

THE BOARD OF EDUCATION

School District #33 (Chilliwack)

Regular Public Board Meeting

AGENDA

January 16, 2018

7:00 pm

1. CALL TO ORDER - School District Office

- 1.1. Call to Order Welcome and acknowledgment of Stó:lō territory
- 1.2. Adoption of the Agenda(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes

(THAT the minutes of the December 5, 2017 Special Regular Board meeting (Elections) and December 5, 2017 Regular Public Board meeting be approved as circulated.)

2. QUESTION PERIOD

3. PRESENTATION

3.1. GW Graham & Education Center – University of the Fraser Valley Partnership

4. ACTION ITEMS

4.1. 2018 – 2019 Local School Calendar – Public Feedback

5. INFORMATION ITEMS

- 5.1. Strategic Plan Update Student Achievement Data
- 5.2. BCSTA Report
- 5.3. Superintendent's Report
- 5.4. Trustee Reports
- 5.5. Meeting Summary
- 5.6. Next Board of Education Meeting: January 30, 2018 7:00 p.m.

6. QUESTION PERIOD ON AGENDA ITEMS

7. ADJOURNMENT



MINUTES OF THE SPECIAL REGULAR MEETING The Board of Education School District #33 (Chilliwack)

<u>Date of Meeting:</u> Tuesday, December 5, 2017

Location: School District Office

Members Present: Chair Mr. P. McManus

Vice-Chair Mr. W. Krahn
Trustee Mr. D. Coulter
Trustee Mrs. S. Dyck
Trustee Mrs. H. Maahs
Trustee Mr. B. Neufeld
Trustee Mr. B. Patterson

Staff Present: Superintendent Ms. E. Novak

Secretary-Treasurer Mr. G. Slykhuis Executive Assistant Ms. D. Vogel

1. CALL TO ORDER - School District Office

1.1. Call To Order - Welcome and Acknowledgment of Traditional Stò:lõ Territory

Secretary Treasurer Gerry Slykhuis called the meeting to order at 6:36 p.m.

1.2. Adoption of the Agenda

180.17 Moved by: Trustee Krahn

Seconded by: Trustee Neufeld

THAT the agenda be adopted as circulated.

CARRIED

2. ACTION ITEMS

2.1. Election of Board Chair

The Secretary-Treasurer called for nominations for the position of Board Chair.

Trustee Paul McManus was nominated for the position of Board Chair and accepted the nomination. There were no further nominations. Trustee McManus was acclaimed Board Chair.

2.2. Election of Board Vice Chair

Board Chair Paul McManus called for nominations for the position of Board Vice Chair.

Trustee Walt Krahn was nominated for the position of Board Vice Chair and accepted the nomination. There were no further nominations. Trustee Krahn was acclaimed Board Vice Chair.

2.3. <u>Election of BCPSEA Representative and Alternate</u>

Board Chair Paul McManus called for nominations for the position of BCPSEA Representative and Alternate.

Trustee Silvia Dyck was nominated for the position of BCPSEA Representative and accepted the nomination. There were no further nominations. Trustee Dyck was acclaimed BCPSEA Representative.

Trustee Heather Maahs was nominated for the position of BCPSEA Provincial Representative Alternate and accepted the nomination. There were no further nominations. Trustee Maahs was acclaimed BCPSEA Representative Alternate.

2.4. Election of BCSTA Provincial Councilor and Alternate

Board Chair Paul McManus called for nominations for the position of BCSTA Provincial Councilor and Alternate.

Trustee Dan Coulter was nominated for the position of BCSTA Provincial Councilor and accepted the nomination. There were no further nominations. Trustee Coulter was acclaimed BCSTA Provincial Councilor.

Trustee Bob Patterson was nominated for the position of BCSTA Provincial Councilor Alternate and accepted the nomination. There were no further nominations. Trustee Patterson was acclaimed BCSTA Provincial Councilor Alternate

3. ADJOURNMENT

The meeting adjourned at 6:40 p.m.	
	Board Chai
	Board Chair
	Secretary-Treasure



MINUTES OF THE REGULAR MEETING The Board of Education School District #33 (Chilliwack)

<u>Date of Meeting:</u> Tuesday, December 5, 2017

Location: School District Office

Members Present: Chair Mr. P. McManus

Vice-Chair Mr. W. Krahn
Trustee Mr. D. Coulter
Trustee Mrs. S. Dyck
Trustee Mrs. H. Maahs
Trustee Mr. B. Neufeld
Trustee Mr. B. Patterson

Staff Present: Superintendent Ms. E. Novak

Secretary Treasurer Mr. G. Slykhuis

Assistant Superintendent Mr. R. Arul-pragasam

Assistant Secretary Treasurer Mr. M. Friesen

Executive Assistant Ms. D. Vogel

1. CALL TO ORDER - School District Office

1.1. Call to Order

The Board Chair called the meeting to order at 7:00 p.m. - Welcome and Acknowledgment of Traditional Stó:lō Territory.

1.2. Adoption of the Agenda

181.17 Moved by: Trustee Krahn

Seconded by: Trustee Dyck

That the agenda be adopted as circulated.

CARRIED

1.3. Approval of the Minutes

182.17 Moved by: Trustee Patterson

Seconded by: Trustee Krahn

THAT the minutes of the November 28, 2017 Regular Public Board meeting be approved

as circulated.

CARRIED

2. QUESTION PERIOD

A question was received regarding teaching students in the district analytical and critical thinking skills. Board Chair Paul McManus answered that the Board has confidence in the professionalism and knowledge of the staff who work with students in the district.

3. ACTION ITEMS

3.1. Middle School Play Structures

183.17 Moved by: Trustee Krahn Seconded by: Trustee Coulter

THAT the Board of Education provide each Middle School (ADR, CMS, MSMS, VMS) with a base amount of \$75,000 for Middle School Play Structure capital costs. The district will install the structures.

CARRIED

For: Coulter, Dyck, Krahn, McManus, Patterson Opposed: Maahs, Neufeld

3.2. Policy 514: Safe Schools

184.17 Moved by: Trustee Coulter Seconded by: Trustee Krahn

THAT the Board of Education refer Policy 514 – Safe Schools and all other policies that reference the BC Human Rights Code back to the Education Policy Advisory Committee to consider having all the Grounds of Protection under the BC Human Rights Code explicitly listed in the policies.

DEFEATED

For: Coulter

Opposed: Dyck, Krahn, Maahs, McManus, Neufeld, Patterson

4. INFORMATION ITEMS

4.1 Trustee Reports

Trustee Dyck reported on the following:

• Attended the Employee Long Service Recognition November 30.

Trustee Krahn reported on the following:

- Attended the Employee Long Service Recognition November 30.
- Attended the Chair/Vice Chair Planning Meeting December 4.
- Visited McCammon Traditional on December 4 to observe their unique initiative
 around supporting the students' learning needs through Self-regulation. The students
 chose a learning space that works best for them from seven options of furniture. In
 addition, many rooms had light filters fastened to the ceiling to reduce glare and
 create a calm and peaceful atmosphere. Several classes also have strategically
 placed, dimly lit lamps to create comfortable learning environments.

 Attended a Christmas Concert at Mt. Slesse on December 4. Grades 7, 8 and 9 Bands performed.

Trustee McManus reported on the following:

Recognized the work of the Child and Youth Committee, which he attends as an observer.

Trustee Patterson reported on the following:

- Attended the Employee Long Service Recognition November 30.
- Holiday wishes.

Trustee Neufeld reported on the following:

- Attended the Employee Long Service Recognition November 30.
- Working to create a new inclusiveness program.

4.2 November 28, 2017 In-Camera Board Meeting Summary

Trustees: Paul McManus, Walt Krahn, Dan Coulter, Silvia Dyck, Heather Maahs, Barry Neufeld, Bob Patterson

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-Pragasam, Tamara Ilersich, Donna Vogel

- 1. Appointment of Community Member Budget Committee
- 2. Employee Engagement & Absence Support and Wellness
- 3. Human Resources Report
- 4. BCPSEA Report

4.3 Next Board of Education Meeting Date

Regular Board Meeting Tuesday, January 16, 2017 7:00 pm School District Office

5. QUESTION PERIOD ON AGENDA ITEMS

Questions were received regarding pooling the funds for Middle School Play Structures in order to achieve efficiencies and provide similar equipment at all schools, Board collaboration with community partners around safe schools and Sexual Orientation and Gender Identity, Board support for freedom of expression and creating a safe environment at Board Meetings, and plans to accommodate additional enrolment at Mount Slesse Middle School and Vedder Middle School

The following individuals provided their names:

- 1. Mohamed Rehmtulla
- 2. Christine Goodman DPAC
- 3. Lee Anne Clarke President CTA
- 4. Darren Stollings
- 5. Jenn Smith

Answers by Board Chair Paul McManus, other Trustees and District administration were as follows:

- Middle Schools will collaborate with each other and PACS on plans for new play structures.
- Discussions with community partners regarding Sexual Orientation and Gender Identity are part of the Board's future plans.
- The Board continues to have discussions about freedom of speech and creating safe and inclusive environments.
- Classrooms will be repurposed and portable spaces will be added at Mount Slesse Middle School and Vedder Middle School to accommodate additional enrolment.
- Parents need to talk with teachers to learn more about teaching and other activities in classrooms.
- The District Strategic Plan supports the implementation of the redesigned provincial curriculum, which also includes "increase students' abilities to apply critical, creative and reflective thinking."

6. ADJOURNMENT

The meeting was adjourned at 7:53 p.m.	
	Board Chair
	Secretary-Treasurer



PRESENTATION

DATE: January 16, 2018

TO: Board of Education

FROM: Chuck Lawson, Sean Wicker and Ryan Pastorchik

RE: Explore Trades and UFV Partnerships

BACKGROUND:

The Explore Trades program started at the Education Centre in September 2015. This year the program expanded to GW Graham Middle Secondary School with two cohorts of sixteen students participating in the program. Explore Trades is an experience-based learning program that includes a partnership with the University of the Fraser Valley. Cohorts of students are enrolled in classes at the UFV Trades Centre for a 12-week program. The program enables students to experience various trades programs offered at UFV. The UFV experience is enhanced at the Education Centre and GW Graham by students building on their skill set with real-world trades experiences at school and throughout our community.

Presentation:

- 1. Overview of partnerships with UFV
- 2. Review of data for the Explore Trades program and graduation rates at the Education Centre
- 3. Work Experience and the Regional Career Program enhancing the UFV partnership
- 4. Advantages to accessing the UFV facilities and the strength in having students attending classes at a post-secondary school
- 5. Sharing student experiences

The development of the Explore Trades program has been a team effort. Members of the team include teachers Ryan Pastorchik and Steve Link, Education Assistants James Braun and Fritz Atkinson, the administration teams from the Education Centre and GW Graham, UFV instructor David Huesken, Associate Dean of Applied and Technical Studies Rolf Arnold, school district maintenance leaders and, of course, our students. As we go forward, we hope to continue building the team and maintaining the district's support.



DECISION REPORT

DATE: January 16, 2018

TO: Board of Education

FROM: Evelyn Novak, Superintendent

RE: 2018–2019 LOCAL SCHOOL CALENDAR FOR PUBLIC FEEDBACK

RECOMMENDATION:

THAT the Board of Education approve the Draft 2018–2019 Local School Calendar as outlined, for feedback from employees, parents and public.

BACKGROUND:

For the past number of years, since 2014, following new provincial legislation regarding Local School Calendars introduced in 2012 requiring school districts to determine the year calendar, the Local School Calendar for Chilliwack School District has included a 2-week Spring break.

A Letter of Understanding (LOU) between the Board of Education and the Chilliwack Teachers' Association (CTA) has been required as the 2-week Spring break includes going beyond the Hours of Work for teachers as defined by the Collective Agreement. In the Letter of Understanding, Elementary teachers have varied around 25.41 weekly instructional hours, which is above the maximum 25 Hours of Work as defined by the Collective Agreement. Middle/Secondary teachers have had additional weekly Hours of Work exceeding the parameters of the Collective Agreement, averaging around 27.83, above the 27.5 Hours of Work.

While there are no restrictions in the CUPE Collective Agreement regarding a 1-week or 2-week Spring break, in good faith, the School District has typically signed a Letter of Understanding with CUPE, adding some additional time to 10-month CUPE staff in order for 10-month CUPE staff to be compensated for the additional Spring break days. There was no agreement reached with CUPE for the 2017-2018 year and, as a result, a Letter of Understanding was not signed by the District and CUPE.

As per the School Calendar Regulation, a Board must make public a proposed school calendar one month before submitting it to the Ministry prior to March 31. During the consultation period, a Board must provide parents and employees of the Board the opportunity to comment on the proposed calendar. Therefore, the Local School Calendar, once approved, will be posted on the district website, in order to provide opportunity for employee, parent and public feedback.

The Local School Calendar 2018-2019 will be brought back to the Board of Education, with a summary of feedback, for final approval.

Decision Report 2018-01-16

PROPOSED 2018-2019 CALENDAR DETAILS:

The proposed Local School Calendar for 2018-2019 was drafted for the Board's consideration adhering to the parameters of the Teachers' Collective Agreement, which includes a 1-week Spring break only. Given the parameters of the Collective Agreement regarding Teacher Hours of Work in conjunction with the required legislated instructional hours for students, including not being able to reach a signed Letter of Understanding with the Chilliwack Teachers' Association for this year's 2017-2018 Local School Calendar with a 2-week Spring break, it is not possible to have a 2-week Spring break incorporated into the proposed 2018-2019 school year.

The proposed 2018-2019 School Year begins following the September Labour Day weekend on Tuesday, September 4, 2018. The school year ends on June 27, 2019 for students with an Administrative Day for staff on Friday, June 28, 2019.

There is a 1-week Spring break, as per the Collective Agreement, D.22.2.5. "the first day of spring break shall be the third Monday in March. School shall reopen the fourth Monday in March." The spring break will be inclusive of Monday, March 18 to Friday, March 22, 2019. There are no provisions in the Collective Agreement for administration to be able to propose a 2-week Spring break.

Good Friday is April 19, 2019 and Easter Monday is April 22, 2019.

There are 186 instructional days for students. These additional days, relative to the last few years, will incur budget considerations, as there will be additional transportation costs associated with these days.

The Ministry requires **952** hours of instruction for Grade 9 to Grade 12 students. This Draft Local School Calendar provides 992 hours of instruction for Grade 9 to Grade 12 students, which meets the legislated requirements.

The Ministry requires **878** hours of instruction for Grades 1 to Grade 7 students and **853** hours of instruction for Kindergarten students. For instructional time purposes, because Middle schools will be grades 6 to 8 following reconfiguration, Middle school students are included as per the requirement for Elementary hours of instruction. With 186 instructional days, the hours of instruction for Kindergarten to Grade 8 students are 883.5. This includes 285 minutes of instructional time/day for students and a 15-minute recess for a total of 300 minutes/day for the purposes of calculating Hours of Work for Elementary teachers. Therefore, the legislated requirements for hours of instruction are being met for Elementary and Middle school students.

As per past practice and the Collective Agreement, for the purposes of Hours of Work, Middle school staff are included in the Secondary Hours of Work of 27.5 hours/week. For Middle School students as per Elementary, there are 285 minutes of instructional time/day with a 15-minute recess. A total of 27.5 Hours of Work for Middle School teachers as per the Collective Agreement provides additional flexibility for team time and collaboration.

The 2018-2019 Local School Calendar, as attached, includes the details regarding the allocated Non-Instructional Days, Statutory holidays and 1-week Spring Break.



2018-2019

2018-2019					
Days in Session	193				
Number of Instructional Days	186				
	Student Instructional Time	Teacher Instructional Time			
Hours of Instruction (Required 878) Grade K-8	883.5 (285 min/day)	300 min/day including 15 min recess			
Hours of Instruction (Required 952) Grade 9-12	992 (320 min/day)	330 min/day including breaks			
Number of Non-Instructional Days	6				
Schools Open	September 4				
Thanksgiving Day	October 8				
NON-INSTRUCTIONAL DAY #1	October 19 (Pro	vincial)			
Remembrance Day - Statutory Holiday	November 12				
NON-INSTRUCTIONAL DAY #2	November 30 (In Lieu)				
Schools Close for Christmas Holidays	December 21				
Christmas Holidays	December 24 to January 4				
Schools Reopen after Christmas Holidays	January 7				
Family Day	February 11				
NON-INSTRUCTIONAL DAY #3	February 22 (Dis	strict)			
Schools Close for Spring Vacation	March 15				
Spring Vacation Period	March 18 - 22				
Good Friday	April 19				
Easter Monday	April 22				
Schools Reopen after Spring Vacation	March 25				
NON-INSTRUCTIONAL DAY #4	May 3 (CTA)				
NON-INSTRUCTIONAL DAY #5	May 17 (In Lieu)				
Victoria Day - Statutory Holiday	May 20				
Last Day for Students	June 27				
Administrative Day	June 28				
NON-INSTRUCTIONAL DAY #6					

2018 - 2019 LOCAL SCHOOL CALENDAR

	2018 - 2019 LOCAL SCHOOL CALENDAR														
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Non-Instructional Vacation Statutory Holiday Administrative Day

Instructional



INFORMATION REPORT

DATE: January 16, 2018

TO: Board of Education

FROM: Rohan Arul-pragasam, Assistant Superintendent

Janet Hall, Director of Instruction Kirk Savage, Director of Instruction

RE: STRATEGIC PLAN UPDATE (STUDENT ACHIEVEMENT DATA)

The following is a Strategic Plan Update as it relates to the following priorities:

Priority	Improving student achievement and well-being through high quality instruction. (Instruction)							
Goal	All students to meet or exceed grade level expectations in literacy and numeracy.							
	Description	Baseline Value	Target Value					
	✓ Provincial Assessments	Current Provincial	Achievement At or					
		Assessments	Above Provincial Average					
	✓ Graduation Rates	Current District & School	Achievement At or					
		Graduation Rates	Above Provincial Averag					
	✓ District Literacy Assessments	RAD 3:	RAD 3:					
		NYM - 5%, FM/E - 64%	NYM-2%, FM/E-75%					
		RAD 6:	RAD 6:					
		NYM - 5%, FM/E - 55%	NYM – 2%, FM/E – 65%					
Outcome/Measure		RAD 8:	RAD 8:					
		NYM – TBD, FM/E - 52%	NYM – TBD, FM/E – 65%					
		PM Benchmarks (Gr. 2):	PM Benchmarks (Gr. 2):					
		NYM - 12%, FM/E - 75%	NYM – 5%, FM/E – 85%					
		PM Benchmarks (Gr. 3):	PM Benchmarks (Gr. 3):					
		NYM - 10%, FM/E - 78%	NYM-2%, FM/E - 85%					
	✓ District Numeracy Assessment(s)	Develop District	Develop District					
		Measures	Measures					

Information Report 2018-01-16

INFORMATION REPORT OF DISTRICT STUDENT ACHIEVEMENT DATA FROM 2016/2017

This report, presented by Rohan Arul-Pragasam, Assistant Superintendent, Janet Hall, Director of Instruction, and Kirk Savage, Director of Instruction, details the student achievement data from the 2016/2017 school year. The data is focused on the measures identified in the Strategic Plan in relation to our priority of "Improving Student Achievement and Well Being Through High Quality Instruction." Included in the report is a summary analysis of the data as well as an overview of actions taken by staff to address concerning trends.

Priority: Improving student achievement and well-being through high quality instruction. **GOAL:** All students to meet or exceed grade level expectations in literacy and numeracy.

ACTION: Report **DATE:** January 2018



STUDENT ACHIEVEMENT DATA UPDATE

Current Local Data

Six-Year Completion Rates (All Students) - PROVINCE						
Rate (%)	2013/14	2014/15	2015/16	2016/17		
All Students	84	84	84	84		
Aboriginal	62	63	64	66		
Disaggregated School Completion Rates (Residents) - CSS, SSS and GWG (Average)						
	SSS and (GWG (Avera	ige)			
Rate (%)	2013/14	2014/15	2015/16	2016/17		
Rate (%) All Students				2016/17		

2016/17 RAD		
	NYM	FM/E
Grade 3 ALL	5%	62%
Grade 6 ALL	5%	52%
Grade 8 ALL	11%	47%

2016/17 - PM Benchmarks					
	NYM	FM/E			
Grade 1 ALL	38%	53%			
Grade 2 ALL	20%	71%			
Grade 3 ALL	17%	78%			

2016/17 SNAP % Proficient							
	NS	Ор					
Grade 2 ALL	44%	50%					
Grade 3 ALL	41%	41%					
Grade 4 ALL	39%	43%					
Grade 5 ALL	30%	35%					
Grade 6 ALL	26%	34%					
Grade 7 ALL	39%	35%					

NS: Number Sense Op: Operations

Highlights

- Greater number of students are completing in 6 years since entering grade 8.
 We are above the provincial rates for both Aboriginal and All students on the school disaggregated average completion rate (GWG, SSS and CSS)
- Our grade four FSA results continue to be above the provincial average in reading, writing and numeracy.
- As of June 2017, we have district baseline data for our SNAP numeracy assessment
- We have maintained our results, even though our system is experiencing the most dramatic changes in the history of our district.

Concerns

- There is much work still to be done to ensure all students in care and Aboriginal students are successfully obtaining a Dogwood Diploma at the end of 6-years after entering grade 8.
- Grade 7 FSA results continue to be significantly below provincial average in all areas.
- RAD & SNAP results support the FSA trend data. Student achievement data decreased from primary grades into middle school.
- Change fatigue potentially resulting in a decline in student achievement due to an implementation dip.

New District Initiatives

Reconfiguration

- Elementary School Transformation
 - o Re-visioning K 5
 - Assessment and Reporting
- Middle School Transformation
 - o Teaming (pods of teacher teams)
 - Exploratory (introductory fine arts/ADST courses)
 - o Advisory (student connections/adult advocate)
 - Collaboration (working together to achieve success)
- Secondary School Transformation
 - Transition secondary schools to a grade 9 12 model to enhance success for all students
 - Introduce a grade 11 12 mentorship program (LINK CREW) to support grade 9 transitions

Ongoing District Initiatives

Literacy

- Focused support Grade 3 9
 - Residency model
 - Development of new district measure for reading (grade 3 8)
- Early Intervention K/1
 - School support
 - Residency model

Numeracy

- Focused support grade K 8
- SNAP (Student Numeracy Assessment & Practice)

Ongoing in-service, workshops and Pro-D opportunities

Redesign

- Alternate Education Revision
 - District Resource Team (DRT)
 - o Programs and Facility
- Fraser Valley Distance Education Redesign
 - o Program Redesign
- Career Education
 - Program review and redesign
 - Increasing opportunities for students through enhanced partnerships

Redesigned Curriculum

- Curriculum Implementation grade K 10
- Optional Implementation grades 11 and 12
- Assessment
 - Numeracy 10
 - o FSA
- ADST K 12
- Core Competencies grades K 12
- Indigenizing curriculum

Foundational District Initiatives

• Established district practices that support student achievement and high quality instruction, which includes staff capacity building, Response to Intervention (RTI) approach, a culture of collaboration, Social Emotional Learning and Indigenizing curriculum.



BOARD REPORT

DATE: January 16, 2018

TO: Board of Education

FROM: Dan Coulter, BCSTA Representative

RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT

This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).



BOARD OF EDUCATION STAFF REPORT

DATE: January 16, 2018

TO: Board of Education

FROM: Evelyn Novak, Superintendent

RE: SUPERINTENDENT'S REPORT

This time is provided for a report from Superintendent Novak.



MEETING SUMMARY

In-Camera Meeting - December 5, 2017

Trustees: Paul McManus, Walt Krahn, Dan Coulter, Silvia Dyck, Heather Maahs,

Barry Neufeld, Bob Patterson

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam,

Tamara Ilersich, Donna Vogel

1. 2018 - 2019 Local School Calendar

2. PVP Administration Time

3. Human Resources Report