



**Chilliwack
School District**

**THE BOARD OF EDUCATION
School District #33 (Chilliwack)
Regular Public Board Meeting**

AGENDA

January 19, 2016

7:00 pm

1. CALL TO ORDER – School District Office

- 1.1. Call to Order
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the December 8, 2015, meeting be approved as circulated.)
(THAT the minutes of the January 7, 2016, meeting be approved as circulated.)

2. PRESENTATIONS

- 2.1. GWG Middle-Secondary School Presentation – Global Tourism and Tourism Partnership Contest Winners

3. PUBLIC PARTICIPATION

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

4. ACTION ITEMS

- 4.1. Budget Committee Report
- 4.2. 2015 – 2016 Amended Annual Budget 1st Reading
- 4.3. Local School Calendar – Approval for Public Feedback
- 4.4. District Plan Review & Consultation

5. INFORMATION ITEMS

- 5.1. Quarterly Financial Report
- 5.2. BCSTA Report
- 5.3. Superintendent's Report
- 5.4. Trustee Reports

5.5. Meeting Summary

5.6. Future Board of Education Meeting Date February 23, 2016

6. PUBLIC PARTICIPATION

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

7. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, December 8, 2015
Location: School District Office

Members Present:

Chair	Mrs. S. Dyck
Vice-Chair	Mr. D. Coulter
Trustee	Mr. P. McManus
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. W. Krahn

Staff Present

Superintendent	Ms. E. Novak
Secretary Treasurer	Mr. Gerry Slykhuis
Assistant Superintendent	Mr. R. Arul-pragasam
Executive Assistant	Mrs. C. Pratt

1. CALL TO ORDER - School District Office

1.1. Call To Order

Board Chair called the meeting to order at 7:08 p.m.

1.2. Welcome and Acknowledgment of Traditional Stò:lō Territory

1.3. Adoption of the Agenda

242.15 Moved By: Trustee Krahn
Seconded By: Trustee Maahs

THAT the agenda be approved as circulated.

CARRIED

1.3. Approval of Minutes

243.15 Moved By: Trustee Coulter
Seconded By: Trustee Maahs

THAT the minutes of the November 24, 2015 meeting be approved as circulated.

CARRIED

2. PRESENTATION TO THE BOARD

3. PUBLIC PARTICIPATION

An opportunity was provided for public participation

4. ACTION ITEMS

4.1. Strategic Plan 2016-2021

244.15 Moved By: Trustee Krahn
Seconded By: Trustee Coulter

THAT the Board of Education approve the Strategic Plan 2016-2021 as presented.

CARRIED

Welcome and Introduction of Allan VanTassel, new Director of Facilities and Transportation

4.2. Education Policy Advisory Committee Report

245.15 Moved By: Trustee Neufeld
Seconded By Trustee Maahs

THAT the Board of Education receive the Education Policy Advisory Committee Meeting Report of December 1, 2015.

CARRIED

4.2.1. Policy 514 – Safe School

246.15 Moved By: Trustee Neufeld
Seconded By: Trustee Coulter

THAT the Board of Education approve amended Policy 514 – Safe Schools.

CARRIED

4.2.2. Policy 906 – Community Use of Facilities

247.15 Moved By: Trustee Neufeld
Seconded By: Trustee Krahn

THAT the Board of Education approve amended Policy 906 – Community Use of Facilities.

CARRIED

4.2.3. Policy 908 – Historical Records Preservation

248.15 Moved By: Trustee Neufeld
Seconded By: Trustee Maahs

THAT the Board of Education approve amended Policy 908– Historical Records Preservation.

CARRIED

4.3. Policy 222 – Board Committees

249.15 Moved By: Trustee Coulter
Seconded By: Trustee Krahn

THAT the Board approve amended Policy 222 – Board Committees as presented.

CARRIED

For: Dyck, Coulter, McManus, Neufeld
Opposed: Krahn, Maahs

Moved By: Trustee Maahs
Seconded By: **NO SECONDER**

THAT we table this policy for now until we can have further discussions or the Superintendent can go back to the secondary schools for further discussion.

Moved By: Trustee Neufeld
Seconded By: **NO SECONDER**

THAT this be referred to EPAC for input.

250.15 Moved By; Trustee Neufeld
Seconded By: Trustee Krahn

THAT this Policy be referred back to the Board for discussion at its January 22nd Board Planning Session.

DEFEATED

For: Maahs, Neufeld, Krahn
Opposed: Coulter, McManus, Dyck

5. INFORMATION ITEMS

5.1. Special Education Report

Nathan Ngieng, District Vice Principal of Student Services, provided an update of actions and strategies taken relative to the Special Education Review received by the Board in February 2013.

5.2. School Bus Replacement Funding

Secretary Treasurer Gerry Slykhuis provided an update on Ministry of Education funding for school bus replacements

5.3. BCSTA Report

Trustee Silvia Dyck provided information about the BC School Trustees Association.

5.4. Superintendent's Report

Superintendent Novak provided information about the new BC Excellence Scholarship, the Ministry of Education's redesigned Provincial Scholarship Program. Ms. Novak also highlighted in her report, the Maker Movement, and the Professional Development opportunity SD33 teachers will have on February 19, 2016, at the district pro-d day to learn hands on about the approach. Teachers, once trained in Maker Day facilitation, will be able to bring the Maker Movement to their classroom, where students will have opportunities to create, to solve problems, and to learn together in authentic situations. SD33 has secured a grant from the Industry Training Authority for \$4300 to assist in the purchase and development of tool kits. These tool kits (tools & resources) from the pro-day will be available for student use on a sign out basis. In addition, partners at UFV have created a Maker Space in their university for not only their own student use, but also to share with SD33 Teachers who will have the opportunity to take their classes on a

Maker Day field trip to UFV in order to use their facility and equipment for a day of hands on learning.

5.5. Trustee Reports

Trustee Coulter reported on the following:

- Attended weekly Chair/Vice-Chair Planning Meetings
- Attended McCammon Turkey Lunch
- Attended EPAC Meeting
- Attended Aboriginal Enhancement Agreement Steering Committee Meeting
- Attended Aboriginal Education Committee Meeting
- Attended CSS PAC Meeting
- Attended BCSTA Trustee Academy

Trustee Dyck reported on the following:

- Attended weekly Chair/Vice-Chair Planning Meetings
- Attended BCSTA Trustee Academy
- Attended FV Branch Meeting
- Attended Bernard Elementary Wheelchair Basketball event
- Attended Strategic Planning Meeting with the Board
- Attended DPAC Meetings

Trustee McManus reported on the following:

- Attended BCSTA Trustee Academy
- Attended Long Service Recognition event for 20+ years SD33 Staff
- Attended all-candidates meeting at GW Graham (for trustee by-election)
- Attended First Nations Christmas Dinner at Rosedale Traditional Community School
- Chilliwack Attended CYC Meeting
- Attended Strategic Planning meeting at SBO
- Attended Rosedale Traditional Community School Success Assembly
- Attended Promontory Elementary PAC Meeting

Trustee Maahs reported on the following:

- Delivered Christmas Cards to liaison schools
- Delivered long term recognition awards to staff that were unable to attend school board function
- Bernard Special Olympics wheel chair basketball, took part
- Attended EPAC committee
- Attended Board Strategic Planning Session
- Attended City Committee Reception
- Attended Turkey dinner at Evans Elementary
- Spoke with trainers for My Ed about progress

Trustee Neufeld reported on the following:

- Attended last CHC Breakfast and was very proud of SD33 Presentation
- Thanked Justine Hodge of DPAC for running by-election debates
- Amazed to see the Special Olympics at Bernard
- Attended Long Service Employee Recognition Event and MSMS to deliver cards to those who were unable to attend

Trustee Krahn

- Attended Trustee Martha Wiens' Funeral
- Attended BCSTA Chapter Meeting – Langley
- Attended Superintendent's Performance Review
- Attended Fund-raiser for a Grade Two Student who was seriously injured – Greendale Elementary
- Attended Remembrance Day Assembly at Tyson Elementary
- Attended the Remembrance Day Ceremony and represented the district at the Vedder Cenotaph
- Attended the Strategic Plan Review
- Attended Chilliwack Foundation AGM
- Attended school to hand out cards in recognition of Long Term Personnel

5.6. November 24, 2015 In-Camera Board Meeting Summary

Trustees: Silvia Dyck, Heather Maahs, Dan Coulter, Paul McManus, Barry Neufeld

Regrets: Walt Krahn

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam, Maureen Carradice, Carrie Pratt

1. Land Acquisition
2. BCPSEA Submission – Exempt Staff Compensation
3. Parent Concern
4. CSS Project Update
5. Human Resources Report
6. Reception for Committee Members

5.7. Future Board of Education Meeting Date

Tuesday, January 19, 2016
7:00 pm
School District Office

6. SUPPLEMENTARY PUBLIC PARTICIPATION

Karen Jarvis, parent and community member, spoke about the Special Education Report Update presented at this evening's Board Meeting. Karen also shared her thoughts on Maker Day.

Leanne Clarke, CTA President, spoke about the public participation format at Board Meetings. Leanne shared her concerns about the Strategic Plan and teacher morale as it relates to MyEd implementation, ADS, the new curriculum and new photocopiers.

John Edwards, Trustee Candidate, thanked the Superintendent for her work on the Strategic Plan. He also commented on Policies 222 and 514 – Safe Schools.

7. ADJOURNMENT

251.15 Moved By: Trustee Coulter
Seconded By: Trustee Krahn

THAT the meeting be adjourned at 9:24 p.m.

CARRIED

Board Chair

Secretary-Treasurer



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, January 7, 2016
Location: School District Office

Members Present:

Chair	Mrs. S. Dyck
Vice-Chair	Mr. D. Coulter
Trustee	Mr. W. Krahn
Trustee	Mrs. H. Maahs
Trustee	Mr. P McManus
Trustee	Mr. B. Neufeld
Trustee	Mr. B. Patterson

Members Present:

Superintendent	Ms. E. Novak
Secretary-Treasurer	Mr. G. Slykhuis
Executive Assistant	Mrs. C. Pratt

1. CALL TO ORDER - School District Office

1.1. Call to Order

The Secretary Treasurer called the meeting to order at 7:01 p.m.

1.2. Adoption of the Agenda

1.16 Moved By: Trustee Krahn
Seconded By: Trustee Coulter

THAT the agenda be adopted as circulated.

CARRIED

1.3. Approval of Minutes

2.16 Moved By: Trustee Coulter
Seconded By: Trustee Krahn

THAT the minutes of the December 8, 2015, Special Regular meeting be approved as presented.

CARRIED

2. Action items

2.1. Policy 208 – Board Member Oath/Affirmation of Office

Trustee Elect Bob Patterson affirmed the Oath of Office.

2.2. **Election of Board Chair**

The Secretary-Treasurer called for nominations for the position of Board Chair.

Trustee Dyck was nominated and accepted the nomination.

There were no further nominations. Trustee Dyck was acclaimed Board Chair.

3.16 Moved By: Trustee Krahn
Seconded By: Trustee Coulter

THAT effective immediately, to serve until the second Tuesday Board Meeting in December 2016, Trustee Dyck be confirmed as Board Chair.

CARRIED

2.3. **Election of Board Vice-Chair**

The Board Chair called for nominations for the position of Board Vice-Chair.

Trustee Coulter was nominated and accepted the nomination.

There were no further nominations. Trustee Coulter was acclaimed Board Vice-Chair

4.16 Moved By: Trustee Krahn
Seconded By: Trustee Neufeld

THAT effective immediately, to serve until the second Tuesday Board Meeting in December 2016, Trustee Coulter be confirmed as Board Chair.

CARRIED

2.4. **Election of BCSTA Provincial Councilor and Alternate**

The Board Chair called for nominations for the position of BCSTA Provincial Councilor.

Trustee Neufeld was nominated and accepted the nomination.

There were no further nominations. Trustee Neufeld was acclaimed.

5.16 Moved By: Trustee Krahn
Seconded By: Trustee McManus

THAT effective immediately, to serve until the second Tuesday Board Meeting in December 2016, Trustee Neufeld be confirmed as BCSTA Provincial Councilor.

CARRIED

The Board Chair called for nominations for the position of Alternate BCSTA Provincial Councilor.

Trustee McManus was nominated and accepted the nomination.

There were no further nominations. Trustee McManus was acclaimed Alternate BCSTA Provincial Councilor.

6.16 Moved By: Trustee Neufeld
Seconded By: Trustee Patterson

THAT effective immediately, to serve until the second Tuesday Board Meeting in December 2015, Trustee McManus be confirmed as Alternate BCSTA Provincial Councilor.

CARRIED

2.5. Election of BCPSEA Representative and Alternate

The Board Chair called for nominations for the position of BCPSEA Representative.

Trustee Maahs was nominated and accepted the nomination.

There were no further nominations. Trustee Maahs was acclaimed BCPSEA Representative.

7.16 Moved By: Trustee Krahn
Seconded By: Trustee Patterson

THAT effective immediately, to serve until the second Tuesday Board Meeting in December 2016, Trustee Maahs be confirmed as BCPSEA Representative.

CARRIED

The Board Chair called for nominations for the position of Alternate BCPSEA Representative.

Trustee Dyck was nominated and accepted the nomination.

There were no further nominations. Trustee Dyck was acclaimed Alternate BCPSEA Representative.

8.16 Moved By: Trustee Krahn
Seconded By: Trustee McManus

THAT effective immediately, to serve until the second Tuesday Board Meeting in December 2016, Trustee Dyck be confirmed as Alternate BCPSEA Representative.

CARRIED

3. ADJOURNMENT

9.16 Moved By: Trustee Patterson
Seconded By: Trustee McManus

THAT the meeting be adjourned at 7:14 p.m.

CARRIED

Board Chair

Secretary-Treasurer

BOARD OF EDUCATION

INFORMATION REPORT

DATE: January 19, 2016

TO: Board of Education

FROM: GWG Teacher Cheryl Tourand and Students Risa Nakahara and Danielle Gemmell

RE: GLOBAL TRAVEL AND TOURISM PARTNERSHIP

BACKGROUND

Each year, the Global Travel and Tourism Partnership (GTTP) holds a research competition with the first stage completed at the national level, here in Canada, through the Canadian Academy of Travel and Tourism. Students create a research proposal that is then submitted to the national committee. Based on the criteria and research topic established for the year, the top entry is selected to represent Canada at the annual GTTP Conference held in Europe. Winning teams from all GTTP- member countries present their research projects at the conference, enjoy industry tours, and sightseeing as well as are treated to 5 star accommodation and dining. Last year, the event was held in Nice, France from November 27 to December 2.

It made us very proud to announce that Risa Nakahara and Danielle Gemmell, grade 11 students from GW Graham Middle Secondary, were awarded the honour of representing Canada at this year's conference. Congratulations to these outstanding students who demonstrated that hard work, a passion for learning, and a desire to collaborate and connect with the world around them can lead to great success and amazing opportunities.

They are dedicated and intelligent young ladies who will make not only GWG and Chilliwack proud but also Canada.

BOARD OF EDUCATION

DECISION REPORT

DATE: January 19, 2016
TO: Board of Education
FROM: Paul McManus, Budget Committee
RE: BUDGET COMMITTEE REPORT

RECOMMENDATION:

THAT the Board of Education receive the Budget Committee Meeting Report of January 7, 2016 as presented.

Minutes



Chilliwack
School District

REPORT OF THE BUDGET COMMITTEE

Meeting Held Thursday, January 7, 2016 – 4:00 p.m.
School District Office

Attendance:	Paul McManus Walt Krahn Bob Patterson Jim Edgcombe Michelle McGrath Sandra Victor Al Van Tassel Glenn Froese Heather Maahs Barry Neufeld	Committee Chair Trustee Trustee CPVPA Rep DPAC Rep Aboriginal Ed Rep Management Group Community Rep Trustee Trustee
Staff:	Evelyn Novak Gerry Slykhuis Mark Friesen Cathy Meeres	Superintendent Secretary Treasurer Assistant Secretary Treasurer Recorder
Regrets:	Hannah De Amicis Tiffany Duhault Ed Klettke Rod Isaac Don Davis	Student Rep-CSS Student Rep-GWG CTA Rep CUPE Rep Community Rep

1. CALL TO ORDER

Chair McManus called the meeting to order at 4:04 pm. Introductions were made.

2. APPROVAL OF AGENDA

Mover: Walt Krahn
Seconder: Glenn Froese

THAT the agenda be approved as circulated.

CARRIED

3. **APPROVAL OF MINUTES**

Mover: Jim Edgcombe

Secunder: Michelle McGrath

THAT the minutes be approved as circulated.

CARRIED

4. **Budget Committee Orientation – Review of Operating Grants**

Secretary Treasurer Gerry Slykhuis presented an orientation session to the committee on operating grants. Handouts were provided.

5. **Amended Annual Budget Review 2015/16**

The Secretary-Treasurer provided an overview of the budget cycle, amended budget timelines and fund accounting (operating, special purpose and capital funds). The Amended Annual Budget 2015/16 was reviewed showing a balanced budget.

Budget comparisons were identified with an overall increase in revenues, wages and benefits, and supplies and services. Wages and benefits are up over \$3 million largely due to a teacher and education assistant staffing increases to accommodate increased enrollment. Transfers of \$2.1 million from reserves includes school surpluses of \$1.2 million, a \$348,000 surplus for Aboriginal Education and a \$600,000 special transfer to schools. \$175,000 in was also transferred to cover local capital purchases. We are projecting \$2.4 million in operating reserves at the end of this year.

6. **Quarterly Financial Report – December 31, 2015**

The Secretary Treasurer explained the Quarterly Financial Report of December 31, 2015 reviewing the revenue and expense items. Two changes were made to this report as per the Committee's request: 1) a more detailed breakdown of services and supplies, and 2) percentage column is now displayed next to the variances.

Most of the revenues were very close to budget and a fair bit of work done has been done on trending the budget for more accuracy. Substitutes will eventually be broken down into replacement staff vs. other staff. Services and supplies breakdown was reviewed as requested by the committee at the last meeting. Supplies are under budget due to difficulty in trending in this area. Overall we have a \$951,000 favourable variance.

7. **Timelines for 2016/17 Preliminary Budget**

The Secretary-Treasurer provided information and timelines regarding the 2016-17 Preliminary Budget process. Enrolment projections, revenue projections and major cost drivers will be identified at the Budget Committee meeting on February 25, 2016.

8. **Public Budget Presentation Planning**

A public budget presentation will be held on March 10, 2016, 7:00 pm - NLC Alumni Hall. The following goals and agenda were reviewed as identified by the Budget Committee in 2015:

Goals:

- Provide a simplified presentation to the public.
- Include information on projected enrolments, revenue, strategic plan, and the larger items to begin planning for.
- To educate individuals who are interested, allowing them to feel comfortable with the budget process.
- Include a time for comments and questions from the public and committee members.
- Encourage community members to attend the budget presentation by identifying 2 or 3 topics that may be of interest and could possibly help to encourage involvement. Include these topics in the advertising of the event.
- Encourage parents to become aware and more involved with their PAC.
- Provide a handout once again.

Agenda:

- Introductions
- Strategic Plan (new)
- Guiding Principles
- Timelines
- Budget Background: (Revenues, Expenditures) Other Funds
- Projections (Enrolment, Revenues, Spending Priorities)
- Questions/Comments

No further suggestions were made to the agenda or goals. A separate presentation may be considered for PAC and DPAC representatives but they are encouraged to attend the public presentation. The outcome will be presented to the Board on April 19, 2016.

9. **ADJOURNMENT**

Moved: Walt Krahn

Seconded: Paul McManus

THAT the meeting be adjourned 5:23 p.m.

CARRIED

BOARD OF EDUCATION

DECISION REPORT

DATE: January 19, 2016
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: **2015-2016 AMENDED ANNUAL BUDGET**

The Secretary Treasurer will present an update on the 2015-2016 Amended Annual Budget for approval by the Board.

RECOMMENDATION

THAT the Board of Education approve first reading of 2015-2016 Amended Annual Budget Bylaw (attached) in the amount of \$137,448,721.

Amended Annual Budget

School District No. 33 (Chilliwack)

June 30, 2016

School District No. 33 (Chilliwack)

June 30, 2016

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2015/2016 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 33 (Chilliwack) Amended Annual Budget Bylaw for fiscal year 2015/2016.
3. The attached Statement 2 showing the estimated revenue and expense for the 2015/2016 fiscal year and the total budget bylaw amount of \$137,448,721 for the 2015/2016 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2015/2016.

READ A FIRST TIME THE _____ DAY OF _____, 2016;

READ A SECOND TIME THE _____ DAY OF _____, 2016;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2016;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 33 (Chilliwack) Amended Annual Budget Bylaw 2015/2016, adopted by the Board the _____ DAY OF _____, 2016.

Secretary Treasurer

School District No. 33 (Chilliwack)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	13,044,660	12,671,000
Adult	86,563	165,000
Other	-	100,375
Total Ministry Operating Grant Funded FTE's	13,131,223	12,936,375
Revenues	\$	\$
Provincial Grants		
Ministry of Education	119,417,969	115,244,464
Other	166,912	45,000
Tuition	1,212,471	1,000,000
Other Revenue	5,627,961	5,727,531
Rentals and Leases	380,000	380,000
Investment Income	310,000	307,500
Amortization of Deferred Capital Revenue	6,922,518	6,922,518
Total Revenue	134,037,831	129,627,013
Expenses		
Instruction	110,783,837	106,044,285
District Administration	3,624,901	3,306,893
Operations and Maintenance	19,309,721	18,976,090
Transportation and Housing	3,554,762	3,288,833
Total Expense	137,273,221	131,616,101
Net Revenue (Expense)	(3,235,390)	(1,989,088)
Budgeted Allocation (Retirement) of Surplus (Deficit)	2,338,691	1,031,889
Budgeted Surplus (Deficit), for the year	(896,699)	(957,199)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(896,699)	(957,199)
Budgeted Surplus (Deficit), for the year	(896,699)	(957,199)

School District No. 33 (Chilliwack)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	121,724,593	116,389,326
Special Purpose Funds - Total Expense	7,553,911	7,232,058
Capital Fund - Total Expense	7,994,717	7,994,717
Capital Fund - Tangible Capital Assets Purchased from Local Capital	175,500	
Total Budget Bylaw Amount	137,448,721	131,616,101

Approved by the Board

Signature of the Chairperson of the Board of Education _____ Date Signed _____
Signature of the Superintendent _____ Date Signed _____
Signature of the Secretary Treasurer _____ Date Signed _____

DRAFT

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(3,235,390)	(1,989,088)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Local Capital	(175,500)	-
Total Acquisition of Tangible Capital Assets	(175,500)	-
Amortization of Tangible Capital Assets	7,994,717	7,994,717
Total Effect of change in Tangible Capital Assets	7,819,217	7,994,717
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	4,583,827	6,005,629

School District No. 33 (Chilliwack)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2016

	Operating Fund	Special Purpose Fund	Capital Fund	2016 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	4,529,677	73,261	55,800,659	60,403,597
Changes for the year				
Net Revenue (Expense) for the year	(2,163,191)		(1,072,199)	(3,235,390)
Interfund Transfers				
Local Capital	(175,500)		175,500	-
Net Changes for the year	(2,338,691)	-	(896,699)	(3,235,390)
Budgeted Accumulated Surplus (Deficit), end of year	2,190,986	73,261	54,903,960	57,168,207

School District No. 33 (Chilliwack)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	114,915,020	111,085,205
Other	90,000	
Tuition	1,212,471	1,000,000
Other Revenue	2,683,911	2,732,232
Rentals and Leases	380,000	380,000
Investment Income	280,000	260,000
Total Revenue	119,561,402	115,457,437
Expenses		
Instruction	103,768,993	99,307,619
District Administration	3,624,901	3,306,893
Operations and Maintenance	11,264,828	10,974,872
Transportation and Housing	3,065,871	2,799,942
Total Expense	121,724,593	116,389,326
Net Revenue (Expense)	(2,163,191)	(931,889)
Budgeted Prior Year Surplus Appropriation	2,338,691	1,031,889
Net Transfers (to) from other funds		
Local Capital	(175,500)	(100,000)
Total Net Transfers	(175,500)	(100,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 33 (Chilliwack)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	115,594,387	111,981,581
AANDC/LEA Recovery	(1,956,191)	(2,067,000)
Other Ministry of Education Grants		
Pay Equity	864,624	864,624
Education Guarantee	300,000	236,000
Carbon Tax Reimbursement	80,000	70,000
Curriculum Implementation	19,600	
FSA Scoring	12,600	
Total Provincial Grants - Ministry of Education	114,915,020	111,085,205
Provincial Grants - Other	90,000	
Tuition		
Offshore Tuition Fees	1,212,471	1,000,000
Total Tuition	1,212,471	1,000,000
Other Revenues		
LEA/Direct Funding from First Nations	1,956,191	2,067,000
Miscellaneous		
Energy Program	100,000	70,000
Print Shop	80,000	70,000
Distance Ed. Textbook & Course Fees	100,000	100,000
Bus Fees	360,000	400,000
Other Miscellaneous	87,720	25,232
Total Other Revenue	2,683,911	2,732,232
Rentals and Leases	380,000	380,000
Investment Income	280,000	260,000
Total Operating Revenue	119,561,402	115,457,437

School District No. 33 (Chilliwack)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source
Year Ended June 30, 2016

	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$
Salaries		
Teachers	51,409,449	50,612,142
Principals and Vice Principals	6,490,585	6,073,175
Educational Assistants	8,790,948	8,127,849
Support Staff	11,036,332	10,830,651
Other Professionals	2,718,280	2,518,903
Substitutes	4,993,013	4,579,738
Total Salaries	85,438,607	82,742,458
Employee Benefits	21,474,759	21,113,715
Total Salaries and Benefits	106,913,366	103,856,173
Services and Supplies		
Services	4,609,967	2,985,957
Student Transportation	11,600	17,520
Professional Development and Travel	800,964	778,709
Rentals and Leases	41,500	84,500
Dues and Fees	194,579	187,950
Insurance	354,000	358,456
Supplies	7,096,617	6,353,061
Utilities	1,702,000	1,767,000
Total Services and Supplies	14,811,227	12,533,153
Total Operating Expense	121,724,593	116,389,326

School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2016

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	42,397,939	826,155	387,150	584,278		3,213,247	47,408,769
1.03 Career Programs				406,236	69,391	13,748	489,375
1.07 Library Services	1,110,837	65,359		106,579		20,018	1,302,793
1.08 Counselling	1,822,833	97,750				95,086	2,015,669
1.10 Special Education	4,569,727	368,527	7,504,696	67,462		550,495	13,060,907
1.30 English Language Learning	750,412	24,426				4,004	778,842
1.31 Aboriginal Education	375,232		899,102	40,170	69,391	221,547	1,605,442
1.41 School Administration		4,890,420		2,246,452	478,670	139,706	7,755,248
1.60 Summer School	90,936						90,936
1.61 Continuing Education	150,093			16,941			167,034
1.62 Off Shore Students	141,440	101,908		20,402		2,002	265,752
1.64 Other				104,380	86,674	10,009	201,063
Total Function 1	51,409,449	6,374,545	8,790,948	3,592,900	704,126	4,269,862	75,141,830
4 District Administration							
4.11 Educational Administration					677,744		677,744
4.40 School District Governance					132,561		132,561
4.41 Business Administration		116,040		569,611	755,485	27,525	1,468,661
Total Function 4	-	116,040	-	569,611	1,565,790	27,525	2,278,966
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				74,292	366,595	20,018	460,905
5.50 Maintenance Operations				4,724,064		350,315	5,074,379
5.52 Maintenance of Grounds				508,747		65,059	573,806
5.56 Utilities							-
Total Function 5	-	-	-	5,307,103	366,595	435,392	6,109,090
7 Transportation and Housing							
7.41 Transportation and Housing Administration				99,118	81,769	10,009	190,896
7.70 Student Transportation				1,467,600		250,225	1,717,825
Total Function 7	-	-	-	1,566,718	81,769	260,234	1,908,721
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	51,409,449	6,490,585	8,790,948	11,036,332	2,718,280	4,993,013	85,438,607

School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2016

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2016 Amended Annual Budget	2016 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	47,408,769	12,015,538	59,424,307	5,849,240	65,273,547	62,770,690
1.03 Career Programs	489,375	106,396	595,771	466,738	1,062,509	962,753
1.07 Library Services	1,302,793	333,976	1,636,769	139,891	1,776,660	1,731,611
1.08 Counselling	2,015,669	512,087	2,527,756		2,527,756	2,498,175
1.10 Special Education	13,060,907	3,514,337	16,575,244	1,475,295	18,050,539	17,250,985
1.30 English Language Learning	778,842	199,808	978,650	22,463	1,001,113	1,132,496
1.31 Aboriginal Education	1,605,442	394,995	2,000,437	750,658	2,751,095	2,348,165
1.41 School Administration	7,755,248	1,872,587	9,627,835	405,569	10,033,404	9,362,782
1.60 Summer School	90,936	23,397	114,333	10,000	124,333	111,432
1.61 Continuing Education	167,034	43,084	210,118	25,500	235,618	156,218
1.62 Off Shore Students	265,752	67,475	333,227	246,790	580,017	513,302
1.64 Other	201,063	44,939	246,002	106,400	352,402	469,010
Total Function 1	75,141,830	19,128,619	94,270,449	9,498,544	103,768,993	99,307,619
4 District Administration						
4.11 Educational Administration	677,744	156,855	834,599	104,229	938,828	948,438
4.40 School District Governance	132,561	3,144	135,705	215,654	351,359	255,100
4.41 Business Administration	1,468,661	327,453	1,796,114	538,600	2,334,714	2,103,355
Total Function 4	2,278,966	487,452	2,766,418	858,483	3,624,901	3,306,893
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	460,905	106,251	567,156	272,000	839,156	654,813
5.50 Maintenance Operations	5,074,379	1,179,526	6,253,905	1,507,000	7,760,905	7,688,413
5.52 Maintenance of Grounds	573,806	129,961	703,767	259,000	962,767	864,646
5.56 Utilities	-	-	-	1,702,000	1,702,000	1,767,000
Total Function 5	6,109,090	1,415,738	7,524,828	3,740,000	11,264,828	10,974,872
7 Transportation and Housing						
7.41 Transportation and Housing Administration	190,896	42,088	232,984	50,600	283,584	253,883
7.70 Student Transportation	1,717,825	400,862	2,118,687	663,600	2,782,287	2,546,059
Total Function 7	1,908,721	442,950	2,351,671	714,200	3,065,871	2,799,942
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	85,438,607	21,474,759	106,913,366	14,811,227	121,724,593	116,389,326

School District No. 33 (Chilliwack)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2016

	<u>2016 Amended Annual Budget</u>	<u>2016 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	4,502,949	4,159,259
Other	76,912	45,000
Other Revenue	2,944,050	2,995,299
Investment Income	30,000	32,500
Total Revenue	<u>7,553,911</u>	<u>7,232,058</u>
Expenses		
Instruction	7,014,844	6,736,666
Operations and Maintenance	539,067	495,392
Total Expense	<u>7,553,911</u>	<u>7,232,058</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2016

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	43,675	233,442	63,646	224,307	1,613,146	-	32,544	23,397	65,011
Add: Restricted Grants									
Provincial Grants - Ministry of Education	495,392	2,347,289	34,000			224,000	49,000	138,292	694,559
Provincial Grants - Other									
Other				70,000	2,800,000				
Investment Income				2,000	28,000				
	495,392	2,347,289	34,000	72,000	2,828,000	224,000	49,000	138,292	694,559
Less: Allocated to Revenue	539,067	2,580,731	70,000	72,000	2,886,000	224,000	81,544	160,923	756,152
Deferred Revenue, end of year	-	-	27,646	224,307	1,555,146	-	-	766	3,418
Revenues									
Provincial Grants - Ministry of Education	539,067	2,580,731	70,000			224,000	81,544	160,923	756,152
Provincial Grants - Other									
Other Revenue				70,000	2,858,000				
Investment Income				2,000	28,000				
	539,067	2,580,731	70,000	72,000	2,886,000	224,000	81,544	160,923	756,152
Expenses									
Salaries									
Teachers		1,556,212						30,112	
Educational Assistants		340,876							484,864
Support Staff					15,000				
Substitutes		184,026			45,000		7,415	3,520	
	-	2,081,114	-	-	60,000	-	7,415	33,632	484,864
Employee Benefits		499,617			6,000		700	7,738	134,312
Services and Supplies	539,067		70,000	72,000	2,820,000	224,000	73,429	119,553	136,976
	539,067	2,580,731	70,000	72,000	2,886,000	224,000	81,544	160,923	756,152
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2016

	Service Delivery Transformation	PRP-AMUT Residential	SWIS	Miscellaneous Grants	After School Sports Initiative	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	80,180	22,985	1,746	16,050	18,920	2,439,049
Add: Restricted Grants						
Provincial Grants - Ministry of Education		67,547				4,050,079
Provincial Grants - Other					56,246	56,246
Other						2,870,000
Investment Income						30,000
	-	67,547	-	-	56,246	7,006,325
Less: Allocated to Revenue	-	90,532	1,746	16,050	75,166	7,553,911
Deferred Revenue, end of year	80,180	-	-	-	-	1,891,463
Revenues						
Provincial Grants - Ministry of Education		90,532				4,502,949
Provincial Grants - Other			1,746		75,166	76,912
Other Revenue				16,050		2,944,050
Investment Income						30,000
	-	90,532	1,746	16,050	75,166	7,553,911
Expenses						
Salaries						
Teachers		42,344				1,628,668
Educational Assistants						825,740
Support Staff		3,779				18,779
Substitutes		1,100				241,061
	-	47,223	-	-	-	2,714,248
Employee Benefits		11,709				660,076
Services and Supplies		31,600	1,746	16,050	75,166	4,179,587
	-	90,532	1,746	16,050	75,166	7,553,911
Net Revenue (Expense)	-	-	-	-	-	-

School District No. 33 (Chilliwack)

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2016

	2016 Amended Annual Budget			2016 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Investment Income			-	15,000
Amortization of Deferred Capital Revenue	6,922,518		6,922,518	6,922,518
Total Revenue	6,922,518	-	6,922,518	6,937,518
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	7,505,826		7,505,826	7,505,826
Transportation and Housing	488,891		488,891	488,891
Total Expense	7,994,717	-	7,994,717	7,994,717
Net Revenue (Expense)	(1,072,199)	-	(1,072,199)	(1,057,199)
Net Transfers (to) from other funds				
Local Capital		175,500	175,500	100,000
Total Net Transfers	-	175,500	175,500	100,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	175,500	(175,500)	-	
Total Other Adjustments to Fund Balances	175,500	(175,500)	-	
Budgeted Surplus (Deficit), for the year	(896,699)	-	(896,699)	(957,199)

CHILLIWACK SCHOOL DISTRICT #33
2015/16 OPERATING BUDGET COMPARISON

		Preliminary	Adjustments	Amended
REVENUES	Preliminary Total	\$ 115,457		
	Enrolment K-12		\$ 2,511	
	Special Needs Enrol. Incr.		1,108	
	SCIDES Agreement		1,118	
	Dist Learn Enrolment		(480)	
	ELL/AB Ed Enrolment		128	
	Salary Differential Income		(850)	
	May 1/16 Wage Incr. (.45%)		78	
	International Students		212	
	Education Guarantee Funding		64	
	Misc. MoE Funding		43	
	ACEIT Funding Transfer		90	
	Energy Program Grants		30	
	Bus Fees		(40)	
	Interest Income		20	
Misc. Revenue		72	\$ 119,561	
WAGES & BENEFITS	Preliminary Total	103,857		
	Teacher FTE Incr.		1,201	
	Chg in Average Teacher Salary		(239)	
	May 1/16 Wage Incr. (.45%)		78	
	EA Incr. re Spec. Ed. Enrolment, Ab Ed Surplus		837	
	Substitute Staff Increase		492	
	PVP/Exempt Staff Incr.(2%/2%)		401	
	Misc. PVP FTE Changes		168	
	MyEducationBC Extra Clerical		144	
	NLC Clerical		21	
	Budget Corrections-Exempt		117	
	Benefit Rate Decreases		(260)	
	Operations Temp Clerical		32	
	Dispatch Staff		25	
	Misc. Staffing		40	106,914

CHILLIWACK SCHOOL DISTRICT #33
2015/16 OPERATING BUDGET COMPARISON

		Preliminary	Adjustments	Amended
SUPPLIES & SERVICES	Preliminary Total	12,532		
	SCIDES Agreement		840	
	Ab Ed Surplus Carryforward		168	
	Surplus Transfer to Schools		600	
	NGN Costs from MoEd		315	
	Board By-Election		40	
	Alternative Program Contracts		103	
	Digital Classroom Resources		80	
	Security Camera Upgrade		95	
	Independent School Career Contract		15	
	Software Licensing		50	
	Copier Contract		(50)	
	Capacity Review Contract		25	
	Operations Director Contract		25	
	Carbon Offsets/Garbage/Water & Sewer		110	
	Natural Gas Savings		(175)	
	Operations Mechanical Services		40	
Other		(2)	14,811	
EQUITY TFRS.	School Surpluses	1,032	44	1,076
	Aboriginal Ed. Surplus	-	348	348
	Surplus Transfer to Schools	-	600	600
	Reserve Tfr to Cover NGN Costs	-	315	315
	Capital Transfer	(100)	(75)	(175)
Net Surplus (Deficit)		\$ -	\$ -	\$ -

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2015/2016 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act* respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No.33 (Chilliwack) Amended Annual Budget Bylaw for fiscal year 2015/2016.
3. The attached "Statement 2" showing the estimated revenues and the estimated expenditures for the 2015/2016 fiscal year and the total budget bylaw amount of \$137,448,721 for the 2015/2016 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, Statement 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2015/2016.

READ A FIRST TIME THE 19TH DAY OF JANUARY, 2016;

READ A SECOND TIME THE _____ DAY OF _____, 2016;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2016.

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No.33 (Chilliwack) Amended Annual Budget Bylaw 2015/2016, adopted by the Board the _____ day of _____, 2016.

Secretary Treasurer

BOARD OF EDUCATION

DECISION REPORT

DATE: January 19, 2016
TO: Board of Education
FROM: Evelyn Novak, Superintendent
RE: **2016 – 2017 LOCAL SCHOOL CALENDAR FOR PUBLIC FEEDBACK**

RECOMMENDATION:

THAT the Board of Education approves the draft 2016 – 2017 Local School Calendar as outlined, for feedback from employees, parents and public.

BACKGROUND:

In 2014 and 2015 the Board of Education approved the Local School Calendar, which included a 2-week Spring Break.

The 2016-2017 Local School Calendar, as attached, includes the details regarding the allocated Non-Instructional Days, Statutory holidays and 1-week Spring Break, and 1-week Spring Vacation.

As per the School Calendar Regulation, a Board must make public a proposed school calendar one month before submitting it to the ministry. During the consultation period, a board must provide parents and representatives of employees of the Board the opportunity to comment on the proposed calendar.

Following approval by the Board of Education, the proposed Local School Calendar will be posted on the district website to February 12, 2016 with opportunity for employee, parent and public to provide feedback. A summary of the feedback will be provided to the Board of Education at its February 23, 2016 Regular Board Meeting.

Consultation with the CTA and CUPE:

- A Letter of Understanding with the CTA is required for elementary teachers to have 25.83 weekly instructional hours, which is above the 25 hours as defined by the Collective Agreement. The Letter of Understanding would include the opportunity for TOC's to attend the 2 Curriculum Implementation Days in 2016/2017 for a budget consideration of approximately \$60,000.
- A Letter of Understanding with CUPE is being requested by CUPE in order to avoid loss of annual pay for 10 month employees. 10 month employees would make up the time for the five (5) days of the extended Spring Vacation/Break, as approved by the Principal at each site. This LOU is a \$292,000 2016/2017 budget consideration.

Communication has occurred with the other Fraser Valley Districts and Metro Districts to coordinate the 2-week spring breaks. To date Abbotsford, Langley and Maple Ridge along with a number of Metro districts are proposing similar dates for their 2-week spring breaks.

CALENDAR DETAILS:

The school year for students begins following the September Labour Day weekend on Tuesday, September 6, 2016. The school year ends on June 29, 2016 for students with an Administrative Day for staff on June 30, 2016.

There is a proposed 1-week Spring Vacation period and 1-Week Spring break, 10 days in total, occurring March 13 to March 24, 2017. Schools reopen after Spring Vacation/Break on March 27.

Good Friday is on April 14 and Easter Monday on April 17, 2017, and these days are not attached to the Spring Vacation/Break period.

The BCTF AGM is March 18 - 21, 2016 and occurs within the planned 2-Week Spring Vacation/Break time period.

There are 180 instructional days for students and 187 days in session.

- There are 6 SD33 Non-Instructional Days and 1 Administrative Day, and an additional Curriculum Implementation Day as required by the Ministry for the 2016/2017 school year.

The Ministry requires **952** hours of instruction for Grade 8 to Grade 12 students.

- With 180 instructional days and 318 instructional minutes/day, Grade 8 to Grade 12 students will receive 954 hours of instruction.

The Ministry requires **878** hours of instruction for Grades 1 to Grade 7 students and 853 hours of instruction for Kindergarten students. With 180 instructional days and 295 instructional minutes/day for students, the hours of instruction for Kindergarten to Grade 6 students are 885.

- Grade 7 students in Chilliwack School District are included in Middle Schools and therefore receive 954 hours of instruction, well above the required number of 878.



2016-2017 Local School Calendar

Days in Session	187	
Number of Instructional Days	180	
Hours of Instruction (878 required) Grade K-6	Student Instructional Time	Teacher Instructional Time
	879 (293 min/day + 15 min recess)	924 (308 min/day includes 15 min recess)
Hours of Instruction (Required 952) Grade 7-12	954 (318 min/day)	954 + breaks (318 min/day + breaks)
# of Non-Instructional Days	7	
Schools Open	September 6	
NON-INSTRUCTIONAL DAY #1	September 23 – Ministry Required Curriculum Implementation	
Thanksgiving Day	October 10	
NON-INSTRUCTIONAL DAY #2	October 21 (Provincial)	
Remembrance Day	November 11	
NON-INSTRUCTIONAL DAY #3	November 25 (In Lieu)	
Schools Close for Christmas Holidays	December 16	
Christmas Holidays	December 19 to January 2	
Schools Reopen after Christmas Holidays	January 3	
Family Day	February 13	
NON-INSTRUCTIONAL DAY #4	February 24 - Ministry Required Curriculum Implementation	
Schools Close for Spring Vacation	March 10	
Spring Vacation Period	March 13 - 24	
Schools Reopen after Spring Vacation	March 27	
Good Friday	April 14	
Easter Monday	April 17	
NON-INSTRUCTIONAL DAY #5	May 5 (CTA)	
NON-INSTRUCTIONAL DAY #6	May 19 (In Lieu)	
Victoria Day	May 22	
Last Day for Students	June 29	
Administrative Day	June 30	
NON-INSTRUCTIONAL DAY #7	(Scheduled at each school)	

BOARD OF EDUCATION

DECISION REPORT

DATE: January 19, 2016

TO: Board of Education

FROM: Evelyn Novak, Superintendent

RE: **DISTRICT PLAN REVIEW & CONSULTATION – GENERAL SCHOOL RECONFIGURATION, AND PROGRAMS AND STRUCTURES SUPPORTING AT-RISK LEARNERS**

RECOMMENDATION

THAT the Board of Education amend the original Motion of April 7, 2015 *directing staff to complete a public consultation process regarding programs and facilities on the north side of the district*, to direct staff to extend the public consultation process and complete a District Plan Review and Consultation regarding:

- a general reconfiguration of Chilliwack Schools to K to 5, 6 to 8, 9 to 12; and
- programs and structures supporting at-risk learners,

for the purpose of developing a renewed vision for supporting students and improving student achievement.

BACKGROUND

- In 2015 the Board directed administration to begin a North Side Capacity Review. Planning conversations were held with the Sub-Committee, principals and vice principals, staff and the Teachers' Association throughout the initial planning phase. Considerations regarding opportunities and constraints associated with not limiting the consultation to the North side but involving the entire district being considered in a Review process were illuminated and continued to surface as the planning meetings progressed into the fall 2015.
- The considerations related to opportunities and constraints that surfaced were as follows:
 - Available capacity in some schools and enrolment overflow in other schools throughout the district,
 - Increasing enrolment impacting the utilization of many schools,
 - Current and increasing anticipated pressures on Early French Immersion programs and facilities and Late French Immersion amalgamation with Early French Immersion programs,
 - Needing a long term vision for a new school on the South side – location and configuration,
 - Less than ideal facilities and programs not meeting the emergent needs for At-Risk students – a need to improve results of students leaving,
 - The transitioning of at-risk students at the middle and secondary levels,
 - Re-visioning Type 3 programs and supports,

- Opportunities that the new Curriculum Framework provides in how we engage and teach students,
- The implementation of the new Strategic Plan and opportunities to improve student achievement,
- An expressed need to have a coherent vision for our Middle Schools,
- Students transitioning to secondary schools in their crucial grade 10 year.

PLANNING, CONSULTATION AND REPORTING

- The North Side Capacity Review is included in the Strategic Plan 2016-2021.
- The Strategic Plan 2016-2021 would be amended to embed the North Side Capacity Review and extend the review to include consultation regarding the general reconfiguration of Chilliwack Schools.
- The first phase of the consultation would include a Report and Recommendations to the Board regarding Alternative Programs, Facilities and Structures to support At-Risk Learners on or before June 2016.
- The comprehensive District Plan Report with Recommendations would be provided to the Board by June 2017.
 - Included in the comprehensive District Plan Report would be considerations related to staff and community consultation, current and future enrolment trends, new school projected needs, school catchment boundaries, the Long Range Facility Plan, and Transportation Review Recommendations.
 - Considerations included in the Comprehensive Report would also include but not be limited to:
 - Alignment of a variety of pathways for student learning and student success,
 - Utilizing evidence-based and new curriculum framework learning opportunities,
 - Maximizing usage of district facilities on the north and south side,
 - Vision for a new school on the south side to meet current and future enrolment and program needs,
 - Maximizing district and school programs,
 - Human Resource considerations,
 - Transportation Review Report information,
 - Operating budget considerations.

BOARD OF EDUCATION
INFORMATION REPORT

DATE: January 19, 2016
TO: Board of Education
FROM: Gerry Slykhuis, Secretary-Treasurer
RE: QUARTERLY FINANCIAL REPORT

The Secretary-Treasurer will present the 2015-2016 Quarterly Financial Report – October 1, 2015 to December 31, 2015.

Chilliwack School District

2014-15 Quarterly Financial Report - July 1, 2015 to December 31, 2015 (REVISED)

OPERATING FUND	Year-to-Date Jul 1, 2015 to Dec 31, 2015				AMENDED ANNUAL BUDGET 2015-2016
	Y-T-D BUDGET 2015/16	July to Dec ACTUALS	Variance (Favourable / Unfavourable)	%	
REVENUE					
Provincial Grants, Ministry of Education	45,045,671	45,045,671	-	0.0%	114,915,020
LEA/Direct Funding From First Nations	782,476	744,588	(37,888)	-4.8%	1,956,191
Provincial Grants, Other	30,700	30,700	-	0.0%	90,000
Offshore Tuition Fees	484,988	475,399	(9,589)	-2.0%	1,212,471
Other Revenue	619,000	632,544	13,544	2.2%	727,720
Rentals & Leases	190,000	162,664	(27,336)	-14.4%	380,000
Investment Income	140,000	167,435	27,435	19.6%	280,000
Total Revenue	47,292,836	47,259,001	(33,835)	-0.1%	119,561,402
EXPENSE					
Salaries					
Teachers	20,703,448	20,157,434	546,014	2.6%	51,409,449
Principals & Vice-Principals	3,007,436	3,002,932	4,504	0.1%	6,490,585
Education Assistants	3,139,624	2,950,312	189,313	6.0%	8,790,948
Support Staff	4,834,223	4,861,106	(26,883)	-0.6%	11,036,332
Other Professionals	1,365,179	1,348,497	16,682	1.2%	2,718,280
Substitutes	1,972,751	2,422,857	(450,106)	-22.8%	4,993,013
Total Salaries	35,022,660	34,743,137	279,523	0.8%	85,438,607
Employee Benefits	7,843,925	7,742,497	101,428	1.3%	21,474,759
Total Salary & Benefits	42,866,585	42,485,635	380,951	0.9%	106,913,366
Services & Supplies	6,279,825	5,732,882	546,943	8.7%	14,811,227
Total Expense	49,146,411	48,218,517	927,893	1.9%	121,724,593
Net Revenue (Expense)	(1,853,575)	(959,516)	894,058		(2,163,191)

Chilliwack School District

2014-15 Quarterly Financial Report - July 1, 2015 to December 31, 2015 (REVISED)

OPERATING FUND	Year-to-Date Jul 1, 2015 to Dec 31, 2015				AMENDED ANNUAL BUDGET 2015-2016
	Y-T-D BUDGET 2015/16	July to Dec ACTUALS	Variance (Favourable / Unfavourable)	%	
SERVICE & SUPPLIES BREAKDOWN:					
Services	1,858,314	1,890,349	(32,035)	-1.7%	4,609,967
Student Transportation	5,019	1,518	3,501	69.7%	11,600
Professional Development & Travel	346,555	352,850	(6,295)	-1.8%	800,964
Rentals & Leases	17,956	7,179	10,777	60.0%	41,500
Dues & Fees	84,189	82,150	2,039	2.4%	194,579
Insurance	211,000	208,730	2,270	1.1%	354,000
Supplies	3,012,677	2,445,992	566,685	18.8%	7,096,617
Utilities	744,115	744,115	-	0.0%	1,702,000
Total Services & Supplies	6,279,825	5,732,882	546,943	38.7%	14,811,227

BOARD OF EDUCATION

BOARD REPORT

DATE: January 19, 2016

TO: Board of Education

FROM: Barry Neufeld, BCSTA Representative

RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT

This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).

BOARD OF EDUCATION

STAFF REPORT

DATE: January 19, 2016
TO: Board of Education
FROM: Evelyn Novak, Superintendent
RE: SUPERINTENDENT'S REPORT

This time is provided for a report from Superintendent Novak.

MEETING SUMMARY

In-Camera Meeting – December 8, 2015

Trustees: Silvia Dyck, Dan Coulter, Paul McManus, Heather Maahs, Barry Neufeld, Walt Krahn

Staff: Evelyn Novak, Gerry Slykhuis, Maureen Carradice, Rohan Arul-pragasam, Carrie Pratt

1. Contract Renewal – Assistant Superintendent
2. Statement of Financial Information (SOFI)
3. Human Resources Report
4. BCPSEA Report