



THE BOARD OF EDUCATION
School District #33 (Chilliwack)
Regular Public Board Meeting
AGENDA
December 5, 2017
7:00 pm

1. CALL TO ORDER – School District Office

- 1.1. Call to Order - **Welcome and acknowledgment of Stó:lō territory**
- 1.2. Adoption of the Agenda
(THAT the agenda be adopted as circulated.)
- 1.3. Approval of the Minutes
(THAT the minutes of the November 28, 2017 Regular Public Board meeting be approved as circulated.)

2. QUESTION PERIOD

3. ACTION ITEMS

- 3.1. Middle School Play Structures
- 3.2. Policy 514: Safe Schools

4. INFORMATION ITEMS

- 4.1. BCSTA Report
- 4.2. Superintendent's Report
- 4.3. Trustee Reports
- 4.4. Meeting Summary
- 4.5. **Next Board of Education Meeting: January 16, 2018 – 7:00 p.m.**

5. QUESTION PERIOD ON AGENDA ITEMS

6. ADJOURNMENT



**MINUTES OF THE REGULAR MEETING
The Board of Education
School District #33 (Chilliwack)**

Date of Meeting: Tuesday, November 28, 2017

Location: School District Office

Members Present:

Chair	Mr. P. McManus
Vice-Chair	Mr. W. Krahn
Trustee	Mr. D. Coulter
Trustee	Mrs. S. Dyck
Trustee	Mrs. H. Maahs
Trustee	Mr. B. Neufeld
Trustee	Mr. B. Patterson

Staff Present:

Superintendent	Ms. E. Novak
Secretary Treasurer	Mr. G. Slykhuis
Assistant Superintendent	Mr. R. Arul-pragasam
Assistant Secretary Treasurer	Mr. M. Friesen
Executive Assistant	Ms. D. Vogel

1. CALL TO ORDER - School District Office

1.1. Call to Order

The Board Chair called the meeting to order at 7:03 p.m. - **Welcome and Acknowledgment of Traditional Stó:lō Territory.**

1.2. Adoption of the Agenda

166.17 Moved by: Trustee Coulter
Seconded by: Trustee Krahn

That the agenda be adopted as circulated.

CARRIED

1.3. Approval of the Minutes

167.17 Moved by: Trustee Dyck
Seconded by: Trustee Maahs

THAT the minutes of the November 7, 2017 Regular Public Board meeting be approved as circulated.

CARRIED

Abstained: Coulter, Neufeld

2. QUESTION PERIOD

Questions regarding the BCSTA Trustee Academy, Trustee Neufeld, LGBTQ students and staff, and Reconfiguration were received. The following individuals provided their names:

1. Justine Hodge – DPAC Chair
2. Clint Johnston – BCTF 2nd VP
3. Morgane Oger – Trans Alliance Society Chair
4. Darren Stollings

Answers by Board Chair Paul McManus, other Trustees and District administration were as follows:

- Trustees Coulter, McManus and Patterson, along with Superintendent Novak, attended the BCSTA Trustee Academy, Trustees Dyck and Krahn were unable to attend due to scheduling conflicts.
- The Board of Education will work together to address concerns related to SOGI (Sexual Orientation and Gender Identity) 123 resources.
- The Board of Education strongly believes that its schools need to be safe and welcoming places for all students, regardless of their sexual orientation, gender identity, race, religion or background, and that all students deserve to be welcomed, included and respected in a safe learning environment while being fully and completely themselves.
- Plans are well underway for Reconfiguration – see the district website for plans and a Reconfiguration Timeline.

3. PRESENTATION – SARDIS SECONDARY AGRICULTURAL PROGRAM

Teachers Tania Toth and Joe Massie provided a presentation on the Sardis Secondary School Farm. Established in 2104, the Sardis Secondary School Farm is an outdoor teaching space for the Agriculture Program at Sardis Secondary School. This teaching area hosts five elementary classes and a Summer School Program open to all middle – high school level students in the district.

Presentation:

1. Expansion of the SSS Farm – from field to teaching center and sponsors
2. Expansion of the School Community Garden – five elementary classes and sponsors
3. Expansion of the Summer School Program – Enrichment in Education
4. Future expansions
5. Challenges

The development of the SSS Farm has been a team effort. Members of the team, in addition to teachers Tania Toth and Joe Massie, include our administration team, UFV professor Tom Baumann, school district maintenance leaders, elementary teachers, community sponsors, field experts and, of course, our students. As we go forward, we hope to continue building the team and maintaining the district's support.

4. ACTION ITEMS**4.1. McCreary Centre Adolescent Health Survey**

168.17 Moved by: Trustee Krahn

Seconded by: Trustee Coulter

THAT the Board of Education approve the participation of the Chilliwack School District in the 2018 McCreary Centre Society Adolescent Health Survey.

CARRIED

For: Coulter, Dyck, Krahn, McManus, Neufeld, Patterson

Opposed: Maahs

4.2. Audit Committee Report

169.17 Moved by: Trustee Krahn
Seconded by: Trustee Neufeld

THAT the Board of Education receive the Audit Committee Meeting Report of November 27, 2017 as presented.

CARRIED

4.3. Budget Committee Report

170.17 Moved by: Trustee McManus
Seconded by: Trustee Dyck

THAT the Board of Education receive the Budget Committee Meeting Report of November 27, 2017 as presented.

CARRIED

4.4. Relocation of Learning Services Department

171.17 Moved by: Trustee Dyck
Seconded by: Trustee Neufeld

THAT the Board of Education approve the relocation of the Learning Services Department to the former Fraser Valley Distance Education School (FVDES) site located at 49520 Prairie Central Road.

CARRIED

For: Coulter, Dyck, Krahn, McManus, Neufeld, Patterson

Opposed: Maahs

4.5. Board Policy Regarding Learning Resources

172.17 Moved by: Trustee Dyck
Seconded by: Trustee Coulter

THAT the Board of Education refer the issue of drafting a policy regarding Learning Resources to the Superintendent, as a result of the July 1, 2017 revised BC Ministry of Education policy clarifying the roles and responsibilities of the Ministry of Education and Boards with respect to the evaluation and selection of learning resources.

CARRIED

For: Coulter, Dyck, McManus, Krahn, Patterson

Opposed: Maahs, Neufeld

5. INFORMATION ITEMS

5.1 Reconfiguration – Implementation Advisory Committee Report

Committee Co-Chairs Trustee Bob Patterson and Superintendent Evelyn Novak provided a summary of the Minutes of the November 21, 2017 Reconfiguration – Implementation Advisory Committee meeting and activities of the Working Committees, and noted that plans and a Reconfiguration Timeline are located on the district website.

5.2 Quarterly Financial Report

Secretary Treasurer Gerry Slykhuis presented the Quarterly Financial Report of July 1, 2017 to September 30, 2017.

5.3 Budget Timelines

Secretary Treasurer Gerry Slykhuis reviewed the Budget timelines for 2017/18.

5.4 BCSTA Report

Board Chair Paul McManus provided a report on the British Columbia School Trustees Association Trustee Academy November 23-25, 2017.

5.5 Superintendent's Report

Superintendent Evelyn Novak reported on Chilliwack Youth in Trades and the SPARK Middle Years Retreat December 1-2, 2017.

Chilliwack Youth in Trades

- For the second year, SD33 is a proud recipient of a \$5,000 Award for being a TOP district performer in Youth in Trades programs.
- The Award is based on the number of registered Youth Apprentices in comparison to District size & average.
- The Chilliwack school district is one of only eight districts awarded the grant.
- The Award was presented at this year's ITA youth day that followed the Career Educators Conference last week.

SPARK Middle Years Retreat

- December 1 – team building with participants and how it can be implemented in school teams.
- Focus is the importance of Middle Schools and teamwork strategies.
- December 2 morning – Dru Tomlin, Association of Middle School Leaders, guiding conversations re. characteristics of young adolescents and 16 characteristics of an effective and Amazing Middle Grades School and specific strategies for curriculum delivery.
- December 2 afternoon – focus on teaming, transitioning and next steps.

SNAP

- An update was provided regarding other districts that are being trained by our Curriculum staff in the use of SNAP. A school in Saskatchewan as well as BC districts, including Abbotsford, Fraser Cascade, Mission, Nechako Lakes, and Peace River North and South are receiving training.

5.6 Trustee Reports

Trustee Coulter reported on the following:

- Attended the BCSTA Trustee Academy November 23-25.

Trustee Dyck reported on the following:

- Board Superintendent Performance Management Meeting.
- Dinner Meeting with City Council – re. Evans traffic, sidewalks, joint use, cooperation and improved communication.
- Participated as one of the judges for the Chilliwack Senior Hairdressing Projects; incredible talent and creativity.
- Continue sharing BCPSEA communications and progress.

Trustee Krahn reported on the following:

- Attended three Chair/Vice Chair Planning Meetings with the Senior Administrative Team.
- November 10th-Attended two meaningful Remembrance Assemblies: 8:30am at Vedder Middle and a 10:30am Assembly at Promontory Heights. Most impressed with the mindful, reflective and honoring tone. Great student participation and meticulous planning by staff. Thank you to all involved!
- November 11th-Attended the Remembrance Ceremony at the Vedder Road Cenotaph. It was my honor to lay a wreath on behalf of the Chilliwack School District.
- November 27th-Chaired the Audit Committee Meeting.
- Nov., 27th-Attended the Budget Committee Meeting.

Trustee Maahs reported on the following:

- Attended the Research Education Conference in Toronto November 10-11.
- The City of Chilliwack has hired a consultant to review traffic on Evans Road.
- The City of Chilliwack cancelled the Transportation Committee Meeting.

Trustee Patterson reported on the following:

- Met with City Officials about common interests and objectives. This meeting took place on November 8th.
- Co-chaired the Reconfiguration Implementation Advisory Committee Meeting on Tuesday, November 21st.
- Attended the BCSTA Academy in Richmond on November 23rd – 25th.
- Met with Kirk Savage and a parent about a school incident.
- Attended the Audit Committee Meeting on November 27th.
- Attended the Budget Committee Meeting on November 27th.
- Co-Chaired the Chilliwack Healthier Community Meeting on Tuesday, November 28th.
- Attended a Chilliwack Drug Addiction Awareness Meeting on November 28th.

5.7 November 7, 2017 In-Camera Board Meeting Summary

Trustees: Paul McManus, Walt Krahn, Silvia Dyck, Heather Maahs, Bob Patterson

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-Pragasam, Tamara Ilersich, Donna Vogel

1. Appointment of Community Members – Audit Committee
2. Appointment of Community Members – Budget Committee
3. Fraser Valley Distance Education School Staffing
4. CUPE Job Evaluation/Job Description Update
5. MoA Restored Language
6. HR Report

1. Freedom of Information and Protection of Privacy
2. TTOC Recruitment

5.8 Next Board of Education Meeting Date

Special Regular Board Meeting - Elections
Tuesday, December 5, 2017
6:30 pm
School District Office

Regular Board Meeting
Tuesday, December 5, 2017
7:00 pm
School District Office

6. QUESTION PERIOD ON AGENDA ITEMS

The following individuals asked questions and provided their names:

1. Jamie Benton
2. Malory Tomlinson
3. Paul Goertzen
4. Sandy Deviniack
5. Jessica Peters
6. Mohamed Rehmtulla
7. Ed Klettke – Vice-President CTA

Questions concerned:

- The state of plumbing at Cheam Elementary and other schools.
- Trustee Neufeld's role in the next 10 months.
- Sexual Orientation and Gender Identity (SOGI)
- Parent input on learning resources used in the schools.
- Starting the Secondary School day later in the morning so that students would get more sleep.
- How the spaces in the district office vacated by the Learning Services Department would be used.
- Ensuring that comments made during the Question Periods were in accordance with the BC Human Rights Code.

Answers by Board Chair Paul McManus, other Trustees and District administration were as follows:

- The taps are being fixed at Cheam Elementary and all schools are being inspected.
- Trustee Neufeld will continue with regular Board activities other than being a school liaison and member of the EPAC and Scholarship Committees.
- The Board will continue to have discussions regarding the implementation of SOGI 123 resources in the district.
- The district has strategies to ensure, through its educators in the schools, that learning resources support the curriculum and student success.
- The space in the district office will be used by staff and will provide needed meeting spaces.

- The Board will continue to do its best as a team to ensure that comments made during the Question Periods are respectful.

7. **ADJOURNMENT**

The meeting was adjourned at 9:55 p.m.

Board Chair

Secretary-Treasurer

BOARD OF EDUCATION

DECISION REPORT

DATE: December 5, 2017
TO: Board of Education
FROM: Evelyn Novak, Superintendent
RE: MIDDLE SCHOOL PLAY STRUCTURES

RECOMMENDATION:

THAT the Board of Education provide each Middle School (ADR, CMS, MSMS, VMS) with a base amount of \$75,000 for Middle School Play Structure capital costs. The district will install the structures.

BACKGROUND:

Chilliwack School District Middle Schools have limited outdoor play structures for students. CMS, ADR, and MSMS have no play structures. VMS has a traditional playground. Rosedale (K-9) has extensive playgrounds and play structures.

The base amount for each Middle School play structure will provide a significant starting place to begin the development of outdoor Middle School play spaces. We anticipate that PACs may have difficulty raising sufficient funds to cover such a large expenditure. The B.C. government is currently reviewing how school playgrounds are funded and built. Announced in October, their aim is to fund replacements and upgrades from the provincial education budget. If approved, the Minister has said that the playground fund will be included in the government's February 2018 budget.

With the reconfiguration of Chilliwack Middle Schools to grades six to eight in fall 2018, play structures have been identified by staff and parents as an emergent need for middle school students. Middle school students experience rapid growth and development during adolescence. As such, middle school playground equipment should focus on activities that promote exercise and social play. Ideally these activities are challenging yet achievable. For this reason, play structures for middle school students generally are different than the traditional playground equipment found on most elementary school sites.

Studies show that school age students who have at least 15 minutes of recess a day are better able to self-regulate and learn in classroom environments due to these 7 reasons:

1. Everyone needs a break
2. Recess increases focus
3. Natural light improves wellness
4. Recess reduces stress
5. Recess develops social skills
6. Exercise is healthy
7. Physical activity feeds the brain

Reference: Pica, Rae. (2010) Pathways to Family Wellness Magazine, Issue #25
<http://pathwaystofamilywellness.org/Children-s-Health-Wellness/why-kids-need-recess.html>

BOARD OF EDUCATION

DECISION REPORT

DATE: November 28, 2017

TO: Board of Education

FROM: Dan Coulter, Trustee

RE: **Policy 514 – Safe Schools and Other Policies that Reference the BC Human Rights Code**

NOTICE OF MOTION:

That the Board of Education refer [Policy 514 – Safe Schools](#) and all other policies that reference the BC Human Rights Code back to the Education Policy Advisory Committee to have all the Grounds of Protection under the BC Human Rights Code explicitly listed in the policies.

RATIONALE:

As the Board of Education, we must lead by example and show our community that we take the human rights of our students seriously.

BOARD OF EDUCATION

BOARD REPORT

DATE: December 5, 2017

TO: Board of Education

FROM: Barry Neufeld, BCSTA Representative

RE: BC SCHOOL TRUSTEES' ASSOCIATION REPORT

This time is provided to discuss matters related to the British Columbia School Trustees' Association (BCSTA).

BOARD OF EDUCATION

STAFF REPORT

DATE: December 5, 2017
TO: Board of Education
FROM: Evelyn Novak, Superintendent
RE: **SUPERINTENDENT'S REPORT**

This time is provided for a report from Superintendent Novak.

MEETING SUMMARY

In-Camera Meeting – November 28, 2017

Trustees: Paul McManus, Walt Krahn, Dan Coulter, Silvia Dyck, Heather Maahs,
Barry Neufeld, Bob Patterson

Staff: Evelyn Novak, Gerry Slykhuis, Rohan Arul-pragasam,
Tamara Ilersich, Donna Vogel

1. Appointment of Community Member – Budget Committee
2. Employee Engagement & Absence Support and Wellness
3. Human Resources Report
4. BCPSEA Report