



**Chilliwack  
School District**

**THE BOARD OF EDUCATION  
School District #33 (Chilliwack)  
Regular Public Board Meeting**

**AGENDA**

**September 22, 2015**

**7:00 pm**

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**1. CALL TO ORDER – School District Office**

- 1.1. Call to Order
- 1.2. Adoption of the Agenda  
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes  
(THAT the minutes of the June 23, 2015, meeting be approved as circulated.)

**2. PRESENTATIONS**

- 2.1. Welcome from the Board

**3. PUBLIC PARTICIPATION**

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

**4. ACTION ITEMS**

- 4.1. Report of the Audit Committee
- 4.2. 2014 – 2015 Audited Financial Statements
- 4.3. Pipeline

**5. INFORMATION ITEMS**

- 5.1. Enrolment Report
- 5.2. Operations Report – Summer Maintenance Activities
- 5.3. BCSTA Report
- 5.4. Superintendent's Report
- 5.5. Trustee Reports
- 5.6. Meeting Summary
- 5.7. Future Board of Education Meeting Date October 6, 2015

**6. PUBLIC PARTICIPATION**

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

**7. ADJOURNMENT**



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, June 23, 2015  
**Location:** School District Office  
**Members Present:**

Chair	Mrs. S. Dyck
Vice-Chair	Mr. D. Coulter
Trustee	Mr. P. McManus
Trustee	Mrs. M. Wiens
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. W. Krahn

**Staff Present:**

Superintendent	Ms. E. Novak
Secretary Treasurer	Mr. Gerry Slykhuis
Director of Instruction	Mr. K. Savage
Executive Assistant	Mrs. C. Pratt

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**1. CALL TO ORDER - School District Office**

**1.1. Call To Order**

The Board Chair called the meeting to order at 7:07 p.m.

**1.2. Adoption of the Agenda**

**148.15** Moved By: Trustee Coulter  
Seconded By: Trustee Maahs

THAT the agenda be adopted as circulated.

**1.3. Approval of Minutes**

**149.15** Moved By: Trustee Maahs  
Seconded By: Trustee Coulter

THAT the minutes of the June 9, 2015 meeting be approved as amended.

**CARRIED**

**2. PUBLIC PRESENTATION/PARTICIPATION**

Doug McKay, member of the public, presented the board with an Historical Atlas of the history of the Stó:lō – Coast Salish people for their information and display in the School District Office.

**3. ACTION ITEMS**

**3.1. Chilliwack Community/District Literacy Plan**

**150.15** Moved By: Trustee Coulter  
Seconded By: Trustee Krahn

THAT the Board of Education accept the 2014-2015 report on the Community/District Literacy Plan for Chilliwack, as presented.

**CARRIED**

**3.2. EPAC Committee Report**

**151.15** Moved By: Trustee Krahn  
Seconded By: Trustee Neufeld

THAT the Board of Education receive the Education Policy Advisory Committee Meeting Report of May 26, 2015.

**CARRIED**

**152.15 3.2.1. Policy 610 – Pets/Animals in the Classroom**

Moved By: Trustee Maahs  
Seconded By: Trustee Coulter

THAT Policy 610 – Pets/Animals in the Classroom be approved as amended.

**CARRIED**

**153.15 3.2.2 Policy 910 – Advertising in Schools**

Moved By: Trustee Neufeld  
Seconded By: Trustee Coulter

THAT Policy 910 – Advertising in Schools be approved as amended.

**CARRIED**

For: Dyck, McManus, Coulter, Krahn, Neufeld  
Opposed: Maahs, Wiens

**154.15** Moved By: Trustee Maahs  
Seconded By: Trustee Wiens

THAT Policy 910 – Advertising in Schools be returned to the committee for revision.

**DEFEATED**

For: Maahs, Wiens  
Opposed: Neufeld, Krahn, McManus, Dyck, Coulter

**3.3. 2015-2016 Budget Approval – 3<sup>rd</sup> Reading**

**155.15** Moved By: Trustee Krahn  
Seconded By: Trustee Coulter

THAT the Board approve the third reading of 2015-2016 Annual Budget Bylaw at the June 23, 2015 Regular Board Meeting in the amount of \$131,716,101.

**CARRIED**

For: Dyck, Coulter, Neufeld, McManus, Krahn  
Opposed: Maahs, Wiens

#### 4. **INFORMATION ITEMS**

##### 4.1. **District Achievement Contract**

The 2011-2015 District Achievement Contract was presented for information.

##### 4.2. **BCSTA Report**

Trustee Neufeld provided an update on the BC School Trustees' Association including survey results on impacts of funding cuts on school districts;

- increased class sizes
- reduction of bussing or fee for bussing
- fewer electives
- less support for Special Needs
- fewer school days
- less maintenance
- higher cost for community use of schools

##### 4.3. **Superintendent's Report**

Superintendent Evelyn Novak thanked staff for their hard work, dedication, passion and innovation in 2014/2015. Commencements and Awards this year were indicative of the continued good work of staff as students were honored for their accomplishments in academics, trades, music, athletics, arts and cultural activities. Looking ahead to the 2015/2016 School Year will see the completion of the Strategic Plan, a focus on Response to Instruction and Intervention, Early Intervention and Prevention, Student Achievement and Student and Staff Social-Emotional Well-Being. Superintendent Novak wished the 57 staff members retiring, or leaving the district, the very best for the future and wished all staff an enjoyable summer break.

##### 4.4. **Trustee Reports**

###### **Trustee Coulter reported on the following:**

- Attended weekly Chair/Vice-Chair Planning Meetings
- Attended Board Retirement Tea
- Attended Rick Jones Retirement celebration
- Attended CHC Meetings
- Attended Aboriginal Mentorship Celebration
- Invited to BCSTA Student Citizenship Awards Committee

###### **Trustee Dyck reported on the following:**

- Attended weekly Chair/Vice-Chair Planning Meetings
- Working on August retreat agenda
- Reminded trustees send committee preferences to her attention
- Commented on Jim Sinclair service and lamented the loss of staff member Jason Beyers, both families will receive condolences from the board

###### **Trustee Maahs reported on the following:**

- Spoke about the changes planned for Portage Avenue
- Attended NITEP partnership launch
- Attended retirement tea
- Attended Dorothea Rath and Janet Crawford Retirement
- Notice of Motion for Sep. 22 meeting, designate third Monday of each October as support staff appreciation day

**Trustee McManus reported on the following:**

- Urged trustees to reconsider the format of trustee reports
- Encouraged the board to look at strategies to improve results in student achievement

**Trustee Wiens reported on the following:**

- Attended International Student farewell
- Attended Ed. Centre Graduation
- Attended GWG Graduation Ceremony
- Attended CHANCE year end luncheon
- Attended Rath/Crawford retirement function
- Attended District Retirement Tea
- Plans to attend dry grad

**Trustee Neufeld reported on the following:**

- Attended Education Centre Graduation Ceremony
- Attended CHC breakfast and commented on the history of residential schools as well as the Aboriginal Health Authority
- Attended EPAC Meeting
- Attended all graduation and awards ceremonies
- Attended Apprenticeship awards
- Attended Audit Committee Meeting
- Attended all leaders breakfast
- Attended Special Education Advisory Committee

**Trustee Krahn reported on the following:**

- Attended all grad ceremonies
- Attended GWG convocation
- Attended Retirement Tea and commented on the talent that will be missed and encouraged a change in the format for next year.
- Attended Rath/Crawford retirement and spoke on behalf of the board
- Attended Rick Jones retirement
- Shared thoughts on the Chilliwack Healthier Communities Committee and the importance of focusing on the health of our community members
- Wished all board

**4.5. June 9, 2015 In-Camera Board Meeting Summary**

Trustees: Silvia Dyck, Heather Maahs, Martha Wiens, Dan Coulter, Paul McManus, Barry Neufeld (via video), Walt Krahn

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam, Carrie Pratt

1. PVP Assignments and reassignments
2. Contract renewal – HR Director
3. Human Resources Report
4. BCPSEA Report

**4.6. Future Board of Education Meeting Date**

Tuesday, September 22, 2015

7:00 pm

School District Office

**5. SUPPLEMENTARY PUBLIC PARTICIPATION**

Clint Johnston, CTA President, spoke about his disappointment in the budget not addressing administrative staffing at the School District Office. Clint also spoke about the impacts to him both personally and professionally as a result of the budget reductions.

Diane Braun, McCammon PAC President, shared her thoughts about supports for families in the district. Her hope is that the Strategic Plan will provide additional focus on the whole family as opposed to addressing the student as an individual. Diane also thanked the board for their example of healthy professional debate and acknowledged the trustees for being willing to share their opinions.

**6. ADJOURNMENT**

**156.15** Moved By: Trustee Krahn  
Seconded By: Trustee Coulter

THAT the meeting be adjourned at 9:40 p.m.

**CARRIED**

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

DRAFT

## BOARD OF EDUCATION

### BOARD REPORT

**DATE:** September 22, 2015  
**TO:** Board of Education  
**FROM:** Silvia Dyck, Audit Committee  
**RE:** **AUDIT COMMITTEE REPORT**

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Silvia Dyck, Audit Committee Vice Chair, will report on the Audit Committee meeting held September 8, 2015.

**RECOMMENDATION:**

THAT the Board of Education receive the Audit Committee Report as presented.



# Minutes



## AUDIT COMMITTEE MEETING

Meeting Held Wednesday, September 8, 2015 – 9:00 a.m.  
Neighbourhood Learning Centre

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<b>Attendance:</b>	Silvia Dyck Sacha Peter Tim Holloway Lara Holtby	Vice-Chair Community Member KPMG KPMG
<b>Staff:</b>	Gerry Slykhuis Mark Friesen Cathy Meeres	Secretary Treasurer Assistant Secretary Treasurer Recorder
<b>Absent:</b>	Walt Krahn Evelyn Novak	Chair Superintendent
<b>Observers:</b>	Barry Neufeld	Trustee

### 1. CALL TO ORDER

Meeting was called to order at 9:18 a.m.

### 2. APPROVAL OF AGENDA

By unanimous consent, the agenda for the meeting on September 8, 2015 was approved as presented.

### 3. APPROVAL OF MINUTES

By unanimous consent, the minutes of the May 27, 2015 Regular Meeting of the Audit Committee were approved as presented.

### 4. INTRODUCTIONS

Acting Chair, Silvia Dyck welcomed those in attendance and introductions were made.

**5. AUDIT/YEAR-END REVIEW**

Tim Holloway, KPMG, reviewed the Audited Financial Statements and Audit Findings Report for School District 33 (Chilliwack) for the year ended June 30, 2015. The following explanations were made:

- Revenues - Grants have increased by 2.2%, International student enrolment is consistent with prior year. Other Revenues show a decrease due to Municipal grants spent on site improvements in 2014.
- Expenses - Increase of 4.2% over prior year. Largely due to an increase in salaries and benefits related to the new collective agreements for Teacher & CUPE, maintenance (no strike) and non-capital expenditures that were capitalized rather than expensed.
- Cash and cash equivalents have increased, largely due to an increase in liabilities.
- Accounts Receivable due from Province reflects AFG work funding not yet received.
- Liabilities due to Province - last year we recorded strike savings payable to the Ministry of Ed. This year, no accrual was required.
- Other liabilities are higher this year. The amount fluctuates based on when pay dates fall at the end of June.
- Capital assets decreasing - reflective of amortization.
- The following two new notes to the financial statements were explained to the Committee: Note 2 - Adoption of new accounting policy and Note 3F - Contaminated sites.
- Gerry Slykhuis, Secretary Treasurer provided an explanation of the accumulated surplus comparing restricted surplus to unrestricted surplus. Unrestricted surplus at June 30, 2015 represents 2% of annual operating revenue for the year. The Auditors consider this reasonable.
- Audit results, adjustments and differences were reviewed from the Audit Findings report.
- Tim Holloway, KPMG will attend the Board meeting on September 22<sup>nd</sup> to present the Audited Financial Statements.

**6. ADJOURNMENT**

Moved: Silvia Dyck  
Seconded: Sacha Peter

THAT the meeting be adjourned at 10:16 a.m.

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** September 22, 2015  
**TO:** Board of Education  
**FROM:** Gerry Slykhuis, Secretary Treasurer  
**RE:** **2014-2015 AUDITED FINANCIAL STATEMENTS**

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#### RECOMMENDATION

THAT the Board approve the 2014-2015 Audited Financial Statements and forward to the Ministry of Education.

#### INFORMATION

The Secretary Treasurer and Tim Holloway from KPMG will present the 2014-2015 Audited Financial Statements, Audit Findings Report and Independent Auditors' Report included in this package.



**Chilliwack  
School District**

# **Financial Statements**

**Year Ended June 30, 2015**

Audited Financial Statements of

# **School District No. 33 (Chilliwack)**

June 30, 2015

# School District No. 33 (Chilliwack)

June 30, 2015

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# School District No. 33 (Chilliwack)

## MANAGEMENT REPORT

**DRAFT**

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 33 (Chilliwack) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 33 (Chilliwack) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors', KPMG LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors' have full and free access to financial management of School District No. 33 (Chilliwack) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 33 (Chilliwack)

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary Treasurer	Date Signed

**DRAFT**



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## **INDEPENDENT AUDITORS' REPORT**

To the Board of Education of the School District No. 33 (Chilliwack)

To the Minister of Education, Province of British Columbia

We have audited the accompanying financial statements of School District No. 33 (Chilliwack), which comprise the statement of financial position as at June 30, 2015 and the statements of operations, changes in net debt and cash flows for the year ended June 30, 2015, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the financial statements*

Management is responsible for the preparation of these financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.





*Opinion*

In our opinion, the financial statements of School District No. 33 (Chilliwack) as at and for the year ended June 30, 2015 are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

*Emphasis of Matter*

Without modifying our opinion, we draw attention to Note 3 to the financial statements, which describe the basis of accounting and the significant differences between such basis of accounting and Canadian public sector accounting standards.

*Other Matter*

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information included in Schedules 1 to 4 are presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Chartered Accountants

MM/DD/YYYY

Abbotsford, British Columbia

# School District No. 33 (Chilliwack)

## Statement of Financial Position

As at June 30, 2015

	2015 Actual	2014 Actual
	\$	\$
<b>Financial Assets</b>		
Cash and Cash Equivalents	28,318,512	26,265,446
Accounts Receivable		
Due from Province - Ministry of Education	678,441	400,000
Due from LEA/Direct Funding	213,665	390,649
Other (Note 4)	313,450	562,156
<b>Total Financial Assets</b>	<b>29,524,068</b>	<b>27,618,251</b>
<b>Liabilities</b>		
Accounts Payable and Accrued Liabilities		
Due to Province - Ministry of Education	-	2,782,214
Other (Note 5)	13,698,085	10,045,136
Unearned Revenue (Note 6)	1,004,332	959,747
Deferred Revenue (Note 7)	2,439,049	2,029,471
Deferred Capital Revenue (Note 8)	170,362,558	176,509,223
Employee Future Benefits (Note 9)	3,146,497	3,000,063
Other Liabilities	646,321	1,385,682
<b>Total Liabilities</b>	<b>191,296,842</b>	<b>196,711,536</b>
<b>Net Financial Assets (Debt)</b>	<b>(161,772,774)</b>	<b>(169,093,285)</b>
<b>Non-Financial Assets</b>		
Tangible Capital Assets (Note 10)	221,769,077	228,765,627
Restricted Assets (Endowments) (Note 12)	73,261	73,261
Prepaid Expenses	334,033	180,403
<b>Total Non-Financial Assets</b>	<b>222,176,371</b>	<b>229,019,291</b>
<b>Accumulated Surplus (Deficit) (Note 20)</b>	<b>60,403,597</b>	<b>59,926,006</b>

Contractual Obligations and Contingencies (Note 17)

Approved by the Board

DRAFT

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary Treasurer	Date Signed

# School District No. 33 (Chilliwack)

Statement 2

Statement of Operations  
Year Ended June 30, 2015

	2015 Budget (Note 16) \$	2015 Actual \$	2014 Actual \$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	114,015,219	<b>114,375,818</b>	111,842,489
Other	214,652	<b>97,740</b>	133,777
Tuition	952,000	<b>1,261,008</b>	1,225,803
Other Revenue	4,980,945	<b>5,112,843</b>	5,346,480
Rentals and Leases	340,000	<b>363,955</b>	317,976
Investment Income	298,000	<b>343,244</b>	278,088
Amortization of Deferred Capital Revenue	6,923,708	<b>6,922,028</b>	6,242,337
Municipal Grants Spent on Sites			1,537,211
<b>Total Revenue</b>	<u>127,724,524</u>	<u><b>128,476,636</b></u>	<u>126,924,161</u>
<b>Expenses</b>			
Instruction	101,906,626	<b>99,704,346</b>	98,026,275
District Administration	3,579,786	<b>3,800,964</b>	3,457,344
Operations and Maintenance	20,958,757	<b>21,312,838</b>	18,249,964
Transportation and Housing	3,261,527	<b>3,180,897</b>	3,066,788
<b>Total Expense</b>	<u>129,706,696</u>	<u><b>127,999,045</b></u>	<u>122,800,371</u>
<b>Surplus (Deficit) for the year</b>	<u>(1,982,172)</u>	<u><b>477,591</b></u>	<u>4,123,790</u>
<b>Accumulated Surplus (Deficit) from Operations, beginning of year</b>		<b>59,926,006</b>	55,802,216
<b>Accumulated Surplus (Deficit) from Operations, end of year</b>		<u><u><b>60,403,597</b></u></u>	<u>59,926,006</u>

**School District No. 33 (Chilliwack)**

## Statement of Changes in Net Financial Assets (Debt)

Year Ended June 30, 2015

	2015 Budget (Note 16) \$	2015 Actual \$	2014 Actual \$
<b>Surplus (Deficit) for the year</b>	(1,982,172)	<b>477,591</b>	4,123,790
<b>Effect of change in Tangible Capital Assets</b>			
Acquisition of Tangible Capital Assets	(140,000)	<b>(980,996)</b>	(12,732,515)
Amortization of Tangible Capital Assets	7,948,655	<b>7,977,546</b>	7,183,404
Net carrying value of Tangible Capital Assets disposed of			140,631
<b>Total Effect of change in Tangible Capital Assets</b>	<u>7,808,655</u>	<b><u>6,996,550</u></b>	<u>(5,408,480)</u>
Acquisition of Prepaid Expenses	-	<b>(334,031)</b>	(180,401)
Use of Prepaid Expenses	-	<b>180,401</b>	173,883
<b>Total Effect of change in Other Non-Financial Assets</b>	<u>-</u>	<b><u>(153,630)</u></b>	<u>(6,518)</u>
<b>(Increase) Decrease in Net Financial Assets (Debt), before Net Remeasurement Gains (Losses)</b>	<u>5,826,483</u>	<b>7,320,511</b>	(1,291,208)
<b>Net Remeasurement Gains (Losses)</b>			
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>		<b>7,320,511</b>	(1,291,208)
<b>Net Financial Assets (Debt), beginning of year</b>		<b>(169,093,285)</b>	(167,802,077)
<b>Net Financial Assets (Debt), end of year</b>		<b><u>(161,772,774)</u></b>	<u>(169,093,285)</u>

# School District No. 33 (Chilliwack)

Statement 5

Statement of Cash Flows  
Year Ended June 30, 2015

	2015 Actual	2014 Actual
	\$	\$
<b>Operating Transactions</b>		
Surplus (Deficit) for the year	477,591	4,123,790
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	147,249	6,458,110
Prepaid Expenses	(153,630)	(6,518)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	870,735	(1,729,316)
Unearned Revenue	44,585	225,643
Deferred Revenue	409,578	(105,340)
Employee Future Benefits	146,434	(77,768)
Other Liabilities	(739,361)	1,052,432
Amortization of Tangible Capital Assets	7,977,546	7,183,404
Amortization of Deferred Capital Revenue	(6,922,028)	(6,242,337)
Recognition of Deferred Capital Revenue Spent on Sites		(4,815,044)
Bylaw Capital Spent on Non-Capital Items	(2,055,741)	
<b>Total Operating Transactions</b>	<b>202,958</b>	<b>6,067,056</b>
<b>Capital Transactions</b>		
Tangible Capital Assets Purchased	(980,996)	(8,319,254)
Tangible Capital Assets -WIP Purchased		(4,413,261)
<b>Total Capital Transactions</b>	<b>(980,996)</b>	<b>(12,732,515)</b>
<b>Financing Transactions</b>		
Capital Revenue Received	2,831,104	10,310,873
Adjustment to Opening DCR	-	(24,746)
<b>Total Financing Transactions</b>	<b>2,831,104</b>	<b>10,286,127</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>2,053,066</b>	<b>3,620,668</b>
<b>Cash and Cash Equivalents, beginning of year</b>	<b>26,265,446</b>	<b>22,644,778</b>
<b>Cash and Cash Equivalents, end of year</b>	<b>28,318,512</b>	<b>26,265,446</b>
<b>Cash and Cash Equivalents, end of year, is made up of:</b>		
Cash	28,318,512	26,265,446
	<b>28,318,512</b>	<b>26,265,446</b>

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2015**

**NOTE 1 AUTHORITY AND PURPOSE**

The School District operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 33(Chilliwack)", and operates as "School District No. 33 (Chilliwack)." A board of education ("Board") elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district, and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 33 (Chilliwack) is exempt from federal and provincial corporate income taxes.

**NOTE 2 ADOPTION OF NEW ACCOUNTING POLICY**

On July 1, 2014, the School District adopted PS 3260 Liability for Contaminated Sites. The standard was applied on a retroactive basis to July 1, 2013 and did not result in any adjustments to financial liabilities, tangible capital assets or accumulated surplus of the School District.

**NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the School District are prepared by management in accordance with the basis of accounting described below. Significant accounting policies of the School District are as follows:

a) Basis of accounting

The financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board.

The Budget Transparency and Accountability Act requires that the financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standard or guideline or part thereof adopted in the regulation.

Regulation 257/2010 requires all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sectors to adopt Canadian public sector accounting standards without any PS4200 elections effective their first fiscal year commencing after January 1, 2012.

Regulation 198/2011 requires that restricted contributions received or receivable for acquiring or developing a depreciable tangible capital asset or contributions in the form of a depreciable tangible capital asset are to be deferred and recognized in revenue at the same rate that amortization of the related tangible capital asset is recorded.

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 3      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

For British Columbia tax-payer supported organizations, these contributions include government transfers and externally restricted contributions.

The accounting policy requirements under Regulation 198/2011 are significantly different from the requirements of Canadian public sector accounting standards which requires that

- government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410; and
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with public sector accounting standard PS3100.

As a result, revenue recognized in the statement of operations and certain related deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

b) Cash and Cash Equivalents

Cash and cash equivalents include Certificates of Deposit with the Provincial Treasury that are readily convertible to known amounts of cash and that are subject to insignificant risk of change in value. These cash equivalents are held for the purpose of meeting short-term cash commitments rather than for investing.

c) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Unearned Revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

e) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 3 (l).

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 3      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 3 (a) for the impact of this policy on these financial statements.

f) Contaminated Sites

A liability for contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standard;
- (iii) The School District is directly responsible or accepts responsibility;
- (iv) It is expected that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

g) Employee Future Benefits

i) Post-Employment Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing.

The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.



**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 3      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

The most recent valuation of the obligation was performed at March 31, 2013 and projected to June 30, 2016. The next valuation will be performed at March 31, 2016 for use at June 30, 2016. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

ii)      Pension Plans

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

h)      Asset Retirement Obligations

Liabilities are recognized for statutory, contractual or legal obligations associated with the retirement of tangible capital assets when those obligations result from the acquisition, construction, development or normal operation of the assets. The obligations are measured initially at fair value, determined using present value methodology, and the resulting costs capitalized into the carrying amount of the related tangible capital asset. In subsequent periods, the liability is adjusted for accretion and any changes in the amount or timing of the underlying future cash flows. The capitalized asset retirement cost is amortized on the same basis as the related asset and accretion expense is included in the Statement of Operations.

i)      Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 3      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- Buildings that are demolished or destroyed are written-off.
- Works of art, historic assets and other intangible assets are not recorded as assets in these financial statements.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

j) Prepaid Expenses

Prepaid expenses consist of unexpired insurance premiums and other prepaid amounts which will be amortized over the term of the policies, or in the period the actual expense relates to, respectively.

Materials and supplies held for use within the School District are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

k) Funds and Reserves

Certain amounts, as approved by the Board are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (see Notes 13 – Interfund Transfers and Note 20 – Accumulated Surplus).

l) Revenue Recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 3      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 3 (a) for the impact of this policy on these financial statements.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

m) Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Allocation of Costs

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 3      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

n) Endowment Contributions

Endowment contributions are reported as revenue on the Statement of Operations when received. Investment income earned on endowment principal is recorded as deferred revenue if it meets the definition of a liability and is recognized as revenue in the year related expenses (disbursements) are incurred. If the investment income earned does not meet the definition of a liability, it is recognized as revenue in the year it is earned. Endowment assets are reported as restricted non-financial assets on the Statement of Financial Position.

o) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities and other liabilities.

Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

All financial assets except derivatives are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

p) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in Note 3 a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

**NOTE 4 ACCOUNTS RECEIVABLE – OTHER RECEIVABLES**

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
Trade receivables	\$ 53,554	\$ 57,483
GST Receivable	108,510	157,155
Insurance claim	-	14,380
Council of Ministers of Ed. (French Monitor)	15,410	-
BC Hydro	-	298,410
BCPSEA CUPE Pro-D	36,517	31,222
Chilliwack Teachers Assoc.	64,774	-
Simon Fraser University	31,483	-
Other	3,202	3,506
	<u>\$ 313,450</u>	<u>\$ 562,156</u>

**NOTE 5 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES - OTHER**

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
Trade payables	\$ 1,302,969	\$ 751,152
Salaries and benefits payable	9,107,522	6,024,624
Accrued vacation pay	541,288	825,004
Construction holdbacks	1,967,828	1,967,829
Other	778,478	476,527
	<u>\$13,698,085</u>	<u>\$10,045,136</u>

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 6      UNEARNED REVENUE**

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
Balance, beginning of year	\$ 959,747	\$ 734,104
Increase:		
Tuition fees	1,360,803	1,395,709
Service Contracts	-	55,737
Rental/lease of facilities	527	-
	<u>1,361,330</u>	<u>1,451,446</u>
Decrease:		
Tuition fees	1,261,008	1,225,803
Service Contracts	55,737	-
	<u>1,316,745</u>	<u>1,225,803</u>
Balance, end of year	<u>\$ 1,004,332</u>	<u>\$ 959,747</u>

**NOTE 7      DEFERRED REVENUE**

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
Balance, beginning of year	\$ 2,029,471	\$ 2,134,811
Increase: Contributions received		
Provincial Grants – Ministry of Education	3,951,502	2,736,904
Provincial Grants - Other	2,000	143,947
Other	2,819,361	2,956,957
Investment income	19,049	32,809
	<u>6,791,912</u>	<u>5,870,617</u>
Decrease:		
Expenses	6,382,334	5,975,957
	<u>6,382,334</u>	<u>5,975,957</u>
Net changes for the year	<u>409,578</u>	<u>(105,340)</u>
Balance, end of year	<u>\$ 2,439,049</u>	<u>\$ 2,029,471</u>

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 8 DEFERRED CAPITAL REVENUE**

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	Deferred Capital 2015	Unspent Capital 2015	Total Deferred Capital Revenue 2015	Total Deferred Capital Revenue 2014
Balance, beginning of year	\$173,482,730	\$3,026,493	\$176,509,223	\$177,421,110
Increase:				
Transfer from Unspent – Capital Additions	530,863	-	530,863	2,225,562
Transfer from Unspent – Work in Progress	-	-	-	4,413,261
Provincial Grants – Ministry of Education	-	2,213,984	2,213,984	9,567,897
Other Income	-	617,120	617,120	674,963
Investment income	-	-	-	43,265
	<u>530,863</u>	<u>2,831,104</u>	<u>3,361,967</u>	<u>16,924,948</u>
Decrease:				
Amortization of Deferred Capital	6,922,028	-	6,922,028	6,242,337
Capital Additions–transfer to Deferred Capital		530,863	530,863	2,225,562
Work in Progress–transfer to Deferred Capital		-	-	4,413,261
Site Purchases–transfer to Revenue	-	-	-	4,815,044
Unamortized Capital Revenue Recognized on on Disposal of Capital Assets	-	-	-	140,631
Facility Improvements Not Capitalized	-	2,055,741	2,055,741	-
	<u>6,922,028</u>	<u>2,586,604</u>	<u>9,508,632</u>	<u>17,836,835</u>
Net changes for the year	<u>(6,391,165)</u>	<u>244,500</u>	<u>(6,146,665)</u>	<u>(911,887)</u>
Balance, end of year	<u>\$167,091,565</u>	<u>\$3,270,993</u>	<u>\$170,362,558</u>	<u>\$176,509,223</u>

**NOTE 9 EMPLOYEE FUTURE BENEFITS**

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 9      EMPLOYEE FUTURE BENEFITS (Continued)**

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
<b>Reconciliation of Accrued Benefit Obligation</b>		
Accrued Benefit Obligation – April 1	\$ 3,830,494	\$ 3,936,134
Service Cost	261,761	263,004
Interest Cost	126,736	119,893
Benefit Payments	(338,898)	(486,198)
Actuarial (Gain) Loss	310,578	(2,339)
Accrued Benefit Obligation – March 31	<u>\$4,190,671</u>	<u>\$3,830,494</u>
<b>Reconciliation of Funded Status at End of Fiscal Year</b>		
Accrued Benefit Obligation - March 31	\$ 4,190,671	\$ 3,830,494
Market Value of Plan Assets - March 31	-	-
Funded Status - Surplus (Deficit)	<u>(4,190,671)</u>	<u>(3,830,494)</u>
Employer Contributions After Measurement Date	148,136	174,466
Benefits Expense After Measurement Date	(99,932)	(97,125)
Unamortized Net Actuarial (Gain) Loss	995,970	753,090
Accrued Benefit Asset (Liability) - June 30	<u>\$ (3,146,497)</u>	<u>\$ (3,000,063)</u>
<b>Reconciliation of Change in Accrued Benefit Liability</b>		
Accrued Benefit Liability - July 1	\$ 3,000,063	\$ 3,077,831
Net Expense for Fiscal Year	459,003	452,185
Employer Contributions	(312,569)	(529,953)
Accrued Benefit Liability - June 30	<u>\$ 3,146,497</u>	<u>\$ 3,000,063</u>
<b>Components of Net Benefit Expense</b>		
Service Cost	\$ 272,007	\$ 262,693
Interest Cost	119,298	121,604
Amortization of Net Actuarial (Gain)/Loss	67,698	67,888
Net Benefit Expense	<u>\$ 459,003</u>	<u>\$ 452,185</u>



**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 9      EMPLOYEE FUTURE BENEFITS (Continued)**

Discount Rate - April 1	3.25%	3.00%
Discount Rate - March 31	2.25%	3.25%
Long Term Salary Growth - April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth - March 31	2.50% + seniority	2.50% + seniority
EARSL - March 31	12.3	12.3

**NOTE 10      TANGIBLE CAPITAL ASSETS**

**Net Book Value**

	Net Book Value June 30, 2015	Net Book Value June 30, 2014
Sites	\$ 36,107,540	\$ 36,107,540
Buildings	177,272,365	183,438,529
Furniture & Equipment	5,845,734	6,590,620
Vehicles	2,022,838	2,369,138
Computer Software	241,610	193,020
Computer Hardware	278,990	66,780
<b>Total</b>	<b>\$221,769,077</b>	<b>\$228,765,627</b>

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 10 TANGIBLE CAPITAL ASSETS (Continued)**

**June 30, 2015**

Cost:	Balance at July 1, 2014	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2015
Sites	\$ 36,107,540	\$ -	\$ -	\$ -	\$ 36,107,540
Buildings	263,383,951	119,275	-	-	263,503,226
Furniture & Equipment	10,985,888	354,158	(345,051)	-	10,994,995
Vehicles	5,025,670	146,293	(345,776)	-	4,826,187
Computer Software	240,433	106,779	(5,754)	-	341,458
Computer Hardware	113,126	254,491	(57,932)	-	309,685
<b>Total</b>	<b>\$ 315,856,608</b>	<b>\$ 980,996</b>	<b>\$ (754,513)</b>	<b>\$ -</b>	<b>\$ 316,083,091</b>

Accumulated Amortization:	Balance at July 1, 2014	Additions	Disposals	Balance at June 30, 2015
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	79,945,422	6,285,439	-	86,230,861
Furniture & Equipment	4,395,268	1,099,044	(345,051)	5,149,261
Vehicles	2,656,532	492,593	(345,776)	2,803,349
Computer Software	47,413	58,189	(5,754)	99,848
Computer Hardware	46,346	42,281	(57,932)	30,695
<b>Total</b>	<b>\$ 87,090,981</b>	<b>\$ 7,977,546</b>	<b>\$ (754,513)</b>	<b>\$ 94,314,014</b>

**June 30, 2014**

Cost:	Balance at July 1, 2013	Additions	Disposals	Transfers (WIP)	Balance at June 30, 2014
Sites	\$ 31,216,558	\$ 4,890,982	\$ -	\$ -	\$ 36,107,540
Buildings	217,190,002	2,205,289	(2,243,472)	46,232,132	263,383,951
Buildings – work in progress	43,063,221	3,168,911	-	(46,232,132)	-
Furniture & Equipment	8,233,860	528,839	(473,978)	2,697,167	10,985,888
Furniture & Eqpt.-work in progress	1,452,817	1,244,350	-	(2,697,167)	-
Vehicles	5,281,020	475,630	(730,980)	-	5,025,670
Computer Software	150,347	163,321	(73,235)	-	240,433
Computer Hardware	150,339	55,193	(92,406)	-	113,126
<b>Total</b>	<b>\$ 306,738,164</b>	<b>\$ 12,732,515</b>	<b>\$ (3,614,071)</b>	<b>\$ -</b>	<b>\$ 315,856,608</b>

Accumulated Amortization:	Balance at July 1, 2013	Additions	Disposals	Balance at June 30, 2014
Sites	\$ -	\$ -	\$ -	\$ -
Buildings	76,328,684	5,719,579	(2,102,841)	79,945,422
Furniture & Equipment	4,017,460	851,786	(473,978)	4,395,268
Vehicles	2,835,610	551,902	(730,980)	2,656,532
Computer Software	90,579	30,069	(73,235)	47,413
Computer Hardware	108,684	30,068	(92,406)	46,346
<b>Total</b>	<b>\$ 83,381,017</b>	<b>\$ 7,183,404</b>	<b>\$ (3,473,440)</b>	<b>\$ 87,090,981</b>

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2015**

**NOTE 11 EMPLOYEE PENSION PLANS**

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan, jointly trustee pension Plans. The board of trustees for these plans represents plan members and employers and is responsible for the management of the pension plans including investment of the assets and administration of benefits. The pension plans are multi-employer contributory pension plans. Basic pension benefits provided are based on a formula. The Teachers' Pension Plan has about 45,000 active members from school districts, and approximately 33,000 retired members from school districts. The Municipal Pension Plan has about 182,000 active members, of which approximately 24,000 are from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and the adequacy of plan funding. The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2011 indicated an \$855 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2014 with results available later in 2015. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plans record accrued liabilities and accrued assets for the Plans in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, plan assets and cost to individual employers participating in the Plans.

The School District paid \$10,802,340 for employer contributions to these plans in the year ended June 30, 2015 (2014: \$10,446,419).

**NOTE 12 RESTRICTED ASSETS - ENDOWMENT FUNDS**

Donors have placed restrictions on their contributions to the endowment funds of the School District. One restriction is that the original contribution should not be spent.

Name of Endowment	Balance		Contributions	Balance	
	July 1, 2014			July 1, 2015	
Brunt	\$ 30,000	\$ -		\$ 30,000	
Nelson	10,000	-		10,000	
Newberry	13,000	-		13,000	
Ford Mountain	20,261	-		20,261	
<b>Total</b>	<b>\$ 73,261</b>	<b>\$ -</b>		<b>\$ 73,261</b>	

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 13 INTERFUND TRANSFERS**

Interfund transfers between the operating, special purpose and capital funds for the year ended June 30, 2015, were as follows:

- A transfer in the amount of \$60,134 was made from the operating fund to the capital fund for capital equipment purchases.

**NOTE 14 RELATED PARTY TRANSACTIONS**

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

**NOTE 15 BUDGET FIGURES**

Budget figures included in the financial statements were approved by the Board through the adoption of an amended annual budget on February 3, 2015. The Board adopted a preliminary annual budget on June 17, 2014. The amended budget is used for comparison purposes, as these are based on actual student enrollments. The difference between the two budgets is as follows:

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 16 BUDGET FIGURES (Continued)**

	2015 Amended	2015 Preliminary	Difference
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	\$114,015,219	\$110,433,481	\$ 3,581,738
Other	214,652	120,946	93,706
Tuition	952,000	1,000,000	(48,000)
Other Revenue	4,980,945	5,154,325	(173,380)
Rentals and Leases	340,000	370,000	(30,000)
Investment Income	298,000	296,500	1,500
Amortization of Deferred Capital Revenue	6,923,708	6,877,153	46,555
<b>Total Revenue</b>	<u>127,724,524</u>	<u>124,252,405</u>	<u>3,472,119</u>
<b>Expenses</b>			
Instruction	101,906,626	100,191,180	1,715,446
District Administration	3,579,786	3,605,649	(25,863)
Operations and Maintenance	20,958,757	18,782,456	2,176,301
Transportation and Housing	3,261,527	3,196,146	65,381
<b>Total Expenses</b>	<u>129,706,696</u>	<u>125,775,431</u>	<u>3,931,265</u>
<b>Surplus (Deficit) for the year</b>	<u>(1,982,172)</u>	<u>(1,523,026)</u>	<u>(459,146)</u>
<b>Effect of change in Tangible Capital Assets</b>			
Acquisition of Tangible Capital Assets			
From Local Capital	(140,000)	(80,000)	(60,000)
From Deferred Capital Revenue	-	-	-
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(140,000)</u>	<u>(80,000)</u>	<u>(60,000)</u>
Amortization of Tangible Capital Assets	7,948,655	7,813,464	135,191
<b>Total Effect of change in Tangible Capital Assets</b>	<u>7,808,655</u>	<u>7,733,464</u>	<u>75,191</u>
<b>(Increase) Decrease in Net Financial Assets</b>	<u>\$ 5,826,483</u>	<u>\$ 6,210,438</u>	<u>\$ (383,955)</u>

**NOTE 17 CONTRACTUAL OBLIGATIONS AND CONTINGENCIES**

Each year the School District is involved with a number of legal actions and arbitrations. Although the outcomes of these matters are not determinable at this time, management believes they will not have a material adverse effect on the School District's financial position or results of the operation.

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 18 ASSET RETIREMENT OBLIGATION**

Legal liabilities may exist for the removal or disposal of asbestos in schools that will undergo major renovations or demolition. The fair value of the liability for asbestos removal or disposal will be recognized in the period in which it is incurred if a reasonable estimate of fair value can be made. As at June 30, 2015, the liability is not reasonably determinable.

**NOTE 19 EXPENSE BY OBJECT**

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
Salaries and benefits	\$ 102,350,895	\$ 98,957,771
Services and supplies	15,614,863	16,659,196
Amortization	8,003,243	7,183,404
	<u>\$ 125,969,001</u>	<u>\$ 122,800,371</u>

**NOTE 20 ACCUMULATED SURPLUS**

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
<b>Operating Fund Accumulated Surplus</b>		
Internally Restricted (appropriated by Board for):		
School-based Carry Forwards	\$ 729,535	\$ 717,644
FVDES Carry Forward	708,069	678,513
Aboriginal Education Targeted Funds Unexpended	347,950	197,140
International Support	60,000	60,000
<b>Total Internally Operating Restricted</b>	<u>1,845,554</u>	<u>1,653,297</u>
<b>Unrestricted Operating Surplus</b>	<b>2,684,122</b>	<b>1,422,368</b>
<b>Total Operating Fund Accumulated Surplus</b>	<u>\$ 4,529,676</u>	<u>\$ 3,075,665</u>
<b>Special Purpose Funds Surplus</b>	<u>\$ 73,261</u>	<u>\$ 73,261</u>
<b>Capital Fund Accumulated Surplus</b>		
Contingency Reserve-Local Capital	1,147,904	1,518,936
Investment in Tangible Capital Assets	54,652,756	55,258,144
<b>Total Capital Fund Accumulated Surplus</b>	<u>\$55,800,660</u>	<u>\$56,777,080</u>
<b>Total Accumulated Surplus</b>	<u>\$60,403,597</u>	<u>\$59,926,006</u>

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 21      ECONOMIC DEPENDENCE**

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

**NOTE 22      RISK MANAGEMENT**

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash and accounts receivable.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most accounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized British Columbia institutions.

b) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. It is management's opinion that the School District is not exposed to significant interest rate risk.

**SCHOOL DISTRICT NO. 33 (CHILLIWACK)**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED JUNE 30, 2015**

**NOTE 22 RISK MANAGEMENT (Continued)**

c) Liquidity risk

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

d) Fair value of financial instruments:

Public Sector Accounting Standards define the fair value of a financial instrument as the amount at which the instrument could be exchanged in a current transaction between willing parties. The School District uses the following methods and assumptions to estimate the fair value of each class of financial instruments for which the carrying amounts are included in the Statement of Financial Position under the following captions:

- (i) Cash and cash equivalents, accounts receivable, investments and accounts payables and accrued liabilities – the carrying amounts approximate fair value because of the short maturity of the instruments.

The financial instruments measured at fair value held within each investment are classified according to a hierarchy which includes three levels, reflecting the reliability of the inputs involved in the fair value determination. The different levels are defined as follows:

- (i) Level 1: quoted prices (unadjusted) in active markets for identical assets or liabilities
- (ii) Level 2: inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices)
- (iii) Level 3: Inputs for the assets or liability that are not based on observable market data (unobservable inputs).

The School District's Instruments are all considered to be level 1 financial instruments for which the fair value is determined based on quoted prices in active markets. Changes in financial instruments valuation methods or in the availability of market observable inputs may result in a transfer between levels. During the year there were no significant transfers of securities between different levels.

Risk Management and Insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.



**School District No. 33 (Chilliwack)**

Schedule 1 (Unaudited)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2015

	Operating Fund	Special Purpose Fund	Capital Fund	2015 Actual	2014 Actual
	\$	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	3,075,665	73,261	56,777,080	<b>59,926,006</b>	55,802,216
<b>Changes for the year</b>					
Surplus (Deficit) for the year	1,514,146		(1,036,555)	<b>477,591</b>	4,123,790
Interfund Transfers					
Local Capital	(60,134)		60,134	-	
<b>Net Changes for the year</b>	<b>1,454,012</b>	-	<b>(976,421)</b>	<b>477,591</b>	<b>4,123,790</b>
<b>Accumulated Surplus (Deficit), end of year - Statement 2</b>	<b>4,529,677</b>	<b>73,261</b>	<b>55,800,659</b>	<b>60,403,597</b>	59,926,006

# School District No. 33 (Chilliwack)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2015

	2015 Budget (Note 16) \$	2015 Actual \$	2014 Actual \$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	108,209,023	<b>108,805,210</b>	105,732,024
Other		<b>90,770</b>	
Tuition	952,000	<b>1,261,008</b>	1,225,803
Other Revenue	2,148,595	<b>2,266,379</b>	2,360,537
Rentals and Leases	340,000	<b>363,955</b>	317,976
Investment Income	250,000	<b>310,248</b>	222,621
<b>Total Revenue</b>	<u>111,899,618</u>	<u><b>113,097,570</b></u>	<u>109,858,961</u>
<b>Expenses</b>			
Instruction	95,310,552	<b>93,773,911</b>	92,242,412
District Administration	3,579,786	<b>3,800,964</b>	3,457,344
Operations and Maintenance	11,230,256	<b>11,143,706</b>	11,426,368
Transportation and Housing	2,756,249	<b>2,864,843</b>	2,514,886
<b>Total Expense</b>	<u>112,876,843</u>	<u><b>111,583,424</b></u>	<u>109,641,010</u>
<b>Operating Surplus (Deficit) for the year</b>	<u>(977,225)</u>	<u><b>1,514,146</b></u>	<u>217,951</u>
<b>Budgeted Appropriation (Retirement) of Surplus (Deficit)</b>	<u>1,275,228</u>		
<b>Net Transfers (to) from other funds</b>			
Local Capital	(140,000)	<b>(60,134)</b>	(668,364)
<b>Total Net Transfers</b>	<u>(140,000)</u>	<u><b>(60,134)</b></u>	<u>(668,364)</u>
<b>Total Operating Surplus (Deficit), for the year</b>	<u>158,003</u>	<u><b>1,454,012</b></u>	<u>(450,413)</u>
<b>Operating Surplus (Deficit), beginning of year</b>		<b>3,075,665</b>	3,526,078
<b>Operating Surplus (Deficit), end of year</b>		<u><b>4,529,677</b></u>	<u>3,075,665</u>
<b>Operating Surplus (Deficit), end of year</b>			
Internally Restricted		<b>1,845,554</b>	1,653,297
Unrestricted		<b>2,684,123</b>	1,422,368
<b>Total Operating Surplus (Deficit), end of year</b>		<u><b>4,529,677</b></u>	<u>3,075,665</u>

# School District No. 33 (Chilliwack)

Schedule 2A (Unaudited)

## Schedule of Operating Revenue by Source

Year Ended June 30, 2015

	2015 Budget (Note 16)	2015 Actual	2014 Actual
	\$	\$	\$
<b>Provincial Grants - Ministry of Education</b>			
Operating Grant, Ministry of Education	110,209,283	<b>110,543,248</b>	109,617,337
AANDC/LEA Recovery	(1,954,191)	<b>(1,861,470)</b>	(1,983,341)
Strike Savings Recovery	(3,591,000)	<b>(3,633,158)</b>	(3,056,188)
Other Ministry of Education Grants			
Labour Settlement Funding	2,335,647	<b>2,335,647</b>	
Pay Equity	864,624	<b>864,624</b>	864,624
Funding for Graduated Adults	274,660	<b>320,759</b>	176,091
Carbon Tax Reimbursement	70,000	<b>110,127</b>	98,282
FSA Marking		<b>15,219</b>	15,219
Other Grants		<b>110,214</b>	
<b>Total Provincial Grants - Ministry of Education</b>	<b>108,209,023</b>	<b>108,805,210</b>	105,732,024
<b>Provincial Grants - Other</b>		<b>90,770</b>	
<b>Tuition</b>			
Offshore Tuition Fees	952,000	<b>1,261,008</b>	1,225,803
<b>Total Tuition</b>	<b>952,000</b>	<b>1,261,008</b>	1,225,803
<b>Other Revenues</b>			
LEA/Direct Funding from First Nations	1,818,595	<b>1,733,814</b>	2,013,015
Miscellaneous			
Distance Learning Course Fees		<b>59,780</b>	111,695
Textbook Deposit Revenue			63,609
Trades Adjustment			49,800
Teacher Extended Health Plan Funding			62,732
Print Shop Recoveries		<b>72,862</b>	870
Other Miscellaneous	330,000	<b>399,923</b>	42,237
Donations			16,579
<b>Total Other Revenue</b>	<b>2,148,595</b>	<b>2,266,379</b>	2,360,537
<b>Rentals and Leases</b>	<b>340,000</b>	<b>363,955</b>	317,976
<b>Investment Income</b>	<b>250,000</b>	<b>310,248</b>	222,621
<b>Total Operating Revenue</b>	<b>111,899,618</b>	<b>113,097,570</b>	109,858,961

**School District No. 33 (Chilliwack)**

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object

Year Ended June 30, 2015

	2015 Budget (Note 16)	2015 Actual	2014 Actual
	\$	\$	\$
<b>Salaries</b>			
Teachers	47,710,495	<b>47,175,682</b>	47,060,620
Principals and Vice Principals	6,073,175	<b>6,103,861</b>	6,042,180
Educational Assistants	8,244,717	<b>8,007,537</b>	7,785,995
Support Staff	10,972,757	<b>11,404,935</b>	10,750,709
Other Professionals	2,698,876	<b>2,748,752</b>	2,540,330
Substitutes	3,767,173	<b>4,569,793</b>	3,390,100
<b>Total Salaries</b>	<b>79,467,193</b>	<b>80,010,560</b>	<b>77,569,934</b>
<b>Employee Benefits</b>	19,987,833	<b>19,501,240</b>	19,126,809
<b>Total Salaries and Benefits</b>	<b>99,455,026</b>	<b>99,511,800</b>	<b>96,696,743</b>
<b>Services and Supplies</b>			
Services	3,380,386	<b>2,959,870</b>	2,458,608
Student Transportation	31,000	<b>6,523</b>	113,341
Professional Development and Travel	785,009	<b>649,829</b>	952,823
Rentals and Leases	240,801	<b>222,330</b>	221,162
Dues and Fees	173,050	<b>159,351</b>	144,258
Insurance	314,000	<b>353,978</b>	216,350
Supplies	6,714,771	<b>6,046,374</b>	7,104,685
Utilities	1,782,800	<b>1,673,369</b>	1,733,040
<b>Total Services and Supplies</b>	<b>13,421,817</b>	<b>12,071,624</b>	<b>12,944,267</b>
<b>Total Operating Expense</b>	<b>112,876,843</b>	<b>111,583,424</b>	<b>109,641,010</b>

# School District No. 33 (Chilliwack)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2015

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	38,341,719	594,591	90,222	595,915	75	3,003,156	42,625,678
1.03 Career Programs	80,338		22,714	400,501	67,499	11,757	582,809
1.07 Library Services	1,082,982			93,272		19,553	1,195,807
1.08 Counselling	1,805,468					93,477	1,898,945
1.10 Special Education	4,578,843	133,172	7,146,500	70,932		523,470	12,452,917
1.30 English Language Learning	759,945		-			3,174	763,119
1.31 Aboriginal Education	299,541		748,101	35,186	66,463	134,750	1,284,041
1.41 School Administration		5,137,178		2,605,442	560,246	119,774	8,422,640
1.60 Summer School	106,725	7,099					113,824
1.61 Continuing Education							-
1.62 Off Shore Students	120,121	99,321		19,718		2,747	241,907
1.64 Other				84,539	82,208	8,300	175,047
<b>Total Function 1</b>	<b>47,175,682</b>	<b>5,971,361</b>	<b>8,007,537</b>	<b>3,905,505</b>	<b>776,491</b>	<b>3,920,158</b>	<b>69,756,734</b>
<b>4 District Administration</b>							
4.11 Educational Administration					647,938	20,578	668,516
4.40 School District Governance					128,700		128,700
4.41 Business Administration		132,500		591,161	833,453	16,364	1,573,478
<b>Total Function 4</b>	<b>-</b>	<b>132,500</b>	<b>-</b>	<b>591,161</b>	<b>1,610,091</b>	<b>36,942</b>	<b>2,370,694</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				88,721	284,255		372,976
5.50 Maintenance Operations				4,846,730		336,338	5,183,068
5.52 Maintenance of Grounds				496,476		37,391	533,867
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,431,927</b>	<b>284,255</b>	<b>373,729</b>	<b>6,089,911</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				112,278	77,915		190,193
7.70 Student Transportation				1,364,064		238,964	1,603,028
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,476,342</b>	<b>77,915</b>	<b>238,964</b>	<b>1,793,221</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>47,175,682</b>	<b>6,103,861</b>	<b>8,007,537</b>	<b>11,404,935</b>	<b>2,748,752</b>	<b>4,569,793</b>	<b>80,010,560</b>

# School District No. 33 (Chilliwack)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2015

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2015 Actual	2015 Budget (Note 16)	2014 Actual
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	42,625,678	10,578,743	53,204,421	4,610,826	57,815,247	59,973,725	57,877,496
1.03 Career Programs	582,809	142,329	725,138	264,541	989,679	959,499	988,680
1.07 Library Services	1,195,807	302,541	1,498,348	126,828	1,625,176	1,635,708	1,538,171
1.08 Counselling	1,898,945	435,792	2,334,737	-	2,334,737	2,336,719	2,561,987
1.10 Special Education	12,452,917	3,231,043	15,683,960	537,359	16,221,319	16,563,190	15,943,601
1.30 English Language Learning	763,119	196,521	959,640	16,529	976,169	1,062,661	793,320
1.31 Aboriginal Education	1,284,041	297,479	1,581,520	515,751	2,097,271	2,197,704	2,190,249
1.41 School Administration	8,422,640	1,904,670	10,327,310	393,108	10,720,418	9,702,258	9,491,654
1.60 Summer School	113,824	22,354	136,178	790	136,968	760	258,780
1.61 Continuing Education	-	-	-	19,020	19,020	25,500	-
1.62 Off Shore Students	241,907	61,688	303,595	256,843	560,438	551,827	514,992
1.64 Other	175,047	37,857	212,904	64,565	277,469	301,001	83,482
<b>Total Function 1</b>	<b>69,756,734</b>	<b>17,211,017</b>	<b>86,967,751</b>	<b>6,806,160</b>	<b>93,773,911</b>	95,310,552	92,242,412
<b>4 District Administration</b>							
4.11 Educational Administration	668,516	145,769	814,285	152,716	967,001	1,065,088	870,048
4.40 School District Governance	128,700	2,408	131,108	230,146	361,254	361,068	313,182
4.41 Business Administration	1,573,478	333,353	1,906,831	565,878	2,472,709	2,153,630	2,274,114
<b>Total Function 4</b>	<b>2,370,694</b>	<b>481,530</b>	<b>2,852,224</b>	<b>948,740</b>	<b>3,800,964</b>	3,579,786	3,457,344
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	372,976	78,738	451,714	242,320	694,034	715,580	649,967
5.50 Maintenance Operations	5,183,068	1,192,830	6,375,898	1,480,829	7,856,727	7,968,903	8,202,707
5.52 Maintenance of Grounds	533,867	127,086	660,953	258,623	919,576	762,973	840,654
5.56 Utilities	-	-	-	1,673,369	1,673,369	1,782,800	1,733,040
<b>Total Function 5</b>	<b>6,089,911</b>	<b>1,398,654</b>	<b>7,488,565</b>	<b>3,655,141</b>	<b>11,143,706</b>	11,230,256	11,426,368
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration	190,193	39,854	230,047	46,275	276,322	230,331	265,413
7.70 Student Transportation	1,603,028	370,185	1,973,213	615,308	2,588,521	2,525,918	2,249,473
<b>Total Function 7</b>	<b>1,793,221</b>	<b>410,039</b>	<b>2,203,260</b>	<b>661,583</b>	<b>2,864,843</b>	2,756,249	2,514,886
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>80,010,560</b>	<b>19,501,240</b>	<b>99,511,800</b>	<b>12,071,624</b>	<b>111,583,424</b>	112,876,843	109,641,010

# School District No. 33 (Chilliwack)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2015

	2015 Budget (Note 16) \$	2015 Actual \$	2014 Actual \$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	4,016,646	<b>3,514,867</b>	2,832,632
Other	214,652	<b>6,970</b>	133,777
Other Revenue	2,832,350	<b>2,841,448</b>	2,976,739
Investment Income	28,000	<b>19,049</b>	32,809
<b>Total Revenue</b>	<u>7,091,648</u>	<u><b>6,382,334</b></u>	<u>5,975,957</u>
<b>Expenses</b>			
Instruction	6,596,074	<b>5,930,435</b>	5,783,863
Operations and Maintenance	495,574	<b>451,899</b>	192,094
<b>Total Expense</b>	<u>7,091,648</u>	<u><b>6,382,334</b></u>	<u>5,975,957</u>
<b>Special Purpose Surplus (Deficit) for the year</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Special Purpose Surplus (Deficit) for the year</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Special Purpose Surplus (Deficit), beginning of year</b>		<u>73,261</u>	<u>73,261</u>
<b>Special Purpose Surplus (Deficit), end of year</b>		<u><u>73,261</u></u>	<u><u>73,261</u></u>
<b>Special Purpose Surplus (Deficit), end of year</b>			
Endowment Contributions		<u>73,261</u>	<u>73,261</u>
<b>Total Special Purpose Surplus (Deficit), end of year</b>		<u><u>73,261</u></u>	<u><u>73,261</u></u>

# School District No. 33 (Chilliwack)

Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2015

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	Community- LINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	182	19,471	46,458	220,364	1,632,456	-	15,782	-	37,595
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	495,392	2,177,016	34,273			224,000	49,000	138,292	694,559
Provincial Grants - Other									
Other				67,719	2,700,436				
Investment Income				1,874	17,175				
	495,392	2,177,016	34,273	69,593	2,717,611	224,000	49,000	138,292	694,559
<b>Less:</b> Allocated to Revenue	451,899	1,963,045	17,085	65,650	2,736,921	224,000	32,238	114,895	667,143
Recovered									
<b>Deferred Revenue, end of year</b>	<b>43,675</b>	<b>233,442</b>	<b>63,646</b>	<b>224,307</b>	<b>1,613,146</b>	<b>-</b>	<b>32,544</b>	<b>23,397</b>	<b>65,011</b>
<b>Revenues</b>									
Provincial Grants - Ministry of Education	451,899	1,963,045	17,085			224,000	32,238	114,895	667,143
Provincial Grants - Other									
Other Revenue				63,776	2,719,746				
Investment Income				1,874	17,175				
	451,899	1,963,045	17,085	65,650	2,736,921	224,000	32,238	114,895	667,143
<b>Expenses</b>									
Salaries									
Teachers		1,093,061						28,240	
Educational Assistants		355,764							465,499
Support Staff					3,185				
Substitutes	165,816	91,118			25,210	159	7,415	3,536	132
	165,816	1,539,943	-	-	28,395	159	7,415	31,776	465,631
Employee Benefits	15,327	423,102			526	102	5	9,350	109,343
Services and Supplies	270,756		17,085	65,650	2,708,000	223,739	24,818	73,769	92,169
	451,899	1,963,045	17,085	65,650	2,736,921	224,000	32,238	114,895	667,143
<b>Net Revenue (Expense) before Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers</b>									
	-	-	-	-	-	-	-	-	-
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



**School District No. 33 (Chilliwack)**

Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2015

	Service Delivery Transformation	PRP-AMUT Residential	SWIS	Miscellaneous Grants	After School Sports Initiative	TOTAL
	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>		8,757	6,716	10,156	31,534	2,029,471
<b>Add:</b> Restricted Grants						
Provincial Grants - Ministry of Education	80,180	67,547				3,960,259
Provincial Grants - Other			2,000			2,000
Other				6,907	44,299	2,819,361
Investment Income						19,049
	80,180	67,547	2,000	6,907	44,299	6,800,669
<b>Less:</b> Allocated to Revenue	-	44,562	6,970	1,013	56,913	6,382,334
Recovered		8,757				8,757
<b>Deferred Revenue, end of year</b>	<b>80,180</b>	<b>22,985</b>	<b>1,746</b>	<b>16,050</b>	<b>18,920</b>	<b>2,439,049</b>
<b>Revenues</b>						
Provincial Grants - Ministry of Education		44,562				3,514,867
Provincial Grants - Other			6,970			6,970
Other Revenue				1,013	56,913	2,841,448
Investment Income						19,049
	-	44,562	6,970	1,013	56,913	6,382,334
<b>Expenses</b>						
Salaries						
Teachers		32,745				1,154,046
Educational Assistants						821,263
Support Staff						3,185
Substitutes		213				293,599
	-	32,958	-	-	-	2,272,093
Employee Benefits		9,245				567,000
Services and Supplies		2,359	6,970	1,013	56,913	3,543,241
	-	44,562	6,970	1,013	56,913	6,382,334
<b>Net Revenue (Expense) before Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers</b>						
	-	-	-	-	-	-
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# School District No. 33 (Chilliwack)

Schedule 4 (Unaudited)

## Schedule of Capital Operations

Year Ended June 30, 2015

	2015 Budget (Note 16)	2015 Actual			2014 Actual
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
<b>Revenues</b>					
Provincial Grants					
Ministry of Education	1,789,550	2,055,741		2,055,741	3,277,833
Other Revenue			5,016	5,016	9,204
Investment Income	20,000		13,947	13,947	22,658
Amortization of Deferred Capital Revenue	6,923,708	6,922,028		6,922,028	6,242,337
Operations and Maintenance				-	1,537,211
<b>Total Revenue</b>	<b>8,733,258</b>	<b>8,977,769</b>	<b>18,963</b>	<b>8,996,732</b>	<b>11,089,243</b>
<b>Expenses</b>					
Operations and Maintenance	1,789,550	2,055,741		2,055,741	
Amortization of Tangible Capital Assets					
Operations and Maintenance	7,443,377	7,661,492		7,661,492	6,631,502
Transportation and Housing	505,278	316,054		316,054	551,902
<b>Total Expense</b>	<b>9,738,205</b>	<b>10,033,287</b>	<b>-</b>	<b>10,033,287</b>	<b>7,183,404</b>
<b>Capital Surplus (Deficit) for the year</b>	<b>(1,004,947)</b>	<b>(1,055,518)</b>	<b>18,963</b>	<b>(1,036,555)</b>	<b>3,905,839</b>
<b>Net Transfers (to) from other funds</b>					
Local Capital	140,000		60,134	60,134	668,364
<b>Total Net Transfers</b>	<b>140,000</b>	<b>-</b>	<b>60,134</b>	<b>60,134</b>	<b>668,364</b>
<b>Other Adjustments to Fund Balances</b>					
Tangible Capital Assets Purchased from Local Capital		450,133	(450,133)	-	
<b>Total Other Adjustments to Fund Balances</b>		<b>450,133</b>	<b>(450,133)</b>	<b>-</b>	
<b>Total Capital Surplus (Deficit) for the year</b>	<b>(864,947)</b>	<b>(605,385)</b>	<b>(371,036)</b>	<b>(976,421)</b>	<b>4,574,203</b>
<b>Capital Surplus (Deficit), beginning of year</b>		<b>55,258,144</b>	<b>1,518,936</b>	<b>56,777,080</b>	<b>52,202,877</b>
<b>Capital Surplus (Deficit), end of year</b>		<b>54,652,759</b>	<b>1,147,900</b>	<b>55,800,659</b>	<b>56,777,080</b>

# School District No. 33 (Chilliwack)

Schedule 4A (Unaudited)

Tangible Capital Assets  
Year Ended June 30, 2015

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
<b>Cost, beginning of year</b>	36,107,540	263,383,951	10,985,888	5,025,670	240,433	113,126	<b>315,856,608</b>
<b>Changes for the Year</b>							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		39,694		146,293			<b>185,987</b>
Deferred Capital Revenue - Other		79,581	265,295				<b>344,876</b>
Local Capital			88,863		106,779	254,491	<b>450,133</b>
	-	119,275	354,158	146,293	106,779	254,491	<b>980,996</b>
Decrease:							
Deemed Disposals			345,051	345,776	5,754	57,932	<b>754,513</b>
	-	-	345,051	345,776	5,754	57,932	<b>754,513</b>
<b>Cost, end of year</b>	36,107,540	263,503,226	10,994,995	4,826,187	341,458	309,685	<b>316,083,091</b>
<b>Work in Progress, end of year</b>							<b>-</b>
<b>Cost and Work in Progress, end of year</b>	36,107,540	263,503,226	10,994,995	4,826,187	341,458	309,685	<b>316,083,091</b>
<b>Accumulated Amortization, beginning of year</b>		79,945,422	4,395,268	2,656,532	47,413	46,346	<b>87,090,981</b>
<b>Changes for the Year</b>							
Increase: Amortization for the Year		6,285,439	1,099,044	492,593	58,189	42,281	<b>7,977,546</b>
Decrease:							
Deemed Disposals			345,051	345,776	5,754	57,932	<b>754,513</b>
			-	345,051	5,754	57,932	<b>754,513</b>
<b>Accumulated Amortization, end of year</b>		86,230,861	5,149,261	2,803,349	99,848	30,695	<b>94,314,014</b>
<b>Tangible Capital Assets - Net</b>	<b>36,107,540</b>	<b>177,272,365</b>	<b>5,845,734</b>	<b>2,022,838</b>	<b>241,610</b>	<b>278,990</b>	<b>221,769,077</b>

# School District No. 33 (Chilliwack)

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2015

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
<b>Deferred Capital Revenue, beginning of year</b>	\$ 173,125,362	\$ -	\$ 357,368	\$ 173,482,730
<b>Changes for the Year</b>				
Increase:				
Transferred from Deferred Revenue - Capital Additions	185,987	79,581	265,295	530,863
	<u>185,987</u>	<u>79,581</u>	<u>265,295</u>	<u>530,863</u>
Decrease:				
Amortization of Deferred Capital Revenue	6,887,734	995	33,299	6,922,028
	<u>6,887,734</u>	<u>995</u>	<u>33,299</u>	<u>6,922,028</u>
<b>Net Changes for the Year</b>	<u>(6,701,747)</u>	<u>78,586</u>	<u>231,996</u>	<u>(6,391,165)</u>
<b>Deferred Capital Revenue, end of year</b>	<u>166,423,615</u>	<u>78,586</u>	<u>589,364</u>	<u>167,091,565</u>
<b>Work in Progress, beginning of year</b>	-	-	-	-
<b>Changes for the Year</b>				
<b>Net Changes for the Year</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Work in Progress, end of year</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Deferred Capital Revenue, end of year</b>	<u>166,423,615</u>	<u>78,586</u>	<u>589,364</u>	<u>167,091,565</u>

# School District No. 33 (Chilliwack)

Schedule 4D (Unaudited)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2015

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
<b>Balance, beginning of year</b>	\$ 33,357	\$ 528,691	\$ -	\$ 2,310,354	\$ 154,091	\$ <b>3,026,493</b>
<b>Changes for the Year</b>						
Increase:						
Provincial Grants - Ministry of Education	2,213,984					<b>2,213,984</b>
Other					3,250	<b>3,250</b>
Investment Income		5,901		27,518		<b>33,419</b>
Municipal Contributions				384,676	21,000	<b>405,676</b>
Donations					174,775	<b>174,775</b>
	<u>2,213,984</u>	<u>5,901</u>	<u>-</u>	<u>412,194</u>	<u>199,025</u>	<u><b>2,831,104</b></u>
Decrease:						
Transferred to DCR - Capital Additions	185,987	79,581			265,295	<b>530,863</b>
Facility Improvements Not Capitalized	2,055,741					<b>2,055,741</b>
	<u>2,241,728</u>	<u>79,581</u>	<u>-</u>	<u>-</u>	<u>265,295</u>	<u><b>2,586,604</b></u>
<b>Net Changes for the Year</b>	<u>(27,744)</u>	<u>(73,680)</u>	<u>-</u>	<u>412,194</u>	<u>(66,270)</u>	<u><b>244,500</b></u>
<b>Balance, end of year</b>	<u><b>5,613</b></u>	<u><b>455,011</b></u>	<u><b>-</b></u>	<u><b>2,722,548</b></u>	<u><b>87,821</b></u>	<u><b>3,270,993</b></u>

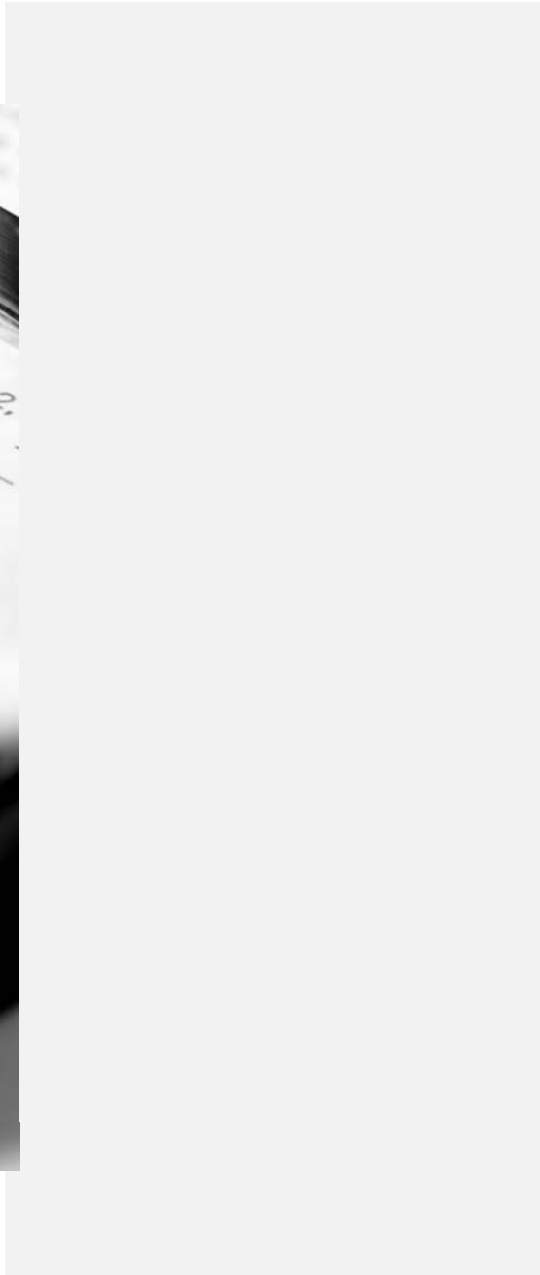


# School District No. 33 (Chilliwack)

Audit Findings Report  
For the year ended June 30, 2015

For the meeting on September 8, 2015

[kpmg.ca](http://kpmg.ca)



The contact at KPMG in connection with this report is:

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At KPMG, we are **passionate** about earning your **trust**. We take deep **personal accountability**, individually and as a team, to deliver **exceptional service and value** in all our dealings with you.

At the end of the day, we measure our success from the **only perspective that matters – yours.**

# Executive summary

## Purpose of this report \*

The purpose of this Audit Findings Report is to assist you, as a member of the Board of Education, in your review of the results of our audit of the financial statements of District No.33 (the "District") as at and for the year ended June 30, 2015.

## Materiality

We determine materiality in order to plan and perform the audit and to evaluate the effects of identified misstatements on the audit and of any uncorrected misstatements on the financial statements. For the current period, we have determined a materiality of \$3,500,000.

## Audit risks and results

As part of our audit planning, we identified significant financial reporting risks that, by their nature, require special audit consideration. By focusing on these risks, we established an overall audit strategy and effectively targeted our audit procedures. We are satisfied that our audit work has appropriately dealt with the risks.

## Critical accounting estimates

Overall, we are satisfied with the reasonability of critical accounting estimates taken. The most critical areas of estimates relate to the amortization of tangible capital assets, estimates for contingent liabilities and estimates for employee future benefits.

## Significant accounting policies and practices

On July 1, 2014, the District adopted Public Sector Accounting Standard 3260 *Liability for Contaminated Sites*. The standard was applied on a retroactive basis to July 1, 2013 and did not result in any adjustments to financial liabilities, tangible capital assets or accumulated surplus. See page 5 for discussion of this matter.

There have been no other changes to significant accounting policies and practices to bring to your attention.

\* This Audit Findings Report should not be used for any other purpose or by anyone other than the Board of Education. KPMG shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this Audit Findings Report has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purpose.



## Executive summary

### Control and other observations

We did not identify any control deficiencies that we determined to be material weaknesses in internal control over financial reporting.

### Independence

As required by professional standards, we have considered all relationships between KPMG and the District that may have a bearing on independence. We confirm that we are independent with respect to the District within the meaning of the relevant rules and related interpretations prescribed by the relevant professional bodies in Canada and any applicable legislation or regulation from July 1, 2014 up to the date of this report.

### Finalizing the audit

As of the date of this report, we have completed the audit of the financial statements, with the exception of certain remaining procedures, which include amongst others:

- completing our discussions with the Board
- obtaining evidence of Board's approval of the financial statements
- obtaining the signed management representation letter
- reporting to the Office of the Auditor General for the purposes of reliance on our audit opinion in the audit of the summary financial statements of the Province

We will update you on significant matters, if any, arising from the completion of the audit, including the completion of the above procedures. Our auditors' report will be dated upon the completion of any remaining procedures.

### Audit adjustments and differences

Consistent with the previous year, we identified a misstatement that remains uncorrected relating to health and dental benefit surpluses held by a third party. Refer to Appendix 2 for Management's representation letter which includes a summary of the uncorrected audit misstatement.

No other audit misstatements were noted.

# Audit results

## Area of focus

## Our significant findings from the audit

September Strike Savings	<ul style="list-style-type: none"> <li>Teacher job action continued from September 2 to 19, 2014 and resulted in the District repaying a portion of the operating grant to the Ministry related to teacher salary savings.</li> <li>Management reported strike savings of \$3,624,690 repayable to the Ministry (\$3,590,852 from the operating fund and \$33,838 from the special purpose fund).</li> <li>We have assessed the reasonability of the amount recorded for strike savings and noted no significant issues.</li> <li>We inspected evidence of the Ministry's acknowledgement of receipt of strike savings reporting and agreed the repayment to operating grant transfers and funding confirmation.</li> </ul>
Tangible Capital Assets	<ul style="list-style-type: none"> <li>As part of the year end audit, KPMG performed testing over capital asset purchases with no issues noted.</li> <li>KPMG noted that there were no significant capital projects which spanned the fiscal year end</li> </ul>
Liability for Contaminated Sites	<ul style="list-style-type: none"> <li>In fiscal 2015, the Public Sector Standards Board introduced a new standard requiring public sector entities to recognize liabilities for contaminated sites that are not in productive use. In situations where contamination exceeds an environmental standard and the District accepts responsibility for remediation, a liability for costs to be incurred is recognized.</li> <li>Management provided KPMG with its assessment of the applicability of the standard to the District. A definition of productive use was determined by management which resulted in three of the District's properties being identified as not in productive use; McGrath Road, Ryder Lake Road, and Edwards Road.</li> <li>Management analysed the existence and potential for contamination at the non-productive sites and noted that inspection of the site by facilities staff did not indicate any known issues with respect to contamination.</li> <li>KPMG reviewed management's assessment process and concur with management's assessment.</li> <li>Notes to the financial statements disclose the adoption of the new standard and related accounting policy.</li> </ul>
Fraud risk from revenue recognition and management override of controls	<ul style="list-style-type: none"> <li>As required by Canadian Audit Standards, KPMG performed detailed testing over journal entries at period end in order to assess the risk of fraud and error with respect to preparation of financial statements.</li> <li>KPMG performed a retrospective review of management estimates and evaluated the business rationale of significant unusual transactions.</li> <li>We noted no issues or concerns arising from either of these procedures.</li> </ul>

# Audit adjustments and differences

Adjustments and differences identified during the audit have been categorized as Corrected "adjustments" or Uncorrected "differences." These include disclosure adjustments and differences.

## Corrected adjustments

We have not identified misstatements that were corrected in the financial statements. Minor presentation and disclosure adjustments were recommended and adjusted, which is routine as part of the audit process.

## Uncorrected adjustments

The management representation letter includes all uncorrected adjustments identified as a result of the audit.

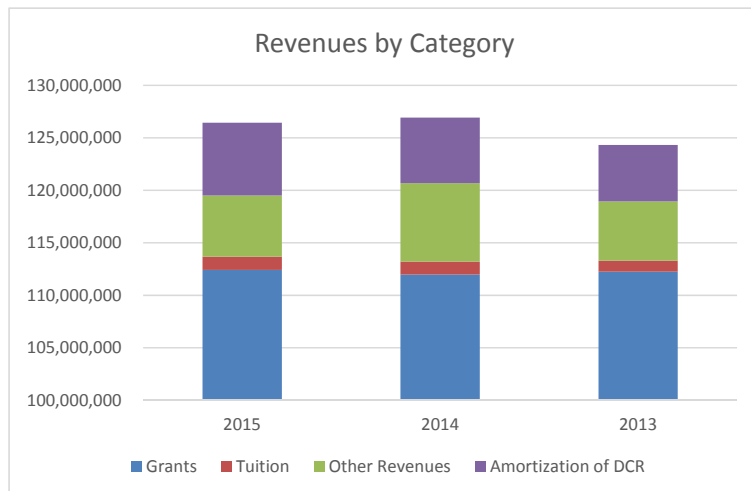
Consistent with the previous year, we identified a misstatement that remains uncorrected relating to health and dental benefit surpluses held by a third party. Refer to Appendix 2 for Management's representation letter which includes a summary of the uncorrected audit misstatement.

Public Sector Accounting Standards requires the statement of operations and statement of changes in net debt present a comparison of the results for the accounting period with those originally planned. Management presented the Amended Annual Budget as the basis for this comparison. The original annual budget has been included in the notes to the financial statements, which provides information related to the differences between the original and amended budget. It is expected that the budget figures may change significantly between the original and amended budget as enrollment figures and Ministry funding is confirmed. The presentation difference is not considered material to the financial statements given that the original annual budget information is provided in the notes to the financial statements. The presentation adopted by the District is consistent with many other Districts throughout the Province.

## Selected financial information

As part of the audit, there are certain key ratios and trends that we look at to assess audit risk and likelihood of error and/or misstatement. We share these ratios with the Board and Management and welcome any questions related to our interpretation of trends.

*Note: the following financial information is taken from the annual audited financial statements prepared in accordance with Public Sector Accounting Standards and Treasury Board Regulations.*

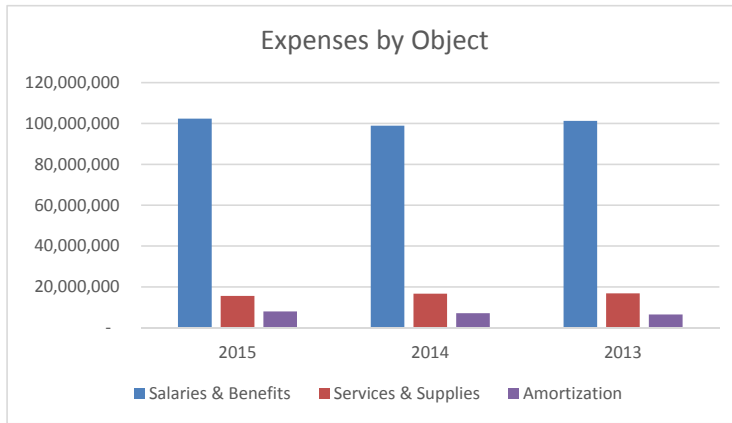


Grants from the Ministry represent 88.9% (2014 – 88.2%) of total revenues and has increased by 0.4% from prior year. The increase is consistent with increase in enrolment from prior year of 0.9%, the increase in number of instruction days due to teacher job action and funding for teacher and CUPE pay increases during the year under new collective agreements.

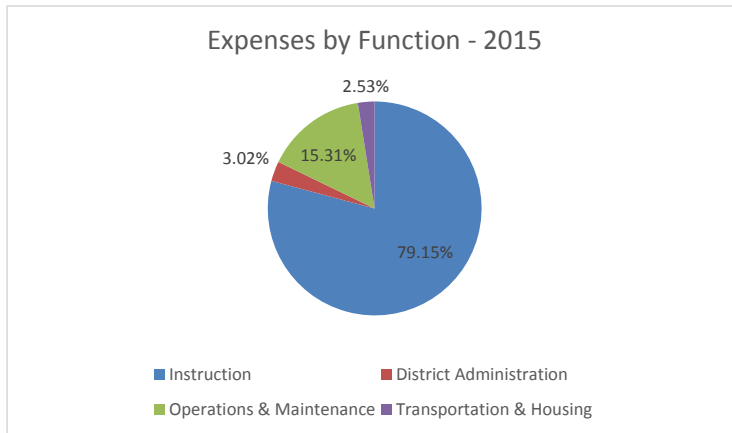
Tuition revenue is consistent with the prior year, \$1.26M (2014 - \$1.23) as was International student enrolment.

The most significant year over year change was to other revenues. The driver of the decrease was \$1.5M in Municipal grants spent on site improvements in 2014 and \$nil in 2015.

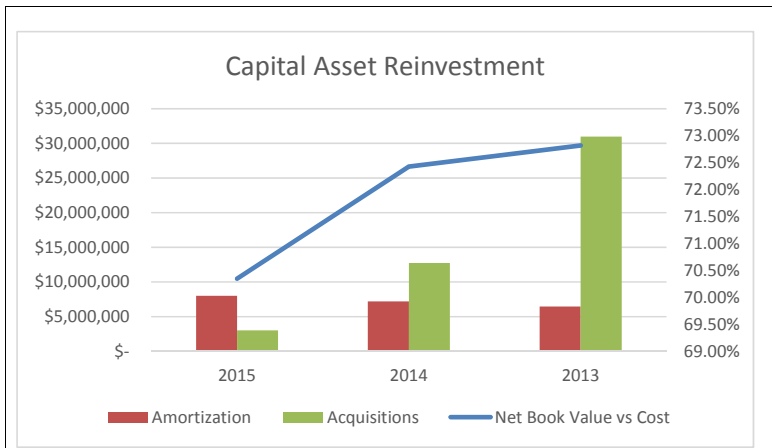
Commented [t1]: 0.7%?



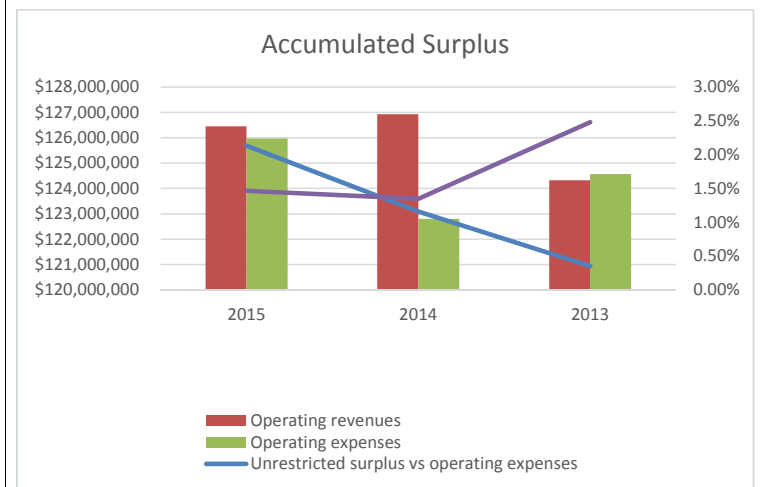
Total annual expenses have increased 3.43% over prior year. Salaries and benefits represent 81% of total expense, consistent with previous years. The \$3 million increase in salaries and benefits is due to a combination of number of days paid and rate of pay for teachers. The new teachers' collective agreement resulted in a 2% increase at September 1, 2014 and a further 1.25% increase at January 1, 2015. In addition, the new CUPE collective agreement resulted in a 1% increase in base pay.



Instruction represents 79% of total expense, consistent with previous years. The \$1.7 million increase from prior year is attributable to the same factors noted above related to new collective agreements and heightened job action during the previous year.



During the 2015 fiscal year, capital reinvestment has been less than amortization (assets are written off at a faster rate than assets are replaced). In 2014 and 2013, acquisitions exceeded amortization primarily due to construction of new buildings. Overall, capital assets have 70% useful life remaining.



Accumulated surplus represents a measure of flexibility and sustainability. Restricted surplus is funds that the Board has designated to pay for specific future costs. Unrestricted surplus represents resources that can be used to provide future services and contingency to fund unexpected costs or respond to unexpected decline in revenue. The unrestricted surplus at June 30, 2015 represents 2% of annual operating expenses for the year.

**Commented [t2]:** There is no definition for the purple line and I am not sure I follow what the blue line is telling me – is the blue line based on the %'s on the right of the table?

# Appendices

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**Appendix 1: Required communications**

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**Appendix 2: Management representation letter**

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**Appendix 3: Current developments**

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## Appendix 1: Required communications

In accordance with professional standards, there are a number of communications that are required during the course of and upon completion of our audit. These include:

- **Auditors' report** – the conclusion of our audit is set out in our draft auditors' report attached to the draft financial statements.
- **Management representation letter** – In accordance with professional standards, copies of the management representation letter are provided to the Board. The copy of the management representation letter is attached.



## Appendix 2: Management representation letter

September 8, 2015

Ladies and Gentlemen:

We are writing at your request to confirm our understanding that your audit were for the purpose of expressing an opinion on the financial statements (hereinafter referred to as "financial statements") of School District No. 33 ("the District"), which comprise the statement of financial position as at June 30, 2015, the statements of operations, change in net debt and cash flows for the year ended June 30, 2015, and notes, comprising a summary of significant accounting policies and other explanatory information. These financial statements were prepared in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency Accountability Act supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board.

We confirm that the representations we make in this letter are in accordance with the definitions as set out in **Attachment I** to this letter.

We confirm that, to the best of our knowledge and belief, having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

**GENERAL:**

- 1) We have fulfilled our responsibilities, as set out in the terms of the engagement letter dated March 21, 2014 and amended July 27, 2015, for:
  - a) the preparation and fair presentation of the financial statements and believe that these financial statements have been prepared in accordance with the relevant financial reporting framework
  - b) determining that the basis of accounting is an acceptable basis for the preparation of the financial information in the circumstances
  - c) providing you with all relevant information, such as all financial records and related data and complete minutes of meetings, or summaries of actions of recent meetings for which minutes have not yet been prepared, of the board and committees of the board that may affect the financial statements, and access to such relevant information
  - d) such internal control as management determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error
  - e) ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements

**INTERNAL CONTROL OVER FINANCIAL REPORTING:**

- 2) We have communicated to you all deficiencies in the design and implementation or maintenance of internal control over financial reporting of which management is aware.

**FRAUD & NON-COMPLIANCE WITH LAWS AND REGULATIONS:**

- 3) We have disclosed to you:
- a) the results of our assessment of the risks that the financial statements may be materially misstated as a result of fraud
  - b) all information in relation to fraud or suspected fraud that we are aware of and that affects the Entity and involves: management, employees who have significant roles in internal control, or others, where the fraud could have a material effect on the financial statements
  - c) all information in relation to allegations of fraud, or suspected fraud, affecting the Districts financial statements, communicated by employees, former employees, regulators, or others
  - d) all known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements, whose effects should be considered when preparing financial statements
  - e) all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements

**COMMITMENTS & CONTINGENCIES:**

- 4) There are no:
- a) other liabilities that are required to be recognized and no other contingent assets or contingent liabilities that are required to be disclosed in the financial statements in accordance with the relevant financial reporting framework, including liabilities or contingent liabilities arising from illegal acts or possible illegal acts, or possible violations of human rights legislation.
  - b) other environmental matters that may have an impact on the financial statements.

**SUBSEQUENT EVENTS:**

- 5) All events subsequent to the date of the financial statements and for which the relevant financial reporting framework requires adjustment or disclosure in the financial statements have been adjusted or disclosed.

**RELATED PARTIES:**

- 6) We have disclosed to you the identity of the District's related parties and all the related party relationships and transactions of which we are aware and all related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the relevant financial reporting framework.

**EMPLOYEE FUTURE BENEFITS:**

- 7) The employee future benefits costs and obligations have been determined, accounted for and disclosed in accordance with the financial reporting framework.
- 8) All arrangements (contractual or otherwise) by which programs have been established to provide employee benefits have been disclosed to you and included in the determination of employee future benefits costs and obligations.
- 9) The source data and plan provisions provided to the actuary for preparation of the actuarial valuation are accurate and complete.

**ENVIRONMENTAL MATTERS:**

- 10) The District has appropriately recognized, measured and disclosed liabilities for contaminated sites in the financial statements.

**ESTIMATES:**

- 11) Measurement methods and significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

**NON-SEC REGISTRANTS OR NON-REPORTING ISSUERS:**

- 12) We confirm that the District is not a Canadian reporting issuer (as defined under any applicable Canadian securities act) and is not a United States Securities and Exchange Commission ("SEC") Issuer (as defined by the Sarbanes-Oxley Act of 2002). We also confirm that the financial statements of the District will not be included in the consolidated financial statements of a Canadian reporting issuer audited by KPMG or an SEC Issuer audited by any member of the KPMG organization.

**MISSTATEMENTS:**

- 13) We approve the uncorrected misstatements identified by you during the audit described in Attachment II. The effects of uncorrected misstatements described in Attachment II are immaterial, both individually and in the aggregate, to the financial statements as a whole.

Yours very truly,

SCHOOL DISTRICT NO. 33 (CHILLIWACK)

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By: Evelyn Novak, Superintendent of Schools

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By: Gerry Slykhuis, Secretary Treasurer

## **Attachment I – Definitions**

### **MATERIALITY**

Certain representations in this letter are described as being limited to matters that are material. Misstatements, including omissions, are considered to be material if they, individually or in the aggregate, could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements. Judgments about materiality are made in light of surrounding circumstances, and are affected by the size or nature of a misstatement, or a combination of both.

### **FRAUD & ERROR**

Fraudulent financial reporting involves intentional misstatements including omissions of amounts or disclosures in financial statements to deceive financial statement users.

Misappropriation of assets involves the theft of an entity's assets. It is often accompanied by false or misleading records or documents in order to conceal the fact that the assets are missing or have been pledged without proper authorization.

An error is an unintentional misstatement in financial statements, including the omission of an amount or a disclosure.

### **RELATED PARTIES**

In accordance with Canadian public sector accounting standards a *related party* is defined as:

- one party that has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence.

In accordance with Canadian public sector accounting standards a *related party transaction* is defined as:

- a transfer of economic resources or obligations between related parties, or the provision of services by one party to a related party, regardless of whether any consideration is exchanged.

## Attachment II – Summary of Audit Misstatements

### Corrected misstatements in the year ending June 30, 2015

None noted

### Uncorrected misstatements in the year ending June 30, 2015

Description	Income effect	Financial position		
	(Decrease) Increase	Assets (Decrease) Increase	Liabilities (Decrease) Increase	Accumulated Surplus (Decrease) Increase
To set-up a prepaid asset relating to health and dental benefit surpluses held by a third party.	259,857	449,671	-	(709,528)

### Misstatements in presentation and disclosure

The Public Sector framework requires the statement of operations and statement of changes in net debt present a comparison of the results for the accounting period with those originally planned. Management presented the Amended Annual Budget as the basis for this comparison. The original annual budget has been included in the notes to the financial statements, which provides information related to the differences between the original and amended budget. It is expected that the budget figures may change significantly between the original and amended budget as enrollment figures and Ministry funding is confirmed.

The presentation difference is not considered material to the financial statements given that the original annual budget information is provided in the notes to the financial statements.

We provided minor suggestions concerning presentation and disclosure that management has incorporated in the financial statements.

## Appendix 3: Current developments

### Revenue

- PSAB is proposing a single framework to categorize revenues to enhance the consistency of revenue recognition and its measurement. A Statement of Principles was issued in 2013 and comments are currently under deliberation.
- An exposure draft is under development and expected for release in 2016. Adoption of these principles would result in a need to assess current accounting policies.
- In the case of revenues arising from an exchange, a public sector entity must ensure the recognition of revenue aligns with the satisfaction of related performance obligations.
- For unilateral revenues, recognition occurs when there is authority to record the revenue and an event has happened that gives the public sector entity the right to the revenue.

### Asset Retirement Obligations

- A new standard is under development addressing the recognition, measurement, presentation and disclosure of legal obligations associated with retirement of tangible capital assets in productive use. Retirement costs would be recognized as an integral cost of owning and operating tangible capital assets. PSAB current contains no specific guidance in this area.
- In August 2014, a Statement of Principles was issued with responses and feedback solicited by November 2014.
- PSAB is currently deliberating responses and an exposure draft is under development, expected for release in the 2016.

### Related Party Transactions and Inter-entity Transactions

- Two new Handbook sections were approved in December 2014, effective for fiscal years beginning on or after April 1, 2017.
- Related parties include entities that control or are controlled by a reporting entity, entities that are under common control and entities that have shared control over or that are subject to shared control of a reporting entity.
- Individuals that are members of key management personnel and close members of their family are related parties. Disclosure of key management personnel compensation arrangements, expense allowances and other similar payments routinely paid in exchange for services rendered is not required.
- Determining which related party transactions to disclose is a matter of judgment based on assessment of:
  - the terms and conditions underlying the transactions;
  - the financial significance of the transactions;
  - the relevance of the information; and
  - the need for the information to enable users' understanding of the financial statements and for making comparisons.
- A related party transaction, with the exception of contributed goods and services, should normally be recognized by both a provider organization and a recipient organization on a gross basis.
- Related party transactions, if recognized, should be recorded at the exchange amount. A public sector entity's policy, budget practices or accountability structures may dictate that the exchange amount is the carrying amount, consideration paid or received or fair value.

### Assets, Contingent Assets and Contractual Rights

- Three new Handbook sections were approved in March 2015, effective for fiscal years beginning on or after April 1, 2017.
- The intended outcome of the three new Handbook Sections is improved consistency and comparability.
- The standard includes enhanced guidance on the definition of assets and disclosure of assets to provide users with better information about the types of resources available to the public sector entity.
- Disclosure of contingent assets and contractual rights is required to provide users with information about the nature, extent and timing of future assets and potential assets and revenues available to the public sector entity when the terms of those contracts are met.

### Restructurings

- A new Handbook section was approved in March 2015, effective for fiscal years beginning on or after April 1, 2018.
- A restructuring transaction is a transfer of an integrated set of assets and/or liabilities, together with related responsibilities for program delivery or administrative operations, that does not involve a payment or other consideration that approximates the fair value of what is transferred.
- The new standard requires the transferor remove the assets and liabilities transferred from its books at their carrying amount at the restructuring date. The recipient would recognize the assets and liabilities received at their carrying amount with applicable adjustments at the restructuring date. Both the transferor and the recipient would recognize the net effect of the transfer and any compensation involved as revenue or an expense.
- Restructuring-related costs are recognized as expenses when incurred.
- Financial information prior to the restructuring date would not be restated.

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## **INDEPENDENT AUDITORS' REPORT**

To the Board of Education of the School District No. 33 (Chilliwack)

To the Minister of Education, Province of British Columbia

We have audited the accompanying financial statements of School District No. 33 (Chilliwack), which comprise the statement of financial position as at June 30, 2015 and the statements of operations, changes in net debt and cash flows for the year ended June 30, 2015, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the financial statements*

Management is responsible for the preparation of these financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.



*Opinion*

In our opinion, the financial statements of School District No. 33 (Chilliwack) as at and for the year ended June 30, 2015 are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

*Emphasis of Matter*

Without modifying our opinion, we draw attention to Note 3 to the financial statements, which describe the basis of accounting and the significant differences between such basis of accounting and Canadian public sector accounting standards.

Chartered Accountants

September 22, 2015

Abbotsford, British Columbia

draft

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** September 22, 2015  
**TO:** Board of Education  
**FROM:** Gerry Slykhuis, Secretary Treasurer  
**RE:** **TRANS MOUNTAIN PIPELINE EXPANSION RIGHT OF WAY**

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#### RECOMMENDATION

THAT the Board of Education determine the signing of an agreement providing Trans Mountain with an expansion of the right of way under the Vedder Middle School playing field.

#### INFORMATION

On February 24, 2015 Director of Facilities, Dale Churchill and Secretary-Treasurer, Gerry Slykhuis, met with a representative of Kinder Morgan regarding the expansion of the pipeline under the Vedder Middle School playing field. Subsequently a lawyer was contacted with some expertise in this area, and recently his opinion, as attached, was received.

Trans Mountain currently has an 18 metre right of way, and is looking to expand it to 42 metres. Under the National Energy Board Act the district is entitled to compensation for this right of way, as well as for any impact on the use of the land.

Under the proposed offer, the district would receive \$30,910 in compensation if the pipeline expansion is completed. Upon signing of the agreement, the district would also receive a payment of \$2,000 to cover costs, and an additional \$4,000 if the cut-off date is extended from December 2016 to December 2017. Also, there is an incentive payment of \$7,705 if the District signs the agreement before December 31, 2015. The incentive and cost payments are payable regardless of the pipeline expansion going ahead.

The lawyer, whose advice was retained, recommended acquiring a copy of the Trans Mountain appraisal, or having an independent appraisal done for the School District. Trans Mountain did not have an appraisal done, so there is none available. It may be advisable to have a District appraisal completed in order to determine the fairness of the compensation being offered. The cost of an appraisal would be approximately \$6,000.

If the District decides to have an independent appraisal done then, based on the information forthcoming, there are three main options available to the District:

1. Accept the agreement, under the current terms.

2. Serve notice that the current offer is not accepted, with a desire to negotiate.
3. Request arbitration before an arbitration committee. If the District is awarded more than 85% of what was in the original offer, Trans Mountain must pay all of the District's legal, appraisal and other costs. If it is not more than 85% the arbitration committee may require Trans Mountain to pay all or some of the District's costs.

Alternatively, the Board may not agree to anything, pending the approval of the pipeline expansion. A consideration of this option is that the District would lose the \$7,705 incentive payment, and may not be able to recover legal costs. Kinder Morgan may also have the courts impose an agreement.

## BOARD OF EDUCATION

### BOARD REPORT

**DATE:** September 22, 2015  
**TO:** Board of Education  
**FROM:** Rohan Arul-pragasam, Assistant Superintendent  
**RE:** **ENROLMENT REPORT**

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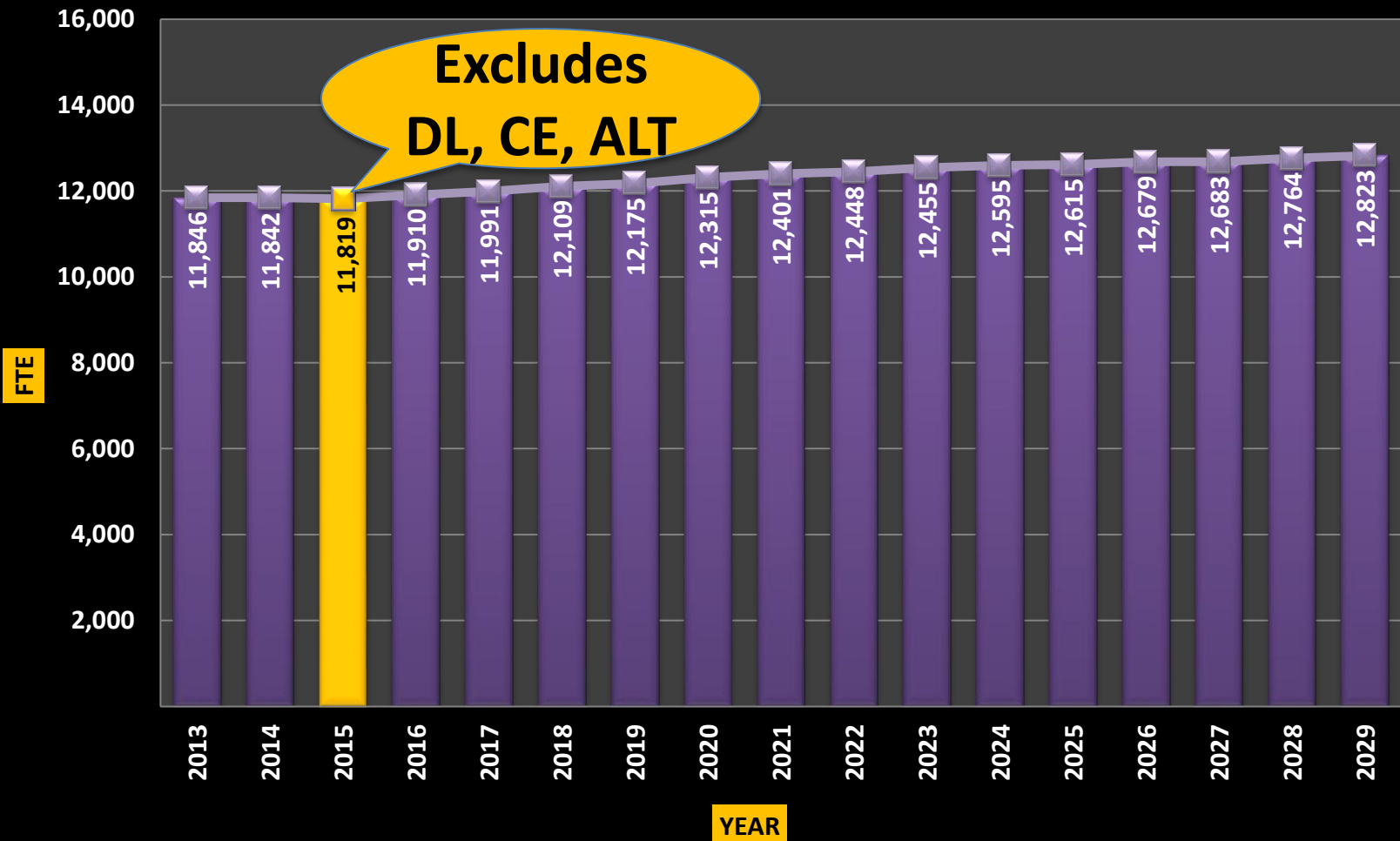
Assistant Superintendent Rohan Arul-pragasam will present the Enrolment Report.

# ENROLLMENT AND STAFFING REVIEW SEPTEMBER 22<sup>ND</sup> 2015



# SEPTEMBER 2015

## ENROLLMENT PROJECTIONS FOR SD#33 TO 2029



SCHOOL NAME – ELEMENTARY ONLY	1	2	3	4	5	6	KF	Total HC	# Increase/Decrease	% Increase/Decrease	Projected	Sep 30th, 2014 1701	Sep 30th, 2013 1701	Sep 30th, 2012 1701	Sep 30th, 2011, 1701
Bernard Elementary	41	46	39	43	38	38	41	286	4	1.42%	282	280	292	262	277
Cheam Elementary	48	35	11	23	6	24	48	195	-4	-2.01%	199	166	122	148	140
Chilliwack Central Elementary	45	41	40	38	38	39	27	268	8	3.08%	260	265	229	220	213
Cultus Lake Community School	22	24	26	26	28	23	24	173	13	8.13%	160	164	164	142	142
East Chilliwack Elementary	57	33	38	36	42	36	34	276	7	2.60%	269	271	251	248	255
Evans Elementary	43	36	50	52	47	46	44	318	4	1.27%	314	310	305	286	267
F G Leary Fine Arts Elementary	46	48	48	49	50	45	44	330	13	4.10%	317	321	323	336	338
Greendale Elementary	26	18	18	18	27	21	25	153	6	4.08%	147	142	152	158	158
Little Mountain Elementary	44	54	58	43	60	44	43	346	-9	-2.54%	355	349	364	352	338
McCammom Traditional Elem	41	54	46	33	29	45	41	289	1	0.35%	288	268	254	258	255
Promontory Heights Community Elementary	84	84	95	96	76	69	88	592	32	5.71%	560	584	535	562	562
Robertson Elementary	41	40	32	39	38	22	36	248	-3	-1.20%	251	245	250	246	259
Rosedale Traditional Community School	24	24	38	37	32	26	20	201	1	0.50%	200	201	197	173	173
Sardis Elementary	58	57	69	75	65	120	62	506	19	3.90%	487	501	498	480	471
Strathcona Elementary	61	52	69	63	57	78	61	441	20	4.75%	421	433	446	449	445
Tyson Elementary	39	35	45	42	37	53	33	284	6	2.16%	278	282	282	278	290
Unsworth Elementary	71	86	79	70	61	61	63	491	11	2.29%	480	485	480	448	454
Vedder Elementary	70	59	72	75	64	70	69	479	38	8.62%	441	448	452	459	425
Watson Elementary	80	63	58	64	80	70	50	465	39	9.15%	426	428	428	412	371
Yarrow Community School	45	45	41	57	39	39	30	296	15	5.34%	281	300	276	278	270
<b>Total</b>	<b>986</b>	<b>934</b>	<b>972</b>	<b>979</b>	<b>914</b>	<b>969</b>	<b>883</b>	<b>6637</b>	<b>221</b>	<b>3.44%</b>	<b>6416</b>	<b>6443</b>	<b>6300</b>	<b>6195</b>	<b>6103</b>



SCHOOL NAME - MIDDLE/SEC ONLY	7	8	9	10	11	12	Total - HC	Funded Sept. 30 <sup>th</sup> - FTE	Increase/Decrease	Percentage Increase/Decrease	Projected	Sep 30th, 2014 1701	Sep 30th, 2013 1701	Sep 30th, 2012 1701	Sep 30th, 2011, 1701
A D Rundle Middle School	100	101	90				291	291	-11	-3.64%	302	279	257	280	304
Chilliwack Middle School	195	182	188				565	565	17	3.10%	548	547	524	521.125	546.375
Chilliwack Secondary				336	310	341	987	1017.3	-1.875	-0.18%	1019.13	1034.38	1056.5	1057	1051.06
G W Graham Middle-Secondary	179	149	179	145	180	165	997	981.75	6.625	0.68%	975.125	974.125	1004.25	983.875	953
Mount Slesse Middle School	172	197	173				542	542	8	1.50%	534	538	526	536.75	553
Rosedale Traditional Community School	90	80	101				271	271	-1	-0.37%	272	258	267	260	264
Sardis Secondary				386	401	424	1211	1261.3	9.375	0.75%	1251.88	1328.88	1449.63	1454.25	1433.88
Vedder Middle School	197	167	171				535	535	9	1.71%	526	502	524	533	587
<b>Total</b>	<b>933</b>	<b>876</b>	<b>906</b>	<b>862</b>	<b>892</b>	<b>930</b>	<b>5399</b>	<b>5464.3</b>	<b>36.125</b>	<b>0.67%</b>	<b>5428.13</b>	<b>5461.38</b>	<b>5608.38</b>	<b>5626</b>	<b>5692.31</b>

NORTH SIDE SCHOOLS															
Bernard Elementary	41	46	39	43	38	38	41	286	4	1.42%	282	280	292	262	277
Cheam Elementary	48	35	11	23	6	24	48	195	-4	-2.01%	199	166	122	148	140
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Robertson Elementary	41	40	32	39	38	22	36	248	-3	-1.20%	251	245	250	246	259
Rosedale Traditional Community School	24	24	38	37	32	26	20	201	1	0.50%	200	201	197	173	173
Strathcona Elementary	61	52	69	63	57	78	61	441	20	4.75%	421	433	446	449	445
<b>Total</b>	<b>448</b>	<b>427</b>	<b>419</b>	<b>404</b>	<b>390</b>	<b>397</b>	<b>395</b>	<b>2880</b>	<b>38</b>	<b>1.34%</b>	<b>2842</b>	<b>2799</b>	<b>2728</b>	<b>2692</b>	<b>2693</b>

SOUTH SIDE SCHOOLS															
Cultus Lake Community School	22	24	26	26	28	23	24	173	13	8.13%	160	164	164	142	142
Evans Elementary	43	36	50	52	47	46	44	318	4	1.27%	314	310	305	286	267
Greendale Elementary	26	18	18	18	27	21	25	153	6	4.08%	147	142	152	158	158
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Unsworth Elementary	71	86	79	70	61	61	63	491	11	2.29%	480	485	480	448	454
Vedder Elementary	70	59	72	75	64	70	69	479	38	8.62%	441	448	452	459	425
Watson Elementary	80	63	58	64	80	70	50	465	39	9.15%	426	428	428	412	371
Yarrow Community School	45	45	41	57	39	39	30	296	15	5.34%	281	300	276	278	270
<b>Total</b>	<b>538</b>	<b>507</b>	<b>553</b>	<b>575</b>	<b>524</b>	<b>572</b>	<b>488</b>	<b>3757</b>	<b>183</b>	<b>5.12%</b>	<b>3574</b>	<b>3644</b>	<b>3572</b>	<b>3503</b>	<b>3410</b>

**Excludes FVDL + CE**

<b>SUMMARY: SEPTEMBER 18TH; 2015</b>		<b>Actual FTE</b>	<b>Ministry Submission Feb 15th, 2015 - Budget Assumptions</b>	<b>Net Gain/<b>Loss</b> FTE</b>
Elementary	K - 6	6,637	<b>K-12 = 11,850</b> <b>Alternate = 175</b> ----- <b>12,025 FTE</b>	<b>326.250</b>
Mid/Sec	7-12	5,464.25		
Alternate	CHANCE/Shxwetetilthet and Ed Centre	34+137 = 171		
WEX	District Avg.= 79 FTE	79 FTE		
<b>TOTAL</b>		<b>12,351.25</b>		

## SUMMARY

- Elementary has increased by 194 HC and Middle/Sec FTE will increase by about 70 FTE compared to the enrollment data from final 1701 submissions from October 2014.
- As a result of the increased enrollments, we have added 7 additional divisions at elementary and 2 FTE staffing at the Middle/Secondary level(Core staffing only, excludes EF; 2 elementary divisions are supported by 1415 Ed Fund).

## **BOARD OF EDUCATION**

### **INFORMATION REPORT**

**DATE:** September 22, 2015  
**TO:** Board of Education  
**FROM:** Dale Churchill, Director of Facilities & Transportation  
**RE:** **2015 SUMMER MAINTENANCE REVIEW**

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Dale Churchill, Director of Facilities & Transportation will provide details of the 2015 Summer Maintenance review.



**Chilliwack  
School District**

# **Summer Maintenance Review 2015**

**September 22, 2015**

Board of Education Meeting



# Capital Projects

## Chilliwack Secondary/Rosedale K-9/Yarrow Elementary Deficiencies

- Chilliwack Sec – deficiencies list in progress (mechanical/civil), two year warranty inspection in spring 2016
- Rosedale – LEED Gold achieved
- Yarrow – LEED Gold achieved

## Mt Slesse Middle

- DDC upgrades and boiler replacements (CNCP)



# Custodial

- Normal summer cleaning complete
- 2 postings to be filled in early fall (Greendale & FVDE)
- Establish equipment replacement list for 2015-2016
- Development of Pro-D activities and workshops for 2015-2016 school year
- Refurbish hard surface floors at Unsworth
- Provide clean up support for all AFG/Facilities building programs
- Refresh on line Custodial manual - ensure all items are up to date
- Work on Custodial and District Health & Safety items and Emergency Preparedness manual for 2015-2016 school year





# Transportation

- System set-up for bus fees
- Renew passenger transportation license for fleet
- Replace 2 existing vehicles for Grounds crew – large dual truck removed from fleet and sent to auction
- Provide bussing for summer programs
- Student registrations and fee implementation
- Produce and deliver bus passes for students
- Update and review special needs bussing routes
- Complete inspections on all buses
- Steam clean the underside of all even numbered buses
- Inspect and repair bus wash
- Maintain and repair Sto:lo Nation activity buses (3) and St Mary's (3)



## Portable Moves/Improvements

- 1 portable moved from Sto:lo to Vedder Elem
- 1 portable moved from Sto:lo to East Chilliwack
- 1 portable moved from Sto:lo to GW Graham
- 1 portable from Sto:lo demolished

## Flooring

- New flooring at AD Rundle, GW Graham, Strathcona, Cheam, Chilliwack Middle, East Chilliwack, Evans, Tyson, Sardis Sec, Promontory, Sardis Elem, Watson

## Roofing

- FG Leary
- Vedder Middle



# Grounds

- Running tracks at Vedder Elem and Evans
- Sardis Sec track hammer cage with the City of Chilliwack
- Hockey/basketball courts at Watson and McCammon
- Playground installation at Central
- Playground inspections, top up of surface materials at all sites
- Playground swings and additional playground pieces at Greendale, Sardis Elem, Robertson, and Vedder Elem
- Fence lines cleaned of blackberries/tree trimming throughout District
- Gates at Tyson, Unsworth, Chilliwack Sec overflow parking area
- Richardson property improvements for Sardis Sec program
- Paving at Sardis Sec, McCammon, Watson, Sardis Elem, East Chilliwack, FG Leary, Strathcona, Chilliwack Sec
- New flag pole at Little Mountain



## Exterior Painting

- Line painting at 1/3 of our sites
- Graffiti cover up throughout the District, as required
- Sardis Sec
- Unsworth
- Mt Slesse
- Portable Moves (East Chilliwack, GW Graham, Vedder Middle)

## Interior Painting

- Central gym
- Vedder Middle shops
- AD Rundle
- Strathcona
- Promontory
- 3 relocated portables



# Functional Improvement Projects/Repairs

- Replace windows and install new millwork in office area at AD Rundle
- Ceiling tiles at Strathcona
- Gym wall at Promontory
- New front canopies at Cheam and Little Mountain
- Change room conversion at Tyson
- Special needs room with washroom at GW Graham
- Special needs lift washroom at Vedder Middle
- Multi-purpose room at Sardis Elem
- Office at Promontory



## Electrical

- Electrical work for renovations at AD Rundle
- Reconfigure lighting fixtures at Strathcona
- Power upgrades for portable moves
- Ongoing identification of branch and distribution circuitry
- Check emergency lighting throughout District

## Millwork

- New millwork at AD Rundle, Strathcona, Promontory and Vedder Elem

## Gyms/Bleachers

- Recoat hardwood floors at Bernard, Vedder Elem, Central, Mt Slesse, AD Rundle
- New bleachers at AD Rundle



# Mechanical/HVAC

- Annual testing of all backflow devices
- Annual testing of water fire sprinkler systems
- Heating valve and actuator at Sardis Sec
- H-Vac equipment cleaning (duct work and coils)
- Furnace replacement at Watson
- RTU disconnect and reconnect for roofing projects at FG Leary and Vedder Middle
- Portables moves, natural gas/propane disconnect and reconnect
- Chiller service at various sites



# Plumbing

- Re/re toilets for washroom flooring projects throughout the district
- Backflow install and sprinkler tree upgrades at Strathcona
- Plumbing and sprinkler support for projects at Cheam, GW Graham and Little Mountain
- Sink and tap replacements at Strathcona
- Water bottle refilling station at Yarrow
- Replacement of sewage lift pumps at Chance
- Plumbing and gas disconnections for portables at Sto:lo
- Flushing water lines at Yarrow





# Electronics

- Security and fire hook ups for portable moves
- Annual fire alarm inspections
- Annual kitchen suppression and ventilation inspection and cleaning at Chilliwack Sec/Sardis Sec
- Security alarm upgrades at Chilliwack Middle, Mt Slesse and Evans
- Fire alarm upgrades at Little Mountain, Strathcona and Bernard
- Camera/recording device upgrades at Vedder Middle, AD Rundle and Mt Slesse



# IT Department

## **Servers:**

- Updated all Windows 2008 servers to 2012

## **Server Closets:**

- Wiring cleanup, Old equipment removal, and server upgrades

## **Photocopier Project:**

- Removal of all Xerox copiers and installation of 90 new Ricoh machines

## **Laptop carts:**

- Collection of elementary and middle school laptops
- Etch if in circulation before Laser was purchased
- Re-image, check for missing, damaged etc. and return to carts

## **Websites:**

- Moved all district websites to new server

## **Summer Learning:**

- Supported teachers & students at summer learning

## Renovations at various sites:

### Promontory office:

- Flooring renovation and VP office relocation
- Remove/reinstall office equipment and relocate wiring as needed

### Little Mountain:

- New office furniture install – remove old and install new evergreen clerical computers
- Rewire/configure 2 classrooms for change of equipment and reno clean up

### Mt Slesse:

- Evergreen lab west pod
- Upgrade 1 gig interconnect between closets, add redundancy

### Ford Mountain:

- Clean up network configuration and image computers as needed - general system maintenance

### Alumni Hall at CSS:

- Rewire and relocate projector and AV cabinet/sound system improvements



Chilliwack  
School District

# Questions?



## BOARD OF EDUCATION

### BOARD REPORT

**DATE:** September 22, 2015

**TO:** Board of Education

**FROM:** Barry Neufeld, BCSTA Representative

**RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT**

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This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).

## BOARD OF EDUCATION

### STAFF REPORT

**DATE:** September 22, 2015  
**TO:** Board of Education  
**FROM:** Evelyn Novak, Superintendent  
**RE: SUPERINTENDENT'S REPORT**

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This time is provided for a report from Superintendent Novak.

## **MEETING SUMMARY**

### **In-Camera Meeting – September 22, 2015**

Trustees: Silvia Dyck, Heather Maahs, Martha Wiens, Dan Coulter, Paul McManus,  
Barry Neufeld, Walt Krahn

Staff: Evelyn Novak, Gerry Slykhuis, Carrie Pratt, Rohan Arul-pragasam

1. Human Resources Report
2. BCPSEA Report