



**THE BOARD OF EDUCATION
School District #33 (Chilliwack)
Regular Public Board Meeting
AGENDA
January 30, 2018
7:00 pm**

1. CALL TO ORDER – School District Office

- 1.1. Call to Order - **Welcome and acknowledgment of Stó:lō territory**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the January 16, 2018 Regular Public Board meeting be approved as circulated.)

2. QUESTION PERIOD

3. PRESENTATION

- 3.1. Chilliwack Secondary School Hairstylist Program

4. ACTION ITEMS

- 4.1. Budget Committee Report
- 4.2. 2017 – 2018 Amended Annual Budget – 1st Reading

5. INFORMATION ITEMS

- 5.1. Reconfiguration – Implementation Advisory Committee Report
- 5.2. Quarterly Financial Report
- 5.3. BCSTA Report
- 5.4. Superintendent's Report
- 5.5. Trustee Reports
- 5.6. Meeting Summary
- 5.7. **Next Board of Education Meeting: February 13, 2018 – 7:00 p.m.**

6. QUESTION PERIOD ON AGENDA ITEMS

7. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, January 16, 2018

Location: School District Office

Members Present:

Chair	Mr. P. McManus
Vice-Chair	Mr. W. Krahn
Trustee	Mr. D. Coulter
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. B. Patterson

Member Absent:

Trustee	Mrs. S. Dyck (Medical Leave)
---------	------------------------------

Staff Present:

Superintendent	Ms. E. Novak
Secretary Treasurer	Mr. G. Slykhuis
Assistant Superintendent	Mr. R. Arul-pragasam
Assistant Secretary Treasurer	Mr. M. Friesen
Executive Assistant	Ms. D. Vogel

1. CALL TO ORDER - School District Office

1.1. Call to Order

The Board Chair called the meeting to order at 7:00 p.m. - **Welcome and Acknowledgment of Traditional Stó:lō Territory.**

Board Chair McManus informed the public of Trustee Dyck's Medical Leave of Absence for the next number of months, which was approved by the Board during its In-Camera Meeting.

1.2. Adoption of the Agenda

5.18 Moved by: Trustee Krahn
Seconded by: Trustee Coulter

That the agenda be adopted as circulated.

CARRIED

1.3. Approval of the Minutes

6.18 Moved by: Trustee Neufeld
Seconded by: Trustee Krahn

THAT the minutes of the December 5, 2017 Special Regular Board meeting (Elections) and December 5, 2017 Regular Public Board meeting be approved as circulated.

CARRIED

Board Chair McManus read the "Board of Education Message in Support of Students, Staff and SOGI 123," which is posted on the School District Website.

2. QUESTION PERIOD

Questions were received regarding:

- Trustee remuneration
- Bullying
- Support for the Chair of DPAC
- Censure of Trustee Neufeld
- Community trust in the Board
- The Board's responsibilities under the School Act and the Human Rights Code

The following individuals provided their names:

1. Clara Luper
2. Paul Ericson
3. Morgane Oger

Answers by Board Chair Paul McManus, other Trustees and district administration were as follows:

- All Trustees are currently receiving remuneration
- The Board has confidence that educators are dealing effectively with bullying
- The Board is working towards maintaining a positive relationship with parents and DPAC
- Trustee Neufeld has not been censured
- The Board's primary concern is student success and the Board continues to work with partners in education to achieve student success, including live streaming of Board Meetings and Board Committees with community membership
- The Board will seek clarification of its responsibilities under the School Act and Human Rights Code

3. PRESENTATION – GW GRAHAM & EDUCATION CENTRE – UFV PARTNERSHIP

Principals Chuck Lawson and Sean Wicker and Teacher Ryan Pastorchik provided a presentation on the GW Graham & Education Centre partnership with the University of the Fraser Valley.

The Explore Trades program started at the Education Centre in September 2015. This year the program expanded to GW Graham Middle Secondary School with two cohorts of sixteen students participating in the program. Explore Trades is an experience-based learning program that includes a partnership with the University of the Fraser Valley. Cohorts of students are enrolled in classes at the UFV Trades Centre for a 12-week program. The program enables students to experience various trades programs offered at UFV. The UFV experience is enhanced at the

Education Centre and GW Graham by students building on their skill set with real-world trades experiences at school and throughout our community.

Presentation:

1. Overview of partnerships with UFV
2. Review of data for the Explore Trades program and graduation rates at the Education Centre
3. Work Experience and the Regional Career Program enhancing the UFV partnership
4. Advantages to accessing the UFV facilities and the strength in having students attending classes at a post-secondary school
5. Sharing student experiences

The development of the Explore Trades program has been a team effort. Members of the team include teachers Ryan Pastorchik and Steve Link, Education Assistants James Braun and Fritz Atkinson, the administration teams from the Education Centre and GW Graham, UFV instructor David Huesken, Associate Dean of Applied and Technical Studies Rolf Arnold, school district maintenance leaders and, of course, our students. As we go forward, we hope to continue building the team and maintaining the district's support.

4. **ACTION ITEMS**

4.1. **Motion to Suspend Meeting**

7.18 Moved by: Trustee Maahs
Seconded by: Trustee Neufeld

THAT the Board of Education suspend the meeting.

DEFEATED

For: Trustee Maahs, Trustee Neufeld

Opposed: Trustee Coulter, Trustee Krahn, Trustee McManus, Trustee Patterson

4.2. **2018 – 2019 Local School Calendar – Public Feedback**

8.18 Moved by: Trustee Krahn
Seconded by: Trustee Neufeld

THAT the Board of Education approve the Draft 2018–2019 Local School Calendar as outlined, for feedback from employees, parents and public.

CARRIED

5. **INFORMATION ITEMS**

5.1 **Strategic Plan Update – Student Achievement Data**

Assistant Superintendent Rohan Arul-pragasam and Directors of Instruction Janet Hall and Kirk Savage provided a Strategic Plan Update as it relates to the following priorities:

Priority	Improving student achievement and well-being through high quality instruction. (Instruction)		
Goal	All students to meet or exceed grade level expectations in literacy and numeracy.		
Outcome/Measure	Description	Baseline Value	Target Value
	<ul style="list-style-type: none"> ✓ Provincial Assessments ✓ Graduation Rates ✓ District Literacy Assessments ✓ District Numeracy Assessment(s) 	Current Provincial Assessments Current District & School Graduation Rates RAD 3: NYM - 5%, FM/E - 64% RAD 6: NYM - 5%, FM/E - 55% RAD 8: NYM – TBD, FM/E - 52% PM Benchmarks (Gr. 2): NYM - 12%, FM/E - 75% PM Benchmarks (Gr. 3): NYM - 10%, FM/E - 78% Develop District Measures	Achievement At or Above Provincial Average Achievement At or Above Provincial Average RAD 3: NYM-2%, FM/E-75% RAD 6: NYM – 2%, FM/E – 65% RAD 8: NYM – TBD, FM/E – 65% PM Benchmarks (Gr. 2): NYM – 5%, FM/E – 85% PM Benchmarks (Gr. 3): NYM-2%, FM/E - 85% Develop District Measures

The report detailed student achievement data from the 2016/2017 school year. The data was focused on the measures identified in the Strategic Plan in relation to our priority of ***“Improving Student Achievement and Well Being Through High Quality Instruction.”*** Included in the report was a summary analysis of the data as well as an overview of actions taken by staff to address concerning trends.

5.2 **BCSTA Report**

Trustee Coulter provided an update on the BC School Trustees' Association.

5.3 **Superintendent's Report**

With the start of a new year, Superintendent Novak took the opportunity to provide some highlights regarding the Year in Review September 2017 – December 2017:

- Reconfiguration
- Online E-Registration
- Curriculum and Instruction
- Curriculum Implementation Grades 10-12
- Restored Collective Agreement Language
- Facilities – Promontory Addition

5.4 Trustee Reports

Trustee Krahn reported on the following:

- December 13th – Christmas Concert at Unsworth Elementary.
- December 15th – Christmas Sing-A-Long at Cheam Elementary.
- December 20th – Christmas Concert at East Chilliwack Elementary.
- December 21st – Christmas Concert at Cultus Lake.
- January 15th – Attended Chair/Vice-Chair Planning Meeting.
- January 15th – Attended the SOGI 123 Information Session.
- January 15th – Visited Sardis Secondary to develop a plan with Dan Heisler for Liaison, including meeting with Leadership Students.
- January 16 – Visited Promontory Heights to connect with Administration and tour the new addition.

5.5 December 5, 2017 In-Camera Board Meeting Summary

Trustees: Paul McManus, Walt Krahn, Dan Coulter, Silvia Dyck, Heather Maahs, Barry Neufeld, Bob Patterson

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-Pragasam, Tamara Ilersich, Donna Vogel

1. 2018 – 2019 Local School Calendar
2. PVP Administration Time
3. Human Resources Report

5.6 Next Board of Education Meeting Date

**Regular Board Meeting
Tuesday, January 30, 2018
7:00 pm
School District Office**

6. QUESTION PERIOD ON AGENDA ITEMS

Questions were received regarding:

- Avenues in the district for gifted students
- Environmental education programs
- Tracking of students from ITA and apprenticeship programs

Answers by Board Chair Paul McManus, other Trustees and district administration were as follows:

- Students are assessed when they present as gifted and teachers receive support in teaching gifted students

- The district is working on several outdoor education options and looks forward to implementing more opportunities for students
- The district will look into data regarding outcomes for students in ITA and apprenticeship programs

7. **ADJOURNMENT**

The meeting was adjourned at 9:37 p.m.

Board Chair

Secretary-Treasurer

BOARD OF EDUCATION

PRESENTATION

DATE: January 30, 2018
TO: Board of Education
FROM: Anna Portman, Brian Fehlauer, Sharon Bernard
RE: **CSS Hairstylist Program**

BACKGROUND:

The Chilliwack Secondary Hairstylist Program began in February, 2017. This program was part of the vision for Chilliwack Secondary with respect to the building of the new facility. It has taken a few years of working with the Industry Training Authority to receive preliminary accreditation and begin enrolling students into the program. This past year, the program has received full accreditation and, therefore, can enroll students for the next five years. There are 20 seats available to students in each cohort and, upon successful completion of the program, the students will have received their Hairstylist Level 1 Foundations Certification.

Presentation:

1. Overview of the Program
2. Highlights and Work Experience
3. Special Events
4. Community Outreach
5. Credits and Certifications
6. Student Experiences

The Chilliwack Secondary Hairstylist Program has been an excellent addition to the already existing programs at the school. The program has provided a pathway to graduation for a number of students. These students have also graduated with significant work experience and job ready skills.

BOARD OF EDUCATION

DECISION REPORT

DATE: January 30, 2018
TO: Board of Education
FROM: Paul McManus, Budget Committee Chair
RE: **BUDGET COMMITTEE REPORT**

RECOMMENDATION:

THAT the Board of Education receive the Budget Committee Meeting Report of January 18, 2018 as presented.

REPORT OF THE BUDGET COMMITTEE

Meeting Held Thursday, January 18, 2018 – 4:00 p.m.

School District Office

Attendance:

Committee Members:	Paul McManus Walt Krahn Bob Patterson Glenn Froese Shana Kirkland Ed Klettke Allan Van Tassel Jasmine Chinna Quinn Ingham	Committee Chair Trustee Trustee Community Rep CUPE CTA Management Group Student Rep – GWG Student Rep – GWG
Staff:	Evelyn Novak Gerry Slykhuis Mark Friesen Cathy Meeres	Superintendent Secretary Treasurer Assistant Secretary Treasurer Executive Assistant (Recorder)
Regrets:	Avrie Gauthier Catherine Petek Francesca Shannahan Sandra Victor Jim Edgcombe Michelle McGrath	Student Rep – CSS Student Rep – CSS Community Rep Ab Ed Advisory Committee CPVPA DPAC
Also Attending:	Heather Maahs	Trustee

1. Call to Order

Chair McManus called the meeting to order at 4:05 p.m. Chair McManus welcomed those in attendance.

2. Approval of Agenda

Mover: Walt Krahn
Secunder: Bob Patterson

THAT the agenda be approved as circulated.

CARRIED

3. **Approval of Minutes**

Mover: Walt Krahn

Secunder: Bob Patterson

THAT the minutes of the November 27, 2017 meeting be approved as circulated.

CARRIED

4. **Budget Timelines**

Gerry Slykhuis, Secretary Treasurer, provided information and timelines regarding the Amended budget and Preliminary budget processes.

5. **Amended Annual Budget Review 2017/18**

The Secretary-Treasurer and Assistant Secretary Treasurer provided an overview of the Amended budget document showing an overall balanced budget and comparison data regarding Revenue, Wages & Benefits, Supplies & Services, Capital Expenditures and Reserve Transfers. Explanation was provided for any significant changes to the budget since the Preliminary Budget was approved last spring.

A reserve summary showed a comparison of unrestricted and restricted reserves over the years. Overall, the District has approximately \$1.5 million in unrestricted reserves and \$61 million in restricted reserves. \$2.5 million was transferred out to cover Capital expenditures; \$1.9 million transferred in from Internally Restricted Reserves and \$3.3 million transferred in from Operating Reserves to balance the budget. Based on the Amended Budget, unrestricted reserves are projected to be at \$1.5 million at the end of 2017/18. The Board is currently working on developing a Surplus Policy.

The Amended Budget will be presented to the Board of Education on January 30, 2018 for first reading.

6. **December Quarterly Financial Report**

The Secretary Treasurer reviewed the Quarterly Financial Report of December 31, 2017 reviewing the revenue and expense items. This report, based on the Draft Amended Budget, shows an overall favourable variance of \$844,585 to date. Mark Friesen, Assistant Secretary Treasurer provided an explanation of Services and Supplies.

7. **Public Budget Presentation Planning**

A public budget presentation will take place on Thursday, April 19, 2018, 7:00 pm - NLC Alumni Hall. The Committee reviewed and discussed the goals and comments from previous presentations. This year, the agenda will remain similar to last year including topics such as Budget Risks and Funding (how we receive it and how we decide to spend it).

8. **Budget Monitoring and Reporting Policy**

The Secretary Treasurer reviewed the draft Policy and Board Regulation on Budget Monitoring and Reporting and Committee members were encouraged to provide input and feedback. A copy of the draft Policy and Board Regulation along with an excerpt from the Ministry’s Financial Health Working Group document, “Financial Governance and Accountability” will be emailed to Committee members for further opportunity for input prior to presentation to the Board on January 30, 2018.

9. **Adjournment**

The meeting was adjourned at 5:39 p.m.

DRAFT

BOARD OF EDUCATION

DECISION REPORT

DATE: January 30, 2018
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: **2017-2018 AMENDED ANNUAL BUDGET – 1ST READING**

The Secretary Treasurer will present the 2017-2018 Amended Annual Budget for approval by the Board.

RECOMMENDATION:

THAT the Board of Education approve the first reading of 2017-2018 Amended Annual Budget Bylaw in the amount of \$157,123,324.

(Page 3 of the budget document)

Amended Annual Budget

School District No. 33 (Chilliwack)

June 30, 2018

School District No. 33 (Chilliwack)

June 30, 2018

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	15

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 33 (CHILLIWACK) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2017/2018 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 33 (Chilliwack) Amended Annual Budget Bylaw for fiscal year 2017/2018.
3. The attached Statement 2 showing the estimated revenue and expense for the 2017/2018 fiscal year and the total budget bylaw amount of \$157,123,324 for the 2017/2018 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2017/2018.

READ A FIRST TIME THE _____ DAY OF _____, 2018;

READ A SECOND TIME THE _____ DAY OF _____, 2018;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2018;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 33 (Chilliwack) Amended Annual Budget Bylaw 2017/2018, adopted by the Board the _____ DAY OF _____, 2018.

Secretary Treasurer

School District No. 33 (Chilliwack)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	13,586,535	13,820,100
Adult	108,563	154,813
Total Ministry Operating Grant Funded FTE's	13,695,098	13,974,913
Revenues	\$	\$
Provincial Grants		
Ministry of Education	137,410,049	141,854,823
Other	190,498	120,000
Municipal Grants Spent on Sites	1,697,626	
Tuition	1,411,000	1,436,000
Other Revenue	5,563,015	2,439,690
Rentals and Leases	350,000	400,000
Investment Income	306,000	281,000
Amortization of Deferred Capital Revenue	6,806,783	6,774,802
Total Revenue	153,734,971	153,306,315
Expenses		
Instruction	123,025,940	124,377,948
District Administration	3,994,645	3,953,177
Operations and Maintenance	22,829,916	21,777,427
Transportation and Housing	3,678,981	3,564,987
Total Expense	153,529,482	153,673,539
Net Revenue (Expense)	205,489	(367,224)
Budgeted Allocation (Retirement) of Surplus (Deficit)	5,141,301	1,612,709
Budgeted Surplus (Deficit), for the year	5,346,790	1,245,485
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		1,289,587
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	5,346,790	(44,102)
Budgeted Surplus (Deficit), for the year	5,346,790	1,245,485

School District No. 33 (Chilliwack)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	130,733,623	129,894,078
Special Purpose Funds - Total Expense	13,158,909	14,236,102
Capital Fund - Total Expense	9,636,950	9,543,359
Capital Fund - Tangible Capital Assets Purchased from Local Capital	3,593,842	2,345,000
Total Budget Bylaw Amount	157,123,324	156,018,539

Approved by the Board

Signature of the Chairperson of the Board of Education _____ Date Signed _____
Signature of the Superintendent _____ Date Signed _____
Signature of the Secretary Treasurer _____ Date Signed _____

DRAFT

School District No. 33 (Chilliwack)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>205,489</u>	<u>(367,224)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Local Capital	(3,593,842)	(2,345,000)
From Deferred Capital Revenue	<u>(9,511,352)</u>	
Total Acquisition of Tangible Capital Assets	<u>(13,105,194)</u>	<u>(2,345,000)</u>
Amortization of Tangible Capital Assets	<u>7,899,369</u>	7,852,904
Total Effect of change in Tangible Capital Assets	<u>(5,205,825)</u>	<u>5,507,904</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>(5,000,336)</u></u>	<u><u>5,140,680</u></u>

School District No. 33 (Chilliwack)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2018

	Operating Fund	Special Purpose Fund	Capital Fund	2018 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	7,665,339	73,261	55,579,917	63,318,517
Changes for the year				
Net Revenue (Expense) for the year	(2,624,551)		2,830,040	205,489
Interfund Transfers				
Local Capital	(2,516,750)		2,516,750	-
Net Changes for the year	<u>(5,141,301)</u>	-	<u>5,346,790</u>	205,489
Budgeted Accumulated Surplus (Deficit), end of year	<u>2,524,038</u>	<u>73,261</u>	<u>60,926,707</u>	<u>63,524,006</u>

School District No. 33 (Chilliwack)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	123,548,111	126,000,266
Other	120,000	120,000
Tuition	1,411,000	1,436,000
Other Revenue	2,400,961	2,369,690
Rentals and Leases	350,000	400,000
Investment Income	279,000	279,000
Total Revenue	128,109,072	130,604,956
Expenses		
Instruction	110,323,562	110,598,377
District Administration	3,994,645	3,953,177
Operations and Maintenance	13,182,820	12,225,531
Transportation and Housing	3,232,596	3,116,993
Total Expense	130,733,623	129,894,078
Net Revenue (Expense)	(2,624,551)	710,878
Budgeted Prior Year Surplus Appropriation	5,141,301	1,612,709
Net Transfers (to) from other funds		
Local Capital	(2,516,750)	(1,034,000)
Total Net Transfers	(2,516,750)	(1,034,000)
Budgeted Surplus (Deficit), for the year	-	1,289,587

School District No. 33 (Chilliwack)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	123,360,037	125,849,121
INAC/LEA Recovery	(1,922,541)	(1,861,470)
Other Ministry of Education Grants		
Pay Equity	864,624	864,624
Funding for Graduated Adults	120,000	120,000
Transportation Supplement	329,456	329,456
Return of Administrative Savings	603,535	603,535
Carbon Tax Grant	85,000	80,000
FSA Scoring	14,000	15,000
Benefit Funding	94,000	
Total Provincial Grants - Ministry of Education	<u>123,548,111</u>	<u>126,000,266</u>
Provincial Grants - Other	<u>120,000</u>	<u>120,000</u>
Tuition		
International and Out of Province Students	1,411,000	1,436,000
Total Tuition	<u>1,411,000</u>	<u>1,436,000</u>
Other Revenues		
LEA/Direct Funding from First Nations	1,922,541	1,861,470
Miscellaneous		
Energy Program	120,000	100,000
Print Shop	65,000	70,000
Distance Ed, Textbook & Course Fees	50,000	150,000
Bus Fees	120,000	83,000
Other Miscellaneous	123,420	105,220
Total Other Revenue	<u>2,400,961</u>	<u>2,369,690</u>
Rentals and Leases	<u>350,000</u>	<u>400,000</u>
Investment Income	<u>279,000</u>	<u>279,000</u>
Total Operating Revenue	<u><u>128,109,072</u></u>	<u><u>130,604,956</u></u>

School District No. 33 (Chilliwack)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2018

	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$
Salaries		
Teachers	52,976,543	54,187,061
Principals and Vice Principals	7,240,577	7,270,564
Educational Assistants	9,282,571	8,980,668
Support Staff	11,819,041	11,335,684
Other Professionals	2,767,229	2,836,407
Substitutes	7,889,519	8,337,924
Total Salaries	91,975,480	92,948,308
Employee Benefits	21,027,347	20,890,032
Total Salaries and Benefits	113,002,827	113,838,340
Services and Supplies		
Services	5,957,009	5,108,133
Student Transportation	10,100	9,100
Professional Development and Travel	1,139,046	914,025
Rentals and Leases	29,000	29,000
Dues and Fees	233,019	270,269
Insurance	377,000	303,500
Supplies	7,708,925	7,110,014
Utilities	2,276,697	2,311,697
Total Services and Supplies	17,730,796	16,055,738
Total Operating Expense	130,733,623	129,894,078

School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2018

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	42,438,045	1,033,666	2,657	622,969	-	5,223,214	49,320,551
1.03 Career Programs	104,743	-	-	447,529	72,352	9,784	634,408
1.07 Library Services	1,309,423	52,187	-	110,793	-	64,378	1,536,781
1.08 Counselling	2,002,865	-	-	-	-	229,112	2,231,977
1.10 Special Education	5,664,734	228,183	8,153,218	86,834	-	1,254,614	15,387,583
1.30 English Language Learning	774,737	26,761	-	-	-	8,254	809,752
1.31 Aboriginal Education	389,105	-	1,126,696	37,519	72,352	87,232	1,712,904
1.41 School Administration	-	5,578,612	-	2,532,643	324,440	91,639	8,527,334
1.60 Summer School	80,895	21,236	-	-	-	-	102,131
1.61 Continuing Education	86,071	-	-	18,002	-	-	104,073
1.62 International and Out of Province Students	125,925	109,990	-	21,003	-	-	256,918
1.64 Other	-	-	-	111,615	90,372	-	201,987
Total Function 1	52,976,543	7,050,635	9,282,571	3,988,907	559,516	6,968,227	80,826,399
4 District Administration							
4.11 Educational Administration	-	-	-	-	749,081	-	749,081
4.40 School District Governance	-	-	-	-	134,578	-	134,578
4.41 Business Administration	-	189,942	-	587,719	873,198	-	1,650,859
Total Function 4	-	189,942	-	587,719	1,756,857	-	2,534,518
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	-	-	-	75,005	375,457	4,058	454,520
5.50 Maintenance Operations	-	-	-	5,047,950	-	493,559	5,541,509
5.52 Maintenance of Grounds	-	-	-	567,983	-	40,106	608,089
5.56 Utilities	-	-	-	-	-	-	-
Total Function 5	-	-	-	5,690,938	375,457	537,723	6,604,118
7 Transportation and Housing							
7.41 Transportation and Housing Administration	-	-	-	159,941	75,399	-	235,340
7.70 Student Transportation	-	-	-	1,391,536	-	383,569	1,775,105
Total Function 7	-	-	-	1,551,477	75,399	383,569	2,010,445
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	52,976,543	7,240,577	9,282,571	11,819,041	2,767,229	7,889,519	91,975,480

School District No. 33 (Chilliwack)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2018

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2018 Amended Annual Budget	2018 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	49,320,551	11,616,208	60,936,759	6,900,588	67,837,347	69,221,362
1.03 Career Programs	634,408	143,159	777,567	536,025	1,313,592	1,326,710
1.07 Library Services	1,536,781	351,007	1,887,788	135,762	2,023,550	1,751,904
1.08 Counselling	2,231,977	485,106	2,717,083	1,800	2,718,883	2,828,622
1.10 Special Education	15,387,583	3,596,069	18,983,652	1,742,659	20,726,311	20,183,920
1.30 English Language Learning	809,752	195,220	1,004,972	24,508	1,029,480	1,037,901
1.31 Aboriginal Education	1,712,904	410,263	2,123,167	635,179	2,758,346	2,693,228
1.41 School Administration	8,527,334	1,822,758	10,350,092	331,558	10,681,650	10,365,917
1.60 Summer School	102,131	23,225	125,356	3,370	128,726	68,965
1.61 Continuing Education	104,073	23,997	128,070	12,000	140,070	155,018
1.62 International and Out of Province Students	256,918	56,310	313,228	309,057	622,285	613,718
1.64 Other	201,987	41,955	243,942	99,380	343,322	351,112
Total Function 1	80,826,399	18,765,277	99,591,676	10,731,886	110,323,562	110,598,377
4 District Administration						
4.11 Educational Administration	749,081	109,988	859,069	96,659	955,728	1,026,121
4.40 School District Governance	134,578	3,228	137,806	151,979	289,785	296,613
4.41 Business Administration	1,650,859	315,073	1,965,932	783,200	2,749,132	2,630,443
Total Function 4	2,534,518	428,289	2,962,807	1,031,838	3,994,645	3,953,177
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	454,520	82,834	537,354	256,625	793,979	805,432
5.50 Maintenance Operations	5,541,509	1,228,723	6,770,232	2,375,500	9,145,732	8,127,775
5.52 Maintenance of Grounds	608,089	118,323	726,412	240,000	966,412	980,627
5.56 Utilities	-	-	-	2,276,697	2,276,697	2,311,697
Total Function 5	6,604,118	1,429,880	8,033,998	5,148,822	13,182,820	12,225,531
7 Transportation and Housing						
7.41 Transportation and Housing Administration	235,340	50,887	286,227	94,250	380,477	295,897
7.70 Student Transportation	1,775,105	353,014	2,128,119	724,000	2,852,119	2,821,096
Total Function 7	2,010,445	403,901	2,414,346	818,250	3,232,596	3,116,993
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	91,975,480	21,027,347	113,002,827	17,730,796	130,733,623	129,894,078

School District No. 33 (Chilliwack)

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2018

	<u>2018 Amended Annual Budget</u>	<u>2018 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	9,974,357	14,164,102
Other	498	
Other Revenue	3,162,054	70,000
Investment Income	22,000	2,000
Total Revenue	<u>13,158,909</u>	<u>14,236,102</u>
Expenses		
Instruction	12,702,378	13,779,571
Operations and Maintenance	456,531	456,531
Total Expense	<u>13,158,909</u>	<u>14,236,102</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2018

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	Service Delivery Transformation	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		233,161	29,775	222,030	11,084	1,636,888	18,565	35,852	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education	456,531	511,038					224,000	49,000	131,292
Other				70,000		3,000,000			
Investment Income				2,000		20,000			
	456,531	511,038	-	72,000	-	3,020,000	224,000	49,000	131,292
Less: Allocated to Revenue	456,531	744,199	29,775	72,000	11,084	3,018,750	242,565	84,852	131,292
Deferred Revenue, end of year	-	-	-	222,030	-	1,638,138	-	-	-
Revenues									
Provincial Grants - Ministry of Education	456,531	744,199	29,775		11,084		242,565	84,852	131,292
Provincial Grants - Other				70,000		2,998,750			
Other Revenue				2,000		20,000			
Investment Income									
	456,531	744,199	29,775	72,000	11,084	3,018,750	242,565	84,852	131,292
Expenses									
Salaries									
Teachers		168,210							35,231
Principals and Vice Principals								23,450	
Educational Assistants		407,674							
Support Staff							155,120		
Other Professionals									
Substitutes						15,000			1,762
	-	575,884	-	-	-	15,000	155,120	23,450	36,993
Employee Benefits		168,315				3,750	42,080	4,581	7,319
Services and Supplies	456,531		29,775	72,000	11,084	3,000,000	45,365	56,821	86,980
	456,531	744,199	29,775	72,000	11,084	3,018,750	242,565	84,852	131,292
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2018

	CommunityLINK	Coding and Curriculum Implementation	Priority Measures	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing	PRP-AMUT Residential	After School Support Initiative	SWIS	Miscellaneous Grants
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	66,687	55,839	186,008			522	16,183	826	498
Add: Restricted Grants									
Provincial Grants - Ministry of Education	702,668			524,491	6,730,050	7,794			
Other							76,295		
Investment Income									
	702,668	-	-	524,491	6,730,050	7,794	76,295	-	-
Less: Allocated to Revenue	769,355	55,839	186,008	524,491	6,730,050	8,316	92,478	826	498
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	769,355	55,839	186,008	524,491	6,730,050	8,316			
Provincial Grants - Other									498
Other Revenue							92,478	826	
Investment Income									
	769,355	55,839	186,008	524,491	6,730,050	8,316	92,478	826	498
Expenses									
Salaries									
Teachers			134,192		4,506,894	4,746			
Principals and Vice Principals				200,349					
Educational Assistants	576,229								
Support Staff				58,894					
Other Professionals				9,448					
Substitutes				2,105	796,266	237			
	576,229	-	134,192	270,796	5,303,160	4,983	-	-	-
Employee Benefits	133,250		51,816	29,039	1,426,890	2,421			
Services and Supplies	59,876	55,839		224,656		912	92,478	826	498
	769,355	55,839	186,008	524,491	6,730,050	8,316	92,478	826	498
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 33 (Chilliwack)

Amended Annual Budget - Changes in Special Purpose Funds
 Year Ended June 30, 2018

	<u>TOTAL</u>
	\$
Deferred Revenue, beginning of year	2,513,918
Add: Restricted Grants	
Provincial Grants - Ministry of Education	9,336,864
Other	3,146,295
Investment Income	<u>22,000</u>
	12,505,159
Less: Allocated to Revenue	<u>13,158,909</u>
Deferred Revenue, end of year	<u>1,860,168</u>
Revenues	
Provincial Grants - Ministry of Education	9,974,357
Provincial Grants - Other	498
Other Revenue	3,162,054
Investment Income	<u>22,000</u>
	13,158,909
Expenses	
Salaries	
Teachers	4,849,273
Principals and Vice Principals	223,799
Educational Assistants	983,903
Support Staff	214,014
Other Professionals	9,448
Substitutes	<u>815,370</u>
	7,095,807
Employee Benefits	1,869,461
Services and Supplies	<u>4,193,641</u>
	13,158,909
Net Revenue (Expense)	<u>-</u>

School District No. 33 (Chilliwack)

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2018

	2018 Amended Annual Budget			2018 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Ministry of Education	3,887,581		3,887,581	1,690,455
Other	70,000		70,000	
Municipal Grants Spent on Sites	1,697,626		1,697,626	
Investment Income		5,000	5,000	
Amortization of Deferred Capital Revenue	6,806,783		6,806,783	6,774,802
Total Revenue	12,461,990	5,000	12,466,990	8,465,257
Expenses				
Operations and Maintenance	1,737,581		1,737,581	1,690,455
Amortization of Tangible Capital Assets				
Operations and Maintenance	7,452,984		7,452,984	7,404,910
Transportation and Housing	446,385		446,385	447,994
Total Expense	9,636,950	-	9,636,950	9,543,359
Net Revenue (Expense)	2,825,040	5,000	2,830,040	(1,078,102)
Net Transfers (to) from other funds				
Local Capital		2,516,750	2,516,750	1,034,000
Total Net Transfers	-	2,516,750	2,516,750	1,034,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	3,593,842	(3,593,842)	-	
Total Other Adjustments to Fund Balances	3,593,842	(3,593,842)	-	
Budgeted Surplus (Deficit), for the year	6,418,882	(1,072,092)	5,346,790	(44,102)

BOARD OF EDUCATION

INFORMATION REPORT

DATE: January 30, 2018

TO: Board of Education

FROM: Bob Patterson, Trustee Co-Chair
Evelyn Novak, Superintendent

RE: RECONFIGURATION – IMPLEMENTATION ADVISORY COMMITTEE

BACKGROUND:

Committee Co-Chairs Trustee Bob Patterson and Superintendent Evelyn Novak will provide a summary of the Minutes of the January 23, 2018 Reconfiguration – Implementation Advisory Committee meeting.

**Meeting January 23, 2017
Minutes**

1. Welcome and Review of November 21, 2017 Minutes

Co-chair Trustee Bob Patterson welcomed Advisory Committee members. No questions were raised about the minutes of the November 21, 2017 Committee Meeting.

2. Reconfiguration Timeline

Co-Chair Superintendent Evelyn Novak presented an updated [Reconfiguration Timeline](#) that includes hyperlinks to related documents and has been posted on the district website. Committee Members were encouraged to continue to provide comments or questions regarding the Timeline as it remains a working document.

3. Staffing Process Update: LoU CTA, CUPE

Co-Chair Superintendent Evelyn Novak shared the following Timeline for Reconfiguration 2018 Teacher Staffing:

Date	Action
January 31	Assistant Superintendent provides staffing to HR
February 1	HR enters school staffing into new organization chart
February 2 & 5	HR and school supervisors will distribute school org charts with projected staffing for September 2018
February 5 – 26	School supervisors will work with schools around staffing/Dititing/positions to be posted
February 27 – March 2	HR will create a list to send out to teachers on March 2 of all "NEW" jobs that will be posted in the upcoming round of posting
March 5 – 9	Schools officially provide names of teachers who are taking A status
March 11 – 16	HR will work with schools to prep for postings
April 4	CTA and HR will hold a meeting for those teachers with A status
April 9 – 10	All Secondary postings released and hired on or before May 7
April 26 – 27	All Middle school postings released and hired on or before May 25
May 15 – 16	All Elementary school postings released and hired on or before June 7
June 11 – 18	Remainder of the postings and all others (domino and retirements) posted and hired on or before June 29

District Administration and CUPE will meet in the coming weeks to discuss Reconfiguration and CUPE staffing.

Questions/Comments:

- The possibility of group interviews given larger numbers of teachers moving schools.
- Whether Middle Schools EAs might have less hours due to a shorter instructional day for students. This will be examined by the district and school-based administration along with CUPE.

4. Report – Elementary School Implementation Working Committee

Director of Instruction Janet Hall reported that the Elementary Working Committee was unable to meet in January due to illness of Committee members.

Questions/Comments:

- Transition of Elementary students to Middle Schools.
- Agreement for the district to provide clarification, and communicate with parents regarding how student cohorts will transition and whether parents need to E-Register students in schools of choice.
- Confirmed that Watson parents have all selected their Middle School of Choice (Vedder Middle or Mount Slesse Middle).

5. Report – Middle School Implementation Working Committee

Principal Paula Gosal highlighted the work done at the middle level in preparation for Reconfiguration. The January, 2018 Middle Working Committee Report can be found here:

<https://www.sd33.bc.ca/middle-updates>

Questions/Comments:

- Fewer district Initiated Transfers anticipated at the Middle School Level.
- Consideration for additional funding for play structures at Rosedale Traditional Middle if the provincial government provides increased funding.
- Middle School is exploring staggered recess time for elementary and middle students.
- Parent information nights are planned for all Middle Schools.
- Will the walk limit change for grade 6 Middle School Students? Currently the Elementary limit is 3 km while the Middle limit is 4 km.

6. Report – Secondary School Implementation Working Committee

Assistant Superintendent Rohan Arul-pragasam and Vice Principal Sharon Bernard provided a report highlighting the work done at the secondary level in preparation for Reconfiguration. The January, 2018 Secondary Working Committee Report can be found here:

<https://www.sd33.bc.ca/secondary-updates>

Questions/Comments:

- What have other districts done in terms of district organization for athletics for grade 6s and grade 9s in the Middle School model?
- Concerns were raised about Middle School parents being charged an athletics fee. Ensuring equal opportunity for all students is an important consideration.
- Distance Education restructuring – Fraser Valley Distance Education School has been experiencing declining enrolment, as have other Distance Education schools in the province. The district is examining options to focus distance education programs and supports on local students.
- Will additional Department Heads be considered as is being done for athletics and administration?
- Secondary schools have also begun to hold parent information nights.

- Much planning is in progress to ensure smooth transitions for grades 8 and 9 students.

7. E-Registration Update

Assistant Superintendent Rohan Arul-pragasam provided an update on the E-Registration system, which opened in the district on January 15, 2018. E-Reg is for the following student registrations:

- Kindergarten
- Current student wishing to change schools or registering for a school of choice
- New to school district

E-Reg is easy for parents to use and assistance is provided for those who require it. E-Reg allows less opportunity for duplicate registrations and provides the district and schools with up to date information.

Questions/Comments:

- Will schools be closed after June 29 so that clerical can focus on work needing to be completed? Draw time for clerical staff will continue for July and August.
- How will clerical staff be supported with E-Registration, especially in schools with high levels of transiency? The district will have plans in place based on projections determined as a result of E-Registration.
- How is the district managing space? E-Registration will allow for planning.
- Consider a standardized voicemail message at all schools in the summer directing parents to the district office for registration questions.

8. Facilities Update

Co-Chair Superintendent Evelyn Novak noted the following planning and priorities for the district:

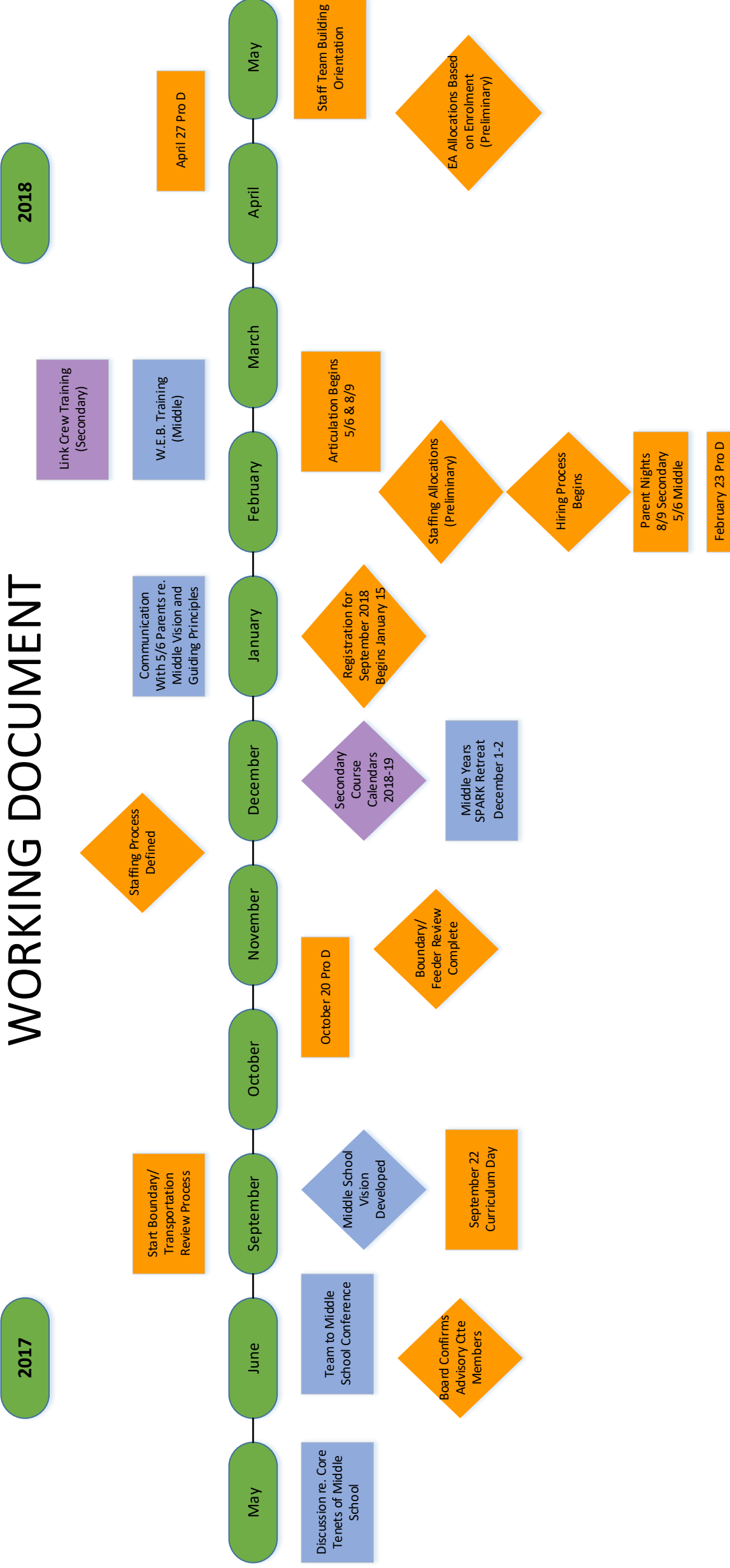
- Planning for facilities and portables at Middle and Secondary Schools is well underway.
- Planning is well underway for a new Southside school and the district is hopeful that funding will be provided in the next provincial budget.
- Other capital priorities being considered by the Board of Education include additional program spaces at GWG, as well as additional spaces at CSS and SSS, and more washroom spaces.
- The district may not be able to bus all students to schools of choice. Courtesy riders will continue to be “waited” until catchment students have been accommodated.
- The district Facilities Department is planning to ensure facilities are ready for fall, 2018.

9. Next meeting date: Tuesday, February 20, 2018, Computer Lab, 2nd Floor, Neighbourhood Learning Centre, 46361 Yale Road

RECONFIGURATION TIMELINE 2017 – 2018



WORKING DOCUMENT



School Committees and Reconfiguration Working Committees (Elementary, Middle, Secondary)

Reconfiguration – Implementation Advisory Committee



**Chilliwack
School District**

Chilliwack Middle Schools (Gr. 6 - 8)



AD Rundle Middle School
Principal: Scott Wallace
Vice Principal: Troy Gibbs
P: 604-792-4257



Chilliwack Middle School
Principal: Paula Gosal
Vice Principal: Jeff Dartnell
P: 604-795-5781



Mt. Slesse Middle School
Principal: Greg See
Vice Principal: Danielle Wicker
P: 604-824-7481



Rosedale Traditional Community
Principal: Paula Jordan
Vice Principal: Erin MacAstocker
P: 604-794-7124



Vedder Middle School
Principal: Gabbe D'Archangelo
Vice Principal: Carol Petek
P: 604-858-7141



The Chilliwack School District is a learning community of over 14,000 students, served by 1,800 teachers and support staff. Our diverse programs include elementary, middle and secondary neighbourhood schools as well as alternate and distance learning.

To learn more about our district, schools and programs visit:

School District No. 33 Chilliwack

www.sd33.bc.ca



**Chilliwack
School District**

Middle School Information



A Defining Period

The middle years (ages 10 - 14) represent the defining period when young adolescents develop their identity, values and worldview. It is vitally important that middle schools provide educational experiences that will guide students successfully through these formative years.

Values, Vision and Mission

In Chilliwack, we believe that all young adolescent learners will succeed through developmentally appropriate educational experiences. Our Middle Schools are committed to high quality instruction through a variety of meaningful learning experiences, creating strong connections within a safe and inclusive community and providing access to multiple support systems to meet the diverse needs of young adolescents.

According to Research, the Young Adolescent:

- Wants to believe in him/herself as a successful person.
- Wants to be liked, recognized and respected by adults and peers.
- Wants to do and learn things that are worthwhile, relevant and important to them.
- Needs vigorous physical activity.

Our Pillars:

Teaming – working with one or two other teachers to support a core group of students

Exploratory – providing students the opportunity to sample high interest courses

Advisory – dedicated instructional time with students to foster connectedness and positive relationships

Collaboration – ongoing inquiry based team work

Our Supports:

Family and Community Partnerships remain critical to the success of every student.

School Based Team – specialist and core educators meeting to support individual students.

Response to Intervention – instructional interventions to support diverse student learning needs.

Quality and Focused Professional Development to further delve into middle learning and support evidence based practices.



BOARD OF EDUCATION

INFORMATION REPORT

DATE: January 30, 2018
TO: Board of Education
FROM: Gerry Slykhuis, Secretary Treasurer
RE: QUARTERLY FINANCIAL REPORT

The Secretary Treasurer will present the Quarterly Financial Report - December 31, 2017.

Chilliwack School District

Quarterly Financial Report - July 1, 2017 to December 31, 2017

OPERATING FUND	Year-to-Date Jul 1, 2017 to Dec 31, 2017				AMENDED ANNUAL BUDGET 2017-2018
	Y-T-D BUDGET 2017/18	July to Dec ACTUALS	Variance Favourable (Unfavourable)	%	
REVENUE					
Provincial Grants, Ministry of Education	51,931,035	51,931,035	-	0.0%	123,609,182
LEA/Direct Funding From First Nations	768,540	768,540	-	0.0%	1,861,470
Provincial Grants, Other	48,000	55,700	7,700	16.0%	120,000
Offshore Tuition Fees	603,400	602,726	(674)	-0.1%	1,411,000
Other Revenue	300,000	300,294	294	0.1%	478,420
Rentals & Leases	175,000	176,990	1,990	1.1%	350,000
Investment Income	176,000	213,749	37,749	21.4%	279,000
Total Revenue	54,001,975	54,049,035	47,060	0.1%	128,109,072
EXPENSE					
Salaries					
Teachers	21,306,042	21,190,282	115,760	0.5%	52,976,543
Principals & Vice-Principals	3,385,993	3,369,759	16,234	0.5%	7,240,577
Education Assistants	3,838,657	3,689,402	149,255	3.9%	9,282,571
Support Staff	5,435,504	5,383,443	52,061	1.0%	11,819,042
Other Professionals	1,330,399	1,329,821	578	0.0%	2,767,229
Substitutes	3,290,320	2,780,601	509,720	15.5%	7,889,519
Total Salaries	38,586,915	37,743,308	843,607	2.2%	91,975,481
Employee Benefits	7,997,377	7,852,254	145,123	1.8%	21,027,347
Total Salary & Benefits	46,584,292	45,595,562	988,730	2.1%	113,002,828
Services & Supplies	7,719,523	7,853,169	(133,646)	-1.7%	17,730,796
Total Expense	54,303,815	53,448,731	855,084	1.6%	130,733,624
Net Revenue (Expense)	(301,840)	600,303	902,143		(2,624,552)

Chilliwack School District

Quarterly Financial Report - July 1, 2017 to December 31, 2017

OPERATING FUND	Year-to-Date Jul 1, 2017 to Dec 31, 2017				AMENDED ANNUAL BUDGET 2017-2018
	Y-T-D BUDGET 2017/18	July to Dec ACTUALS	Variance Favourable (Unfavourable)	%	
SERVICE & SUPPLIES BREAKDOWN:					
Services	2,612,560	2,413,993	198,567	7.6%	5,957,009
Student Transportation	4,430	2,013	2,417	54.6%	10,100
Professional Development & Travel	499,550	601,471	(101,921)	-20.4%	1,139,046
Rentals & Leases	12,719	6,966	5,753	45.2%	29,000
Dues & Fees	102,195	152,976	(50,781)	-49.7%	233,019
Insurance	342,172	342,172	(0)	0.0%	377,000
Supplies	3,380,897	3,570,318	(189,421)	-5.6%	7,708,925
Utilities	765,000	763,261	1,739	0.2%	2,276,697
Total Services & Supplies	7,719,523	7,853,169	(133,646)	-1.7%	17,730,796

BOARD OF EDUCATION

BOARD REPORT

DATE: January 30, 2018

TO: Board of Education

FROM: Dan Coulter, BCSTA Representative

RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT

This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).

BOARD OF EDUCATION

STAFF REPORT

DATE: January 30, 2018
TO: Board of Education
FROM: Evelyn Novak, Superintendent
RE: SUPERINTENDENT'S REPORT

This time is provided for a report from Superintendent Novak.

MEETING SUMMARY

In-Camera Meeting – January 16, 2018

Trustees: Paul McManus, Walt Krahn, Dan Coulter, Heather Maahs, Barry Neufeld, Bob Patterson

Trustee Absent: Silvia Dyck (Medical Leave)

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam, Tamara Ilersich, Donna Vogel

1. Personnel – Trustee Medical Leave of Absence
2. Request for Qualifications (RFQ) Process – Southside School
3. HR Report – Letter of Understanding with CTA re. Staffing for Reconfiguration
4. BCPSEA Report

Special In-Camera Meeting – January 18, 2018

Trustees: Paul McManus, Walt Krahn, Dan Coulter, Heather Maahs, Barry Neufeld, Bob Patterson

Trustee Absent: Silvia Dyck (Medical Leave)

Staff: Evelyn Novak, Gerry Slykhuis

1. Actions in Response to Expressions of Non-Confidence