



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

<u>Date of Meeting:</u>	Tuesday, January 24, 2017	
<u>Location:</u>	School District Office	
Members Present:	Chair	Mr. P. McManus
	Vice-Chair	Mr. W. Krahn
	Trustee	Mr. D. Coulter
	Trustee	Mrs. S. Dyck
	Trustee	Mrs. H. Maahs
	Trustee	Mr. B. Neufeld
Regrets:	Trustee	Mr. B. Patterson
Staff Present:	Superintendent	Ms. E. Novak
	Secretary Treasurer	Mr. G. Slykhuis
	Assistant Superintendent	Mr. R. Arul-pragasam
	Director of Instruction	Ms. J. Hall
	Director of Instruction	Mr. K. Savage
	Executive Assistant	Ms. C. Pratt

1. CALL TO ORDER - School District Office

1.1. Call to Order

The Board Chair called the meeting to order at 7:02 p.m. - **Welcome and Acknowledgment of Traditional Stó:lō Territory.**

1.2. Adoption of the Agenda

15.17 Moved by: Trustee Krahn
Seconded by: Trustee Maahs

THAT the agenda be approved as circulated.

CARRIED

1.3. Approval of Minutes

16.17 Moved by: Trustee Krahn
Seconded by: Trustee Maahs

THAT the minutes of the December 6, 2016 Regular Public Board meeting and the December 6, 2016 Special Regular meeting be approved as circulated.

CARRIED

2. PUBLIC PARTICIPATION

Lee-Anne Clarke, CTA President, spoke about possible reconfiguration in SD33 and introduced Sardis Secondary Student, Audrey, who shared concerns about its impact on students and staff.

Justine Hodge, President of DPAC spoke about student exemption from FSA's, and communication to parents regarding FSA's.

3. PRESENTATIONS**3.1. Curriculum Helping Teachers**

District Vice Principal of Curriculum (acting) Justin Moore, along with Curriculum Helping Teachers Hollie Redden, Marissa Despina, Christine Blessin, and Kathleen Mitchell provided a brief overview of the work they are doing to support curriculum implementation and learning in the district. The Curriculum Department provides support to classroom teachers in the school district in a variety of ways. The Helping Teachers provide in-service, work one-on-one with classroom teachers, co-teach/plan lessons, develop resources and support materials, and co-ordinate professional development.

3.2. Promontory Heights Community School

Principal Taryn Dixon and Vice Principal Alyson King presented information about the school's approach to mental health supports for students through targeted techniques using mindfulness, self-regulation and anxiety groups.

4. ACTION ITEMS**4.1. 2017-2018 Local School calendar - Approval for Public Feedback**

17.17 Moved by: Trustee Dyck
Seconded by: Trustee Neufeld

THAT the Board of Education approved the draft 2017-2018 Local School Calendar as outlined, for feedback from employees, parents and public.

CARRIED

4.2. Audit Committee Report

18.17 Moved by: Trustee Krahn
Seconded by: Trustee Maahs

THAT the Board of Education receive the Audit Committee Meeting Report of November 29, 2016 as presented.

CARRIED
Opposed: Coulter, Dyck

4.3. Budget Committee Report

19.17 Moved by: Trustee McManus
Seconded by: Trustee Maahs

THAT the Board of Education receive the Budget Committee Meeting Report of January 19, 2017 as presented.

CARRIED
Opposed: Coulter

- 4.4 **2016-2017 Amended Annual Budget - 1st Reading**
20.17 **Moved by: Trustee Krahn**
Seconded by: Trustee Maahs

THAT the Board of Education approve the first reading of the 2016-2017 Amended Annual Budget Bylaw (page 3 of the budget document) in the amount of \$145,060,712.

CARRIED

5. INFORMATION ITEMS

5.1 Strategic Plan Update

Directors of Instruction Janet Hall and Kirk Savage provided an update on the Strategic Plan related to the following priority and goals. Included in the report was a one-page overview of the work that has been started in the district and a copy of the district “Thinking Rubric”. The Directors of Instruction provided additional details regarding the implementation status to date and the plans and supports to move this strategic goal forward. This and all other Strategic Plan Updates can be found on the district website.

Priority	Improving student achievement and well-being through high quality instruction (Instruction).
Goal	To increase students’ abilities to apply critical, creative and reflective thinking.
Strategies	

1. Utilize evidenced-based instructional practices

- Increase instructional practices that promote critical, creative and reflective thinking
- Implement the “Thinking Rubric”

- a) Research, Identify and recommend evidence based instructional practices for critical, creative and reflective thinking
- b) Ensure evidence-based instructional practices align with the redesigned curriculum
- c) Thinking Rubric presented to staff

2. Pro-d/In-service

- Professional learning structured to empower educators to identify student learning needs, plan and align instruction and assessment across grade levels, and learn evidence-based practices to support student achievement through critical, creative, reflective thinking

- d) Professional learning designed and delivered in alignment with BC curriculum
- e) Professional learning supported through Pro D days, afterschool workshops, Mentorship, collaboration and in-school in- service

5.2 Administrative Regulation 628.1 French Immersion

The Board received information about recent changes to the French Immersion Administrative Regulation which outlines a revised selection process.

5.3 Quarterly Financial Report

Secretary Treasurer Gerry Slykhuis presented December's Quarterly Financial Report.

5.4 BCSTA Report

Trustee Neufeld provided an update on the BC School Trustees' Association.

5.5 Superintendent's Report

Superintendent Novak in her report to the Board of Education congratulated 3 schools, programs and staff that were nominated for awards:

- Sardis Secondary School Farm (Joe Massie and Tania Toth) Finalist for Chilliwack Chamber of Commerce Better Business Awards – Category “*Agriculture Producer*”
- Cascade Continuing Education Centre (CCEC) at Ford Mountain Correctional Centre (Doug Fraser) Nominated for B.C. Premier's Innovation and Excellence Awards – Category “*Partnerships*”
- Promontory Elementary School (Taryn Dixon and Alyson King) Nominated for Fraser Valley Cultural Diversity Awards – Category “*Innovative Initiative*”

Assistant Superintendent Rohan Arul-pragasam updated the Board regarding the Alternate Redesign Committee and its work.

Highlights were provided regarding details of SD33's Interim Measures funding allocation to provide 34 additional teaching positions between February and June.

Trustee Reports

Trustee Krahn reported on the following:

- December 9th - Attended the Special In-camera meeting re Governance and Board Self Evaluation.
- December - Attended Special Christmas Functions at McCammon Traditional, Central Elementary, Unsworth Elementary, Greendale Elementary and East Chilliwack Elementary. All Concerts and events were outstanding, very enjoyable and demonstrated full attention to detail. My sincere acknowledgement to staff and students for their outstanding efforts!
- January 19th - Attended the Budget Committee meeting
- January 19th - Attended the International Cuisine Banquet at Chilliwack Senior. A very enjoyable evening and an impressive display of fine dining.

Trustee Coulter had nothing to report.

Trustee Dyck reported on the following:

- Attended All Leaders Meeting
- Attended Promontory, Cultus Lake, and Vedder Middle Christmas productions
- Attended BCPSEA conference call
- Responded to parent calls
- Attended CSS International Cultural Dinner
- Attended GWG Open House - 10-year anniversary

Trustee McManus reported on the following:

- Attended Chair/Vice Chair Meetings
- Attended Budget Agenda Meeting

- Attended G.W. Graham 10-year celebration
- Visited CMS and the *Community Cupboard*
- Attended Budget Committee Meeting
- Attended Nations Creaites Grand Ceremony at Coqualeetza Longhouse
- Attended Go Future Meeting re: HR Director Hiring

Trustee Maahs reported the following:

- Attended Homeless Forum at Evergreen Hall
- Attended dinner of International Cuisine at Chilliwack Secondary
- Attended Budget Committee Meeting
- Attended Special Education Advisory Committee

Trustee Neufeld had nothing to report.

3.1 December 6, 2016 In-Camera Board Meeting Summary

Trustees: Silvia Dyck, Heather Maahs, Dan Coulter, Paul McManus, Bob Patterson, Barry Neufeld, Walt Krahn

Staff: Evelyn Novak, Mark Friesen, Carrie Pratt

1. Emergent Issue
2. Human Resources Report
3. BCPSEA Report

Special In-Camera Meeting – December 9, 2016

Trustees: Silvia Dyck, Dan Coulter, Paul McManus, Heather Maahs, Walt Krahn, Bob Patterson, Barry Neufeld

Staff: Evelyn Novak, Gerry Slykhuis, Carrie Pratt

1. Board Self-Evaluation

In-Camera Meeting – January 10, 2017

Trustees: Silvia Dyck, Dan Coulter, Paul McManus, Heather Maahs, Walt Krahn, Bob Patterson, Barry Neufeld

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam, Maureen Carradice, Carrie Pratt

1. BCPSEA Report
2. Administration of Local Calendar
3. Personnel Matter

3.2 Future Board of Education Meeting Date

**Tuesday, February 7, 2017
7:00 pm
School District Office**

4. SUPPLEMENTARY PUBLIC PARTICIPATION

Leanne Clarke, CTA President, shared her thoughts on the presentations at the meeting and also commented on the positive working relationship between the CTA and the District.

5. **ADJOURNMENT**

The meeting was adjourned at 8:51 p.m.

CARRIED

Board Chair

Secretary-Treasurer