaries					
Teachers	20,923,429	20,717,968	205,461	1.0%	51,940,361
Principals & Vice-Principals	3,386,565	3,336,303	50,262	1.5%	7,015,028
Education Assistants	3,444,032	3,244,642	199,390	5.8%	8,817,346
Support Staff	5,216,039	5,197,725	18,314	0.4%	11,025,620
Other Professionals	1,321,238	1,340,882	(19,644)	-1.5%	2,737,799
Substitutes	3,193,200	2,945,848	247,352	7.7%	8,199,066
Total Salaries	37,484,503	36,783,368	701,134	1.9%	89,735,220
Employee Benefits	7,713,501	7,631,489	82,012	1.1%	20,833,855
Total Salary & Benefits	45,198,004	44,414,857	783,147	1.7%	110,569,075
Services & Supplies	7,037,969	6,754,828	283,141	4.0%	16,363,375
<b>Total Expense</b>	<b>52,235,973</b>	<b>51,169,685</b>	<b>1,066,288</b>	<b>2.0%</b>	<b>126,932,450</b>
<b>Net Revenue (Expense)</b>	<b>(2,621,448)</b>	<b>(1,502,833)</b>	<b>1,118,615</b>		<b>(104,142)</b>

# Chilliwack School District

## Quarterly Financial Report - July 1, 2016 to December 31, 2016

OPERATING FUND	Year-to-Date Jul 1, 2016 to Dec 31, 2016				PRELIM. ANNUAL BUDGET 2016-2017
	Y-T-D BUDGET 2016/17	July to Dec ACTUALS	Variance (Favourable (Unfavourable)	%	
<b>SERVICE &amp; SUPPLIES BREAKDOWN:</b>					
Services	2,269,135	2,277,002	(7,867)	-0.3%	5,299,184
Student Transportation	3,897	3,372	525	13.5%	9,100
Professional Development & Travel	447,800	422,594	25,207	5.6%	906,301
Rentals & Leases	12,418	10,953	1,465	11.8%	29,000
Dues & Fees	106,940	100,244	6,696	6.3%	249,740
Insurance	88,000	88,172	(172)	-0.2%	307,000
Supplies	3,095,011	2,757,344	337,667	10.9%	7,227,878
Utilities	1,067,172	1,095,147	(27,975)	-2.6%	2,335,172
<b>Total Services &amp; Supplies</b>	<b>7,090,373</b>	<b>6,754,828</b>	<b>335,545</b>	<b>4.7%</b>	<b>16,363,375</b>

## BOARD OF EDUCATION

### BOARD REPORT

**DATE:** January 24, 2017

**TO:** Board of Education

**FROM:** Barry Neufeld, BCSTA Representative

**RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT**

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This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).



## BOARD OF EDUCATION

### STAFF REPORT

**DATE:** January 24, 2017  
**TO:** Board of Education  
**FROM:** Evelyn Novak, Superintendent  
**RE:** **SUPERINTENDENT'S REPORT**

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This time is provided for a report from Superintendent Novak.