



**Chilliwack  
School District**

**THE BOARD OF EDUCATION  
School District #33 (Chilliwack)**

**Regular Public Board Meeting**

**AGENDA**

**April 5, 2016**

**7:00 pm**

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**1. CALL TO ORDER – School District Office**

- 1.1. Call to Order
- 1.2. **Welcome and Acknowledgment of Traditional Stó:lō Territory**
- 1.3. Adoption of the Agenda  
(THAT the agenda be adopted as circulated.)
- 1.4. Approval of the Minutes  
(THAT the minutes of the March 8, 2016, meeting be approved as circulated.)

**2. PRESENTATIONS**

- 2.1. Bowls of Hope
- 2.2. Starfish Backpacks

**3. PUBLIC PARTICIPATION**

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

**4. ACTION ITEMS**

- 4.1. Framework for Enhancing Student Learning

**5. INFORMATION ITEMS**

- 5.1. BCSTA Report
- 5.2. Superintendent's Report
- 5.3. Trustee Reports
- 5.4. Meeting Summary
- 5.5. Future Board of Education Meeting Date April 19, 2016

**6. PUBLIC PARTICIPATION**

(Items from the floor are limited to 5 minutes per speaker to a maximum of 30 minutes.)

## **7. ADJOURNMENT**



**MINUTES OF THE REGULAR MEETING  
The Board of Education  
School District #33 (Chilliwack)**

**Date of Meeting:** Tuesday, March 8, 2016

**Location:** School District Office

**Members Present:**

Chair	Mrs. S. Dyck
Vice-Chair	Mr. D. Coulter
Trustee	Mr. P. McManus
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. W. Krahn
Trustee	Mr. B. Patterson

**Staff Present:**

Superintendent	Ms. E. Novak
Secretary Treasurer	Mr. Gerry Slykhuis
Assistant Superintendent	Mr. R. Arul-pragasam
Executive Assistant	Mrs. C. Pratt

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**1. CALL TO ORDER - School District Office**

**1.1. Call To Order**

The Board Chair called the meeting to order at 7:05 p.m.

**1.2. Adoption of the Agenda**

**46.16** Moved By: Trustee Coulter  
Seconded By: Trustee Krahn

THAT the agenda be approved as circulated.

**1.3. Welcome and Acknowledgment of Traditional Stó:lō Territory**

**1.4. Approval of Minutes**

**47.16** Moved By: Trustee Maahs  
Seconded By: Trustee Patterson

THAT the minutes of the February 23, 2016 meeting be approved as circulated.

**CARRIED**

**2.** The Presentation scheduled for this meeting was rescheduled to a later date.

**3. PUBLIC PARTICIPATION**

An opportunity was provided for public participation.

**4. ACTION ITEMS**

**4.1. 2016-2017 Calendar**

**48.16** Moved By: Trustee Coulter  
Seconded By: Trustee Neufeld

THAT the Board of Education approve the 2016 – 2017 Local School Calendar as presented.

**CARRIED**

**4.2. Budget Committee Report**

**49.16** Moved By: Trustee McManus  
Seconded By Trustee Neufeld

THAT the Board of Education receive the Budget Committee Meeting Report of February 25, 2016.

**CARRIED**

**4.3. Education Policy Advisory Committee Report**

**50.16** Moved By: Trustee Neufeld  
Seconded By: Trustee McManus

THAT the Board of Education receive the Education Policy Advisory Committee Meeting Report of March 1, 2016.

**CARRIED**

**4.3.1 Policy 523 – School Fees**

**51.16** Moved By: Trustee Neufeld  
Seconded By: Trustee Coulter

THAT the Board of Education approve Policy 523 – School Fees as amended.

**CARRIED**

**Amendment to the Policy**

**52.16** Moved By: Trustee Maahs  
Seconded By: Trustee McManus

THAT the second paragraph be amended to *“Students shall not be charged for any instruction, activity, program and/or resource materials deemed necessary to participate in that program, subject to exceptions authorized by the School Act and the School Board Fees Ministerial Order”*,

**CARRIED**

**For: Coulter, McManus, Maahs, Patterson, Krahn  
Opposed: Neufeld**

**4.3.2 Policy 524 – Physical Restraint of Students****53.16**

Moved By: Trustee Neufeld  
Seconded By: Trustee Coulter

THAT the Board of Education approve Policy 524 – Physical Restraint of Students as amended.

**Amendments to the policy****54.16**

Moved By: Trustee Krahn  
Seconded By: Trustee Neufeld

THAT the sentence *“Physical restraint is an extraordinary emergency procedure and will not be used as punishment, discipline or treatment.”* be inserted at the end of Paragraph 2.

**CARRIED****55.16**

Moved By: Trustee Krahn  
Seconded By: Trustee Neufeld

THAT the sentence *“Seclusion is an extraordinary emergency procedure and will not be used as punishment, discipline or treatment.”* be inserted at the end of Paragraph 3.

**CARRIED****56.16**

Moved By: Trustee Krahn  
Seconded By: Trustee Neufeld

THAT the final sentence of the policy be deleted.

**CARRIED****4.3.3 Policy 608 – Assistance Dogs in Schools****57.16**

Moved By: Trustee Neufeld  
Seconded By: Trustee Krahn

THAT the Board of Education approve Policy 608 – Assistance Dogs in Schools as presented.

**CARRIED****4.4. Board/Authority Authorized Courses****58.16**

Moved By: Trustee Maahs  
Seconded By: Trustee Neufeld

THAT the Board of Education approve the Board/Authority Authorized Courses – Equine Studies 10, Introduction to Forensic Science 1, and Introduction to Forensic Science 2.

**CARRIED****5. INFORMATION ITEMS****5.1. Preliminary Budget Assumptions 2016 – 2017**

Secretary Treasurer Gerry Slykhuis provided an overview of the Preliminary Budget Assumptions for 2016 – 2017.

**5.2. BCSTA Report**

An opportunity was provided for BCSTA Representative Barry Neufeld to provide an update.

**5.3. Superintendent's Report**

Superintendent Novak, in her report, updated the Board about the Alternate Education Review process. Ms. Novak also shared information about concerns raised provincially regarding how schools and districts have been issuing Evergreen Certificates and the resulting recent changes to the BC Ministry of Education Student Credentials Order in the School Act. Also highlighted was the recent Chilliwack Secondary School staff team trip to Cairo, Egypt where, through invitation, they worked with an International School staff supporting professional development in the area of assessment. Feedback received was extremely positive - transformational for staff and for presenters and there may be an opportunity for school twinning in the future.

**5.4. Trustee Reports****Trustee Coulter reported on the following:**

- Attended weekly Chair/Vice-Chair Planning Meetings
- Attended the Alternate Education review meeting at Stó:lō and found all the positive feedback quite powerful
- Attended Aboriginal Education Advisory Committee Meeting

**Trustee Dyck reported on the following:**

- Attended weekly Chair/Vice-Chair Planning Meetings
- Attended DPAC Meeting

**Trustee McManus reported on the following:**

- Attended Budget Committee Meeting
- Visited Promontory Elementary
- Visited Cheam Elementary
- Attended CYC Meeting
- Visited the school at Ford Mountain Correctional Centre
- Visited Rosedale Traditional Community School District 33 Chilliwack
- Attended All Leaders Meeting
- Visited Chilliwack Middle School

**Trustee Maahs reported on the following:**

- Met with Jane Ulyot to review reading program
- Attended two parent sessions for the Alternate Ed. Review, specifically mentioned all the positive feedback about Chuck Lawson and Troy Gibbs.

**Trustee Neufeld reported on the following:**

Had nothing to report.

**Trustee Krahn reported on the following:**

- Attended the Budget Committee Meeting
- Attended and thoroughly enjoyed a Senior Boys' Basketball Game at G.W. Graham. Great team play and very strong skill
- Visited and toured G. W. Graham to connect with staff and to wish the coach and Boys team well, Graham is currently ranked first in Double AA at the Provincial Level.
- Visited Chance to connect with staff
- Congratulations to the Graham Girls' and Boy' Senior Basketball Teams. The Senior Girls placed 8th at the Provincial Level
- The Senior Boys play their first game in the BC High School Basketball Tournament at the Langley Events Centre on Wednesday, their first game begins at 10:00am tomorrow. There will be a Fan Bus heading into Langley. I will be attending...I invite you to join me! I want to extend my very best wishes to the Senior Boys.
- I also want to thank the many coaches in our District who unselfishly share their skills, their passion and their time around athletics and provide so many students with athletic opportunities to learn and excel at these skills!!

**Trustee Patterson reported on the following:**

Had nothing to report.

**5.5. February 23, 2016 In-Camera Board Meeting Summary**

Trustees: Silvia Dyck, Heather Maahs, Dan Coulter, Paul McManus, Barry Neufeld, Walt Krahn, Bob Patterson

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam, Maureen Carradice, Carrie Pratt

1. Human Resources Report
  - a. TTOC Call out process
2. BCPSEA Report
3. Strategic Staffing

**5.6. Future Board of Education Meeting Date**

Tuesday, April 5, 2016  
7:00 pm  
School District Office

**6. SUPPLEMENTARY PUBLIC PARTICIPATION**

Leanne Clarke, CTA President, shared concerns regarding MyEd, Computer Coding in schools, the new curriculum, TTOC's, budget cuts and the School Fees Policy. Leanne urged the Board to lobby the Ministry about the lack of funding in public education.

**7. ADJOURNMENT**

**59.16**

Moved By: Trustee Patterson  
Seconded By: Trustee Krahn

THAT the meeting be adjourned at 9:25 p.m.

**CARRIED**

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Board Chair

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Secretary-Treasurer



## BOARD OF EDUCATION

### PRESENTATION

**DATE:** April 5, 2016  
**TO:** Board of Education  
**FROM:** Cindy Waters  
**RE:** **BOWLS OF HOPE**

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Cindy Waters will present information about the Chilliwack Bowls of Hope Society and its Feed the Children Program.

## BOARD OF EDUCATION

### PRESENTATION

**DATE:** April 5, 2016  
**TO:** Board of Education  
**FROM:** Jane Ullyot  
**RE: STARFISH BACKPACK PROGRAM**

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Jane Ullyot will present information about the Starfish Backpack Program.

## BOARD OF EDUCATION

### DECISION REPORT

**DATE:** April 5, 2016  
**TO:** Board of Education  
**FROM:** Evelyn Novak, Superintendent  
**RE:** **FRAMEWORK FOR ENHANCING STUDENT LEARNING**

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#### RECOMMENDATION

THAT the Board of Education approves the SD33 Framework for Enhancing Student Learning Plan and subsequently be submitted to the Ministry of Education.

#### MINISTRY OF EDUCATION INFORMATION

- March 2016: Draft Framework for Enhancing Student Learning Plan to be submitted to Ministry.
- May 2016: Ministry to refine initial provincial policy **Framework for Enhancing Student Learning**, based on partner feedback, and post on Ministry Website.
- 2016/2017 School Year: District, School Plans and evidence developed under the new Framework posted on each district and school website.
- Ministry Draft Policy Framework for Enhancing Student Learning Elements:
  1. System-Wide Vision and Focus
  2. Meaningful and Effective Planning for Continuous Improvement
  3. Meaningful and Effective Communication of Evidence
  4. Linkages with Local Agreements
  5. System-Wide Capacity Building

## **FRAMEWORK FOR ENHANCING STUDENT LEARNING PLAN**

### **1. *System-Wide Vision and Focus* - STRATEGIC PLAN 2016-2021**

- Developed in consultation involving staff, parents, partner groups, students, focus groups, community and a survey.
- Sets priorities, goals, outcomes/measures, targets and strategies. (Attachment)

### **2. *Meaningful and Effective Planning for Continuous Improvement* - SCHOOL PLANS**

- School plans aligned with District Strategic Plan priorities and goals.
- School plans to be developed in consultation with staff and shared with Parent Advisory Councils.
- Posted on school websites annually, beginning October 2016.

### **3. *Meaningful and Effective Communication of Evidence* - ACHIEVEMENT REPORT**

- Presented to Board annually, beginning December 2016.
- Information and data, related to M/F students, Aboriginal students, Children in Care, to be presented as sub-categories of All Students, in the Achievement Report.
- District plan consultation and results to be shared with District Parent Advisory Council, following Board report.
- School plan consultation and results to be shared with School Parent Advisory Councils prior to posting on school websites.

### **4. *Linkages with Local Agreements* - ABORIGINAL ENHANCEMENT AGREEMENT**

- Report, information and data to be shared with Aboriginal Education Advisory Council, in winter/spring 2017, following Board report.
- Highlights to be shared annually with Aboriginal Chiefs/leadership.

### **5. Information shared with Community Partnerships – Ministry of Child and Family Development, Pacific Community Resources, Chilliwack Community Services.**

### **6. *System-Wide Capacity Building* - CAPACITY BUILDING**

- Professional development focus, based on Strategic Plan priorities and goals, for Principal/Vice Principals.
- Annual Partners-In-Learning Conference forums.
- Teacher-Leader Development Series – targeted teacher leaders, leadership development, in collaboration with Fraser-Cascade.

- Professional development supports for all staff, based on Strategic Plan priorities and goals.
- On-going consultation with Chilliwack Teacher's Association and CUPE Support Staff Union.
- Student leadership development/district student advisory council development through district student leadership forum.
- Regional collaboration with Fraser Valley School Districts.

## BOARD OF EDUCATION

### BOARD REPORT

**DATE:** April 5, 2016

**TO:** Board of Education

**FROM:** Barry Neufeld, BCSTA Representative

**RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT**

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This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).

## BOARD OF EDUCATION

### STAFF REPORT

**DATE:** April 5, 2016  
**TO:** Board of Education  
**FROM:** Evelyn Novak, Superintendent  
**RE:** **SUPERINTENDENT'S REPORT**

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This time is provided for a report from Superintendent Novak.

## MEETING SUMMARY

### **In-Camera Meeting – March 8, 2016**

Trustees: Silvia Dyck, Dan Coulter, Paul McManus, Heather Maahs, Barry Neufeld, Walt Krahn, Bob Patterson

Staff: Evelyn Novak, Gerry Slykhuis, Maureen Carradice, Rohan Arul-pragasam, Carrie Pratt

1. Human Resources Report
2. BCPSEA Report
3. Strategic Staffing Plan